

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 163

Division/Agency: Governance Division

Topic: CDDA Claims

Proof Hansard page: 6

Senator COLBECK asked:

Mr Aldred: There is no real set time. With the CDDA claim, they cannot be dealt with until legal avenues have been examined or exhausted. They do depend quite substantially on interacting with the applicant and toing and froing on information. Obviously we try to do them as expeditiously as we can, but some of them take quite some time.

Senator COLBECK: Once you have got all the information, how long would it normally take?

Mr Aldred: It is variable. It depends on the complexity of the matter. They do range from relatively simple matters through to exceedingly complex ones.

Senator COLBECK: So when the Ombudsman's office or the department of finance both confirm that a four- to six-week time frame should be taken to complete a report, where would they get that from?

Mr Aldred: It would be our intent to try and do things as expeditiously as possible, but it is highly variable.

Senator COLBECK: Do you have any stats on what sort of time frame it might take? Do you have any benchmarks?

Mr Aldred: I have not got specific stats with me but I can give you an indication on notice of our general time line.

Answer:

The Department of Agriculture, Fisheries and Forestry cannot comment on the details of individual claims. The length of time taken to investigate and complete a particular claim depends on a range of factors, including the complexity of the claim.

There is no statutory or otherwise prescribed time frame to complete a Compensation for Detriment caused by Defective Administration (CDDA) claim.

There is no 'standard' time frame for completing CDDA claims made to DAFF. Claims are dealt with in accordance with the requirements of Finance Circular No. 2009/09 Discretionary Compensation and Waiver of Debt Mechanisms, available on the Department of Finance and Deregulation's website at www.finance.gov.au/publications/finance-circulars/2009/09.html.

Claims received may relate to an individual, business or other organisation in a variety of circumstances and each case must be decided on its own merits. Some cases involve detailed assessment of the claimant's circumstances, others are more straightforward.

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Question: 164

Division/Agency: Governance Division

Topic: Event Management

Proof Hansard page: Written

Senator MACDONALD asked:

In answer to Question on Notice 5 from Supplementary Estimates in October the Department indicated that its Events Management department, which consists of seven-eight people, conducted 13 events ranging from single day events to year-long programs of information seminars.

- a) Can the department detail the wages/personnel costs of operating the Event Management division?
- b) Can the department detail the operating costs of the 13 events listed in the answer to QON 5?

Answer:

- a) The Department of Agriculture Fisheries and Forestry does not have an event management division. The seven-eight staff referred to in October 2012 is in relation to staffing for the media team.
- b) Event management conducted internally is absorbed within existing roles. The costs for outsourced events and related activity was \$867 285.70'

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Question: 165

Division/Agency: Governance Division

Topic: Disaster Recovery and Relief Arrangements

Proof Hansard page: 31

Senator MACDONALD asked:

Rural Communities across five states have been impacted by natural disasters in recent months. Rural communities and primary producers may be eligible for a variety of State and Federal assistance packages.

Is the Department actively monitoring affected properties?

Is the Department providing assistance of advice to affected properties and property managers?

Is the department reaching out to rural communities to provide advice on what assistance may be available?

Is the department maintaining a database of the number of affected properties and the number of applications that have been received for disaster recovery payments?

Is the department providing relief and or assistance to small businesses and farming operations?

Answer:

The lead Australian Government agency for coordinating disaster recovery and relief arrangements is the Attorney General's Department (AGD). The Department of Agriculture, Fisheries and Forestry (DAFF) participates in the Australian Government Crisis Committee and the Disaster Recovery Committee arrangements that provide a whole of government crisis response and recovery arrangements, and coordination of Australian Government support for disaster recovery activities to affected states.

DAFF also liaises closely with state and territory departments of primary industries, who monitor the situation on the ground, and with its many stakeholders impacted by the severe weather events including industry bodies.

DAFF provides information about pre-impact conditions in declared local government areas (LGAs) such as industry types, livestock and crop production for flood affected areas to the AGD on request. DAFF has also provided some veterinary officer capacity to assist the state government responses and attend to the welfare of injured livestock and native animals as requested by the state and territory departments of primary industries. DAFF is maintaining contact with the Rural Financial Counselling Service (RFCS) providers in affected areas and monitoring requests for assistance arising from both flood and fire events. Appreciating that many levy payers have been threatened or adversely affected by the fires, or floods,

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Question: 165 (continued)

DAFF put in measures to assist with their individual payment circumstances through its regional levies offices. DAFF, as a member of the Australian Government Trusted Information Sharing Network Food and Grocery Sector Group, also monitors the food supply activities in affected regions.

Through the DAFF website, stakeholders were provided information and links to the disaster assist website on www.disasterassist.gov.au.

The Australian Government and relevant state governments are providing joint financial assistance through the Natural Disaster Relief and Recovery Arrangements (NDRRA) for the LGAs impacted by recent bushfires and flood events, which includes a range of assistance measures for primary producers. There are four eligible measures for assistance available under the NDRRA:

1. Category A measure is a form of emergency assistance that is given to individuals to alleviate their personal hardship or distress arising as a direct result of a natural disaster.
2. Category B measure is assistance of one of the following types:
 - a. restoration or replacement of certain essential public assets damaged as a direct result of a natural disaster.
 - b. loans, subsidies or grants to alleviate the financial burden of costs incurred by certain businesses
 - c. counter disaster operations for the protection of the general public.
3. Category C measure is a community recovery package designed to support a holistic approach to the recovery of regions, communities or sectors severely affected by a natural disaster. This measure provides up to \$25 000 for repairing fences and clean up costs.
4. Category D measure is an act of relief or recovery carried out to alleviate distress or damage in circumstances that are, in the opinion of the Minister, exceptional.

The Australian Government is also providing Australian Government Disaster Recovery Payment (AGDRP). The AGDRP is a once off, non means tested, payment of \$1000 for eligible adults and \$400 for eligible children. The AGDRP is only activated when the impacts of a disaster are considered so severe that further Commonwealth assistance, in addition to that provided under the NDRRA, is warranted. Also Ex-Gratia payments are also available to eligible New Zealand “non protected” Special Category Visa holders in the same LGAs where the AGDRP is being provided.

Disaster Income Recovery Subsidy (DIRS) may be activated to assist employees, small business people and farmers who have experienced a loss of income as a result of a disaster.

The DIRS fortnightly payments for 13 weeks equivalent to the maximum rate of Newstart Allowance or Youth Allowance depending on a person's circumstances.

Individuals can apply for AGDRP and DIRS assistance online at www.humanservices.gov.au/disaster or by calling 180 22 66.

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Question: 166

Division/Agency: Governance

Topic: Communications and Advertising

Proof Hansard page: Written

Senator Colbeck asked:

Provide an update on the advertising and communications spend for the year to date, by division and program, and the business providing the communications services.

What activities have occurred as part of Carbon Farming communication strategy?

How does the Government prioritise communications spending?

