

The Senate

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Rural and Regional Affairs  
and Transport  
Legislation Committee

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Annual reports (No. 1 of 2012)

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## List of Abbreviations

AAO	Administrative Arrangements Order
ABARES	Australian Bureau of Agricultural and Resource Economics and Sciences
AMSA	Australian Maritime Safety Authority
ANAO	Australian National Audit Office
APVMA	Australian Pesticides and Veterinary Medicines Authority
AQIS	Australian Quarantine Inspection Service
ARTC	Australian Rail Track Corporation Ltd
ASIC	Aviation Security Identification Card
CAC Act	<i>Commonwealth Authorities and Companies Act 1997</i>
CAC Orders	<i>Commonwealth Authorities and Companies (Report of Operations) Orders 2008</i>
CASA	Civil Aviation Safety Authority
CEO	Chief Executive Officer
COAG	Council of Australian Governments'
DAFF	Department of Agriculture, Fisheries and Forestry
EC	Exceptional Circumstances
EPBC Act	<i>Environment Protection and Biodiversity Conservation Act 1999</i>
FMA Act	<i>Financial Management and Accountability Act 1997</i>
FOI Act	<i>Freedom of Information Act 1982</i>
Infrastructure	Department of Infrastructure, Transport, Regional Development and Local Government
KPIs	Key Performance Indicators
MSIC	Maritime Security Identification Card

NTC	National Transport Commission
OH&S Act	<i>Occupational Health &amp; Safety (Commonwealth Employment) Act 1991</i>
OTS	Office of Transport Security
PAES	Portfolio Additional Estimates Statements
PBS	Portfolio Budget Statements
RALGAS	Regional Australia, Local Government, Arts and Sport
Requirements for Annual Reports	<i>Requirements for Annual Reports for Departments, Executive Agencies and FMA Act Bodies</i>



# Chapter 1

## Overview

1.1 The committee is responsible for examining the annual reports of departments and agencies within three portfolios:

- Agriculture, Fisheries and Forestry;
- Infrastructure and Transport; and
- Regional Australia, Local Government, Arts and Sport.

### Terms of Reference

1.2 Under Senate Standing Order 25(20), annual reports of departments and agencies shall stand referred to the legislation committees in accordance with an allocation of departments and agencies in a resolution of the Senate. Each committee shall:

- (a) Examine each annual report referred to it and report to the Senate whether the report is apparently satisfactory.
- (b) Consider in more detail, and report to the Senate on, each annual report which is not apparently satisfactory, and on other annual reports which it selects for more detailed consideration.
- (c) Investigate and report to the Senate on any lateness in the presentation of annual reports.
- (d) In considering an annual report, take into account any relevant remarks about the report made in debate in the Senate.
- (e) If the committee so determines, consider annual reports of departments and budget-related agencies in conjunction with examination of estimates.
- (f) Report on annual reports tabled by 31 October each year by the tenth sitting day of the following year, and on annual reports tabled by 30 April each year by the tenth sitting day after 30 June of that year.
- (g) Draw to attention of the Senate any significant matters relating to the operations and performance of the bodies furnishing the annual reports.
- (h) Report to the Senate each year whether there are any bodies which do not present annual reports to the Senate and which should present such reports.

## Purpose of annual reports

1.3 The tabling and scrutiny of annual reports by Senate committees, under Standing Order 25(20), is an important element in the process of accountability to Parliament. The information provided in annual reports is placed on the public record and assists Parliament in its examination of the performance of departments and agencies and the administration of government programs.

## Requirements

1.4 Annual reports are examined by the committee to determine whether they are timely and 'apparently satisfactory'. In forming its assessment, the committee considers whether the reports comply with the relevant legislation and guidelines for the preparation of annual reports:

- for departments of state and executive agencies these are: the *Public Service Act 1999*, subsections 63(2) and 70(2), and the *Requirements for Annual Reports for Departments, Executive Agencies and FMA Act Bodies* (Requirements for Annual Reports), Department of the Prime Minister and Cabinet (PM&C), approved by the Joint Committee of Public Accounts and Audit on 6 July 2011 and updated by PM&C on 8 July 2011;
- for Commonwealth authorities and companies: the *Commonwealth Authorities and Companies Act 1997* (the CAC Act), sections 9, 36 and 48, and the *Commonwealth Authorities and Companies (Report of Operations) Orders 2008* (CAC Orders); and
- for non-statutory bodies: the requirements are contained in the Government response to the report of the Senate Standing Committee on Finance and Government Operations on Non-statutory bodies, *Senate Hansard*, 8 December 1987, pp 2643–45.

1.5 The committee notes that on 22 September 2011 the Finance Minister signed the *Commonwealth Authorities (Annual Reporting) Orders 2011*. These Orders commenced on 14 October 2011, the day after registration, and replace the *Commonwealth Authorities and Companies (Annual Reporting) Orders 2008*.<sup>1</sup>

1.6 The Finance Minister also signed the *Commonwealth Companies (Annual Reporting) Orders 2011* on 22 September 2011. These Orders commenced on 13 October 2011, the day after registration. The committee notes that, prior to these Orders, 'no reporting Orders have been issued for wholly-owned Commonwealth companies'<sup>2</sup> and that these Orders require Commonwealth companies to report

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1 *Commonwealth Authorities (Annual Reporting) Orders 2011*, Explanatory Statement, p. 1.

2 *Commonwealth Authorities (Annual Reporting) Orders 2011*, Explanatory Statement, p. 2.

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specific public sector issues in their annual reports, in addition to the requirements of the *Corporations Act 2001*.<sup>3</sup>

1.7 Annual reports for Commonwealth authorities and companies for the 2011-12 financial year should be prepared in accordance with the *Commonwealth Authorities (Annual Reporting) Orders 2011*, and the *Commonwealth Companies (Annual Reporting) Orders 2011*, respectively.

### **Reports referred to the committee**

1.8 Standing Order 25(20)(f) requires the committee to report on annual reports tabled by 31 October each year by the tenth sitting day of the following year. This year, that date is 15 March 2012. The committee is also required to report on annual reports tabled by 30 April each year by the tenth sitting day after 30 June of that year, this year, that date is 12 September 2012.

