

**SENATE STANDING COMMITTEE ON  
EDUCATION, EMPLOYMENT AND WORKPLACE RELATIONS**

**QUESTIONS ON NOTICE**

**Inquiry into the DEEWR Tender Process to award employment services contracts**

**EEWR\_SIH\_W31**

Senator Back provided in writing.

**Question**

How did new participants demonstrate their past performance to the panel?

**Answer**

All tenderers were required to demonstrate their past performance in delivering services similar to those being tendered through their responses to Selection Criterion 1. Tenderers were required to demonstrate their experience, expertise, achievements and innovation in:

- delivering individualised employment services to a wide range of job seekers that lead to employment outcomes
- assisting highly disadvantaged job seekers to overcome multiple vocational and non-vocational barriers and achieve sustainable outcomes
- assisting job seekers to gain relevant skills, work experience and appropriate training to address skills shortages and local labour market needs, and
- establishing and building community linkages including partnerships or collaborations with local community support organisations

The Request for Tender (RFT) stated clearly that tenderers should provide a comprehensive and complete set of performance information and should not rely on the Department using other sources of information. The RFT also indicated that all tenderers who had not previously delivered employment services on behalf of the Department should supply two referee reports to verify their claims.

In assessing past performance, the Department considered all information contained in the tender together with any other relevant information available to the Department. Further, the Department was able to make enquiries relating to past dealings by a tenderer (including its past performance) with another Australian Government department or agency or with a third party the department considered appropriate.