

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

SUPPLEMENTARY BUDGET ESTIMATES 2011-2012

Prime Minister and Cabinet Portfolio

Department/Agency: Arts portfolio agencies

Outcome/Program: Various

Topic: Consultancies

Senator: Senator Ryan

Question reference number: 137A

Type of Question: Written

Date set by the committee for the return of answer: 2 December 2011

Number of pages: 17

Question:

1. How many consultancies were undertaken in 2010-11? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies.
2. Were there any changes to any of the portfolio's tenders in 2010-11? Detail any changes
3. How many consultancies have been undertaken or are underway this FYTD? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies.
4. Does each department and agency stand by its current tenders on the Austenders website? Have any changes or corrections been made for any tenders advertised on to Government Tenders website (www.tenders.gov.au) for tenders advertised this financial year? Explain. Are up to date with reporting requirements?
5. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

Answer:

The Australia Council:

1. two consultancies were undertaken.

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Name	Subject Matter	Duration	Contract Price	Method of Procurement
SMS Technology	Arts Organisations On-Line Statistical Reporting System	October 2010 to August 2011	\$211,426	Direct Source
Anzarts Institute	Orchestral Pit Services Scoping Study	October to April 2011	\$35,000	Direct Source
		TOTAL	\$246,426	

2. No

3. One consultancy is underway.

Name	Subject Matter	Duration	Contract Price	Method of Procurement
Urbis	Evaluation Training	August 2011 – July 2012	\$126,000	select tender

4. Yes. No changes or corrections have been made for any tenders advertised on the Government Tenders website

5. No consultancies have been planned for this calendar year. The Australia Council is not required to publish its annual procurement plan on the AusTender website as it is not an FMA agency.

National Film and Sound Archive

1. See below table

Name	Subject Matter	Duration	Contract Price	Method of Procurement
Align Corp Pty Ltd t/a Align	State Office Review	See note	\$42,887	Written quotation
Australian Federal Police	Security Risk Review	See note	\$14,300	Written quotation
Australian Government Solicitor	Specialised Legal Services	See note	\$55,969	Contracted supplier
Australian Valuation Office	Infrastructure Plant and Equipment Revaluation	See note	\$26,800	Written quotation
Blackfella Films Pty Ltd	Support for Message Sticks Film Festival	See note	\$38,830	Written quotation

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Declan Cooney	Specialised Technical Services for Cooe Cabaret	See note	\$15,039	Written quotation
Elizabeth McNiven	Specialised Indigenous Curatorial Services	See note	\$14,687	Written quotation
Graeme O'Neill Consulting Pty Ltd	Specialised Engineering Services	See note	\$10,703	Written quotation
Ken Erwood and Associates Pty Ltd	Consulting Services for complex procurement activities	See note	\$13,882	Written quotation
National Consulting Pty Ltd t/a AVAIL	Specialised Financial Technical Support Services	See note	\$17,820	Written quotation
Nigel Ubrihien	Specialised Curatorial Services	See note	\$13,200	Deed - specialised services
OPC IT Pty Ltd	Technical Support Services	See note	\$71,825	Contracted supplier
ORC Aus Pty Ltd	Employee Services	See note	\$25,829	Written quotation
PCM Property Concept Management	Specialised Services	See note	\$26,094	Written quotation
Pickles Auctions	Specialised Collection Valuation Services	See note	\$38,500	Written quotation
PriceWaterhouseCoopers	Internal Audit Services	See note	\$61,301	Written quotation
Quay Connection	Curatorial Services Deed	See note	\$30,608	Deed - specialised services
Scenario Seven	NFSA Web Development	See note	\$22,176	Written quotation
The Interaction Consortium	Development of NFSA Website	See note	\$130,373	Open Tender
		TOTAL	\$670,823	

Note – Information on the duration of each consultancy for 2010-11 is not readily available. To attempt to provide this level of detail would involve an unreasonable diversion of resources.

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2. Not Applicable, the NFSAs are not required to do this as a CAC agency.