Given the potential impact of biosecurity breaches to Australia, why was the spend on biosecurity communications, as reported in QON 83 October 2012, about one fifth of the spend on Carbon Farming Initiative?

Answer:

1. The Department of Agriculture Fisheries and Forestry's (DAFF) advertising and communications spend for the year to date, by division and program and the business providing the communications services, is listed below.

Advertising spend includes expenditure on non-campaign and recruitment advertising. DAFF has not conducted any campaign advertising in this period. Communication spend includes expenditure on publications, photography and displays.

The spend on advertising from 1 July 2012 to 31 January 2013 is \$196 588.04 (incl.GST).

Of this, \$136 110.56 was spent on non-campaign advertising and \$60 477.48 was spent on recruitment advertising, managed by the People Services branch of DAFF.

DAFFs paid advertising for non-campaign and business as usual communication is purchased through the appointed master media agency (AdCorp) under the Australian Government centrally coordinated procurement arrangements.

Non-campaign advertising spend by program and division is as follows.

- Biosecurity legislation review—Biosecurity Policy \$ 57 077.67
- National Food Plan consultation—Agricultural Productivity \$ 34 882.62
- Commonwealth Fisheries Management Review
—Sustainable Resource Management \$ 25 499.73
- Australia's Farming Future—Climate Change \$ 5347.64
- Outlook—ABARES \$ 4870.30
- Horticulture Export Review—Agricultural Productivity \$ 4809.93

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- Minor advertising—various \$ 3622.60

DAFFs spend on communication activities from 31 July 2012 to 31 January 2013 was \$726 067.

DAFF spent the following on communication activities, by program and division:

- Caring for our Country— Sustainable Resource Management \$21 193
- Australia's Farming Future—Climate Change \$15 340
- Carbon Farming Futures—Climate Change \$490 073
- Biosecurity—Biosecurity Policy & Border Compliance \$97 170
- National Food Plan—Agricultural Productivity \$59 800
- Live Animal Exports—Live Animal Exports \$32 458
- National Rural Advisory Council—Climate Change \$7391
- Rural research and development—Agricultural Productivity \$2642

2. Communication activities under the Carbon Farming communication strategy include the following.
 - Carbon Farming Initiative (CFI) communication products for farmers
 - Development of CFI case studies
 - The printing of communication materials including *Clean Energy Regulator CFI* postcards, Carbon Farming Futures communication resources postcards, presentation folders and display banners.
 - Sponsorship of the 2012 Climate Change Research Strategy for Primary Industry (CCRSPI) Conference and display equipment hire
 - Sponsorship of the Environment, Energy and Climate Action Award at the 2012 NAB Agribusiness Awards for Excellence
 - Photography services and the purchase of images and image credits for a carbon farming image library
 - Event management of CFI Agricultural Advisor Workshops A webinar for the Carbon Based Farming Futures Extension and Outreach Program
3. Australian Government communication spending priorities are prioritised to effectively communicate government policies and programs to stakeholders and the broader public.
4. The value of funds expended on biosecurity communication does not reflect the breadth, impact and reach of our communication.

Biosecurity is everyone's responsibility and DAFF works with other government agencies and jurisdictions as well as with industries and peak bodies to communicate biosecurity information to stakeholders.

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This approach is complemented by the work DAFF does to increase awareness of, and compliance with, Australia's biosecurity requirements through free and low cost communication activities. These include proactive media, online communication, social media advertising, organisational media such as the Biosecurity Bulletin, port and airport signage and the Border Security television program.

Other communication activities are undertaken on an as-needs basis.

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Question: 167

Division/Agency: Governance Division

Topic: Freedom of Information

Proof Hansard page: Written

Senator COLBECK asked:

1. What is the updated advice provided to the Department regarding response to FOI requests?
2. How will this impact those making requests?
3. Is the total cost of processing FOI requests cost recovered?
4. If not how is the balance between cost recovery / appropriated funds determined?

Answer:

1. The Australian Information Commissioner has issued updates to the guidelines he has issued under section 93A of the *Freedom Of Information Act 1982*. The Office of the Australian Information Commissioner (OAIC) has also issued new reference materials for agencies, including fact sheets, templates, consultation papers and resources.
2. The guidance material helps to ensure agencies process Freedom of Information (FOI) requests correctly and consistently.
3. No.
4. Any charge imposed for processing an FOI request must be set in accordance with the Freedom of Information (Charges) Regulations 1982 and can only reflect the lowest reasonable cost of providing access to records. Generally, this is not the total cost to the department of processing an FOI request. Where the department considers the work involved in processing a request would substantially and unreasonably divert resources from its other operations, it contacts the applicant to discuss the size and scope of the request. The department can refuse to process the FOI request if, after consultation, the impact on departmental resources remains significant.

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Question: 168

Division/Agency: Governance Division

Topic: Animal Welfare Class Action – Temporary Suspension of Live Trade to Indonesia

Proof Hansard page: Written

Senator COLBECK asked:

Has a class action been filed in any court?

If so, what are the details and claimed losses?

Answer:

No claims have been filed.

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Question: 169

Division/Agency: Governance Division

Topic: Advertising

Proof Hansard page: Written

Senator HEFFERNAN asked:

What was the total cost of all advertising for the financial year to date?

Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services.

Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.

Has the Peer Review Group (PRG) and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.

Did the Advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide the details for each advertising item.

Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services.

What advertising – Campaign and Non-Campaign – and other communications programs is the Department/Agency undertaking, or are planning to undertake?

Answer:

1. Please refer to the total cost for advertising provided in question on notice 166.
2. All advertising conducted was non-campaign. Please refer to the advertising details provided in question on notice 166.
3. The Department of Agriculture, Fisheries and Forestry (DAFF) has not conducted any campaign advertising and therefore there has been no requirement to seek the advice of the Department of Finance and Deregulation, Peer Review Group or Independent Communications Committee.
4. Please see the response to question 3.
5. DAFF follows the definition of campaigns as set out in the *Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies* (March 2010).

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6. Please refer to the detail and table on communication spend provided in question on notice 166.
7. Currently, advertising is planned for the Carbon Farming Futures program.

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Question: 170

Division/Agency: Governance Division

Topic: Board Appointments

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members.
2. What is the gender ratio on each board and across the portfolio?
3. Please detail any board appointments for this financial year to date.