1.9 On 8 February 2012, the Senate amended the continuing order relating to the allocation of departments and agencies to committees. The change of allocations resulted in the Rural Affairs and Transport Committee changing its name to the Rural and Regional Affairs and Transport Committee. The change also resulted in the recently established Regional Australia, Local Government, Arts and Sport portfolio moving from the Finance and Public Administration Committee's responsibilities to the Rural and Regional Affairs and Transport Committee's responsibilities. The committee now has responsibility for the oversight of the following portfolios:

- Agriculture, Fisheries and Forestry;
- Infrastructure and Transport; and
- Regional Australia, Local Government, Arts and Sport.<sup>4</sup>

1.10 As these changes occurred after 31 October 2011, reports within the Regional Australia, Local Government, Arts and Sport (RALGAS) portfolio, can be found in the Finance and Public Administration Committee's *Report on Annual Reports (No. 1 of 2012)*.<sup>5</sup> Reports from the RALGAS portfolio which were tabled after 31 October 2011 and by 30 April 2012 will be considered in this committee's *Report on Annual Reports (No. 2 of 2012)*.

1.11 This report considers annual reports which were tabled in the Senate or presented to the President of the Senate between 1 May 2011 and 1 November 2011. The committee notes that the *Report on Annual Reports (No.1)* considers reports tabled between 1 May and 31 October, however, five annual reports, including the

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3 *Commonwealth Companies (Annual Reporting) Orders 2011*, Explanatory Statement, p. 1.

4 *Journals of the Senate No. 74*, 8 February 2012, pp 2043–2044.

5 This report can be found at [www.aph.gov.au/Parliamentary\\_Business/Committees/Senate\\_Committees?url=fapa\\_ctte/annual/index.htm](http://www.aph.gov.au/Parliamentary_Business/Committees/Senate_Committees?url=fapa_ctte/annual/index.htm) (accessed 9 March 2012).

Department of Infrastructure and Transport's annual report, were tabled in the Senate on 1 November 2011.<sup>6</sup> The committee reminds Departments, and executive and prescribed agencies, that annual reports must be tabled in each House of Parliament by 31 October<sup>7</sup>, and that:

If Senate Estimates is scheduled to occur prior to 31 October, it is best practice for annual reports to be tabled prior to those hearings.<sup>8</sup>

1.12 The committee examined two annual reports of agencies within the Agriculture, Fisheries and Forestry portfolio and five annual reports of agencies within the Infrastructure and Transport portfolio, as follows:

- Department of Agriculture, Fisheries and Forestry—Report for 2010-11;
- Australian Pesticides and Veterinary Medicines Authority—Report for 2010-11;
- Wine Australia—Report for 2010-11;
- Department of Infrastructure and Transport—Report for 2010-11;
- Airservices Australia—Report for 2010-11;
- Australian Maritime Safety Authority—Report for 2010-11;
- Civil Aviation Safety Authority—Report for 2010-11;
- National Transport Commission—Report for 2010-11; and
- Australian Rail Track Corporation—Report for 2010-11.

1.13 A complete list of reports referred to the committee (including those not examined) appears at Appendix 1.

### **Reports not examined**

1.14 The committee is not obliged to report on Acts, statements of corporate intent, surveys, corporate plans or errata. The following four documents were referred to the committee but have not been examined:

- *Acts Interpretation Act 1901*—Statement pursuant to subsection 34C(7) relating to the delay in presentation of a report—*Australian Meat and Live-stock Industry Act 1997*—Funding agreement 2010-14 between the Commonwealth of Australia and Australian Livestock Export Corporation Limited (Livecorp);

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6 For a full list of annual reports tabled on 1 November 2011, see paragraph 1.17.

7 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 2.

8 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 2.

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- *Australian Meat and Live-stock Industry Act 1997*—Funding agreement 2010-14 between the Commonwealth of Australia and Australian Livestock Export Corporation Limited (Livecorp);
  - *Sydney Airport Demand Management Act 1997*—Quarterly report on the maximum movement limit for Sydney Airport for the period 1 April to 30 June 2011; and
  - *Sydney Airport Demand Management Act 1997*—Quarterly report on the maximum movement limit for Sydney Airport for the period 1 July to 30 September 2011.

## Timeliness

1.15 Standing Order 25(20)(c) requires the committee to report to the Senate on the late presentation of annual reports.

1.16 As stated in the *Requirements for Annual Reports for Departments, Executive Agencies and FMA Act Bodies* (Requirements for Annual Reports), annual reports must be tabled in Parliament by 31 October each year, except where an agency's own legislation specifies a timeframe for its annual report.<sup>9</sup> Those agencies reporting under the CAC Act are required to provide their annual reports to the Minister by the 15<sup>th</sup> day of the fourth month after the end of the financial year.<sup>10</sup> Where the financial year ends on 30 June, this deadline translates to 15 October.

1.17 A number of annual reports were tabled in the Senate after the appropriate deadlines, beyond the date that they may be considered in this report. Five reports within the Infrastructure and Transport portfolio were tabled one day after the reporting deadline but have still been considered in this report. Those reports tabled late but still considered in this report are as follows:

- Airservices Australia—Report for 2010-11;
- Australian Maritime Safety Authority—Report for 2010-11;
- Civil Aviation Safety Authority—Report for 2010-11;
- Department of Infrastructure and Transport—Report for 2010-11; and
- National Transport Commission—Report for 2010-11.

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9 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 2.

10 *Commonwealth Authorities and Companies Act 1997*, s. 9.

## Comments on reports

### *Changes to legislative requirements for Departments, Executive Agencies and FMA Act Bodies*

1.18 The committee notes that the Information Publication Scheme, introduced in May 2011, has replaced the former annual report publication requirements in section 8 of the *Freedom of Information Act 1982* (FOI Act). For the period 1 July 2010 to 30 April 2011, annual reports should contain a section 8 statement, explaining these changes.<sup>11</sup>

1.19 With the introduction of a new National Disability Strategy, the reporting requirements for the Commonwealth Disability Strategy have been discontinued. Annual reports must now include an explicit and transparent reference to other disability reporting mechanisms, specifically noting where agency level information can be found.<sup>12</sup>

1.20 The committee also notes new reporting requirements for departments whose activities impact on social inclusion outcomes, which require information about relevant programs and progress in relation to social inclusion strategic change indicators.<sup>13</sup>

### *Changes to departmental structure*

1.21 On 14 September 2010, the Australian Government issued a new Administrative Arrangements Order (AAO). This resulted in the Department of Infrastructure and Transport reducing its outcomes from three to two, and transferring its Regional Development and Local Government functions to the recently established Department of Regional Australia. The Department of Infrastructure and Transport's *Annual Report 2010-11* reflects the outcome and program structure and key performance indicators published in the 2010-11 Portfolio Budget Statement (PBS), with regard to the AAO of 14 September 2010.

