

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Prime Minister and Cabinet Portfolio

Department of Regional Australia, Regional Development and Local Government

Supplementary Budget Estimates 17-20 October 2011

Question: 47

Topic: RDA Committee Meetings

Asked By: Senator JOYCE

Type of Question: Written

Date set by the committee for the return of answer: 2 December 2011

Number of pages: 1

Where do the committees meet, and how often do they meet?

Are minutes kept, and are the minutes available on their websites?

Answer:

RDA committees meet in a location as determined by each RDA and in accordance with their Rules of Association. The RDA Committee Handbook (2011, p12) states that 'RDA committees must hold regular meetings to discuss key issues and make decisions in accordance with the requirements of the Committee's constitution and the Contract.'

The RDA Committee Handbook (2011, p12) also states that 'RDA committees should keep accurate Minutes of meetings, including action items, and provide a copy of the Minutes to the Department'. There is no contractual requirement for minutes to be published on the RDA websites; however information on each RDA is available through www.rda.gov.au.