3. Three consultancies are underway as at 30 September 2011;

Name	Subject Matter	Duration	Contract Price	Method of Procurement
Hays Specialist Recruitment (Australia)	Recruitment Agency Services	See note	\$12,927	Written quotation
PriceWaterhouse Coopers	Internal Audit Services	See note	\$12,677	Written quotation
The Interaction Consortium	Development of NFSAs Website	See note	\$30,665	Written quotation - Specialised N/A Services
		TOTAL	\$56,269	

Note – these consultancies are utilised equally throughout the year under Deed Arrangements (for example internal audit services are continually utilised).

4. Publication on AusTender is not applicable to the NFSAs.

5. Approximately twenty. Information on subject matter, duration, cost and method of procurement for these consultancies is not known at this time.

National Gallery of Australia

1. See the below table for a full list of consultancies.

Name	Subject matter	Duration	Contract price	Method of procurement
Altus Page Kirkland Pty Ltd	Cost planning for building project	a	47,475	Tender
Australian Facilities Management	Facilities management system	b	125,930	Tender
Australian National Audit Office	External audit services	c	66,600	Direct Sourcing
CB Richard Ellis	Valuation services	c	15,000	Direct Sourcing
Cox Inall Ridgeway	Evaluation services	a	34,748	Direct Sourcing
Davidson Trahaire	Employee assistance	a	13,410	Direct

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Name	Subject matter	Duration	Contract price	Method of procurement
Corpsych Pty Limited	program			Sourcing
DNA Creative	Marketing services	b	93,957	Direct Sourcing
Dysen Pty Ltd	Fire systems	a	12,458	Tender
Elisabeth Grieg Public Affairs	Negotiation and public affairs services	a	20,203	Direct Sourcing
Erwood Accelerated Purchasing	Tender & contract services	b	35,196	Direct Sourcing
George Sexton & Associates	Lighting design plan	a	56,472	Select Tender
HBA Consulting	Human resources services	c	16,750	Direct Sourcing
InfraSol	Project management services	a	182,603	Tender
Infront Systems	Information systems review	a	25,175	Direct Sourcing
Kleimeyer Industries	Design Services	a	35,431	Direct Sourcing
Market Attitude	Customer research	b	14,296	Direct Sourcing
Mark My Mark	Marketing services	b	18,172	Direct Sourcing
Mallesons Stephen Jacques	Legal	a	20,864	Direct Sourcing
Minter Ellison	Legal	a	39,380	Direct Sourcing
McGregor Coxall Pty Ltd	Landscaping design services	a	19,156	Tender
Naked Communications	Marketing services	b	169,800	Direct Sourcing
National Consulting Pty Ltd	Financial system reporting	b	31,650	Direct Sourcing
PTW Architects	Architectural services	a	71,184	Tender
Rhodes Shapter Pty Ltd	Marketing services	b	40,709	Direct Sourcing

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Name	Subject matter	Duration	Contract price	Method of procurement
Richard Woodward & Associates	Planning review	b	15,550	Direct Sourcing
Simon Storey Valuers	Valuation services	c	20,000	Direct Sourcing
Steensen Varming (Australia) Pty Ltd	Mechanical engineering advice	a	166,895	Tender
Threesides Pty Ltd	Marketing services	b	75,987	Direct Sourcing
Unilinc	Serial collection and cataloguing services	a	14,000	Direct Sourcing
PricewaterhouseCoopers	Internal audit	c	61,982	Select Tender
Wyagdon Enterprises	Risk management advice	b	12,153	Direct Sourcing
		Total	1,573,186	

Key:

- a) Expertise not available within the Gallery
 - b) Resources not available within the Gallery
 - c) External scrutiny required or preferred
2. No
 3. None.
 4. Yes. No. Yes.
 5. The Consultancies planned for the Gallery in 2011 are below the reporting threshold for the Annual Procurement Plan and the Austender website.

National Library of Australia

1. There were 45 consultancies undertaken in 2010-11 with a total contract value of \$1,672,549. The Library did not gather information relating to duration for these consultancies. To attempt to provide this level of detail retrospectively will involve an unreasonable diversion of resources. Such information will be gathered for future years.

