

QUESTION TAKEN ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES HEARING: 15 October 2012

IMMIGRATION AND CITIZENSHIP PORTFOLIO

(SE12/0605) PROGRAM – 4.3: Offshore Asylum Seeker Management

Senator Cash (written) asked:

Implementation of Hawke-Williams report: The report notes “Serco is implementing a new visitor pass system to provide more consistent application of visitor policy” (pg. 5). What does the new system entail – what changes have been made?

Answer:

The new visitor pass system uses a series of individually numbered detachable passes in a register book.

Conditions of entry are displayed clearly on the register. Visitors write their name on the pass and are then required to sign for their pass. By signing, visitors indicate that they understand the conditions of entry. The visitor’s name and signature are ‘carbon-copied’ onto the register sheet. The passes provide visitors with information relevant to the facility and outline safety requirements throughout their visit.

Please see Attachment A for an example of a pass and Attachment B for an example of a register sheet.

Senate Estimates Question on Notice SE12/0605

Attachment A

Example of Visitor Pass

Date	Print Name	Organisation	Meeting with	Time in	Signature
↑ VALID ON THIS DATE ONLY		 Bringing service to life	Your signature on this pass indicates that you acknowledge, understand and accept the conditions of entry		
			Work Health & Safety: Your safety is important to us. A safe environment is provided and you are expected to co-operate by observing all safety signs and following the safety procedures. All injuries, near misses, losses etc. must be reported to a member of staff. You may be required to wear PPE. Fire or Emergency: In the event of any emergency please remain with your host/escort and follow any instructions given to you. Security: You must not enter any area of the facility unless authorised to do so or accompanied by a member of staff. Visitor badges must be worn and visible at all times whilst in the facility. Smoking: Perth IDC is a smoke free environment for visitors and staff.		
PERTH IDC VISITOR					
Pass No 0000001					
Please return this pass to Reception and sign out on exit					

Figure 1. Front

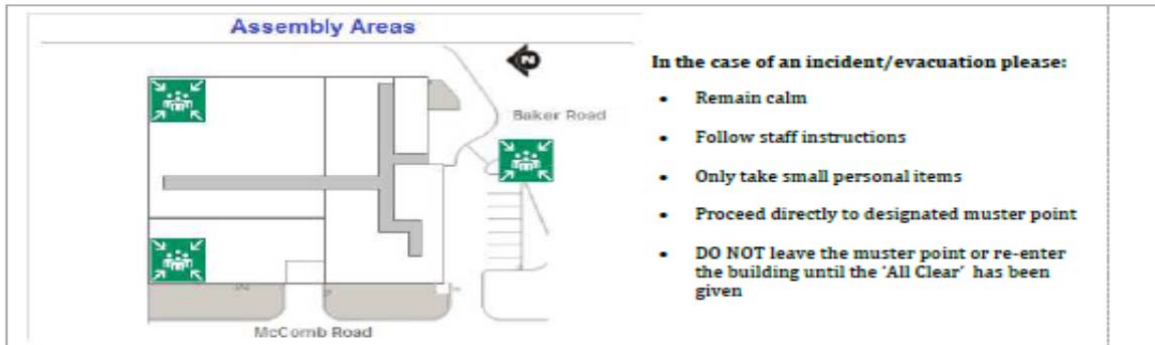


Figure 2. Back

