

CRC Record of Private Interest Statement Proforma

Record of Private Interest Statement

Explanatory notes

The purpose of this return of private interests is to place on record any interests you may have that may conflict, or may be seen to conflict, with your public duty. You should include under all headings the interests of immediate family members to the extent that you or they are aware of them (family includes spouse or de facto spouse, and dependent children). When interests are held jointly with spouse or dependants you should note such as 'jointly owned with spouse'. This statement will need to cover financial, personal and other interests where these may have a potential to conflict with your official duties. It is not necessary to provide the value of any shareholdings or trusts.

As the statements are likely to include sensitive personal information, members should lodge their prepared statement with the Science Programmes Branch and they will be treated in a highly confidential manner.

When dealing with personal information, the Department of Education, Science and Training (the Department) is required to comply with the Information Privacy Principles (see appendix 1) as set out in the in the *Privacy Act 1988*.

When requesting personal information from your family members to provide to the Department you must advise those persons that:

- you have been required to provide the information to the Department;
- the Department will use the information to assess the suitability of your participation in the selection process for the Cooperative Research Centres Programme as well as other activities related to the performance evaluation of individual CRCs during their period of operation;
- the information may be disclosed to the Minister;
- the Department may be required to disclose the information for other purposes , where so authorised or required by law.

You should declare in your statements that you have provided the above details to your family members.

Please read the explanatory notes carefully before completing the following forms

RECORD OF PRIVATE INTEREST STATEMENT

Cooperative Research Centres Committee and Appraisal Panel

Particulars of my private interests and those of my immediate family of which I am aware are set out in the attachment. Particulars of any other personal interests (other than pecuniary interests) and/or those of my immediate family are included.

Where I have collected and recorded information on the personal interests of a member or members of my immediate family, I have advised them that:

- I have been required to provide the information to the Department;
- the Department will use the information to assess the suitability of my participation in the selection process for the Cooperative Research Centres Programme as well as other activities related to the performance evaluation of individual CRCs during their period of operation;
- the information may be disclosed to the Minister;
- the Department may be required to disclose the information for other purposes, where so authorised or required by law.

The consent of my family member(s) to the release of personal information is shown below.
(Delete as necessary)

It was not possible to obtain the consent in writing of one/some/all of my family members.
(Delete as necessary)

I confirm that I shall advise you should a situation arise where an interest of mine or an interest of a member of my immediate family of which I am aware, whether pecuniary or otherwise, conflicts, or may reasonably be thought to conflict, with my public duty.

Signature
Date

Printed Name

Declaration by member's spouse and/or family member(s)

I have consented to the provision of information regarding my personal and financial interests to the Department of Education, Science and Training (the Department) and am aware that

- the information will be provided to the Department;
- the Department will use the information in the selection process for the Cooperative Research Centres Programme and other CRC Committee activities;
- the information may be disclosed to the Minister;
- the Department may be required to disclose the information for other purposes, where so authorised or required by law.

Signature
Spouse/family member

Date

Signature
Family member
Date

1. EMPLOYER(S)

[Name of company should include holding companies and subsidiary companies if applicable.]

Name of
Company:

2. SHARE HOLDINGS

[Name of company should include holding companies and subsidiary companies if applicable. Notify any interest in shares other than membership shares held with credit unions, building societies or other cooperative societies. Include equitable as well as legal interests, whether held directly or indirectly, that enable staff or members of their families to exercise control over the right to vote or dispose of those shares. This includes interests held on behalf of staff or their families by a nominee or by a nominee company.]

Where interests are held in a 'private holding company' (ie., a private company formed for the purpose of investing in subsidiary companies) any such subsidiary company should also be named.]

Name of
Company:

Owned by:

3. TRUSTS/NOMINEE COMPANIES

[Both beneficial interests and trusteeship responsibilities should be specified.]

- Beneficial interest held in a family of business trust or a nominee company

Trust or nominee
Company name:

Nature of interest:

Nature of operations:

Person holding
interest:

- Trustee of a family or business trust:

Trust:

Name of trustee:

Beneficiaries:

4. DIRECTORSHIPS IN COMPANIES

[Whether remunerated or not.]

Name of director:

Name of company:

Activities of company:
(whether public or private)

5. PARTNERSHIPS ETC.

[Under 'Nature of operations' specify purpose of operations of partnership or joint business undertaking (eg., investment, consultant).

Under 'Nature of business interest' specify level of current involvement in partnership or joint business interest (eg., 'financial (sleeping) partner', 'consultant').]

Person holding
interest:

Nature of operations:

Nature of business
interest:

6. OTHER APPOINTMENTS/OFFICES HELD

7. OTHER FUNCTIONS PERFORMED FOR WHICH REMUNERATION IS RECEIVED