

SENATE RURAL AND REGIONAL AFFAIRS AND TRANSPORT LEGISLATION COMMITTEE

BUDGET ESTIMATES, 25, 26 MAY 2005 - ANSWERS TO QUESTIONS ON NOTICE

Department of Agriculture, Fisheries and Forestry

Management Services Division

Question: Additional 01

Topic: Employee Accreditation

Hansard Page: N/A

Senator Ludwig asked:

The questions for all departments and agencies under your portfolio. It's a follow-up to a question we asked in December.

Regarding the employees that your department or agency has identified as having...

- a) fluency
- b) accredited translator
- c) accredited interpreter

Of these employees, please indicate what the department is doing in order to make full use of its employees skills in this regard, and please provide a breakdown of this between employees whose accreditation was paid for by the department and those whose were not?

Answer:

An official register of fluency in languages other than English is not currently in place.

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BUDGET ESTIMATES, 25, 26 MAY 2005 - ANSWERS TO QUESTIONS ON NOTICE
Department of Agriculture, Fisheries and Forestry
Management Services Division

Question: ADD 02

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

What amount did the Department/agency spend during the financial year 2004/2005 on outsourced legal practitioners (including private firms, individuals, the Australian Government Solicitor, and any others)?

Answer:

\$3,711,117.93

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BUDGET ESTIMATES, 25, 26 MAY 2005 - ANSWERS TO QUESTIONS ON NOTICE

Department of Agriculture, Fisheries and Forestry

Management Services Division

Question: ADD 03

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

What was the budgeted amount for outsourced legal practitioners in 2004/2005?

Answer:

\$3,748,595.00

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Management Services Division

Question: ADD 04

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

What amount did the Department/agency spend on internal legal services? (Provide an estimate if exact amount is unavailable.)

Answer:

Nil

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BUDGET ESTIMATES, 25, 26 MAY 2005 - ANSWERS TO QUESTIONS ON NOTICE
Department of Agriculture, Fisheries and Forestry
Management Services Division

Question: ADD 05

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

Does the Department/agency have an in-house legal section? If so, what was the 2004/2005 actual cost of this section? What was the budgeted amount for this section in 2004/2005? What is the budget amount for this section in 2005/2006?

Answer:

No.

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Management Services Division

Question: ADD 06

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

What is the total projected expenditure on legal services for 2005/2006 for the Department/agency?

Answer:

\$2,500,000.00

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Management Services Division

Question: ADD 07

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

Which organisations or individuals were contracted to provide legal services to the Department/agency in 2004/2005?

Answer:

Minter Ellison, Australian Government Solicitor, Blake Dawson Waldron, Corrs Chambers Westgarth, Adept Associates, Malleson Stephen Jaques, Attorney General's Department, Holmes and Reynolds.

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Management Services Division

Question: ADD 08

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

In each instance, how much was each organisation or individual paid for these services?

Answer:

Provider name	Cost
Minter Ellison	\$2,431,130.91
Australian Government Solicitor	\$922,928.42
Blake Dawson Waldron	\$46,549.84
Corrs Chambers Westgarth	\$135,050.94
Adept Associates	\$11,798.48
Malleson Stephen Jaques	\$15,757.19
Attorney General's Department	\$126,052.15
Holmes and Reynolds	\$21,850.00

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Management Services Division

Question: ADD 09

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

Does the Department/agency use an open tendering or select tendering process (as described in the Commonwealth Procurement Guidelines, p 42) when procuring legal services?

Answer:

Open tender.

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Management Services Division

Question: ADD 10

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

If a select tendering process is used: (a) which method of select tendering is used and (b) which firms or individuals are currently eligible to tender for legal services?

Answer:

Not applicable.

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Management Services Division

Question: ADD 11

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

If a multi-use list is used: (a) which firms or individuals are currently on that list and (b) when was the list last opened for applications?

Answer:

Not applicable.

