

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Supplementary Budget Estimates 2011-12

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General

Program 1: Support for the Governor-General and Official Activities

Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Communications

Senator: RYAN

Question reference number: PM157

Type of Question: Written

Date set by the committee for the return of answer: 2 December 2011

Number of Pages: 1

Question:

How many communications people are there in each of your departments and agencies. List their classification, position description, services they provide to Ministers and/or Parliamentary Secretaries and any guidelines they must adhere to.

Answer:

Two. One is a Government House Officer 8 (Senior Communications and Media Adviser – part time) and the other Government House Officer 5 (Assistant Communications and Media Adviser). These staff are involved in the management of media and communications matters relating to the Governor-General's official duties, provide input into the website and perform various community relations roles. No services are provided to Ministers or Parliamentary Secretaries.