### *List of requirements/Compliance index*

1.22 The committee is pleased to note that a number of annual reports have improved their compliance indexes and reporting on requirements listed in the compliance index. A 'List of Requirements' is a mandatory inclusion specified in the

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11 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, pp i, 14–15 and 20–22.

12 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, pp i, 15 and 29.

13 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, pp i, 7–8 and 29.

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Requirements for Annual Reports.<sup>14</sup> This list greatly facilitates the committee's task of ensuring adherence to reporting requirements, as well as assisting agencies to clearly demonstrate that all legislative obligations have been met.

1.23 The committee considers that as a matter of best practice, CAC Act bodies should provide equivalent information in the form of a compliance index based on requirements in the CAC Act and their own governing legislation.

1.24 The committee is especially pleased with the Australian Rail Track Corporation and the National Transport Commission's inclusion of a complete compliance index, and reporting on items that were not included in previous reports.

### ***Report on performance***

1.25 The committee considers that most annual reports have provided a clear and thorough report on performance. Annual reports that contained the information presented in tables, with a status marking items as 'achieved' or 'partially achieved' were especially effective in demonstrating performance in relation to requirements, and whether or not objectives were achieved. The Requirements of Annual Reports specifies that the review must include:

a statement noting if the department has historically met each Key Performance Indicator (KPI). For those KPIs that have not been achieved, a brief explanation is to be included.<sup>15</sup>

1.26 The committee considers that the Department of Infrastructure and Transport has fulfilled this reporting requirement to a high standard.

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14 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 17.

15 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 7.





# Chapter 2

## Annual reports of departments

### Department of Agriculture, Fisheries and Forestry

2.1 The Department of Agriculture, Fisheries and Forestry (DAFF) *Annual Report 2010-11* was prepared in accordance with section 63 of the *Public Service Act 1999*. The report was received by the Senate on 6 October 2011 and tabled on 11 October 2011.

2.2 The report is presented in accordance with the list of requirements specified in the Department of the Prime Minister and Cabinet's *Requirements for Annual Reports for Departments, Executive Agencies and FMA Act Bodies*, 8 July 2011 (Requirements for Annual Reports).

2.3 DAFF's *Annual Report 2010-11* contains the following information:

- the secretary's yearly review highlighting the achievements of the department;
- a departmental overview outlining DAFF's operations and organisational structure;
- report on performance as measured against deliverables and key performance indicators (KPIs) specified in the Portfolio Budget Statements (PBS);
- an overview of the department's management and accountability arrangements, including corporate governance practices, people management, systems and administrative processes, external scrutiny, reviews and evaluations and external service providers;
- appendices detailing agency resource and outcome resource statements, workforce statistics, occupational health and safety, reporting under the *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act), the *Freedom of Information Act 1982* (FOI Act), grant programs, advertising and market research, purchaser-provider arrangements, ABARES publicly released reports/conference papers, status of import risk analyses, market access, report on operation of the *Natural Resources Management (Financial Assistance) Act 1992* and correction of errors in the 2009-10 annual report; and
- financial statements.

2.4 Also included are the financial statements for the Australian Quarantine Inspection Service (AQIS) and National Residue Survey.<sup>1</sup>

### ***Departmental overview***

2.5 The committee notes the following items of significance for DAFF during 2010-11:

- extreme weather events, including flooding in Queensland and Victoria, and Tropical Cyclone Yasi;
- reform in Biosecurity and animal welfare policy;
- West Australian (WA) pilot of drought reform;
- increased communications, including using social media to communicate situation reports on plague locusts and using YouTube to broadcast presentations for conferences;
- recognition of risk management in the national Comcover award for excellence; and
- 13 per cent increase in levies revenue from previous year.

### ***Report on performance***

2.6 DAFF has measured its performance against the deliverables and key performance indicators (KPIs) specified in the 2010-11 PBS. A helpful overview of DAFF's performance framework is provided at the beginning of the report on performance. The committee is disappointed to find that DAFF has removed its 'Summary of performance' section in its report for 2010-11. The committee found this to be a useful tool in DAFF's 2009-10 report, as it made it clear when establishing whether or not performance targets were met. The committee encourages DAFF to include this section in its next annual report, with specific figures on targets met.

2.7 Notwithstanding the removal of this summary, the committee finds DAFF's reporting on performance to be comprehensive and informative, providing assessments of actual performance in relation to targets where appropriate.

2.8 The committee notes that DAFF has included a 'performance history' statement underneath each KPI, stating if it is a new KPI for 2010-11, or if the target has been met in the past.<sup>2</sup> Past performance is not included in every 'performance history' statement and the committee points DAFF to the Requirements for Annual Reports that requires a statement on whether the department has historically met each

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1 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, pp 397–452 and 453–496.

2 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, pp 50–51, 66–67, 75–76, 84, 83 101–102, 108–109, 113, 131, 138, 141, 156, 178–179, 204.

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KPI, with a suggested period of three years of KPI performance data to be provided, where applicable.<sup>3</sup>

2.9 The committee notes the following items:

- 10,100 FarmReady reimbursement grants were paid in 2010-11, including 1300 relating to earlier approvals. DAFF greatly exceeded its target of 2700 grants.<sup>4</sup>
- Agricultural land that was Exceptional Circumstance-declared declined from 26.1 per cent in June 2010 to 0.3 per cent in June 2011. The expenditure for Exceptional Circumstance (EC) assistance to primary producers and small businesses in 2010-11 was lower than 2009-10, reflecting this decline.<sup>5</sup> Each KPI for DAFF's drought programs was met in 2010-11.<sup>6</sup>
- The WA pilot of drought reform measures has been extended for another 12 months, with cessation now scheduled for 30 June 2012. The pilot has been expanded and will now cover 96 per cent of farmers in the south-west of WA.<sup>7</sup>
- The most recent five-yearly independent reviews for Regional Forestry Agreements took place in 2009-10 and 2010-11, with joint Commonwealth and State responses for Victoria and New South Wales expected to be tabled in late 2011. The Committee notes that the achievement for the progress in conducting Regional Forestry Agreements reviews is listed as 'partially met', however, the performance history does not provide a clear explanation as to why. The Committee reminds DAFF that its annual report would benefit from specific explanations when achievements are not listed as 'met'.
- The Forest Industries Climate Change Research Fund concluded on 30 June 2011. The fund, through Program 1.3: Forestry Industry, provided \$4.76 million for 20 projects, five of which were due to provide their final report by December 2011.<sup>8</sup>

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3 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, p. 7.

