

**Senate Finance and Public Administration Legislation Committee**  
**Budget Estimates Hearing – October 2012**  
**ANSWER TO QUESTIONS ON NOTICE**

Prime Minister and Cabinet portfolio

**Department/Agency:** Office of the Official Secretary to the Governor-General

**Program 1:** Support for the Governor-General and Official Activities

**Outcome 1:** The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

**Topic:** Provision of Equipment 2011-12

**Senator:** Ryan

**Question reference number:** PM135

**Type of Question:** Written

**Date set by the committee for the return of answer:** 30 November 2012

**Number of Pages:** 5

For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided, the cost and what were the ongoing costs for 2011-12.

For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what type of electronic equipment was provided, the cost and what were the ongoing costs for 2011-12.

Is electronic equipment (such as ipad, laptop, wireless card, vasco token, BlackBerry, mobile phone (list type if relevant), thumb drive) was provided to department/agency staff for 2011-12, provide details of what was provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.

**Answer**

N/A

N/A

| <b>ISSUED TO</b>                          | <b>CLASSIFICATION</b> | <b>MAKE</b> | <b>MODEL</b>       | <b>DATE PURCHASED</b> | <b>COST OF PURCHASE</b> |
|-------------------------------------------|-----------------------|-------------|--------------------|-----------------------|-------------------------|
| <b>FY 2011-12</b><br><b>MOBILE PHONES</b> |                       |             |                    |                       |                         |
| ADC Air Force                             | ADC Air Force         | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| ADC Army                                  | ADC Army              | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| ADC Navy                                  | ADC Navy              | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| AH Property Officer                       | GHO2                  | Nokia       | 6300               | 16/04/2010            | \$170.91                |
| Maintenance                               | GHO1                  | Nokia       | 6300               | 16/04/2010            | \$170.91                |
| Director, Corporate                       | GHO8                  | BlackBerry  | 9800 Torch - NextG | 22/03/2011            | \$793.64                |
| Official Secretary                        | OS                    | BlackBerry  | 9800 Torch - NextG | 9/03/2011             | \$793.64                |
| Speechwriter                              | GHO7                  | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| Snr Project Officer                       | GHO7                  | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| Transport Officer                         | GHO1                  | Nokia       | 6300               | 29/01/2009            | \$583.64                |
| CFO                                       | GHO8                  | BlackBerry  | 9810 Torch NextG   | 1/12/2011             | \$793.64                |
| Senior Events Adviser                     | GHO5                  | BlackBerry  | 9700 - NextG       | 9/06/2010             | \$687.73                |
| Caretaker                                 | GHO2                  | Nokia       | 6720C              | 18/05/2010            | \$352.73                |
| Manager, Human Resources                  | GHO7                  | BlackBerry  | 9810 Torch - NextG | 1/12/2011             | \$795.00                |

|                                          |      |            |                    |            |           |
|------------------------------------------|------|------------|--------------------|------------|-----------|
| Strategic Media & Communications Adviser | GHO7 | BlackBerry | 9800 Torch - NextG | 22/03/2011 | \$793.64  |
| AH Property Coordinator                  | GHO5 | BlackBerry | 9700 - NextG       | 9/06/2010  | \$687.73  |
| Senior Chef                              | GHO6 | Nokia      | 6300               | 16/04/2010 | \$170.91  |
| Deputy Official Secretary                | SES1 | BlackBerry | 9800 Torch - NextG | 22/03/2011 | \$793.64  |
| Media Adviser                            | GHO5 | BlackBerry | 9800 Torch - NextG | 22/03/2011 | \$793.64  |
| Events Adviser                           | GHO4 | BlackBerry | 9800 Torch - NextG | 22/03/2011 | \$793.64  |
| Honours Admin                            | GHO3 | Nokia      | 3210               | 1/09/2000  | Nil value |
| Household Staff                          | GHO1 | Nokia      | 6300               | 11/11/2009 | \$177.72  |
| Gardening Overseer                       | GHO4 | Nokia      | 6300               | 11/11/2009 | \$177.72  |
| Maintenance Officer                      | GHO1 | Nokia      | 6720C              | 18/05/2010 | \$352.73  |
| Manager Household                        | GHO7 | BlackBerry | 9700 – NextG       | 9/06/2010  | \$687.73  |
| Events Manager                           | GHO6 | BlackBerry | 9800 Torch – NextG | 22/03/2011 | \$793.64  |
| Executive Assistant                      | GHO5 | BlackBerry | 9700 – NextG       | 9/06/2010  | \$687.73  |
| Director Executive                       | GHO8 | BlackBerry | 9800 Torch – NextG | 22/03/2011 | \$793.64  |
| Director Honours                         | GHO8 | BlackBerry | 9800 Torch – NextG | 22/03/2011 | \$793.64  |
| Operations Manager                       | GHO6 | BlackBerry | 9800 Torch – NextG | 22/03/2011 | \$793.64  |

|                                          |      |            |                    |            |           |
|------------------------------------------|------|------------|--------------------|------------|-----------|
| Gardening Overseer                       | GHO4 | Nokia      | 6720C              | 18/5/2010  | \$352.73  |
| Manager IT                               | GHO7 | BlackBerry | 9800 Torch – NextG | 17/02/2011 | \$687.73  |
| Travelling valet                         | GHO1 | Nokia      | 6233               | 9/8/2007   | \$373.64  |
| <b>LAPTOPS</b>                           |      |            |                    |            |           |
| Administration                           | GHO4 | Dell       | Latitude D620      | June 2006  | \$2414.70 |
| Manager IT                               | GH07 | Dell       | Latitude D630      | Apr 2008   | \$2079.00 |
| Strategic Media & Communications Adviser | GHO7 | Apple      | Mac book Pro 17”   | June 2009  | \$4209.00 |
| Manager Property Services                | GHO7 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| CFO                                      | GHO8 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Deputy Official Secretary                | SES1 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Manager IT                               | GHO7 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Director Corporate                       | GHO8 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| AH Property Co-ordinator                 | GHO5 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Events Manager                           | GHO6 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Operations Manager                       | GHO6 | HP         | Elite Book 8460p   | Dec 2011   | \$795.00  |
| Speechwriter                             | GHO7 | Dell       | LatitudeD630       | Nov 2007   | \$2023.56 |
| Media Adviser                            | GHO5 | Apple      | Macbook Pro        | Apr 2012   | \$4115.76 |

|                           |      |       |                     |          |          |
|---------------------------|------|-------|---------------------|----------|----------|
|                           |      |       | 17"                 |          |          |
| <b>TABLETS</b>            |      |       |                     |          |          |
| Official Secretary        | OS   | Apple | IPad 16GB           | Sep 2010 | \$907.23 |
| Operations Manager        | GHO6 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| Manager Human Resources   | GHO7 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| Director Corporate        | GHO8 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| Events Manager            | GHO6 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| CFO                       | GHO8 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| Deputy Official Secretary | SES1 | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |
| AsDC                      | ADC  | RIM   | BlackBerry playbook | Nov 2011 | \$630.70 |

Total cost for 2011-12 was \$29,551.11

N/A