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Management Services Division

Question: ADD 12

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

In 2004/2005 did the Department/agency obtain any legal services using a direct sourcing procurement process? If so, provide details including the name of the provider, the work involved and the cost?

Answer:

No.

Not applicable.

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Management Services Division

Question: ADD 13

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

In 2004/2005 did the Department/agency procure any legal services under the thresholds required for 'covered procurements' (within the meaning of 8.6 of the Commonwealth Procurement Guidelines)? If so, provide details including the name of the provider, the work involved and the cost.

Answer:

Yes.

Provider name	Work involved	Cost
Corrs Chambers Westgarth	Probity advice on legal RFT	\$71,544.04
Corrs Chambers Westgarth	Legal advice on legal RFT	\$63,506.90
Adept Associates	Internal review of grievance	\$11,798.48
Malleson Stephen Jaques	Legal advice	\$15,757.19
Holmes and Reynolds	Present 6 one-day Governance and Risk Management workshops	\$21,850.00

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Management Services Division

Question: ADD 14

Topic: Legal service expenditure

Hansard Page: N/A

Senator Ludwig asked:

In 2004/05 did the Department/agency contract any legal firms to provide services other than legal services (such as consulting, conduct of policy reviews etc)? If so, provide details including the name of the firm, the project involved and the cost of the contract.

Answer:

Yes.

Provider name	Work involved	Cost
Adept Associates	Internal review of grievance	\$11,798.48
Corrs Chambers Westgarth	Probity advice on legal RFT	\$71,544.04
Holmes and Reynolds	Present 6 one-day Governance and Risk Management workshops	\$21,850.00

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Management Services Division

Question: ADD 15

Topic: Advertising contracts

Hansard Page: N/A

Senator Murray asked:

Please provide a list of all advertising projects currently being undertaken or expected to be undertaken by the department or agency in the course of 2005 where the cost of the project is estimated or contracted to be \$100 000 or more, indicating:

- (a) the purpose and nature of the project;
- (b) the intended recipients of the information to be communicated by the project;
- (c) who authorised or is to authorise the project;
- (d) the manner in which the project is to be carried out;
- (e) who is to carry out the project;
- (f) whether the project is to be carried out under a contract;
- (g) whether such contract was let by tender;
- (h) the estimated or contracted cost of the project;
- (i) whether the effectiveness or impact of project has been or will be evaluated.

Answer:

Quarantine Matters! campaign

- (a) To increase and maintain awareness levels of the importance of quarantine within the Australian community
- (b) The broad Australian community, Australian's who are international travellers, overseas visitors and receivers of international mail and cargo. People from non-English speaking backgrounds are included in these target audiences
- (c) The Minister for Agriculture, Fisheries and Forestry and the Ministerial Committee on Government Communication
- (d) Television, cinema, radio, magazines, newspapers, internet, airport light box signage
- (e) Killey Withy Punshon Advertising Pty Ltd was the creative agency and Universal McCann is the Government's media-buying agency
- (f) Yes
- (g) Yes

- (h) \$3,061,000 for media placement costs and \$379,000 for creative agency and production costs, exclusive of GST
- (i) Yes

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Tasmanian Community Forest Agreement

- (a) To announce the joint Tasmanian and Government's Tasmanian Community Forest Agreement
- (b) The Australian public
- (c) A departmental officer with Regulation 9 delegated powers under the Financial Management and Accounting Act 1997
- (d) Press and television
- (e) Clemenger Tasmania and HMA Blaze
- (f) The Tasmanian Government directly engaged Clemenger Tasmania and the Australian Government reimbursed the Tasmanian Government a share of costs. The Australian Government also paid \$6,910.37 directly to Clemenger for work done on the project. HMA Blaze is contracted to place all Australian Government non-campaign advertising
- (g) As the Tasmanian Government engaged Clemenger Tasmania, the question does not apply to the Australian Government. HMA Blaze is contracted to place all Australian Government non-campaign advertising
- (h) The Australian Government's share equals \$242,789 for advertising agency and production work and \$336,643 for media, exclusive of GST
- (i) No.