

**Estimates 2004-05 - Supplementary written questions November 2004**

**PM4 - Question on Notice – Senator Ludwig**

**Office of National Assessments**

For all of the following questions, please answer with respect to both the Department and all agencies constituted under it.

(1) For the each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the Department include in its annual report a report on outcomes achieved for clients from diverse linguistic and cultural backgrounds?

No

(2) If not, for the each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the Department otherwise publish a report on outcomes achieved for clients from diverse linguistic and cultural backgrounds? (If yes, please supply report)

No

(3) For the each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the department budget for costs associated with developing culturally responsive and accessible services?

No

(4) For the 2003-2004 financial year, how much did the department budget for this purpose?

\$ 0

(5) For the each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, how many Departmental programs or services were delivered via an intermediary service provider, such as another level of government or a non-government organisation?

None

(6) Of these, in each financial year how many did the funding conditions in contracts specify relevant access and equity accountabilities (for example, collection and reporting of information on client characteristics)?

n/a

(7) For each of these, is the provision a standard clause? If so, can the Department please supply the clause?

n/a

(8) If there is no standard provision, is a copy of the provision available for each of these? Are the provisions subsequently audited? If yes, what were the results? (Please supply).

n/a

(9) Can the Department provide a current list of each community information publication it publishes in English as at a) the current date (2, December 2004) or if this is unavailable b) 30 June, 2004 (and take from then to 2 December 2004 On Notice) or if this is unavailable c) 1 January 2004 (and take from then to 2 December 2004 On Notice) or if

this is unavailable d) the last date for which they were available (specify date and take from then to 2 December 2004 On Notice)?

n/a

(10) For the above list, what publications are translated into languages other than English and for each, what languages are they translated into?

n/a

(11) For the above list, how many copies were printed?

n/a

(12) For the above list, what was the total cost of each document in translation, publication, printing and distribution?

n/a

(13) What efforts has the Department made to identify employees from a non-English Speaking background and what languages they are fluent in?

ONA keeps a register of languages in which staff are fluent

(14) What proportion of the Department's personnel have a non-English speaking background?

13%

(15) For each language other than English that the Department has identified employees with fluency, can the Department provide how employees were fluent?

No

For each language other than English, how many were identified as being fluent?

Arabic	3
Bislama	2
Croatian	1
French	6
German	3
Hungarian	1
Indonesian	3
Italian	1
Japanese	2
Javanese	1
Korean	1
Mandarin	3
Philippino	1
Portuguese	2
Polish	1
Russian	4
Serbian	2
Spanish	1
Thai	1
Tok Pisin	1

(16) Of these employees, what efforts has the department made to identify the language proficiency of these employees? For each language other than English, how many were identified as having proficiency?

The Office pays a language allowance to employees who pass the DFAT language test.

Arabic	1
Croatian	1
French	2
German	1
Hungarian	1
Indonesian	3
Japanese	2
Korean	1
Mandarin	1
Portuguese	2
Polish	1
Russian	2
Serbian	1
Spanish	1
Thai	1

(17) Of these employees, how many has the Department identified as possessing accredited language skills to either translator or interpreter standard? For each language other than English, how many were identified as having accreditation at the a) translator and b) interpreter level?

The Office does not look for translator/interpreter qualifications – it bases its accreditation on the DFAT scheme.

No employees are accredited translators/interpreters

(18) Of these employees, how many has the Department funded in whole or in part accreditation of language skills to either a) translator and b) interpreter level?

None

(19) How much did the department spend engaging language a) translator and b) interpreter level in each of the financial years i) 2001-02, ii) 2002-03, iii) 2003-04?

0

(20) How many times did the department engage an a) translator and b) interpreter in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

None

(21) For each language in which a) a translator and b) an interpreter was engaged, how many engagements occurred in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

n/a

(22) What was the total cost of those engagements by language for a) translators and b) interpreters in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

n/a

(23) For each of the financial years i) 1995-96, ii) 1996-97, iii) 1997-98, iv) 1998-99, v) 1999-00, vi) 2000-01, vii) 2001-02, viii) 2002-03, ix) 2003-04 how much was spent in advertising or advertorial in the ethnic press?

0

(24) For each of the above years, could the Department please specify each title, in which advertising was bought, the language of that title and the total annual spend on advertising and advertorial in each title.

n/a

(25) For each of the financial years i) 1995-96, ii) 1996-97, iii) 1997-98, iv) 1998-99, v) 1999-00, vi) 2000-01, vii) 2001-02, viii) 2002-03, ix) 2003-04 how much was spent in advertising and or advertorials on ethnic radio?

0

For each financial year, could the Department please specify which station, broadcast language and how much was spent on each language at each station?

n/a

(26) How many break-ins were there on Departmental property in 2000-01, 2001-02, 2002-03, 2003-04? For each incident:

- a) what was the location and the cost of damage associated with each break in?
- b) What was the cost of damage conducted during each break in?
- c) What was the subject of theft in each break in?
- d) What was the cost of any theft associated with each break in?
- e) was anyone charged with the break in (specify if they were employed by the Department)?
- f) was anyone convicted of the break in (specify if they were employed by the Department)?

There were no break-ins

(27) How many thefts of departmental property occurred in 2000-01, 2001-02, 2002-03, 2003-04?

For each incident:

- a) What was stolen in each instance?
- b) What was the value of the stolen item/s?
- c) Where was it stolen from?
- d) was anyone charged with the theft (specify if they were employed by the Department)?
- e) Was anyone convicted of the theft (specify if they were employed by the Department)?
- f) Were any of the items recovered?

There have been no thefts of property

(28) How many incidents of fraud were detected against the department in 2000-01, 2001-02, 2002-03, 2003-04? For each incident:

- a) What was the subject of the fraud in each instance?
- b) What was the value of the fraud?

- c) Which administrative unit was the subject of the fraud?
- d) Was anyone charged with the fraud (specify if they were employed by the Department)?
- e) Was anyone convicted of the fraud (specify if they were employed by the Department)?
- f) Were any of the defrauded items or was any of the defrauded money recovered?

There have been no incidents of fraud

- (29) How many incidents of loss (excluding theft, accident, breakage and vandalism) of departmental property were reported to the department in 2000-01, 2001-02, 2002-03, 2003-04? For each incident:
- a) What was the loss in each instance?
  - b) What was the value of the loss?
  - c) Which administrative unit lost the property?
  - d) Were any of the lost item/s recovered?
  - e) Was anyone disciplined over the loss?

There have been no incidents of loss

- (30) How many vehicular accidents in which departmental vehicles (including vehicles leased by the department) were involved were reported to the department in 2000-01, 2001-02, 2002-03, 2003-04? For each incident:

- a) What was the value of the damage?
- b) Which administrative unit was the vehicle attached to?
- c) Was anyone charged over the accident (specify charges)?

2000-01

- a) 3 minor accidents – total value not known – ONA paid an excess of \$500 for each accident
- b) Office of National Assessments
- c) No charges

2001-02

- a) 6 minor accidents – total value not known – ONA paid an excess of \$500 for each accident
- b) Office of National Assessments
- c) No charges

2002-03

- a) 7 minor accidents – total value not known – ONA paid an excess of \$500 for each accident
- b) Office of National Assessments
- c) No charges

2003-04

- a) 3 minor accidents – total value not known – ONA paid an excess of \$500 for each accident
- b) Office of National Assessments
- c) No charges

(31) How many Ministerial staff does the department provide?

None

(32) To what Minister or Parliamentary Secretary are they assigned?

n/a

(34) What is the total cost of these staff?

n/a

(35) Can the Department provide data on how many staff are in each salary band?

n/a