Name	Subject Matter	Duration	Contract Price	Method of
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				Procurement
Lee Mandell	Enhancement and customisation of Archivists Toolkit software	N/A	25,000	Direct Sourcing
Project Computing	Provision of IT Architect/Senior Developer advisory services for TROVE and other information technology projects	N/A	390,000	Open Tender
Sara Joynes	Research undertaken on the acquisition of Australian collection material	N/A	25,217	Direct Sourcing
Karen Williams Marketing	Development of advertising and marketing campaigns for the promotion of Library publications	N/A	16,000	Direct Sourcing
Tania Cleary	Significance assessment and short listing of Community Heritage Grants applications	N/A	12,861	Open Tender
Rudds Consulting	Provision of detailed documentation for fire stair pressurisation systems	N/A	100,100	Direct Sourcing
Rudds Consulting	Design and documentation of emergency lighting	N/A	26,752	Select Tender
Rudds Consulting	Design and documentation for mechanical services upgrade	N/A	67,532	Direct Sourcing
Nora Farrell	Advice on the implementation of an e-Press for scholarly publishing	N/A	1,500	Direct Sourcing

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PreviousNext Pty Ltd	Installation enhancement for a new content management system for the Library's web pages	N/A	28,600	Select Tender
Oxide Interactive	Software enhancements to improve Trove people records	N/A	24,288	Direct Sourcing
Cunningham Martyn Design Pty Ltd	Design and documentation services for the redevelopment of the Main Reading Room	N/A	72,600	Direct Sourcing
GHD	Assessment of the marble facade of the Library building	N/A	21,912	Open Tender
Defire	Preparation of a fire services upgrade report	N/A	31,152	Select Tender
John Skurr Consulting Engineering	Structural documentation for the pressurisation of fire stairs	N/A	19,800	Direct Sourcing
GHD	Update of flood risk report for the Library's main building	N/A	14,630	Open Tender
Rudds Consulting	Provision of air balancing advice and documentation	N/A	54,780	Direct Sourcing
Viridis E3 Pty Ltd	Undertake energy audit and sustainability assessment	N/A	33,000	Select Tender
Haden Engineering Pty Ltd	Preparation of a compactus condition report	N/A	3,960	Direct Sourcing
Walter Partners	Probity advice for the Telecommunications and PABX Replacement Services tender	N/A	1,144	Select Tender

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Historic Houses Trust of New South Wales	Provision of assessment report and workshop for the Community Heritage Grants	N/A	2,695	Open Tender
Pricewaterhouse Coopers	Community Heritage Grant Audit	N/A	1,815	Select Tender
Pricewaterhouse Coopers	Internal Audit Services (a three year contract)	N/A	240,000	Select Tender
University of Western Australia	Statistical review of the sampling methodology for prepaid subscriptions	N/A	5,775	Direct Sourcing
Australian Government Actuary	Provision of actuarial advice for the preparation of financial statements	N/A	8,000	Direct Sourcing
Norman Disney & Young	Provision of engineering advice for remediation of air-conditioning system on LG1 and L1 floors	N/A	1,287	Select Tender
Eric Martin & Associates	Preparation of documentation for Foyer balustrade upgrade	N/A	2,750	Direct Sourcing
Dysen Pty Ltd	Advice on Code compliance, documentation and inspections for Fire Services upgrade	N/A	33,000	Direct Sourcing
John Skurr Consulting Engineers Pty Ltd	Supply structural design and drawings for building banner installation.	N/A	6,930	Direct Sourcing
Cunningham Martyn Design Pty Ltd	Design and documentation for the redevelopment of the Manuscripts Reading Room	N/A	5,500	Direct Sourcing
Matthew Harrington Consulting	Compilation of a property data report	N/A	10,186	Direct Sourcing