Answer:

1. See Attachment A.
2. The gender ratio for each board is also provided at Attachment A. The gender ratio across the portfolio at 11 February 2013 is 41 per cent women and 59 per cent men.
3. Board appointments for this financial year to date (as at 11 February 2013) are:
 - six members were appointed to the National Rural Advisory Council—a new chair and three members were appointed for three years from 1 July 2012 to 30 June 2015; and two members were appointed for three years from 25 July 2012 to 24 July 2015
 - a new chair was appointed to the Wine Australia Corporation from 1 July 2012 to 30 June 2015
 - a new member was appointed to the Biosecurity Advisory Council from 10 July 2012 to 30 April 2013
 - six directors were appointed to the Fisheries Research and Development Corporation from 12 September 2012 until 31 August 2015
 - four members were appointed to Australian Landcare Council—one member was appointed for two years from 12 October 2012 to 11 October 2014; two members were appointed for three years from 12 October 2012 to 11 October 2015; and one member was appointed for three years from 7 December 2012 to 6 December 2015
 - a new chair and eight members were appointed to the Australian Pesticides and Veterinary Medicines Authority Advisory Board for three years from 13 November 2012 to 12 November 2015
 - the chair of the Wheat Industry Advisory Taskforce Selection Committee was appointed on 13 December 2012 for the duration of the selection process
 - a new chair and six members were appointed to the Wheat Industry Advisory Taskforce on 1 February 2013 until 1 July 2014.

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Question: 170 (continued)

ATTACHMENT A

Portfolio bodies as at 11 February 2013

Body name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Australian Animal Welfare Advisory Committee	Gardner Murray	Chairperson	4 October 2011 to 30 September 2014	3 years	Male: 9 (64.3%) Female: 5 (35.7%)
	Bill Bray	Member	4 October 2011 to 30 September 2014	3 years	
	Brett McCallum	Member	4 October 2011 to 30 September 2014	3 years	
	DeeDee Woodside	Member	4 October 2011 to 30 September 2014	3 years	
	Glenys Oogjes	Member	4 October 2011 to 30 September 2014	3 years	
	Helen Cathles	Member	4 October 2011 to 30 September 2014	3 years	
	Hugh Wirth	Member	4 October 2011 to 30 September 2014	3 years	
	Keith Adams	Member	4 October 2011 to 30 September 2014	3 years	
	Kevin Doyle	Member	4 October 2011 to 30 September 2014	3 years	
	Lyndy Scott	Member	4 October 2011 to 30 September 2014	3 years	
	Mary Barton	Member	4 October 2011 to 30 September 2014	3 years	
	Norm Blackman	Member	4 October 2011 to 30 September 2014	3 years	
	Rick Symons	Member	4 October 2011 to 30 September 2014	3 years	
	Phillip Glyde	Ex-officio member	4 October 2011 to 30 September 2014	3 years	
Australian Fisheries Management Authority	Michael Egan	Chairperson	8 February 2007 to 28 February 2014	5 years	Male: 6 (66.7%) Female: 3 (33.3%)
Commission	Richard Stevens	Deputy chairperson	8 February 2007 to 28 February 2014	5 years	
	Denise North	Member	8 February 2007 to 28 February 2014	5 years	
	Ian Cartwright	Member	1 July 2008 to 28 February 2014	5 years	
	Keith Sainsbury	Member	1 March 2009 to 28 February 2014	5 years	
	Elizabeth Montano	Member	1 March 2009 to 28 February 2014	5 years	
	Jennifer Goddard	Member	1 March 2009 to 28 February 2014	5 years	
	John Glaister	Member	1 March 2009 to 28 February 2014	5 years	
	James Findlay	CEO	27 September 2010 to 27 March 2016*	5 years	

* James Findlay was acting AFMA CEO from 27 September 2010 until he was appointed to the position on 28 March 2011.

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Question: 170 (continued)

ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Australian Landcare Council	Kim Chance	Chairperson	From 6 January 2010	Ongoing	Male: 8(38.1%) Female: 13 (61.9%)
	Andrew Stewart	Member	15 April 2010 to 14 April 2013	3 years	
	Alexandra Gartmann	Member	15 April 2010 to 14 April 2013	3 years	
	James Walch	Member	15 April 2010 to 14 April 2013	3 years	
	Jock Laurie	Member	15 April 2010 to 14 April 2013	3 years	
	John McQuilten	Member	15 April 2010 to 14 April 2013	3 years	
	Judy Henderson	Member	15 April 2010 to 14 April 2013	3 years	
	Pamela Brook	Member	15 April 2010 to 14 April 2013	3 years	
	Sharon Starick	Member	15 April 2010 to 14 April 2013	3 years	
	Edward Barlow	Member	15 April 2010 to 14 April 2013	3 years	
	Vicki-Jo Russell	Member	15 April 2010 to 14 April 2013	3 years	
	Ella Maesepp	Member	27 May 2011 to 30 June 2013	2 years	
	Keelen Mailman	Member	27 May 2011 to 30 June 2013	2 years	
	Denis Mutton	Member	10 August 2006 to 5 July 2013	3 years	
	Banduk Marika	Member	6 July 2010 to 5 July 2013	3 years	
	Kathryn Andrews	Member	6 July 2010 to 5 July 2013	3 years	
	Rosemary Hill	Member	6 July 2010 to 5 July 2013	3 years	
	Lynne Strong	Member	12 October 2012 to 11 October 2014	2 years	
	Kate Jones	Member	12 October 2012 to 11 October 2015	3 years	
	Jacqueline Jarvis	Member	12 October 2012 to 11 October 2015	3 years	
Ronald Archer	Member	7 December 2012 to 6 December 2015	3 years		

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Question: 170 (continued)

ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Australian Pesticides and Veterinary Medicines Authority Advisory Board	Lyn Fragar	Chairperson	13 November 2012 to 12 November 2015	3 years	Male: 5 (55.6%) Female: 4 (44.4%)
	Roger Toffolon	Member	13 November 2012 to 12 November 2015	3 years	
	Sandra Baxendell	Member	13 November 2012 to 12 November 2015	3 years	
	Selwyn Snell	Member	13 November 2012 to 12 November 2015	3 years	
	Lisa Wade	Member	13 November 2012 to 12 November 2015	3 years	
	John Hassell	Member	13 November 2012 to 12 November 2015	3 years	
	Gordon Reidy	Member	13 November 2012 to 12 November 2015	3 years	
	David Lawson	Member	13 November 2012 to 12 November 2015	3 years	
	Bronwyn Capanna	Member	13 November 2012 to 12 November 2015	3 years	
Biosecurity Advisory Council	Andrew Inglis	Chairperson	1 January 2012 to 30 April 2013	2 years	Male: 3 (37.5%) Female: 5 (62.5%)
	Clare Penniceard	Member	1 January 2012 to 30 April 2013	2 years	
	Dennis Witt	Member	1 January 2012 to 30 April 2013	2 years	
	Elizabeth Mattiske	Member	1 January 2012 to 30 April 2013	2 years	
	Joanne Daly	Member	1 January 2012 to 30 April 2013	2 years	
	Lisa Adams	Member	1 January 2012 to 30 April 2013	2 years	
	Roly Neiper	Member	10 July 2012 to 30 April 2013	9 months	
	Rona Mellor	Ex officio member	1 January 2012 to 30 April 2013	2 years	
Cotton Research and Development Corporation (CRDC)	Michael Logan	Chairperson Deputy	13 August 2007 to 12 August 2013	3 years	Male: 5 (71.4%) Female: 2 (28.6%)
	Mary Corbett	Chairperson	1 October 2008 to 30 September 2014	3 years	
	Lorraine Stephenson	Director	1 October 2011 to 30 September 2014	3 years	
	Cleave Rogan	Director	1 October 2011 to 30 September 2014	3 years	
	Hamish Millar	Director	1 October 2011 to 30 September 2014	3 years	
	Michael Robinson	Director	1 October 2011 to 30 September 2014	3 years	
	Richard Haire	Director	1 October 2011 to 30 September 2014	3 years	
CRDC Selection Committee	Christine Hawkins	Presiding member	27 May 2011 to 25 May 2014	3 years	1 female (100%)

