

# Senate Finance and Public Administration Legislation Committee —Supplementary Budget Estimates Hearing—October 2012

## Answers to Questions on Notice

### Parliamentary departments, Department of Parliamentary Services

Topic: **DPS relationships with any government departments**

Question: **168**

Written **Senator Ronaldson**

**Date set by the committee for the return of answer: 30 November 2012**

- a. Does DPS have a working relationship with any other government department? Who are these departments and what is the nature of the working relationship? Have any of the management of DPS met with any of the management of these government departments? What were the nature of these meetings and who was in attendance?
- b. Has PM&C ever provided advice and/or corporate documentation to DPS with respect to:
  - i. Helping DPS to run better?
  - ii. The Senate Estimates process?
- c. Have any documents from PM&C been provided to DPS staff to assist them in their roles and/or for education purposes? What were these documents and to whom were they provided?

### Answer

- a) DPS has a range of working relationships with many departments, including those listed in the table below.
- b) Yes. The Department of the Prime Minister and Cabinet has provided corporate documentation to help DPS to run better and prepare for the Senate Estimates process.
- c) A sample of the Department of the Prime Minister and Cabinet Senate Estimates template was provided to the Secretary DPS to assist in preparation for estimates hearings. The Department of the Prime Minister and Cabinet internal ICT Mobility Policy and Information and Communications Technology Security Policy was provided to the Secretary DPS to assist internal policy development in those areas.

### DPS working relationships with other departments

Who are these departments?	Nature of the working relationship?	Have any of the management of DPS met with any of the management of these departments?	What was the nature of these meetings?	Who was in attendance?
The Department of the House of Representatives	Various boards and committees to provide coordinated services to the Parliament	Yes	Security, heritage, parliamentary coordination, ad hoc	Secretary DPS, the Serjeant-at-Arms, the Usher of the Black Rod, Assistant PBO, Assistant Secretaries DPS.
The Department of the Senate	Various boards and committees to provide coordinated services to the Parliament	Yes	Security, heritage, parliamentary coordination, ad hoc	Secretary DPS, the Serjeant-at-Arms, the Usher of the Black Rod, Assistant PBO, Assistant Secretaries DPS.
The Parliamentary Budget Office	Various boards and committees to provide coordinated services to the Parliament. DPS is shared services provider for PBO.	Yes	Security, heritage, parliamentary coordination, ad hoc, shared services	Secretary DPS, the Serjeant-at-Arms, the Usher of the Black Rod, Assistant Parliamentary Budget Officer, Assistant Secretaries DPS (in particular Corporate Services and Projects).
The Department of Finance and Deregulation	Budget coordination, entitlement administration, coordination of administration of the Ministerial Wing	Yes	Budget, parliamentary entitlements, administration of the Ministerial Wing	Secretary DPS, Deputy Secretary DoFD, Director, Ministerial Wing Support, CIO DPS
The Attorney-General's Department	Primarily through the Security Management Board	Yes	Security	Secretary DPS, Assistant Secretary Security Coordination Branch AGD
The Department of the Prime Minister and Cabinet	Ad hoc engagement	Yes	Estimates processes, portable IT device policy	Secretary DPS, Deputy Secretary Governance PM&C
Department of Sustainability, Environment, Water, Population and Communities	Primarily through the Heritage Advisory Board	Yes	Heritage	Secretary DPS, Director Cultural Heritage South DSEWPaC, support staff
Department of Human Services	Ad hoc	Yes	ICT, HR	Secretary DPS, Director HRS DPS, Assistant Secretaries from relevant areas of DHS