

**Senate Finance and Public Administration Legislation Committee  
—Supplementary Budget Estimates Hearing—October 2012**

**Answers to Questions on Notice**

**Parliamentary departments, Department of Parliamentary Services**

Topic: **Credit cards**  
Question: **216**  
Written **Senator Ryan**

**Date set by the committee for the return of answer: 30 November 2012**

For 2011-12 how many instances of corporate credit card misuse were there? List staff classification and what the misuse was, and the action taken.

**Answer**

During 2011–12, there was one misuse of credit card by a PSL4 who mistakenly used their Corporate Credit Card for personal expenses. The employee was reminded of the Corporate Credit Card policy and requirements. An invoice was raised to recover the expenditure. The DPS staff member paid the invoice on the same day it was raised, shortly after the expenditure was incurred.