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Question: 170 (continued)

ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Eminent Scientists Group	John Radcliffe	Chairperson	1 September 2010 to 31 August 2013	3 years	Male: 4 (100%)
	Chad Hewitt	Member	1 September 2010 to 31 August 2013	3 years	
	Mark Lonsdale	Member	1 September 2010 to 31 August 2013	3 years	
	Tom Kompas	Member	1 September 2010 to 31 August 2013	3 years	
Fisheries Research and Development Corporation (FRDC)	Harry Woods	Chairperson	1 September 2010 to 31 August 2013	3 years	Male: 5 (71.4%) Female: 2 (28.6%)
	Heather Brayford	Director	1 September 2009 to 31 August 2015	3 years	
	Renata Brooks	Director	1 September 2009 to 31 August 2015	3 years	
	Brett McCallum	Director	9 September 2009 to 31 August 2015	3 years	
	Bruce Mapstone	Director	12 September 2012 to 31 August 2015	3 years	
	Peter O'Brien	Director	12 September 2012 to 31 August 2015	3 years	
	David Thomason	Director	12 September 2012 to 31 August 2015	3 years	
FRDC Selection Committee	Prudence McMichael	Presiding member	17 April 2012 to 16 April 2015	3 years	1 female (100%)
Food Policy Working Group	Grant O'Brien	Member	25 November 2011 to 25 November 2013	2 years	1 male (100%)
Grains Research and Development Corporation (GRDC)	Keith Perrett	Chairperson	1 October 2007 to 30 September 2013	3 years	Male: 6 (75.0%) Female: 2 (25.0%)
	Kim Halbert	Deputy Chairperson	4 November 2011 to 30 September 2014	3 years	
	Jennifer Goddard	Director	11 November 2008 to 30 September 2014	3 years	
	Jeremy Burdon	Director	4 November 2011 to 30 September 2014	3 years	
	Richard Brimblecombe	Director	4 November 2011 to 30 September 2014	3 years	
	Robert Lewis	Director	4 November 2011 to 30 September 2014	3 years	
	Sharon Starick	Director	4 November 2011 to 30 September 2014	3 years	
	John Woods	Director	8 March 2012 to 30 September 2014	3 years	
GRDC Selection Committee	Joanne Grainger	Presiding member	27 May 2011 to 26 May 2014	3 years	1 female (100%)

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ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Grape and Wine Research and Development Corporation (GWRDC)	Rory McEwen	Chairperson	3 April 2010 to 2 April 2013	3 years	Male: 4 (50%)
	Terry Hill	Deputy Chairperson	21 September 2008 to 31 August 2014	3 years	Female: 4 (50%)
	Helen Garnett	Director	21 September 2008 to 31 August 2014	3 years	
	Anita Poddar	Director	1 September 2011 to 31 August 2014	3 years	
	Christopher Day	Director	1 September 2011 to 31 August 2014	3 years	
	Jan O'Connor	Director	1 September 2011 to 31 August 2014	3 years	
	Michele Allan	Director	1 September 2011 to 31 August 2014	3 years	
	Philip Laffer	Director	1 September 2011 to 31 August 2014	3 years	
GWRDC Selection Committee	Robert (Bob) Granger	Presiding member	7 April 2011 to 6 April 2014	3 years	1 male (100%)
National Rural Advisory Council	Mick Keogh	Chairperson	1 July 2012 to 30 June 2015	3 years	Female: 4 (50%)
	Ian Feldtmann	Member	5 June 2007 to 15 July 2013	3 years	Male: 4 (50%)
	Susan Brumby	Member	1 July 2012 to 30 June 2015	3 years	
	Alexandra Gartmann	Member	1 July 2012 to 30 June 2015	3 years	
	Kerry O'Brien	Member	1 July 2012 to 30 June 2015	3 years	
	Regina Fogarty	Member	25 July 2012 to 24 July 2015	3 years	
	Fran Freeman	Member	25 July 2012 to 24 July 2015	3 years	
	Andrew Locke	Member	7 September 2006 to 21 August 2015	3 years	
Rural Industries Research and Development Corporation (RIRDC)	Daniela Stehlik	Chairperson	21 April 2010 to 20 April 2013	3 years	Male: 4 (50%)
	Merilyn Sleigh	Deputy Chairperson	30 September 2008 to 30 June 2014	3 years	Female: 4 (50%)
	Alexander Campbell	Director	17 July 2008 to 30 June 2014	3 years	
	Roseanne Healy	Director	30 September 2008 to 30 June 2014	3 years	
	Samuel Archer	Director	1 July 2011 to 30 June 2014	3 years	
	Michael Guerin	Director	1 July 2011 to 30 June 2014	3 years	
	Alana Johnson	Director	1 July 2011 to 30 June 2014	3 years	
	Len Stephens	Director	1 July 2011 to 30 June 2014	3 years	
RIRDC Selection Committee	David Crombie	Presiding member	11 March 2011 to 31 January 2014	3 years	1 male (100%)

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ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Statutory Fishing Rights Allocation Review Panel	Christopher Doogan	Chairperson	25 May 2009 to 24 May 2013	4 years	Male: 5 (62.5%) Female: 3 (37.5%)
	Robert Lister	Member	3 September 2005 to 1 November 2013	4 years	
	William Edeson	Member	3 September 2005 to 1 November 2013	4 years	
	Mary Lack	Member	2 November 2009 to 1 November 2013	4 years	
	Sandra Welsman	Member	2 November 2009 to 1 November 2013	4 years	
	Gordon Neil	Registrar	From 10 May 2011	Ongoing	
	Gabrielle Cogan	Deputy registrar	From 18 March 2008	Ongoing	
	Anthony Cuthbert	Deputy registrar	From 10 May 2011	Ongoing	
Sugar Research and Development Corporation (SRDC)	Ian Causley	Chairperson	1 October 2010 to 30 September 2013	3 years	Male: 5 (71.4%) Female: 2 (28.6%)
	Steven Guazzo	Deputy chairperson	26 April 2006 to 30 April 2014	3 years	
	Julian Venning	Director	27 May 2011 to 30 April 2014	3 years	
	Kleanthes Yannakou	Director	27 May 2011 to 30 April 2014	3 years	
	Lindy Hyam	Director	27 May 2011 to 30 April 2014	3 years	
	Paul Donnelly	Director	27 May 2011 to 30 April 2014	3 years	
	Tracy Henderson	Director	27 May 2011 to 30 April 2014	3 years	
SRDC Selection Committee	Christine Hawkins	Presiding member	2 December 2010 to 30 June 2013	3 years	1 female (100%)
Water, Soil and Food Working Group Expert Reference Panel	Ian Chubb	Member	From 5 April 2012	Ongoing	Male: 5 (62.5%) Female: 3 (37.5%)
	Molly Harriss-Olsen	Member	From 6 April 2012	Ongoing	
	Craig Knowles	Member	From 12 April 2012	Ongoing	
	Daniel Williams	Member	From 18 April 2012	Ongoing	
	John Crawford	Member	From 23 April 2012	Ongoing	
	Gillian Kirkup	Member	From 9 May 2012	Ongoing	
	Alastair Robertson	Member	From 18 May 2012	Ongoing	
	Katrina Wilson	Member	From 21 June 2012	Ongoing	