4 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, pp 45 and 49.

5 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, p. 136.

6 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, p. 138.

7 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, pp i and 139.

8 Department of Agriculture, Fisheries and Forestry, *Annual Report 2010-11*, p. 71.

### ***Management and accountability***

2.10 Three ANAO performance audits relating to DAFF's activities were tabled during 2010-11. Two of these reports related to audits of financial statements. The third report related to drought assistance, the findings of which are discussed below.

2.11 The Australian National Audit Office (ANAO) Report No. 53 of 2010-11 assessed the effectiveness of DAFF's administration of the EC measures and the implementation of the WA pilot of new drought reform measures.

2.12 The report found that DAFF's administration of the EC programs was 'generally sound'. Applications were assessed and reviewed by DAFF and the National Rural Advisory Council in a timely and consistent manner, and the Minister was provided sufficient information in order to make an informed decision to declare an area as experiencing EC or not.<sup>9</sup>

2.13 EC payments require a coordinated effort, with DAFF playing a key role in assuring that Centrelink delivers the payments in a timely and accurate manner. In its audit, ANAO recommended that DAFF negotiate arrangements to provide greater assurance in relation to Centrelink's performance in delivering each drought assistance program against KPIs. DAFF agreed with this recommendation.<sup>10</sup>

2.14 Overall, DAFF agreed to two recommendations and agreed with qualification to the third and final recommendation. In its response, DAFF stated that it is 'committed to addressing the matters raised in the report, especially given the Australian Government's commitment to national drought policy reform'.<sup>11</sup>

### ***Conclusion***

2.15 The committee considers that DAFF's *Annual Report 2010-11* complies with the reporting requirements of a Commonwealth department and is 'apparently satisfactory'.

## **Department of Infrastructure and Transport**

2.16 The committee notes that on 14 September 2010, the department changed its name from the Department of Infrastructure, Transport, Regional Development and Local Government, with the transfer of its regional development and local government functions to the newly established Department of Regional Australia, Regional Development and Local Government. Certain staffing and financial resources also moved with the transfer.<sup>12</sup>

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9 ANAO, *Drought Assistance*, Audit Report No, 53 of 2010-11, p. 21.

10 ANAO, *Drought Assistance*, Audit Report No, 53 of 2010-11, pp 22 and 30.

11 ANAO, *Drought Assistance*, Audit Report No, 53 of 2010-11, p. 29.

12 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 2.

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2.17 This is the first annual report for the Department of Infrastructure and Transport (Infrastructure) since these changes.

2.18 Infrastructure's *Annual Report 2010-11* was prepared in accordance with section 63 of the *Public Service Act 1999* and other relevant legislation. The report was tabled in the Senate on 1 November 2011, however, the committee notes that it was received by the Minister on 7 October 2011. Despite being tabled after the 31 October deadline, the committee has decided to consider Infrastructure's report in this review of annual reports.

2.19 The report is presented in accordance with the list of requirements specified in the Requirements for Annual Reports.

2.20 Infrastructure has provided a comprehensive review of its performance for 2010-11. Its report is clearly presented and includes a detailed and easy to follow list of requirements.

2.21 The Infrastructure Annual Report for 2010-11 contains the following information:

- the secretary's yearly review highlighting the achievements of the department, and a summary of the financial performance for the year;
- a departmental overview outlining Infrastructure's outcome, program and organisational structure;
- report on performance as measured against deliverables and key performance indicators (KPIs) specified in the Portfolio Budget Statements (PBS);
- report on Infrastructure Australia's, in its capacity as a statutory body, with performance reporting as measured against the deliverables and KPIs specified in the PBS;
- an overview of the department's management and accountability arrangements, including corporate governance framework, external scrutiny, and management of human resources;
- appendices detailing agency resource statements, resources for outcomes, procurement practices, compliance with environmental performance, reporting under the FOI and OH&S Acts, grants program, additional human resource statistics, and a list of requirements; and
- financial statements.

### ***Departmental overview***

2.22 The committee notes the following items of significance for Infrastructure during 2010-11:

- The release of *Our Cities, Our Future—a national urban policy for a productive, sustainable and liveable future* (also known as the National Urban Policy).
- Continued implementation of enhanced security screening and cargo security measures for aviation.
- The release of *Reforming Australia's Shipping*, a discussion paper towards the revitalisation of the Australian shipping industry.
- Further implementation of initiatives detailed in the Aviation White Paper, including the appointment of the first Aircraft Noise Ombudsman.
- The completion of the first phase of the high-speed rail study, with phase two continuing in 2011-12.

2.23 Infrastructure reported a deficit of \$10.1 million for 2010-11. This figure is attributed to no longer receiving funding for depreciation and amortisation expenses. The report states that if this funding had been appropriated, Infrastructure would have reported a surplus of \$2.4 million.<sup>13</sup> The report also provides a table that contains a summary of the financial performance and position for the last five financial years. The table includes figures for the surplus or deficit attributable to the Australian Government, which is useful in comparing 2010-11 with previous years.<sup>14</sup>

### ***Report on performance***

2.24 Infrastructure has measured its performance against the deliverables and KPIs specified in the 2010-11 PBS. A useful summary of performance is provided at the beginning of each program section. Infrastructure has again provided a clear and easy to read table for each KPI that clearly states whether or not it was achieved, as well as a results key under each table, clearly explaining the terms used in the table. The committee notes that all KPIs for 2010-11 were 'achieved'.<sup>15</sup>

2.25 Under Program 1: Infrastructure, the committee notes that:

- Infrastructure administered \$50.4 million to improve road safety at identified crash sites. In 2010-11, 220 Black Spot projects were completed, with a further 128 under construction at 30 June 2011.<sup>16</sup>
- Nation Building Heavy Vehicle Safety and Productivity received \$21.3 million to improve safety and productivity for Australian heavy

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13 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 5.

14 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 6.

