

QUESTION TAKEN ON NOTICE

ADDITIONAL ESTIMATES - 25 FEBRUARY 2014

IMMIGRATION AND BORDER PROTECTION PORTFOLIO

(AE14/424) PROGRAMME – Internal Product

Senator Ludwig (Written) asked:

Please update details of the following?

- a) What action is taken if the corporate credit card is misused?
- b) How is corporate credit card use monitored?
- c) What happens if misuse of a corporate credit card is discovered?
- d) Have any instances of corporate credit card misuse have been discovered since Supplementary Budget Estimates in November 2013? List staff classification and what the misuse was, and the action taken.
- e) What action is taken to prevent corporate credit card misuse?

Answer:

- a) Corporate credit card misuse is investigated internally. Cases of serious non-compliance may be referred to the Australian Federal Police or the Commonwealth Director of Public Prosecutions.
- b) Compliance is monitored centrally and by line managers.
- c) See response to part (a).
- d) From 19 November 2013 to 25 February 2014 there were 23 instances of credit card misuse. All were accidental and have been invoiced to the employee concerned.
- e) Credit card use is governed by established policies and instructions and supported by training as required.