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 170 (continued)

ATTACHMENT A

Body Name	Name	Position	Tenure of appointment	Term of appointment	Gender ratio
Wheat Industry Advisory Taskforce	Michele Allan	Chairperson	1 February 2013 to 1 July 2014	17 months	Male: 5 (71.4%) Female: 2 (28.6%)
	Mark Barber	Member	1 February 2013 to 1 July 2014	17 months	
	David Fulwood	Member	1 February 2013 to 1 July 2014	17 months	
	Imre Mencshelyi	Member	1 February 2013 to 1 July 2014	17 months	
	Mitch Morison	Member	1 February 2013 to 1 July 2014	17 months	
	Ms Rebecca Reardon	Member	1 February 2013 to 1 July 2014	17 months	
	Graham Shields	Member	1 February 2013 to 1 July 2014	17 months	
Wine Australia Corporation (Wine Australia)	George Wahby	Chairperson	1 July 2012 to 30 June 2015	3 years	Male: 5 (62.5%) Female: 3 (37.5%)
	Kevin McLintock	Deputy Chairperson	11 May 2011 to 30 April 2014	3 years	
	Anthony (Tony) Jordan	Member	11 May 2011 to 30 April 2014	3 years	
	Bill Moularadellis	Member	11 May 2011 to 30 April 2014	3 years	
	Brian Walsh	Member	11 May 2011 to 30 April 2014	3 years	
	Catherine (Kate) Thompson	Member	11 May 2011 to 30 April 2014	3 years	
	Josephine Rozman	Member	11 May 2011 to 30 April 2014	3 years	
	Susan Henderson	Member	11 May 2011 to 30 April 2014	3 years	
Wine Australia Selection Committee	Robert Granger	Chairperson	16 July 2010 to 15 July 2013	3 years	Male: 4
	Stephen Couche	Member	9 November 2010 to 8 November 2013	3 years	
	Stephen Shelmerdine	Member	9 November 2010 to 8 November 2013	3 years	
	Robert Hill Smith	Member	9 November 2010 to 8 November 2013	3 years	

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 171

Division/Agency: Governance Division

Topic: Freedom of Information Requests

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has the department/agency received any updated advice on how to respond to FOI requests? What is the total cost to the department to process FOI requests for this financial year to date?

How many FOI requests has the Department received for this financial year to date? How many requests have been denied and how many have been granted?

Has the department failed to meet the processing times outlined in the FOI Act for any requests? If so, how many and why? Do any of these requests remain outstanding? If so, how many and why?

Answer:

1. Yes.
2. As at 31 January 2013, the Department of Agriculture, Fisheries and Forestry estimates the cost of processing Freedom Of Information (FOI) requests in 2012–13 was approximately \$330 000.
3. As at 31 January 2013, the department had received 44 FOI requests in 2012–13 of which:
 - 1 applicant was granted access to the requested documents in full
 - 8 applicants were granted access to the requested documents in part
 - 8 applicants were denied access to the requested documents
 - 18 requests were either withdrawn by the applicant or information was provided outside the *Freedom of Information Act 1982*
 - 9 were still open
4. No.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 172

Division/Agency: Governance Division

Topic: Community Cabinet Meetings

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many Community Cabinet meetings has the Minister attended this financial year to date? List date and location.

How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other expenses. Which Community Cabinet meetings did the Departmental Officers attend? List date and location.

What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date?

Answer:

For Community Cabinet meetings between 1 July 2012-30 September 2012 please refer to question on notice 89 from Supplementary Budget Estimates in October 2012.

The minister attended two Community Cabinet meetings between 30 September 2012-30 January 2013. These meetings were held in Launceston (Tasmania) on 3 October 2012 and Kippa-Ring (Queensland) on 14 November 2012.

One Department of Agriculture, Fisheries and Forestry (DAFF) officer accompanied the minister to the Launceston Community Cabinet meeting (Tasmania) on 3 October 2012. One DAFF officer accompanied the Minister to the Kippa-Ring Community Cabinet meeting (Queensland) on 14 November 2012. The total cost to DAFF for the departmental officers' attendance at the meetings was \$1650.19. For the Launceston Community Cabinet meeting the total cost to department for the minister's car costs was \$55.00.

Community Cabinet travel costs for the minister and ministerial staff are met by the Department of Finance and Deregulation, with the exception of car costs for the minister which are met by DAFF.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 173

Division/Agency: Governance Division

Topic: Reviews

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date:

1. How many Reviews are being undertaken?
2. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded?
3. Which of these reviews has been provided to Government?
4. When will the Government be responding to the respective reviews that have been completed?
5. Has the Government responded to all reviews within the timeframe? If not, why not?
6. What is the estimated cost of each of these Reviews?
7. What reviews are planned?
8. When will each of these reviews be concluded?

Answer:

For this financial year to date (1 July 2012 to 31 January 2013):

1. Please refer to Table 1 for details on the reviews currently being undertaken.
2. Please refer to Table 2 for details on reviews that have concluded. Please refer to Table 1 for details on the anticipated end date for on-going reviews.
3. Please refer to Table 2 for details on reviews that have been provided to government.
4. The timing of responses for reviews concluded in this financial year to date will be considered on a case by case basis by the government.
5. None of the reviews undertaken required responses within the statutory time frame.
6. Please refer to Table 1 and 2 for details on the estimated costs of each review.
7. There are no planned reviews for 2012–13.
8. Please refer to answer for Question 7.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 173 (continued)

Table 1 – Reviews currently being undertaken in the Agriculture, Fisheries and Forestry portfolio in the financial year to date (1 July 2012 to 31 January 2013), by nearest anticipated end date.

