

**Finance and Public Administration Legislative Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Prime Minister and Cabinet Portfolio**

**Australian Public Service Commission**

Estimates 2006-07 – Supplementary Budget Estimates, October 2006

**Question: PM 64**

**Topic: Preparation of Possible Parliament Questions**

**Senator Ludwig asked:**

1. The number of such briefs prepared in each of the last three financial years (2003-04, 2004-05, 2005-06).
2. The number of staff who are responsible for coordinating such briefs and the salary level they are engaged at.
3. The name of internal unit/team that those staff belong to and a description of its other responsibilities.
4. The total budget associated with the unit/team referred to in response to part 3.

**Answer:**

1. The following table shows the number of briefs (possible Parliament questions) prepared for each period. The figures include briefs which are updates of ones previously prepared as well as new briefs.

| 2003/2004 | 2004/2005 | 2005/2006 |
|-----------|-----------|-----------|
| 59        | 55        | 48        |

2. One staff member is responsible for coordinating the briefs. The salary level is at the APS 5/6 level which is currently between \$54,207 and \$67,000.
3. The staff member is in the Human Resource/Workplace Relations Unit. Other responsibilities of the unit include; Learning & Development, OH & S, Recruitment, Workplace Relations, Ministerial and Cabinet, Workforce Planning, Performance Management, management of outsourced Payroll, Workplace Diversity.
4. The budget is not held at the unit level.