

Submission

to

Senate Employment, Workplace Relations and Education
Legislation Committee

Provisions of the Higher Education Legislation Amendment Bill (No.3) 2004

Submission no: 4

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Organisation: Melbourne University Private

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Submitter: Dr Vin Massaro
Executive Dean, School of International Development
Representing Melbourne University Private

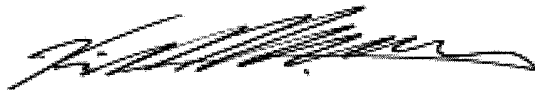
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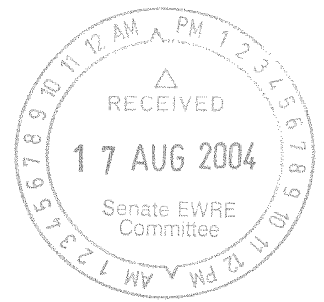
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Melbourne University Private

Submission to the Senate Inquiry into the Higher Education Legislation Amendment (No. 3) Bill 2004

Inclusion of Melbourne University Private in List B of the *Higher Education Support Act 2003*

1. Melbourne University Private submits that it is necessary, logical and appropriate to be named as a private university provider in List B of the *Higher Education Support Act 2003*. It is also a matter of fairness that it should be treated in the same way as other private universities.
2. Melbourne University Private was established as a university in Victoria on 14 July 1998 by a Ministerial Order made under that State's *Tertiary Education Act 1993*. That Order granted approval for a period of five years in the first instance. (A copy of the Order is attached.) It is therefore arguable that Melbourne University Private has been eligible for inclusion in Commonwealth legislation since that time and that this Amendment simply rectifies the earlier omission.
3. In 2002, when preparing for the review of the original approval which was to take place before July 2003, the Victorian Minister of Education and Training, The Hon Lynn Kosky determined that to retain its right to operate as a university, Melbourne University Private would have to prove compliance with MCEETYA Protocol 1, which had come into effect on 31 March 2000. The Minister appointed an expert Panel to review the University, and in July 2003 she accepted that Panel's advice that the University had met the requirements to continue to operate as a university under the Protocol. Melbourne University Private was the first Australian university to be measured against the Protocol and found to be compliant.
4. The MCEETYA National Protocols for Higher Education Approval Processes were developed by the Commonwealth and States and Territories to provide consistency in the criteria and standards applied in Australia to approve the establishment of higher education providers and the accreditation of higher education courses. Under the Protocols, entities that may use the title "University" must be self-accrediting. Melbourne University Private was required to demonstrate that it was self-accrediting and independent of the University of Melbourne in order to apply for continuing university status.
5. The new Ministerial Order, made on 25 June 2003, authorises Melbourne University Private to continue to operate as a university for a further five years, subject to its meeting certain conditions. These are stringent, but they have all been met or substantially surpassed in accordance with the defined schedule. It

should be noted that the Order requires Melbourne University Private to submit an annual report to Parliament in the same way as other Victorian universities – there is therefore no question that the Victorian government sees the University as an independent entity. (A copy of the Order is attached.)