Review title	Anticipated end date	Estimated cost
Review of the Commonwealth fisheries harvest strategy policy and guidelines.	March 2013	\$284 000
Review of the Commonwealth policy on fisheries bycatch.	March 2013	\$225 000
Review of the Australian Standards for the Export Livestock and the Livestock Export Standards Advisory Committee	April 2013	\$36 000
National Rural Advisory Council - An assessment of agricultural employers' workforce planning capabilities.	May 2013	Yet to be determined
First Principles Review of the Australian Pesticides and Veterinary Medicines Authority's Cost Recovery Arrangements.	June 2013	\$122 850

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 173 (continued)

Table 2 – Reviews completed in the Agriculture, Fisheries and Forestry portfolio in the financial year to date (1 July 2012 to 31 January 2013), by end date

Review title	End date	Provided to Government	Estimated cost
Review of the European Union high quality beef quota arrangements 2011.	September 2012	Yes	\$39 963
National Rural Advisory Council - Feasibility of agricultural insurance products in Australia for weather-related production risks ¹ .	September 2012	Yes	\$121 855.09 (includes cost of ABARES report) ²
National Rural Advisory Council - Report on the effectiveness of the Farm Management Deposits Scheme	October 2012	Yes	\$50 092.65
Review of Commonwealth Fisheries Management ('Fisheries Management Review').	December 2012	Yes	\$361 825 (GST exclusive) ³
Review of Horticulture Australia Limited export regulation powers.	December 2012	Yes	\$107 400 ⁴
Review of the Inspection Regimes Prior to Export of Livestock from Fremantle Port.	December 2012	Yes	\$14 200 ⁵
Review Mark IV restraining Boxes.	January 2013	Yes	\$420

¹ The name of the report has been updated since the October 2012 Supplementary Budget Estimates

² The cost of the report has been updated since the cost reported in the October 2012 Supplementary Budget Estimates to reflect the additional costs of a teleconference and meeting held to discuss the report.

³ Updated cost of review as at 25 February 2013.

⁴ Estimated costs have increased since the costs reported in the October Supplementary Budget Estimates due to additional costs of advertising calls for submissions.

⁵ Estimated costs have increased since the costs reported in the October Supplementary Budget Estimates due to an additional site visit undertaken by the steering committee.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 174

Division/Agency: Governance Division

Topic: Media Monitoring

Proof Hansard page: Written

Senator HEFFERNAN asked:

What is the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?

- Which agency or agencies provided these services?
- What is the estimated budget to provide these services for the year 2012-13?
- What has been spent providing these services this financial year to date?

What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for this financial year to date?

- Which agency or agencies provided these services?
- What is the estimated budget to provide these services for the year 2012-13?
- What has been spent providing these services this financial year to date?

Answer:

The Department of Agriculture, Fisheries and Forestry maintains one media monitoring account for the Department and the minister's office.

- Media Monitoring services are provided by Sentia Media.
- The estimated budget to provide these services in 2012–13 is \$240 000.
- Media monitoring expenditure from 1 July 2012 to 31 December 2012 was \$109 054.53 (GST inclusive).

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 175

Division/Agency: Governance Division

Topic: Social Media

Proof Hansard page: Written

Senator HEFFERNAN asked:

Has there been any changes to department and agency social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2012 Budget Estimates? If yes, please explain and provide copies of any advice that has been issue.

Does the department/agency monitor usage of social media?

- If yes, provide details of the useage (for example details could include average hours per employee, hours when useage peaks).
- Has there been a change to the department/agency protocols due to staff useage?
- If no, why not? Will the department/agency monitor usage in the future?

Does social media impact on employee productivity? Provide details (details could include increased internet usage in general or increased internet usage in standard business hours)

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) opened access to all staff to Facebook, Twitter, LinkedIn, Tumblr, Google+, Wordpress and Blogger on 26 September 2012.

The DAFFs social media policy was revised to incorporate this change and is available on the DAFF website. A short animated video to help staff understand their responsibilities when engaging online is also available on the department's intranet and the DAFF You Tube site.

All other social media sites remain blocked unless a clear business purpose is demonstrated and approved by the Assistant Secretary, Communication Branch.

No monitoring of the extent of staff internet usage of social media sites currently occurs within DAFF.

No adverse impacts on employee productivity have been reported at this time as a result of the change to social media access.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

Additional Estimates February 2013

Agriculture, Fisheries and Forestry

Question: 176

Division/Agency: Governance Division

Topic: Commissioned Reports

Proof Hansard page: Written

Senator HEFFERNAN asked:

How many Reports have been commissioned by the Government in your department/agency this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.

- How much did each report cost/or is estimated to cost? How many departmental staff were involved in each report and at what level?

What is the current status of each report? When is the Government intending to respond to these reports?

Answer:

1. Three reports were commissioned by the government in the Agriculture, Fisheries and Forestry portfolio during the financial year to date (1 July 2012 to 31 January 2013). Please refer to Table 1 for details.
2. Please refer to Table 1 for details on the status of each report. The timing of any responses will be considered as appropriate on a case by case basis by the government. None of the reports commissioned required responses within statutory time frames.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 176 (continued)

Table 1: Reports commissioned by the government in the Agriculture, Fisheries and Forestry portfolio during the 2012-13 financial year to date (1 July 2012 to 31 January 2013)

Name of report	Feasibility of agricultural insurance products in Australia for weather-related production risks¹
Date of commission	1 July 2012
Date report handed to government	28 September 2012
Date of public release	11 October 2012
Link to Terms of Reference	http://www.daff.gov.au/agriculture-food/drought/nrac/work-program/insurance
Committee Members	National Rural Advisory Council
Cost of report	\$121 855.09 (includes cost for \$80 000 ABARES report) ²
Number/level of departmental staff involved with report	Approximately: Part-time input from one SES Band 2, one Acting SES Band 1, one EL2, one EL1, one APS6 and one APS5.
Status of report	Report made publicly available on 11 October 2012
Name of report	Report on the effectiveness of the Farm Management Deposits Scheme
Date of commission	1 July 2012
Date report handed to government	31 October 2012
Date of public release	Not yet publicly released
Link to Terms of Reference	http://www.daff.gov.au/agriculture-food/drought/nrac/work-program/assess-fmds
Committee Members	National Rural Advisory Council
Cost of report	\$50 092.65
Number/level of departmental staff involved with report	Approximately: Part-time input from one SES Band 2, one Acting SES Band 1, one EL2, one EL1, one APS6 and one APS5.
Status of report	Currently with the government for its consideration and not yet publicly released.

¹ The name of the report has been updated since the October 2012 Supplementary Budget Estimates.