15 Department of Infrastructure and Transport, *Annual Report 2010-11*, pp 20–21, 36–38, 45, 58, 66, 85.

16 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 23.

vehicle transport industry. In 2010-11, 37 projects were completed, with a further 43 underway at 30 June 2011.<sup>17</sup>

- Within the Regional Infrastructure Fund, Infrastructure paid \$11.4 million for two projects, the Mackay Ring Road in Queensland and the Scone level crossing in New South Wales.<sup>18</sup>
- Across all states and territories, a total of 38 land transport infrastructure projects were completed, 32 were road infrastructure projects and six were rail infrastructure projects.<sup>19</sup>

2.26 Under Program 2: Transport, the committee notes that:

- Of the 13 aviation security initiatives listed in the National Aviation Policy White Paper, six have now been implemented. One of these measures involved amending the Aviation Transport Security Regulations 2005 to enhance the Aviation Security Identification Card scheme. Work is continuing on the remaining seven aviation security initiatives.<sup>20</sup>
- The *Aviation Transport Security Amendment (2009 Measures No. 2) Act 2010* took effect on 11 September 2010. This Act made technical amendments to strengthen air cargo security legislative framework. This regulatory action was partly in response to an incident on 29 October 2010, when improvised explosive devices were detected in air cargo that was consigned in Yemen for transport to the United States.<sup>21</sup> Following this incident, Infrastructure engaged in international activities to help coordinate strengthening air cargo security arrangements.<sup>22</sup>
- Infrastructure provided a formal response to the Australian National Audit Office's (ANAO) report into the *Management of the Aviation and Maritime Security Identification Card Schemes*, which noted positive comments on Infrastructure's approach to risk management.<sup>23</sup> Further information on the ANAO report can be found in the management and accountability section of this report.
- The Tasmanian Freight Equalisation Scheme received \$98.5 million in assistance and the Bass Strait Passenger Vehicle Equalisation Scheme

17 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 23.

18 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 23.

19 Department of Infrastructure and Transport, *Annual Report 2010-11*, pp 24–25.

20 Department of Infrastructure and Transport, *Annual Report 2010-11*, pp 35 and 39.

21 Department of Infrastructure and Transport, *Annual Report 2010-11*, pp 35, 36 and 37.

22 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 38.

23 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 35.

(BSPVES) received \$36.5 million. The rebates payable under the BSPVES were increased, in accordance with the Consumer Price Index.<sup>24</sup>

- The National Transport Regulatory reforms are on track to be in place by the end of 2012. The Australian Maritime Safety Authority will become the national maritime regulator and the Australian Transport Safety Bureau will undertake all rail safety investigations. Having national regulators and national laws will eliminate inefficiencies, with productivity benefits and boost to national income expected to be up to \$30 billion over 20 years.<sup>25</sup>

2.27 The committee is pleased to note that, following comments in its previous report, Infrastructure has included the KPI result from the previous financial year alongside the 2010-11 result. While the Requirements for Annual Reports states that the report on performance must include a statement noting if the department has historically met each KPI, the committee considers that the way in which the information is provided in Infrastructure's 2010-11 report is satisfactory.

### ***Management and accountability***

2.28 Three major ANAO performance audits relating to Infrastructure's activities and four cross-portfolio audits involving Infrastructure were tabled during 2010-11. The main report, of particular interest, is discussed below.

2.29 The ANAO Report No. 39 of 2010-11 assessed the management of the Aviation and Maritime Security Identification Card (ASIC and MSIC) Schemes. The ANAO noted that there is a diverse range of government and industry bodies involved in the management of the ASIC and MSIC schemes, however the scope of the audit was confined to the role undertaken by Infrastructure and the Attorney-General's Department.<sup>26</sup>

2.30 Infrastructure administers the *Aviation Transport Security Act* and the *Maritime Transport and Offshore Facilities Security Act 2003*. The Office of Transport Security (OTS), within Infrastructure, plays a role in the approval of transport security plans and monitoring compliance with approved plans. The OTS approves ASIC programs and MSIC plans on behalf of the Secretary and monitors the compliance of industry participants.

2.31 The ANAO stated that the ASIC and MSIC schemes are a multi-layered approach to the security of the aviation and maritime industries. The effectiveness of the schemes require an appropriate balance between the risk of terrorism and other

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24 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 44.

25 Department of Infrastructure and Transport, *Annual Report 2010-11*, p. 49.

26 ANAO, *Management of the Aviation and Maritime Security Identification Card Schemes*, Audit Report No. 39 of 2010-11, pp 12 and 14.



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unlawful acts occurring, and the impact mitigation strategies may have on the efficiency of these operations. The ANAO found that the implementation of these schemes has been successful and has resulted in the timely issue of security cards. However, it also found that there are risks associated with the current delivery model, primarily relating to issuing bodies and visitor management, which could be better managed by the OTS.<sup>27</sup>

2.32 The ANAO provided recommendations that would strengthen the schemes, increase assurance, improve compliance activities, and improve risk management.<sup>28</sup> Infrastructure noted in its response to the ANAO that enhancements to the ASIC scheme arising from the National Aviation Policy White Paper are close to finalisation, after extensive industry consultation.<sup>29</sup> Infrastructure agreed to all recommendations made in the Audit Report, and in its response, states that the implementation of two of the three recommendations has commenced.<sup>30</sup>

### ***Conclusion***

2.33 The committee considers that Infrastructure's *Annual Report 2010-11* complies with the reporting requirements of a Commonwealth department and is 'apparently satisfactory'.

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27 ANAO, *Management of the Aviation and Maritime Security Identification Card Schemes*, Audit Report No. 39 of 2010-11, pp 24–25.

28 ANAO, *Management of the Aviation and Maritime Security Identification Card Schemes*, Audit Report No. 39 of 2010-11, pp 12 and 14.

29 ANAO, *Management of the Aviation and Maritime Security Identification Card Schemes*, Audit Report No. 39 of 2010-11, p. 100.

30 ANAO, *Management of the Aviation and Maritime Security Identification Card Schemes*, Audit Report No. 39 of 2010-11, pp 100–101.



## Chapter 3

### Annual reports of agencies

3.1 The committee considered all of the following reports to be 'apparently satisfactory'.

#### **Agriculture, Fisheries and Forestry portfolio**

##### **Commonwealth authorities**

###### *Wine Australia*

3.2 The committee is pleased to note that Wine Australia has again certified its compliance with the Commonwealth Fraud Control Guidelines in the prescribed manner.<sup>1</sup>

3.3 The committee notes that there is a brief mention of the *Australian Wine and Brandy Corporation Act 1980* having been amended to *Wine Australia Corporation Act 1980*, in relation to the new Label Integrity Program. However, there is no mention of the name change from Australian Wine and Brandy Corporation, to Wine Australia. As the name change occurred in the 2010-11 financial year, the committee considers this to be of significance, and should therefore have been included in the annual report.