6. A major condition in the 2003 Ministerial Order relates to research output. Melbourne University Private must achieve an average research output of one DEST research point per equivalent full-time member of academic staff per year. Many Australian universities do not meet this criterion; but Melbourne University Private accepted the condition, and the research report to be presented to the Minister at the end of August shows that the University has in fact surpassed this benchmark - 1.14 papers per full-time equivalent academic staff member. The University's first research report since re-accreditation is attached.
7. While the stated aim of the MCEETYA Protocols is to create a nationally consistent framework and national recognition, the creation of a university in a State or Territory under MCEETYA Protocol 1 does not bestow on the institution the right to operate as a university in all respects. Other forms of recognition are necessary for full engagement in the sector. For this reason, Melbourne University Private applied to the Commonwealth Minister for Education, Science and Training to be included in List B of the *Higher Education Support Act 2003*.
8. Melbourne University Private sought listing in the *Higher Education Support Act 2003* because this will allow the University and its academic staff to gain access to competitive research grants and research infrastructure funding available to every other university in Australia – including the other two private universities.
9. Melbourne University Private will be at a significant disadvantage in trying to satisfy the research-related conditions of the Ministerial Order under which it operates unless the institution and its staff are able to compete for these forms of research income with staff from other Australian universities.
10. Another reason for seeking this listing was to broaden access to financial assistance for the University's students. From next year Australian students will have access to FEE-HELP to study at Australian universities. If Melbourne University Private is not recognised by the Commonwealth by inclusion in List B of the *Higher Education Support Act 2003* this assistance will be available to students of every university in Australia aside from Melbourne University Private. While it would be possible for the University to seek recognition as a higher education provider, if this listing does not occur, it would not be able to gain this approval in time for 2005.
11. It is clearly arguable that the creation of a new university – public or private – in a State or Territory of Australia – should automatically lead to registration at Commonwealth level through inclusion in List A or B of the *Higher Education Support Act 2003*. Unless this occurs, we are left with the absurd situation in which a university can be created in a State or Territory in accordance with nationally consistent Protocols and operate in every State or Territory, yet not be recognised by the Commonwealth.

12. We did not think the proposal that Melbourne University Private should be added to List B of the *Higher Education Support Act 2003* was very contentious. This is because every other Australian university is listed on lists A or B of the Act; it is necessary that the University gain recognition for it to have any chance of continuing to meet the research requirements of the Ministerial Order under which it was established.
13. The concern that listing Melbourne University Private as a provider under the *Higher Education Support Act 2003* might lead to a spate of such applications is not realistic. New universities will only be established in Australia if they meet the criteria of MCEETYA Protocol 1, and these will prove a major disincentive to any new private aspirant. The Protocols are onerous and require as a minimum that new entities be self-accrediting, have the capacity to undertake significant levels of research (as mentioned earlier, in the case of Melbourne University Private these were set at a level which is well above the average for Australian universities), and offer teaching and research in at least three broad fields of study. It is instructive to note that of the recent six applications for university status, so far only the one from Melbourne University Private has been successful.

Some Relevant background to Melbourne University Private

14. Melbourne University Private is an unlisted public company, and the University of Melbourne is currently its sole shareholder.
15. Melbourne University Private is a self-accrediting institution, whose Academic Senate takes responsibility for providing advice on academic program development to the Board of Directors. Its Board of Directors acts as the ultimate governing authority of the University, similar to the Council of a public university, but with the additional requirements and constraints which come with operating under the *Corporations Act*.
16. Melbourne University Private's academic and commercial operations are focused in its three schools – the School of International Development; the School of Applied Language Studies; and the School of Enterprise. The University employs 130 full time equivalent staff in Australia (of whom some 10% are full-time academic staff), and a further 50-75 offshore, in subsidiary companies or on projects.
17. Melbourne University Private offers a range of qualifications, mostly developed for specific client groups; its claim to be a market-driven higher education institution is reflected in the qualifications currently being delivered, many of which have been developed for specific clients such as the Victorian Police (Graduate Certificate in E-Crime Investigation); the Victorian Treasury (Master of Public Infrastructure by Research); PETRONAS, Malaysia's largest company (Graduate Certificate and Graduate Diploma of Enterprise); and Masters/PhD in International Development (international aid agencies). The full list of the University's current course offerings and awards is attached.

18. Melbourne University Private is still a small university. It has 344 award students and over 1000 non-award students. Of these, 277 are graduate students, including four doctoral students. This is supported by a substantial business in international aid project management and non-award education, especially English language education.
19. Melbourne University Private had a turnover of \$55m in 2003, on which it made a small profit after tax of \$132,000. At the end of the 2003 financial year it had a consolidated net asset worth of \$35m. A copy of the University's Annual Report is attached.