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Engineers				
John Skurr Consulting Engineers Pty Ltd	Determination of weight loading for the level 1 balcony	N/A	880	Direct Sourcing
GHD Pty Ltd	Feasibility study for the possible extension of the Hume Warehouse	N/A	6,490	Direct Sourcing
Wingrove Design & XXVI	Provision of a brand strategy	N/A	48,950	Select Tender
Vision Australia	Undertake accessibility testing of the TROVE web application	N/A	29,920	Direct Sourcing
Australian Government Solicitor	Update the Library's Intellectual Property Management policy	N/A	7,000	Open Tender
Cunningham Martyn Design Pty Ltd	Design services for Treasures, Exhibition Galleries bookshop and foyer master plan	N/A	131,450	Open Tender
Jakeman Business Solutions Pty Ltd	Undertake security assessment of Library positions	N/A	12,936	Select Tender
Adrian R Guilfoyle	Advice on building system operations with a focus on energy efficiency	N/A	1,650	Direct Sourcing
Oxide Interactive	Libraries Australia website redesign	N/A	14,300	Direct Sourcing
Walter Partners	Probity advice for the Treasures Gallery tender	N/A	2,574	Select Tender
Blake Dawson	General legal advice	N/A	73,585	Open Tender
Clayton Utz	General legal advice	N/A	30,741	Open Tender
DLA Phillips Fox	General legal advice	N/A	10,944	Open Tender
Minter Ellison	General legal advice	N/A	12,363	Open Tender
		Total:	1,672,549	

2. No

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3. Sixteen consultancies were undertaken or are underway this FYTD with a total value of \$708,320:

Name	Subject matter	Duration	Contract price	Method of procurement
PreviousNext Pty Ltd	Installation enhancement for a new content management system for the Library's web pages	April to October 2011	31,867	Select Tender
VisionAustralia	Undertake accessibility testing of the Trove website	June to December 2011	29,920	Direct Sourcing
Walker and Partners	Probity advice for the Digital Library Infrastructure tender	July 2011 to February 2012	4,270	Select Tender
Terri Janke & Co	General legal advice	July to October 2011	4,249	Select Tender
Blake Dawson	General legal advice	July 2011 to May 2012	7,989	Open Tender
DLA Piper Australia	General legal advice	July 2011 to May 2012	200	Open Tender
Minter Ellison	General legal advice	July 2011 to May 2012	400	Open Tender
Pricewaterhouse Coopers	Internal Audit Services (three year contract)	September 2010 to August 2013	240,000	Select Tender
Jill Adams	Development of a post Forgotten Australian Project recording plan and feasibility study	October 2011 to January 2012	10,000	Direct Sourcing
Wingrove Design & XXVI	Provision of a brand strategy	March 2011 to August 2011	48,950	Select Tender
Tania Cleary	Significance assessment and short listing of Community Heritage Grants applications	June 2010 to May 2011	12,861	Open Tender
Rudds Consulting	Provision of detailed	April 2011 to	100,100	Direct

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	documentation for fire stair pressurisation systems	September 2012		Sourcing
GHD	Assessment of the marble facade of the Library building	June 2011 to December 2012	21,912	Open Tender
Defire	Preparation of a fire services upgrade report	January 2011 to June 2012	31,152	Select Tender
Dysen Pty Ltd	Advice and inspections for fire services upgrade	April 2011 to June 2012	33,000	Direct Sourcing
Cunningham Martyn Design Pty Ltd	Design services for Treasures, Exhibition Galleries, bookshop and foyer master plan	May 2010 to June 2012	131,450	Open Tender
		Total	708,320	

4. It should be noted that the Library is not subject to the Commonwealth Procurement Guidelines (CPGs) and therefore not subject to the reporting requirements.
5. There are seven other consultancies currently planned for this calendar year. As the Library is not subject to the CPGs it is unable to publish its Annual Procurement Plan on AusTender:

Name	Subject matter	Duration	Contract price	Method of procurement
Norman Disney Young	Undertake a waste management audit	December 2011 to February 2012	\$6,500	Select Tender
Michael Pearson	Undertake a heritage audit	December 2011 to June 2012	\$8,000	Direct Sourcing
Not yet known	Review of lighting throughout the building	November 2011 to June 2012	Not known	Select Tender
Interiors Australia	Provision of a fitout design for the level 1 office areas	November 2011 to June 2012	\$50,000	Open Tender