3.4 The committee commends Wine Australia on its reporting under the OH&S Act. The committee notes, however, that reporting under the FOI Act did not contain a list of the categories of documents maintained, nor did it provide specific contact details for inquiries. The committee therefore considers that reporting under the FOI Act could be improved.<sup>2</sup>

##### **Prescribed agencies**

###### *Australian Pesticides and Veterinary Medicines Authority*

3.5 The committee commends APVMA on its thorough reporting on performance. It contains an assessment of progress towards outcomes, as well as relevant descriptions of processes and activities. The committee notes, however, that the readability could be improved if the information was provided in a table format.<sup>3</sup>

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1 Wine Australia, *Annual Report 2010-11*, pp 7 and 48.

2 Wine Australia, *Annual Report 2010-11*, pp 47 and 48.

3 APVMA, *Annual Report 2010-11*, pp 16–18.

3.6 A few mandatory reporting requirements, such as a narrative discussion and analysis of performance, and trend information, were included in the list of requirements as 'not applicable'. The committee agrees that this is preferable to removing them completely from the list of requirements. However, for reporting requirements that are listed as mandatory, not to be confused with items that are listed as 'If applicable, mandatory', the committee believes that if these items are not applicable, the report would benefit from including a statement explaining why they are not applicable.<sup>4</sup>

3.7 APVMA's agency resource statement is found in the list of requirements, however, the committee could not locate an agency resource table. Information required to be in the agency resource table can be located throughout the financial statements, however the committee does not agree an agency resource statement has been included in the report. The committee points APVMA to Attachment E of the Requirements of Annual Reports, which states, 'The annual report must include in an appendix an Agency Resource Statement table' and provides an example of what the table should look like.<sup>5</sup>

3.8 The committee again commends APVMA on its reporting on the management of human resources. The committee is also pleased to note that, following comments in its previous report, APVMA has included SES remuneration in the same section as other classification levels and has also included the aggregated amount of performance-linked bonus payments.<sup>6</sup>

## **Infrastructure and Transport portfolio**

### **Commonwealth authorities**

#### *Airservices Australia*

3.9 Airservices Australia has, overall, provided a thorough and comprehensive annual report. The compliance index was again an improvement from Airservices Australia's previous report, with the exception of reporting on corporate governance statements, which was provided in the report, however, not listed in the compliance index.<sup>7</sup> The committee also reminds Airservices Australia that, in accordance with the CAC Orders, the responsible minister must be listed by name.<sup>8</sup>

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4 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, pp 7–8 and 34.

5 Department of the Prime Minister and Cabinet, *Requirements for Annual Reports*, 8 July 2011, pp 30–32.

6 APVMA, *Annual Report 2010-11*, p. 80.

7 Airservices Australia, *Annual Report 2010-11*, p. 10.

8 Airservices Australia, *Annual Report 2010-11*, p. 10; CAC Orders, Section 11, p. 3.

3.10 The review of operations not only provides a description of activities, but also provides an assessment of performance. The layout is clear, with helpful tables that enhance readability. The committee considers that including another column in these tables, to mark whether the activity was found to be 'achieved', 'partially achieved' or 'not achieved', would benefit the review of operations.<sup>9</sup>

3.11 The committee again commends Airservices Australia's thorough reporting under the *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act), the *Freedom of Information Act 1982* (FOI Act) and the *Occupational Health and Safety Act 1991* (OH&S Act).<sup>10</sup> The information provided is both clear and comprehensive. The committee especially notes the inclusion of statements relating to updates made to the reporting requirements within the Acts.<sup>11</sup>

3.12 Airservices Australia lists a new five year pricing proposal as one of its significant events for the financial year. The committee notes that the previous five year pricing cycle ended in 2009, however, prices have been frozen since that time, due to the global financial crisis.<sup>12</sup>

### ***Civil Aviation Safety Authority***

3.13 CASA has again fulfilled its reporting requirements to a high standard. The report is clear and well structured, and CASA has provided comprehensive reporting under the EPBC, FOI and OH&S Acts, as well as the National Disability Strategy. The committee especially notes CASA's statements in relation to amendments to the reporting requirements within these Acts, and the statement to reflect the relevant changes from the Commonwealth Disability Strategy to the National Disability Strategy.<sup>13</sup>

3.14 The compliance index is helpfully separated by legislative reporting requirements, however, the committee notes some minor errors, and incorrect page numbers provided.<sup>14</sup> This did not hinder the committee's ability to assess CASA's compliance.

3.15 CASA's report on performance is presented in a clear, easy to understand layout, with case studies and summaries provided. The committee notes CASA has used a tick symbol to represent the status of result, with a key provided at the

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9 Airservices Australia, *Annual Report 2010-11*, pp 18–21.

10 Airservices Australia, *Annual Report 2010-11*, pp 23, 101–109.

11 Airservices Australia, *Annual Report 2010-11*, pp 17 and 23.

12 Airservices Australia, *Annual Report 2010-11*, pp 2–5.

13 CASA, *Annual Report 2010-11*, pp 83–86, 100–101, 103 and 172–174.

14 For example, enabling legislation was not listed in the index; location of major activities and facilities was listed as p. 185 instead of p. 189; reporting under FOI was listed as pp 172–174 but did not include pp 100–101.

beginning of the report on performance. The committee finds that for results listed as one or two ticks, that is, 'delayed/may not meet the target' or 'Some delay/issues being managed', the report would benefit from a statement providing further information on the delays or issues being managed.<sup>15</sup>

3.16 The committee notes CASA's progress in its work on a new set of safety regulations for maintenance and engineer licensing, under the Civil Aviation Safety Regulations. CASA regards the release of the regulations as a 'key moment in CASA's history', stating that the new regulations can reduce complexities in the international aviation market, while also 'improving Australia's competitive edge in the world air transport industry'.<sup>16</sup> More than 7,000 Licensed Aircraft Maintenance Engineers have been issued licences under the new regulations.<sup>17</sup>