This submission is made on behalf and with the authority of Melbourne University Private by:

Dr Vin Massaro
Executive Dean
School of International Development

17 August 2004

MELBOURNE UNIVERSITY PRIVATE

RESEARCH REPORT 2003-2004: REPORT AGAINST MINISTERIAL ORDER

Under the provisions of the *Tertiary Education Act 1993*, on 3 July 2003 the Minister for Education made an order approving the operation of Melbourne University Private Limited as a university, subject to certain conditions. One of the conditions is that the University provide evidence of at least one peer-reviewed, externally published research output each year per equivalent full time academic staff member. The research output is to meet the specifications laid out by the Commonwealth Department of Education, Science and Technology (DEST) for its research data collection exercises. This is the first report of Melbourne University Private against this condition.

The list of academic staff is presented in Table 1. This lists the persons, their dates of appointment and the proportion of time for which they are appointed to Melbourne University Private. Upon receipt of the Ministerial Order the University began the process of appointing full and fractional time academic staff, so most of these academic staff actually began working at Melbourne University Private in January 2004. Therefore, although 11.4 full-time academic staff now work for Melbourne University Private, the University has in the year 1 July 2003 – 30 June 2004 employed only 7.60 equivalent person-years of academic staff.

The relevant DEST-recognised items are:

1. Books, that are major works of scholarship
2. Book chapters that contain substantially new material or critical reviews of research
3. Journal articles, that are research based and published in a peer-reviewed scholarly journal
4. Conference papers, that are published in peer-reviewed conference proceedings.

Each of items 2, 3 and 4 are worth 1 point each; each of items 1 are worth 5 points.

The list of actual items that have been written by staff of Melbourne University Private and that meet the DEST-definitions is contained in Table 2. These items have been published during the year 1 July 2003 – 30 June 2004 and while the staff member has been employed by Melbourne University Private. In addition, a list of the items that was at 31 July 2004 in press (i.e. accepted for publication and awaiting only physical publication) is contained in Table 3. These two lists have been audited by HLB Mann Judd against the definitions provided by DEST.

In summary, the implications of Tables 2 and 3 are that in the period 1 July 2003 – 30 June 2004, and in the period during which they have been employed by Melbourne University Private, staff of the University have published the equivalent of:

- 3.33 points in books
- 2.50 points in journal articles
- 2.83 points in refereed conference proceedings,

that is, a total of 8.66 points.

In addition, the items in press are the equivalent of

- 2.00 points in book chapters
- 4.66 points in journal articles,

that is a total of 6.66 points.

These publication rates imply that staff of Melbourne University Private, during the period of their employment at the University, have during 1 July 2003 – 30 June 2004 published an equivalent of 1.14 papers per equivalent full-time academic staff member and have, in addition, had accepted for publication an equivalent of 0.88 papers per equivalent full-time academic staff member.

In each of the three schools of the University, the academic staff numbers and publication rates are:

School	Full-time equivalent academic staff	Actual publications	In press publications
Applied Language Studies	4.91	1.00	3.00
Enterprise	1.62	1.83	2.33
International Development	1.07	5.83	1.33
TOTAL	7.60	8.66	6.66

Evidently, staff in all three schools are research-active.

These data imply that Melbourne University Private has in 2003-2004 met the research publication conditions of the Ministerial Order. The staff of the University hope to continue to contribute to the knowledge-base of our local and international communities through their research, thereby also meeting the conditions of the Ministerial Order.



