Senate Finance and Public Administration Legislation Committee
Supplementary Budget Estimates Hearing – October 2010
ANSWER TO QUESTIONS ON NOTICE

Prime Minister and Cabinet portfolio

Department/Agency: Office of the Official Secretary to the Governor-General
Program 1: Support for the Governor-General and Official Activities
Outcome 1: The performance of the Governor-General's role is facilitated through the organisation and management of official duties, management and maintenance of the official household and property and administration of the Australian Honours and Awards system.

Topic: Lawn maintenance vehicle(s)
Senator: KROGER
Question reference number: PM92
Type of Question: Written
Date set by the committee for the return of answer: 3 December 2010
Number of Pages: 1

Answer:

a) Yes. The notices refer to two separate purchases of a singe vehicle.
b) CN283226 was for the purchase only of a GianniFerrari PG 300WD ride on mower with 600L catcher used at Admiralty House, Kirribilli. CN296953 was for the purchase only of a Kubota F3680 out-front ride on mower used at Government House, Yarralumla.
c) Neither procurement was put to tender as both fell well below the covered procurement threshold. Each procurement was undertaken in accordance with approved Purchasing Guidelines which are consistent with the requirements of the Commonwealth Procurement Guidelines. In each case a business case was prepared, with reference to the required specifications, and a list of suitable vehicles was developed from industry information. A thorough assessment was then made to determine which vehicle provided best value for money against the specifications. In both cases quotes were then sought from suppliers of the preferred vehicles and the most competitive quote chosen.
d) As both procurements fell below the covered procurement threshold and were not put to tender, there are no notice requirements. This field needs to be completed to meet the Austender publishing requirements and the dates reflect the ordering process.