² The cost of the report has been updated since the cost reported in the October 2012 Supplementary Budget Estimates to reflect the additional costs of a teleconference and meeting held to discuss the report.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 176 (continued)

Name of report	National Rural Advisory Council – Assessment of agricultural employers’ workforce planning capabilities
Date of commission	1 July 2012
Date report handed to government	Report due to minister by 31 May 2013.
Date of public release	Not yet determined.
Link to Terms of Reference	http://www.daff.gov.au/agriculture-food/drought/nrac/work-program/workforce-planning
Committee Members	National Rural Advisory Council
Cost of report	Not yet determined.
Number/level of departmental staff involved with report	Approximately: Part-time input from one SES Band 2, one Acting SES Band 1, one EL2, one EL1, one APS6 and one APS5.
Status of report	Currently conducting stakeholder consultations to inform assessment.
Name of report	Review of Commonwealth Fisheries Management (‘Fisheries Management Review).
Date of commission	Review announced on 11 September 2012. Terms of reference released and appointment of Mr David Borthwick AO PSM announced on 13 September 2012.
Date report handed to government	17 December 2012
Date of public release	Not yet determined.
Link to Terms of Reference	http://www.maff.gov.au/media_office/media_releases/media_releases/2012/september/fisheries-review-details-announced
Committee Members	Mr David Borthwick AO PSM
Cost of report	\$361 825 (updated as of 25 February 2013).
Number/level of departmental staff involved with report	Approximately: one SES Band 1, two EL2s, one APS 6 and one part time APS4.
Status of report	Report delivered to the Minister on 17 December 2012. Under active consideration by Minister Ludwig.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 177

Division/Agency: Governance Division

Topic: Stationery Requirements

Proof Hansard page: Written

Senator HEFFERNAN asked:

How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?

What are the department/agency's stationery costs for the financial year to date?

Answer:

1. \$2369.50 for the financial year to 31 January 2013.
2. The Department of Agriculture Fisheries and Forestry's stationery costs for the financial year to 31 January 2013 was \$929 635.00.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 178

Division/Agency: Governance Division

Topic: Media Training

Proof Hansard page: Written

Senator HEFFERNAN asked:

In relation to media training services please provide the following information for this financial year to date.

1. Total spending on these services.
2. The number of employees offered these services and their employment classification.
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification).
4. The names of all service providers engaged. For each service purchased, please provide the following.
 - a) The name and nature of the service purchased.
 - b) Whether the service is one-on-one or group based.
5. The number of employees who received the service and their employment classification (provide a breakdown for each employment classification).
6. The total number of hours involved for all employees (breakdown for each classification).
 - a) The total amount spent on the service.
 - b) A description of the fees charged (i.e. per hour, complete package).

Where a service was provided at any location other than the department or agency's own premises, please provide the following.

- i. The location used.
- ii. The number of employees who took part on each occasion.
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification).
- iv. Any costs the department or agency incurred to use the location.

Answer:

1. Total spending on media training services was \$7920.
2. Five employees were offered these services (1 x Deputy Secretary and 4 x Senior Executive Service (SES) Band 2).
3. Three employees undertook media training (1 x Deputy Secretary and 2 x SES Band 2). No study leave was granted to any participants.
4. The Centre for Leadership Pty Ltd provided media training services and Coordinate Group Pty Ltd filmed the training.

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Question: 178 (continued)

- a) Only one set of media training has been undertaken in 2012–13. This training was called ‘Communicating Risk’ and provided in-depth media skills training.
 - b) The service was group-based media training
5. Please refer to the response provided to question 3.
6. The total number of hours of media training was 15 hours (Dep Sec x 5 hours, 2 x SES Band 2 x 5 hours each).
- a) Total spending on media training services was \$7920 (\$6600 for media training and \$1320 for filming).
 - b) This fee was a total package for a half-day training session.

No media training was undertaken outside the Department of Agriculture Fisheries and Forestry’s Canberra premises.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 179

Division/Agency: Governance Division

Topic: Training for Portfolio Minister and Parliamentary Secretaries

Proof Hansard page: Written

Senator HEFFERNAN asked:

For this financial year to date, how much has been spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.

For this financial year to date, how much has been spent on training for staff of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.

For this financial year to date, how much has been spent on training for designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for, and how many employees attended and their classification.

Answer:

1. There has been no expenditure for training for the minister and parliamentary secretary for the financial year to 31 January 2013.
2. There has been no expenditure for training for the minister's and parliamentary secretary's staff for the financial year to 31 January 2013.
3. The Department of Agriculture, Fisheries and Forestry provides an in-house training course on ministerial writing designed to help departmental staff tailor their approach to better suit the needs of the minister and parliamentary secretary.

In this financial year to 31 January 2013, four of these courses were run. The estimated total cost of organising and delivering these courses was less than \$10 000, based on 0.13 FTE of an EL1 and APS5 combined.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 179 (continued)

The table below provides the breakdown of departmental participants by APS classification.

Number of departmental staff who attended training	Classification							
	APS1	APS2	APS3	APS4	APS5	APS6	EL1	EL2
41	1	0	8	3	9	13	3	4

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Agriculture, Fisheries and Forestry

Question: 180

Division/Agency: Governance Division

Topic: Briefing for the Australian Greens and Independents

Proof Hansard page: Written

Senator HEFFERNAN asked:

Have any briefings and/or provision of information been provided to the Australian Greens? If yes, please include:

- How are briefings requests commissioned?
- What briefings have been undertaken? Provide details and a copy of each briefing.
- Provide details of what information has been provided and a copy of the information.
- Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed.
- How long is spent preparing and undertaking briefings/information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification.

Have any briefings and/or provision of information been provided to Independents? If yes, please include:

- How are briefings requests commissioned?
- What briefings have been undertaken? Provide details and a copy of each briefing.
- Provide details of what information has been provided and a copy of the information.
- Have any briefings request been unable to proceed? If yes, provide details of what the requests were and why it could not proceed.
- How long is spent preparing and undertaking briefings/information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification.

Which Independents have requested briefings and/or information?

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) has provided information to the minister's office for their use in briefing a broad range of parliamentarians (including the Australian Greens, Independents and members of the Liberal-National Coalition). In addition, DAFF, at the request of the minister's office, has provided verbal briefing to a range of parliamentarians on matters such as legislation.

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 181

Division/Agency: Governance Division

Topic: Protective Security Policy Framework

Proof Hansard page: Written

Senator HEFFERNAN asked:

Provide an update for your department/agency, including what is your current compliance level, what are you doing to manage risk, what is being done to comply with the mandatory requirements and details of any department/agency specific policies and procedures.

Answer:

The Department of Agriculture, Fisheries and Forestry (DAFF) is well advanced in its implementation of the 33 minimum mandatory requirements of the Protective Security Policy Framework. As at February 2013, DAFF has fully implemented 16 and partially implemented 17 mandatory requirements. The DAFF is implementing measures to be fully compliant against all mandatory requirements by July 2013. The DAFF's Security Committee is responsible for the department's implementation of the Protective Security Policy Framework. DAFF's Protective Security Policy and Information, Communications and Technology Security Policy detail the department's security policies.

Rural and Regional Affairs and Transport Committee

ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 182

Division/Agency: Governance Division

Topic: Communication Staffing

Proof Hansard page: Written

Senator HEFFERNAN asked:

1. For all departments and agencies, please provide—in relation to all public relations, communications and media staff—the following.
 - a) By department or agency
 - i. How many ongoing staff, the classification, the type of work they undertake and their location.
 - ii. How many non-ongoing staff, their classification, type of work they undertake and their location
 - iii. How many contractors, their classification, type of work they undertake and their location
 - iv. How many are graphic designers?
 - v. How many are media managers?
 - vi. How many organise events?
2. Do any departments/agencies have independent media studios? If yes, why? When was it established? What is the set up cost? What is the ongoing cost? How many staff work there and what are their classifications?