Michael Webber
Professor, Vice-President and Provost

Table 1 List of Academic Staff and Length of Service

Name	Title	Level	School or Div	Date Comm'd	Current Contract		Service fraction	Length of service 1 Jul 03 - 30-Jun-04 (years)	Length of service * (years)
					Contract Start	Contract End			
Ingram David	Executive IE		ALS	12/01/2004	12/01/2004	31/12/2006	1	0.47	0.47
Angove Dana	Assistant LA7		ALS	3/01/2003	12/01/2004	31/12/2006	1	0.47	0.47
Bayliss Amanda	Lecturer B2		ALS	20/01/2003	1/07/2003	31/12/2005	1	1.00	1.00
Ellerington Kerry	Lecturer B4		ALS	20/01/2003	1/07/2003	31/12/2005	1	1.00	1.00
Krenus Brenda	Lecturer B4		ALS	9/07/2003	9/07/2003	31/12/2005	1	0.98	0.98
Paul Andrea	Lecturer B5		ALS	20/01/2003	1/07/2003	31/12/2005	1	1.00	1.00
Webber Michael	Academic IE		ID	5/01/2004	5/01/2004	4/01/2007	1	0.48	0.48
Marcus Anthony	Senior Lec C1		ID	5/01/2004	5/01/2004	31/12/2006	1	0.48	0.48
Carnegie Garry	Professor C E		E	27/01/2004	27/01/2004	26/01/2007	1	0.42	0.42
Duffield Colin	Academic IC6		E	3/03/2003	1/07/2003	2/03/2005	0.4	1.00	0.40
Regan Michael	Senior Lec C6		E	21/01/2004	12/01/2004	11/01/2007	1	0.47	0.47
Ross Stuart	Senior Lec C6		E	15/01/2001	2/03/2004	1/03/2006	1	0.33	0.33

Total length of service of academic staff between 1 July 2003 and 30 June 2004 **7.50**

Notes:

1. Schools are Applied Language Studies; International Development; and Enterprise.
2. Dr Vin Massaro, a professional staff member, started full time employment at Melbourne University Private on 30 June 2003.
3. Dr Victoria Foster, a casual part-time member of academic staff, started employment at Melbourne University Private on 21 July 2003, working on an 0.10 time basis.

Table 2 List of DEST-recognised publications 1 July 2003 – 30 June 2004, published while staff member was employed by Melbourne University Private

A1 Books - Authored - Research - (DEST value of 5 points) - ACTUAL							
School	Author/s	Affiliation	Year of Publication	Title	Publisher & Place	ISBN	DEST Points
International Development	Marcus R, Burner D and Marcus A	Marcus A Employee	2004	<i>America Firsthand 1: Readings From Settlement to Reconstruction</i>	Bedford/St. Martins Press, Boston MA	0-312-40361-5	1.67
International Development	Marcus R, Burner D and Marcus A	Marcus A Employee	2004	<i>America Firsthand 2: Readings From Reconstruction to Present</i>	Bedford/St. Martins Press, Boston MA	0-312-40362-3	1.67

Total Points 3.33

C1 Journal Articles - Refereed (DEST points = 1) - ACTUAL									
School	Author/s	Affiliation	Year of Publication	Title of Article	Publisher & Place	ISSN	Volume & Page Nos.	Journal Name	DEST Points
International Development	Webber M and McDonald B	Webber M Employee	2004	Involuntary resettlement, production and income: evidence from Xiaolangdi, PRC	Elsevier, Amsterdam	0305-750X	32(4): 673-690	World Development	0.5
International Development	Webber M and Park K	Webber M Employee	2004	Globalisation, critical realism, and economic geography of people's lives	Korean Research Institute for Human Settlements, Seoul	02-745-8090-4	2004(4): 77-95	Planning and Policy	0.5
International Development	Weller S and Webber M	Webber M Employee	2004	Ansett Airlines employees: A preliminary survey of post-retrenchment outcomes	University of New South Wales, Sydney	1035-3046	14(2): 305-330	The Economic and Labour Relations Review	0.5
Applied Language Studies	Ingram D	Employee	2004	Looking Back - Looking Forward: A Personal Perspective. The Keith Horwood Memorial Lecture 2003	Australian Federation of Modern Language Teachers Association, Adelaide, SA	00053503	38(3):4-15, 38 Summer 2003-04	Babel	1
Total									2.50

