

QUESTION TAKEN ON NOTICE

ADDITIONAL ESTIMATES - 25 FEBRUARY 2014

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

(AE14/429) PROGRAMME – Internal Product

Senator Ludwig (Written) asked:

What are the criteria for staff receiving credit cards? Does the criteria vary between SES and other levels; do they require pre approval for certain classes of expenses?

Answer:

Credit cards are issued to staff who have an operational need to undertake procurement of goods and services on behalf of the portfolio.

The criteria to be issued with a credit card do not vary between SES and other levels. If a spending proposal exceeds the cardholder's delegation or authority, they must obtain prior expenditure approval from an appropriate delegate.