### *Australian Maritime Safety Authority*

3.17 The committee is pleased to note that, following comments in its previous report, improvements have been made in AMSA's annual report, particularly, to the compliance index. While some reporting requirements were not included, for example, certification by directors and the Auditor-General's report, the committee considers it to be a significant improvement from previous annual reports. The layout of the index is clear, with separate headings for different legislative reporting requirements.<sup>18</sup>

3.18 AMSA's reporting on performance is presented in a clear and easy to understand format, with a helpful summary of highlights provided at the beginning. The tables providing information on the targets and results are clearly presented, however, the committee finds that the reporting on performance would benefit from the inclusion of another column to mark targets as 'achieved', 'partially achieved', or 'not achieved'.<sup>19</sup>

3.19 The committee notes that in 2010-11, 4668 foreign flag ships made 23 498 visits to 79 Australian ports. AMSA conducted 3131 port state control inspections, from which 266 ships were detained until major deficiencies were addressed.<sup>20</sup>

3.20 In 2013, AMSA will become the national safety regulator for all commercial vessels as part of the national maritime safety reform. AMSA provided the likely benefits that will be achieved as a result of coordinating the different jurisdictions and

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15 CASA, *Annual Report 2010-11*, pp 35–56.

16 CASA, *Annual Report 2010-11*, p. 27.

17 CASA, *Annual Report 2010-11*, pp 12, 21 and 27.

18 AMSA, *Annual Report 2010-11*, pp 182–183.

19 AMSA, *Annual Report 2010-11*, pp 19–58.

20 AMSA, *Annual Report 2010-11*, p. 20.

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laws, including a reduction in the complexity for vessel owners, operators and suppliers.<sup>21</sup>

## **Statutory corporations**

### ***National Transport Commission***

3.21 The NTC is not a Commonwealth authority for the purposes of the CAC Act, however, the NTC's enabling legislation states that certain sections of the CAC Act apply to it, including section 9, relating to annual reporting requirements. Under Schedule 1 of the CAC Act, an agency's annual report must include a report of operations prepared in accordance with the CAC Orders.

3.22 The committee is pleased to note that, following comments made in its previous report, the NTC has vastly improved its compliance index. Furthermore, the reporting requirements have been greatly improved, with comprehensive reporting on external scrutiny and specific information on directors.<sup>22</sup>

## **Commonwealth companies**

### ***Australian Rail Track Corporation***

3.23 The committee is pleased to note that, following comments in its previous report, the ARTC has printed its annual report in international B5 size, as required in the *Printing standards for documents presented to Parliament*.<sup>23</sup>

3.24 The committee is also pleased to note that the ARTC has included a compliance index in its annual report. While the inclusion of this index is not mandatory for the ARTC, the committee finds it immensely helpful when assessing the ARTC's compliance in reporting requirements.<sup>24</sup>

3.25 The committee notes that the ARTC has especially improved its reporting on corporate governance, particularly the information provided in relation to the Board's approach to identifying areas of significant business risk, and arrangements in place to manage them.<sup>25</sup>

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21 AMSA, *Annual Report 2010-11*, pp 46–47.

22 National Transport Commission, *Annual Report 2010-11*, pp 48, 45–47 and 87.

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[www.apf.gov.au/Parliamentary\\_Business/Chamber\\_documents/Tabled\\_Papers/Advice\\_to\\_government\\_agencies#format](http://www.apf.gov.au/Parliamentary_Business/Chamber_documents/Tabled_Papers/Advice_to_government_agencies#format) (Accessed 8 March 2012).

24 ARTC, *Annual Report 2010-11*, p. 112.

25 ARTC, *Annual Report 2010-11*, pp 32–32.

**Senator Glenn Sterle**  
**Chair**



# Appendix 1

## List of annual reports referred to the committee during the period 1 May 2011 to 31 October 2011

### Agriculture, Fisheries and Forestry portfolio

	Legislation	Letter of transmittal date	Date Sent to Minister	Date received by Minister	Tabling date*
<i>Departments of State</i>					
Department of Agriculture, Fisheries and Forestry— Report for 2010-11	<i>Public Service Act 1999</i>  <i>Financial Management and Accountability Act 1997</i>	23/09/11	26/09/11	26/09/11	11/10/11*  (received 06/10/11)
<i>Commonwealth authorities</i>					
Wine Australia Corporation—Report for 2010-11	<i>Wine Australia Corporation Act 1980</i>  <i>CAC Act 1997</i>	1/10/11	21/09/11	21/09/11	31/10/11*  (received 19/10/11)
<i>Prescribed agencies</i>					
Australian Pesticides and Veterinary Medicines Authority—Report for 2010-11	<i>Agricultural and Veterinary Chemicals (Administration) Act 1992</i>  <i>FMA Act 1997</i>	21/09/11	18/09/11	5/10/11	31/10/11*  (received 26/10/11)

\* An asterisk denotes reports presented to the President out-of-session.

## Infrastructure and Transport portfolio

	Legislation	Letter of transmittal date	Date Sent to Minister	Date received by Minister	Tabling date*
<i>Department of State</i>					
Department of Infrastructure, Transport, Regional Development and Local Government—Report for 2010-11	<i>Public Service Act 1999</i>  <i>Airports (Environment Protection) Regulations 197</i>  <i>Air Navigation Act 1920</i>  <i>Aircraft Noise levy Collection Act 1995</i>  <i>FMA Act 1997</i>	4/10/10	7/10/11	7/10/11	1/11/11
<i>Commonwealth authorities</i>					
Airservices Australia—Report for 2010-11	<i>Airservices Act 1995</i>  <i>Section 16(2) p 12, 17(4) p 13, 18(3) p13, section 51 p30</i>  <i>CAC Act 1997</i>				
Australian Maritime Safety Authority—Report for 2010-11	<i>Australian Maritime Safety Authority Act 1990</i>  <i>CAC Act 1997</i>	22/09/11	5/10/11	5/10/11	1/11/11
Civil Aviation Safety Authority—Report for 2010-11	<i>Civil Aviation Act 1988 (section 49)</i>  <i>CAC Act 1997</i>	12/10/11	12/10/11	12/10/11	1/11/11
<i>Statutory corporations</i>					
National Transport Commission—Report for 2010-11	<i>National Transport Commission Act 2003</i>  <i>CAC Act 1997 (sections 9, 18, 20 and Schedule 1)</i>	7/10/11	6/10/11	7/10/11	1/11/11
<i>Commonwealth companies</i>					