F1 Conference Publications - Fully written paper - Refereed - (DEST points = 1) - ACTUAL

School	Author/s	Affiliation	Date of Conference	Title	Publisher & Place	ISBN	Page Numbers	Conference & Location	Editor/s	DEST points
Enterprise	Clifton C, Young DM and Duffield CF	Duffield CF Conjoint Employee	28-Jul-03	Relationship contracting: perceptions within the Australian construction industry	Deakin University, Australia	0 958192 51 0	275-278	AUBEA annual conference - Geelong, VIC	Langston, C	0.33
Enterprise	Wenzhe Tang, Duffield CF and Young DM	Duffield CF Conjoint Employee	20-22 Nov 2003	Developing a matrix to explore the relationship between Partnering and Total Quality Management in Construction	China Architecture & Building Press, China	7 112 02100 6	19-23	International conference on Construction and Real Estate Management - Harbin, China	Wong Yawu and Li Liangbau	0.33
Enterprise	Duffield CJ, Yuen S	Duffield CF Conjoint Employee	10-11 Dec 2003	Lessons Learned in the Design and Construction of a Wastewater Earth Liner Project	CITC - 11 Hong Kong	988 07370 1-9	599-604	2nd International Conference on Sustainability and Innovation in Management and Technology - Hong Kong	Ahmed S, Ahmad I, Tang SL and Azhar S	0.5
Enterprise	Wood D, Trigunaryah B and Duffield CJ	Duffield CF Conjoint Employee	16-18 Dec 2003	Education to improve the success of international engineering projects undertaken in Indonesia	EASEC 9 Bandung, Indonesia	979 3507 047	CEM 245-250	The 9th East Asia Pacific Conference on Structural Engineering and Construction - Bali, Indonesia	Hoedajanto, Imran, Abduh, Suarhana and Syachrani	0.33
Enterprise	Tegu M, Duffield CF and Mendis PA	Duffield CF Conjoint Employee	16-18 Dec 2003	Seismic performance of piles designed and constructed in Indonesia	EASEC 9 Bandung, Indonesia	979 3507 047	GFE 17-22	The 9th East Asia Pacific Structural Engineering and Construction - Bali, Indonesia	Hoedajanto D, Imran I, Abduh M, Suarhana M and Syachrani S	0.33
International Development	Massaro V	Employee	11-13 June 2003 Published 2004	Professional accreditation and audit	Australian Universities Quality Council; Melbourne	1 877090 19 0	5 pp	Australian Universities Quality Forum 2003: National Quality in a Global Context - Melbourne	CS Nair & R Harris	1
Total Points									2.83	

Table 3 list of DEST-recognised publications of staff members, accepted for publication and currently in press

B1 Chapters in Research Books - (DEST points = 1) - IN PRESS										
School	Author/s	Affiliation	Year of Publication	Chapter title	Publisher & Place	ISBN	Page Numbers	Book Title	Editor	DEST Points
SOE	Ross S	Employee	2004, In Press	Bridging the gap between prison and the community	Federation Press, Sydney	TBC	TBC	Corrections in Australia	O'Toole S & Eyland S	1
International Development	Foster V	Contract Employee	2004	Girls' status as learner citizens: Issues for values education and citizenship	Chinese University Press; Hong Kong	To come	To come	Values education for citizens in the new century	Lo Cheng H and Lee C	1

Points 2

Melbourne University Private - Course Codes

1 = Certificates/Professional Certificate 2 = Bachelor's Degree 3 = Graduate Certificate 4 = Graduate