Answer:

1.
 - a) Department of Agriculture, Fisheries and Forestry
 - i. Please see table on following page.
 - ii. Please see table on following page.
 - iii. As at 31 January 2013, there were no contractors.
 - iv. There are a total of four staff providing graphic design services.
 - v. There are a total of eight staff working in media.
 - vi. There are no dedicated event management positions.

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Question: 182 (continued)

a) (continued)

Classification	Staff	Location	Ongoing, non-ongoing or contract
Executive			
SES Band 1	Assistant Secretary	Canberra	Ongoing
APS4	Executive Assistant	Canberra	Ongoing
Media			
EL2	One staff	Canberra	Ongoing
EL1	Three staff	Canberra	1 ongoing, 2 non-ongoing
APS6	Three staff	Canberra	3 ongoing
APS5	One staff	Canberra	Ongoing
Public relations—agriculture, climate change, sustainability			
EL2	One staff (0.8)	Canberra	Ongoing
EL1	One staff, one staff part-time (0.8)	Canberra	Ongoing
APS6	One staff	Canberra	Ongoing
Public relations—social media, ABARES and fisheries			
EL2	One staff	Canberra	Ongoing
EL1	Two staff	Canberra	Non-ongoing
APS6	One staff	Canberra	Ongoing
Public relations—biosecurity imports, compliance and reform			
EL2	One staff	Canberra	Ongoing
EL1	One staff and one part time (0.8)	Canberra	Ongoing
APS6	Six staff	Canberra, Sydney, Perth, Melbourne, Brisbane & Cairns	Ongoing
Public relations—biosecurity safeguarding, exports and trade			
EL2	One staff	Canberra	Ongoing
EL1	One staff	Canberra	Ongoing
APS6	One staff	Canberra	Ongoing
Public relations—internal and corporate communication			
EL2	One staff	Canberra	Ongoing
EL1	Two staff	Canberra	Ongoing
APS6	One staff, one staff part time (0.8)	Canberra	Ongoing
APS4	One staff	Canberra	Ongoing
Production, online & design			
EL2	One staff	Canberra	Ongoing
EL1	Two staff	Canberra	Ongoing
APS6	Seven staff	Canberra	Ongoing
APS5	One part-time (0.6)	Canberra	Ongoing
TOTAL:	42 full time staff, 3.8 part time staff = total of 45.8 staff 43 ongoing staff. 3 non-ongoing staff		

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ANSWERS TO QUESTIONS ON NOTICE

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Agriculture, Fisheries and Forestry

Question: 182 (continued)

- b) Grape and Wine Research and Development Corporation
- i. Please see table below.
 - ii. Please see table below.
 - iii. As at 31 January 2013, there were no contractors.
 - iv. There are no dedicated graphic design positions.
 - v. There are no dedicated media management positions.
 - vi. There are no dedicated event management positions.
- Note: this Agency does not have APS classifications.

Position	Position/role in the branch	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Grape and Wine Research and Development Corporation			
Communication officer	One staff	SA	Non-ongoing

- c) Cotton Research and Development Corporation
- i. Please see table below.
 - ii. Please see table below.
 - iii. As at 31 January 2013, there were no contractors.
 - iv. There are no dedicated graphic design positions.
 - v. There are no dedicated media management positions.
 - vi. There are no dedicated event management positions.
- Note: this Agency does not have APS classifications.

Position	Position/role in the branch	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Cotton Research and Development Corporation			
Communication and media manager	One staff	NSW	Ongoing

- d) Wine Australia Corporation
- i. Please see table on following page.
 - ii. Please see table on following page.
 - iii. As at 31 January 2013, there were no contractors.
 - iv. There are no dedicated graphic design positions.
 - v. There are no dedicated media management positions.
 - vi. There are no dedicated event management positions.
- Note: this Agency does not have APS classifications.

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Question: 182 (continued)

d) (continued)

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Wine Australia Corporation			
Manager Communications & PR	One staff	NSW	Ongoing
Online Communications Advisor	One staff	NSW	Ongoing
Market Development & Communications Manager	One staff	Canada (for North American region)	Ongoing

e) Sugar Research and Development Corporation

- i. Please see table below.
- ii. Please see table below.
- iii. As at 31 January 2013, there were no contractors.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

Note : this Agency does not have APS classifications.

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication Provides communication and media support for Sugar Research and Development Corporation			
Communication Manager	One staff	QLD	Ongoing
Communication Officer	One staff part-time	QLD	Ongoing

f) Australian Fisheries Management Authority

- i. Please see table on following page.
- ii. Please see table on following page.
- iii. As at 31 January 2013, there were no contractors.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

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Question: 182 (continued)

f) (continued)

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication			
Provides communication support for Australian Fisheries Management Authority			
EL1	One staff	ACT	Ongoing
APS6	One staff (0.5 FTE)	ACT	Ongoing

g) Fisheries Research and Development Corporation

- i. Please see table below.
- ii. Please see table below.
- iii. As at 31 January 2013, there were two contractors.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

Note : this Agency does not have APS classifications.

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication			
Provides communication support for Fisheries Research and Development Corporation			
Communication Manager	One staff	ACT	Ongoing
Communications Officer	One staff	ACT	Ongoing
Writer	One staff (0.5)	ACT	Contract
Digital Communications	One staff	Sydney	Contract

h) Australian Pesticides and Veterinary Medicines Authority

- i. Please see table on following page.
- ii. Please see table on following page.
- iii. As at 31 January 2013, there was one contractor.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

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Question: 182 (continued)

h) (continued)

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Australian Pesticides and Veterinary Medicines Authority			
EL2	One staff	ACT	Non-ongoing
EL1	Two staff	ACT	Ongoing
APS 6	One staff	ACT	Ongoing
Contractor	One staff	ACT	Contract

i) Grains Research and Development Corporation

- i. Please see table below.
- ii. Please see table below.
- iii. As at 31 January 2013, there was one contractor.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

Note : this Agency does not have APS classifications.

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Grains Research and Development Corporation			
Communication manager	One staff	ACT	Contractor
Communication coordinator	One staff	ACT	Ongoing

j) Rural Industries Research and Development Corporation

- i. Please see table on following page.
- ii. Please see table on following page.
- iii. As at 31 January 2013, there were no contractors.
- iv. There are no dedicated graphic design positions.
- v. There are no dedicated media management positions.
- vi. There are no dedicated event management positions.

Note : this Agency does not have APS classifications.

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Question: 182 (continued)

j) (continued)

Position	Staff	Location	Ongoing, non-ongoing or contract
Communication Provides communication support for Rural Industries Research and Development Corporation			
Communication manager	One staff	ACT	Ongoing
Communication officer	One staff	ACT	Ongoing

2. The department and agencies do not have an independent media studio.