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Jakeman Business Solutions Pty Ltd	Review of the Library's Protective Security Policy	December 2011 to May 2012	\$17,800	Select Tender
Risk and Continuity Management Pty Ltd	Review of the Library's Business Continuity Plan	December 2011 to May 2012	\$17,000	Select Tender
Pricewaterhouse Coopers	Provision of GST advice on a grant received from the US Embassy	Not known	\$4,000	Open Tender

National Museum of Australia

1. Nine consultancies were undertaken in 2010-11 to a total value of \$160,497:

Name	Subject matter	Duration	Contract price	Method of procurement
Wyagdon Enterprises	Risk management Consultancy	31 May 2010 - 30 Sept 2010	\$6,800	Quotations sought
Woods Bagot	Strategic Site Planning Feasibility	25 Aug 2010 - 28 Feb 2011	\$111,590	Direct Source/Existing contract
Dysen Pty Ltd	NMA Fire Safety Consultancy	Sept 2010 - Sept 2011	\$4,750	Direct Source
Environmetrics	Audience Development reports	March - June 2011	\$15,810	Direct Source/Existing contract
Food Consultancy Australia	Catering Consultancy	1 April 2010 - 31 Mar 2011	\$9,347	Quotations sought
John Denyer	Provide advice re: safety work process with Museum (various locations)	1 June 2011 - 31 Oct 2011	\$1,379	Quotations sought
Mystery Customer	Customer Services evaluation surveys	November 2010	\$1,150	Direct Source
Potentiate	Visitor studies	October 2010	\$1,561	Direct Source
ORC International	Employee engagement & diversity survey	19 May 2011 - 22 Aug 2011	\$8,020	Quotations sought
		Total	\$160,497	

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2. No

3. Four consultancies are underway as at 30 September 2011:

Name	Subject matter	Duration	Contract price	Method of procurement
Content group	Communications strategy/advice - exhibitions	July 2011	\$2,600	Quotations sought
Kitty Hilton	Development of Overarching Sponsorship Strategy	August – 31 October 2011	\$9,010	Direct Source
Food Consultancy Australia	Continuation of Catering Consultancy	1 April 2010 - 31 Mar 2011	\$525	Quotations sought
John Denyer	Continuation of safety advice	1 June 2011 - 31 Oct 2011	-	Quotations sought
		Total	\$12,153	

4. Yes, the details on the website are correct. No corrections have been made. Yes, the website is up to date.

5. Nil - no contract numbers have been issued; no plans as at 30 Sep 2011 identify intention for consultancies; no consultancies identified in Annual Procurement Plan.

Screen Australia

1. Thirty two consultancies were undertaken in 2010-11.

Name	Subject matter	Duration	Contract price	Method of procurement
Tecala ICT P/L	IT Architecture Implementation	6 months	\$ 404,290	Tender
Sue O'Dea Consulting P/L	Business case review	3 months	\$ 253,308	Direct sourcing
Data Organisation Pty Ltd	Contacts and Titles database	3 months	\$ 84,548	Direct sourcing
Michael Funayama	Contacts and Titles database	3 months	\$ 53,219	Direct sourcing
SMS Management&Techn	project based Database services	3 months	\$ 46,481	Direct sourcing