Diploma 5 = Postgraduate Certificate/Diploma 6 = Master's degree 7 = Doctorates

8 = University Programs

SCHOOL OF ENTERPRISE

Code	Course Name	Comments	CRICOS code	Abbreviation
E102	Professional Certificate in Leadership and Management			PCertLeadMgmt
E103	Professional Certificate in Commercialisation	Brisbane & Melbourne delivery		PCertComm
E104	Professional Certificate in Management (PETRONAS)			PCertMgmt
E105	Professional Certificate in Organisational Improvement			PCertOrgImp
E106	Professional Certificate in e-Logistics			PCertELog
E107	Professional Certificate in Logistics Optimisation			PCertLogOpt
E108	Professional Certificate in Physiotherapy			PCertPhysio
E109	Professional Certificate in Clinical Research			PCertCIRes
E301	Graduate Certificate in Scientific Leadership			GCertSciLead
E302 (IC)	Graduate Certificate in Enterprise (International Communication)			GCertEnt
E302 (LM)	Graduate Certificate in Enterprise (Leadership & Management)			GCertEnt
E302 (TM)	Graduate Certificate in Enterprise (Technology Management)			GCertEnt
E303	Graduate Certificate in Art Authentication			GCertArtAuth
E304	Graduate Certificate in Project Management		043827A	GCertProjMgmt
E304 (B)	Graduate Certificate in Project Management (Bahasa)			GCertProjMgmt
E305	Graduate Certificate in e-Crime Investigation			GCertEInvest
E306	Graduate Certificate in Commercialisation			GCertComm
E307	Graduate Certificate in International Management (PETRONAS)			GCertIntlMgmt
E308	Graduate Certificate in Operational Logistics			GCertOpLog
E309	Graduate Certificate in Clinical Research			GCertCIRes
E402 (IC)	Graduate Diploma in Enterprise (International Communication)			GDipEnt
E402 (LM)	Graduate Diploma in Enterprise (Leadership & Management)			GDipEnt
E402 (TM)	Graduate Diploma in Enterprise (Technology Management)			GDipEnt
E502	Postgraduate Diploma in Surgical Anatomy		037127B	PGDipSurgAnat
E503	Postgraduate Certificate in Women's Health			PGCertWHlth
E504	Postgraduate Diploma in Women's Health			PGDipWHlth
E505	Postgraduate Certificate in Public Private Partnerships			PGCertPPP
E602 (BP)	Master of Enterprise (Business Performance)	Melbourne & Sydney	045517K	Ment
E602 (EX)	Master of Enterprise (Executive)			MEnt

Tertiary Education Act 1993**MINISTERIAL ORDER**

The Minister for Tertiary Education and Training (referred to herein as the Minister) makes the following Order:

1. Authorising provision

This Order is made under section 10 of the Tertiary Education Act 1993.

2. Commencement

This Order comes into operation on the date of its publication in the Government Gazette.

3. Object

The object of this Order is to approve an institution to operate as a university, and to apply conditions to that approval.

4. Approval

Melbourne University Private Limited (A.C.N. 081 182 685) referred to herein as the institution, is hereby approved to operate as a university subject to the following conditions:

- i. the approval is for a period of five years (subject to the provisions of section 10 (5) and (7) of the Tertiary Education Act 1993), and commencing on the date this Order comes into operation.
- ii. higher education award programs must only be offered by the institution if the said programs have been certified by the Academic Board of the University of Melbourne as being equivalent in standard to University of Melbourne
Victoria Government Gazette
Higher education awards.
- iii. the institution must develop a discrete program of research activity aimed at achieving within five years –
 - a) a level of research output acceptable to the Minister, and
 - b) at least three percent of its students in post graduate research programs, and
- iv. a report on the institution's progress towards implementation of the development plans, set out in its submission for approval to operate as a university dated 27 February 1998, will be provided to the Minister on or before 31 December 2001 by a person or persons acceptable to the institution and the Minister, and appointed by the Minister

Dated 14 July 1998

PHIL HONEYWOOD MP

Minister for Tertiary Education and Training

Tertiary Education Act 1993**MINISTERIAL ORDER**

The Minister for Education and Training (referred to herein as the Minister) makes the following Order:

1. Authorising provision

This Order is made under section 10 of the Tertiary Education Act 1993.