	<b>Legislation</b>	<b>Letter of transmittal date</b>	<b>Date Sent to Minister</b>	<b>Date received by Minister</b>	<b>Tabling date*</b>
Australian Rail Track Corporation Ltd—Report for 2010-11	<i>Corporations Act 2001</i>		21/09/11	22/09/11	31/10/11*  (received 26/10/11)
<b>Other</b>					
Statement pursuant to subsection 34C(7) relating to the delay in presentation of a report— <i>Australian Meat and Live-stock Industry Act 1997</i> —Funding agreement 2010-14 between the Commonwealth of Australia and Australian Livestock Export Corporation Limited (Livecorp)	<i>Acts Interpretation Act 1901</i>  <i>Australian Meat and Live-stock Industry Act 1997</i>		22/07/11	26/08/11	12/09/11*  (received 31/08/11)
<i>Australian Meat and Live-stock Industry Act 1997</i> —Funding agreement 2010-14 between the Commonwealth of Australia and Australian Livestock Export Corporation Limited (Livecorp)	<i>Australian Meat and Live-stock Industry Act 1997</i>		22/07/11	26/08/11	12/09/11*  (received 31/08/11)
International Air Services Commission—Report for 2009-10	<i>International Air Services Commission Act 1992</i>	23/09/11	26/09/11	27/09/11	1/11/11
<i>Sydney Airport Demand Management Act 1997</i> —quarterly report on the maximum movement limit for the period 1 April to 30 June 2011	<i>Sydney Airport Demand Management Act 1997</i>	n/a	28/07/11	1/08/11	11/10/11
<i>Sydney Airport Demand Management Act 1997</i> —quarterly report on the maximum movement limit for the period 1 July to 30 September 2011	<i>Sydney Airport Demand Management Act 1997</i>	n/a	20/10/11	24/10/11	9/11/11

\* An asterisk denotes reports presented to the President out-of-session.



## Appendix 2

### List of annual reports tabled after 31 October 2011

#### Agriculture, Fisheries and Forestry portfolio

	Legislation	Letter of transmittal date	Date Sent to Minister	Date received by Minister	Tabling date*
<i>Commonwealth authorities</i>					
Cotton Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	4/10/11	3/11/11	9/11/11	7/02/12*  (received 2/12/11)
Fisheries Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	25/08/11	2/11/11	8/11/11	7/02/12*  (received 19/12/11)
Grains Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	6/10/11	24/10/11	8/11/11	22/11/11
Grape and Wine Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	23/08/11	24/10/11	8/11/11	7/02/12*  (received 2/12/11)
Rural Industries Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	30/09/11	24/10/11	8/11/11	22/11/11
Sugar Research and Development Corporation— Report for 2010-11	<i>PIERD Act 1989</i> <i>CAC Act 1997</i>	30/09/11	24/10/11	9/11/11	7/02/11*  (received 13/12/11)
<i>Prescribed agencies</i>					
Australian Fisheries Management Authority— Report for 2010-11	<i>Fisheries Administration Act 1991</i>  <i>FMA Act 1997</i>	7/10/11	20/10/11	29/10/11	9/11/11
Wheat Exports Australia— Report for 2010-11	<i>Wheat Export Marketing Act 2008</i>  <i>FMA Act 1997</i>	27/09/11	27/09/11	14/10/11	7/11/11

	<b>Legislation</b>	<b>Letter of transmittal date</b>	<b>Date Sent to Minister</b>	<b>Date received by Minister</b>	<b>Tabling date*</b>
<i>Other</i>					
Australian Landcare Council—Report for 2010-11	<i>Natural Resources Management (Financial Assistance) Act 1992</i>	26/10/11	15/12/11	15/12/11	28/02/12
Australian Livestock Export Corporation (LiveCorp)—Report for 2010-11	<i>Australian Meat and Live-stock Industry Act 1997</i> <i>Corporations Act 2001</i>	n/a	16/11/11	18/11/11	7/02/12
Dairy Australia Limited—Report for 2010-11	<i>Dairy Produce Act 1986</i> <i>Corporations Act 2001</i>	n/a	8/11/11	9/11/11	7/02/12* (received 19/12/11)
National Residue Survey—Report for 2010-11	<i>National Residue Survey Administration Act 1992</i>	n/a	30/11/11	15/12/11	27/02/12* (received 17/02/12)
National Rural Advisory Council—Report for 2010-11	<i>Rural Adjustment Act 1992</i>	8/11/11	8/12/11	8/12/11	27/02/12* (received 21/02/12)

\* An asterisk denotes reports presented to the President out-of-session.

## Infrastructure and Transport portfolio

	Legislation	Letter of transmittal date	Date Sent to Minister	Date received by Minister	Tabling date*
<b>Prescribed agencies</b>					
Australian Transport Safety Bureau—Report for 2010-11	<i>Transport Safety Investigation Act 2003</i> <i>FMA Act 1997</i>	28/10/11	1/12/11	5/12/11	7/02/12* (received 20/12/11)
<b>Other</b>					
<i>Sydney Airport Demand Management Act 1997</i> —quarterly report on the maximum movement limit for the period 1 July to 30 September 2011	<i>Sydney Airport Demand Management Act 1997</i>	n/a	20/10/11	24/10/11	9/11/11
<i>Sydney Airport Demand Management Act 1997</i> —quarterly report on the maximum movement limit for the period 1 October to 31 December 2011	<i>Sydney Airport Demand Management Act 1997</i>	n/a	27/01/12	30/01/12	28/02/12

\* An asterisk denotes reports presented to the President out-of-session.

## Regional Australia, Local Government, Arts and Sport portfolio

	Legislation	Letter of transmittal date	Date Sent to Minister	Date received by Minister	Tabling date*
<i>Prescribed agency</i>					
National Capital Authority— Report for 2010-11	<i>Australian Capital Territory (Planning and Land Management) Act 1988</i>	28/10/11	12/12/11	12/12/11	7/02/12* (received 25/01/12)
<i>Other</i>					
Australia Business Arts Foundation Ltd—Financial Statements for the Year Ended 30 June 2011	<i>Corporations Act 2001</i>	n/a	19/10/11	24/11/11	7/02/12* (received 14/12/11)
Australian Sports Commission—Strategic plan 2011-12 to 2014-15	<i>Australian Sports Commission Act 1989</i>	n/a	20/12/11	20/12/11	8/02/12