

QUESTION TAKEN ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES HEARING: 17 October 2011

IMMIGRATION AND CITIZENSHIP PORTFOLIO

(SE11/0060): Internal Product

Senator Humphries (L&CA written) asked:

What happens if misuse of a corporate card is discovered?

Answer:

Department of Immigration and Citizenship

Any payments in excess of the prescribed credit card limits or any unauthorised usage is discussed with the individual and their manager.

The staff are required to repay the unauthorised usage amount.

If a suspected breach of the APS code of conduct is identified, the matter is referred to the People Strategy and Services Division's, Values & Conduct Section to investigate whether a breach has occurred.

Merit Review Tribunal and Refugee Review Tribunal

MRT/RRT treat any unauthorised usage as possible fraud and it is discussed with the individual and their manager.

MRT/RRT staff are required to repay the unauthorised usage amount.

If a suspected breach of the APS code of conduct is identified, the matter is referred to MRT/RRT's Values & Conduct Section to investigate whether a breach has occurred.