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Name	Subject matter	Duration	Contract price	Method of procurement
ology Formerly Pelio				
Charter Keck Cramer	Property Consultants	2 months	\$ 44,425	Direct sourcing
Technology One	FMIS Consulting	2 months	\$ 41,120	Direct sourcing
Gray Puksand P/L	Property Consultants	2 months	\$ 31,447	Direct sourcing
Film Financial Consultants Ltd	Film Audit specialist	2 months	\$ 26,610	Direct sourcing
Marden-Kane Inc	Consultant for Map My Summer	1 month	\$ 25,608	Direct sourcing
Festina Lente Productions	project based Database services	1 month	\$ 25,600	Direct sourcing
KPMG Australia Melb.	Professional Accounting Services	1 month	\$ 21,288	Direct sourcing
Infodec P/L	Research Consultant	1 month	\$ 20,870	Direct sourcing
Hewitt Associated P/L	HR Consultant for Engagement Survey	1 month	\$ 17,649	Direct sourcing
Cognitive Pty Ltd	Contacts and Titles database	1 month	\$ 17,160	Direct sourcing
KordaMentha	Risk Consultant	3 weeks	\$ 15,985	Direct sourcing
Emerging Pictures	Specialist Marketing Services	3 weeks	\$ 15,213	Direct sourcing
Alphawest Servcies Pty Ltd	TRIM / EDMS DB Consultant	3 weeks	\$ 13,200	Direct sourcing
Creatives Loop Ltd	Specialist Marketing Networks	2 weeks	\$ 12,179	Direct sourcing
Aurion Corporation Pty Ltd	HRMS Consulting	2 weeks	\$ 10,303	Direct sourcing
KEN ERWOOD & ASSOCIATES P/L	Tender Consulting service	1 week	\$ 9,335	Direct sourcing
Bergent Pty Ltd	Research service	1 week	\$ 8,750	Direct sourcing
BRADYWHEALIN G	Property Consultants	1 week	\$ 6,500	Direct sourcing
Frank M Mason & Co Pty Ltd	Property Consultants	1 week	\$ 3,350	Direct sourcing
Michael Park	project based Database services	1 week	\$ 2,850	Direct sourcing

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Name	Subject matter	Duration	Contract price	Method of procurement
Aon Valuation Services Aon Risk Service	Property Consultants	1 week	\$ 2,800	Direct sourcing
Sue O'Dea Consulting P/L	BRP Consulting	3 months	\$ 167,138	Direct sourcing
Sharon Connolly	Specialist Assessor - ATT Lush House report	2 weeks	\$ 3,200	Direct sourcing
Warwick Thornton	Advisor fee Indigenous project	1 day	\$ 1,000	Direct sourcing
Sandy George Media Pty Ltd Sandy George	Review CO Pro booklet	1 day	\$ 600	Direct sourcing
The Yellow Agency	Advisor fee Indigenous project	1 day	\$ 300	Direct sourcing
UA Production	on-going IT system support	12 months	\$ 109,186	Direct sourcing
Rita Walsh	Springboard Coordinator	6 months	\$ 20,617	Direct sourcing
Hicksons General	Legal Fees lease execution	3 months	\$ 12,687	Direct sourcing
Kirsten Tilgals	performing as quasi staff member	2 months	\$ 11,178	Direct sourcing
Alison White Designs Pty Ltd	performing as quasi staff member	2 months	\$ 6,300	Direct sourcing
Rosemary Curtis	Editing Publishing service	1 month	\$ 4,030	Direct sourcing
Kylie Miller	Specialist Assessor - Interview and writing services	1 month	\$ 4,000	Direct sourcing
		Total	\$ 1,554,325	

2. No

3. Nine consultancies are underway as at 30 September 2011.

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4. Publication on AusTender is not applicable to Screen Australia.
5. It is anticipated that the number of consultancies for 2011-12 will be broadly similar to that in 2010-11. Publication on AusTender is not applicable to Screen Australia.

Name	Subject matter	Duration	Contract price	Method of procurement
Amelior Partners Pty Ltd	Business Process Reengineering	3 months	\$ 45,150.00	Direct sourcing
Filmtrack	Business Process Reengineering	3 months	\$ 12,164.27	Direct sourcing
Sue O'Dea Consulting P/L	Business Process Reengineering	3 months	\$ 100,578.27	Direct sourcing
Cognitive Pty Ltd	Contacts database	3 months	\$ 21,120.00	Direct sourcing
Data Organisation Pty Ltd	Contacts database	3 months	\$ 21,861.63	Direct sourcing
Michael Funayama	Contacts database	3 months	\$ 23,406.25	Direct sourcing
Tecala ICT Pty Ltd	IT Architecture	3 months	\$ 45,640.00	Tender
Cognitive Pty Ltd	Screen Name database	3 months	\$ 6,930.00	Direct sourcing
Data Organisation Pty Ltd	Screen Titles database	3 months	\$ 10,880.73	Direct sourcing
		Total	\$ 287,731.15	