2. Commencement

This Order comes into operation on 15 July 2003.

3. Object

The object of this Order is to approve an institution to operate as a university, and to apply conditions to that approval.

4. Approval

Melbourne University Private Limited (A.C.N. 081 1582 685; ABN 53 081 182 685), referred to herein as the institution, is hereby approved to operate as a university subject to the following conditions:

- (i) The approval is for a period of five years (subject to the provisions of section 10 (5) and (7) of the Tertiary Education Act 1993), and commencing on 15 July 2003.
- (ii) There be by July 2004 from each of the three Schools evidence of at least one peer-reviewed externally-published research output per equivalent full-time (EFT) of academic staff, and that this level of research productivity constitutes the minimum for each of the subsequent four years. Such research outputs should meet the specifications required by the Commonwealth Department of Education, Science and Training for its higher education research data collection.
- (iii) The institution move progressively towards increasing the overall percentage of total enrolments in higher education award courses (as defined in the Australian Qualifications Framework) relative to total enrolments, while also maintaining the Institution's own growth targets for actual numbers of students in those courses (766 in July 2005), such that by 2008 at least 10% of total (headcount) enrolments are in higher education award courses. Movement towards this percentage is to be reported explicitly in the Institution's Annual Report. By July 2004 at least 3% of total (headcount) enrolments should be in higher education award courses, rising to 5% in July 2005, 6% in July 2006, and 8% in July 2007.
- (iv) The Institution appoint within the first year of approval a Chief Academic Officer (initially on a fractional basis) to whom Academic Heads of School shall report, this position to be full-time by July 2006; that Academic Heads of School be at least three-quarter time with the Institution by 2006 and full-time by 2008; and that the proportion of full-time academic staff increase. Accordingly, by 31 December 2003, a one-quarter time Chief Academic Officer should be appointed, with this position being half time by July 2004, and three quarter time by July 2005. Similarly, Academic Heads of School should be at least half time by July 2004. Twenty per cent of the MUP academic staff should be employed full-time by July 2006.
- (v) The Institution is to retain an academic organisational structure comprising at least three Schools during the approval period, with each School to have a core of academic staffing resources to support its research and teaching activities. Conjoint Melbourne University Private academic appointments with the University of Melbourne are to include a proportion of time for research of not less than quarter of the teaching time.

- (vi) The Institution is to undergo a quality audit (including institutional responses to the audit report) by the Australian Universities Quality Agency (AUQA) before July 2007, and that the outcome of this audit (including the Institution's responses) be deemed to be satisfactory. Provided that the Institution meets the other conditions any decision as to whether the Institution should receive further approval to operate as a university after July 2008 will be largely based upon this audit, and upon the AUQA view of the Institution response to its recommendations.
- (vii) The Institution provide information in its Annual Reports for 2005 and 2007 on client and student satisfaction with higher education award courses designed and delivered for corporate and government clients. This information should be based on appropriately structured surveys and interviews undertaken with a statistically relevant cohort of students enrolled in and graduates of award courses, as well as with a relevant sample of the corporate and government clients for whom the award courses were designed and delivered.
- (viii) The Institution should obtain from its shareholder (The University of Melbourne) an undertaking that it will not allow its equity position in the Institution to fall below 51 % in the five year period to July 2008. The University of Melbourne is to give an undertaking to allow students to complete higher education award courses in which they are enrolled should the Institution be unable to continue to operate, and
- (ix) The Institution is required to table an Annual Report in Parliament at the same time as other Victorian universities, covering issues specifically identified by the Office of Higher Education and according to a template they provide. These Annual Reports will be expected to address the conditions outlined above.

Dated 25 June 2003

LYNNE KOSKY, MP
Minister for Education and Training
