

**Senate Finance and Public Administration Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Supplementary Budget Estimates 17-20 October 2011

Prime Minister and Cabinet Portfolio

**Department/Agency:** arts portfolio agencies

**Outcome/Program:** various

**Topic:** Travel Costs

**Senator:** Senator Ryan

**Question reference number:** 146A

**Type of Question:** Written

**Date set by the committee for the return of answer:** 2 December 2011

**Number of pages:** 6

**Question:**

1. For the year 2010-11, please detail all travel (itemised separately,) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type - i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.
2. For the year 2010-11, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
3. For the year 2010-11, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
4. For the year 2010-11, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type - i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.
5. For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type - i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.

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6. For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
7. For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.
8. For the year FYTD, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type - i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.

#### **Answer:**

##### The Australia Council

1. Nil response
2. Nil response
3. Nil response
4. The Australia Council does not record travel data in a way that would readily allow answers to be provided to these questions. To attempt to provide this level of detail would involve an unreasonable diversion of resources. For 2010-11, we can provide the following data:
  - Airfares: \$176,786
  - Accommodation: \$91,024
  - Taxis: \$23,410
  - Land travel (other): \$49,301
  - Travel allowances: \$14,124
5. Nil response
6. Nil response
7. Nil response
8. The Australia Council does not record travel data in a way that would readily allow answers to be provided to these questions. To attempt to provide this level

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- Airfares : \$31,880
- Accommodation: \$27,686
- Taxis: \$24,426
- Land travel (other): 0
- Travel allowances: \$ 7,600

National Film and Sound Archive:

1. Nil response
2. Nil response
3. Nil response
- 4.

<b>Description</b>	<b>2010-11</b>	<b>2010-11</b>	<b>FYTD to 30 Sept 2011</b>	<b>FYTD to 30 Sept 2011</b>
Travel type	Domestic	International	Domestic	International
Total Trips	522	19	146	2
Airfares	171,920	22,536	67,505	10,113
Travelling Allowance	68,449	23,916	22,059	420
Accommodation	94,672	15,635	17,060	682
	<b>335,042</b>	<b>62,088</b>	<b>106,625</b>	<b>11,216</b>

5. Nil response
6. Nil response
7. Nil response
- 8.

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#### National Gallery of Australia

1. Nil response
2. Nil response
3. Nil response
4. The Gallery does not record travel data in a way that would readily allow answers to be provided to these questions. In 2011-11 employee domestic travel expenses totalled \$148,344 and international travel totalled \$44,761.
5. Nil response
6. Nil response
7. Nil response
8. The Gallery does not record travel data in a way that would readily allow answers to be provided to these questions. In 2011-11 employee domestic travel expenses totalled \$148,344 and international travel totalled \$44,761 Domestic travel as at 30 September totalled \$43,821, and international travel totalled \$26,365

#### National Library of Australia

1. Nil response
2. Nil response
3. Nil response
4. The Library does not record travel data in a way that would readily allow answers to be provided to these questions. To attempt to provide this level of detail would involve an unreasonable diversion of resources. In 2010-11 employee travel expenses

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totalled \$433,102. The Library joined Whole of Australian Government Travel Arrangements and the Library's travel policy requires staff to comply with Lowest Practical Fare and International Best Fare of the Day policies. Non SES staff are required to travel economy class domestically and SES staff are also required to travel economy class but may fly business class if approved by the Director General. Non SES staff are required to fly economy class on international flights but may fly premium economy on flights to eastern USA or the UK and Europe if approved by the Director General. SES staff are encouraged to fly economy for international flights but may fly premium economy or business class if approved by the Director General. The Director General approves all overseas travel.

5. Nil response

6. Nil response

7. Nil response

8. The Library does not record travel data in a way that would readily allow answers to be provided to these questions. To attempt to provide this level of detail would involve an unreasonable diversion of resources. FYTD employee travel expenses at 30 September 2011 have totalled \$110,462.

#### National Museum of Australia

1. Nil response

2. Nil response

3. Nil response

4.

- Fares: \$230,039 (SES entitled to travel business class, all others travel economy.

The Museum's policy is that all staff travel on the lowest practical air fare. Not able to split fares into class of travel.)

- Travel Allowance: \$223,541 (The Museum pays travel allowance in accordance with the determination issued by the Australian Taxation Office)

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- Major purposes for travel relate to installation/de-installation of exhibitions, collection and exhibition development, indigenous community consultation and conferences. Systems do not allow identifying purpose of travel.

5. Nil Response

6. Nil Response

7. Nil Response

8.

- Fares: \$31,569

- Travel allowance: \$43,635

Screen Australia

1. Nil response

2. Nil response

3. Nil response

4. \$782,758

5. Nil response

6. Nil response

7. Nil response

8. \$119,294

Regarding questions 4 and 8, the agency does not record travel data in a way that would readily allow answers to be provided to these questions. To attempt to provide this level of detail would involve an unreasonable diversion of resources.