

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(1)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice 2 December 2004

Senator Ludwig asked:

For each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the Department include in its annual report a report on outcomes achieved for clients from diverse linguistic and cultural backgrounds?

Answer:

No.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(2)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

If not, for each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the Department otherwise publish a report on outcomes achieved for clients from diverse linguistic and cultural backgrounds?
(If yes, please supply report)

Answer:

No.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(3)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice 2 December 2004

Senator Ludwig asked:

For each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, did the Department budget for costs associated with developing culturally responsive and accessible services?

Answer:

No.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(4)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For the 2003-2004 financial year, how much did the Department budget for this purpose?

Answer:

Nil.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(5)

All Outcomes and Outputs

Topic: Delivery of Departmental programs or services delivered via an intermediary service provider

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each of the i) 1999-00, ii) 2000-01, iii) 2001-02, iv) 2002-03, v) 2003-04 financial years, how many Departmental programs or services were delivered via an intermediary service provider, such as another level of government or a non-government organisation?

Answer:

- i) 5
- ii) 6
- iii) 5
- iv) 5
- v) 5

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Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(6)

All Outcomes and Outputs

Topic: Delivery of Departmental programs or services delivered via an intermediary service provider

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

Of these programs or services, in each financial year how many did the funding conditions in contracts specify relevant access and equity accountabilities (for example, collection and reporting of information on client characteristics)?

Answer:

Nil.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(7)

All Outcomes and Outputs

**Topic: Delivery of Departmental programs or services delivered via an
intermediary service provider**

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each of these, is the provision a standard clause?

Answer:

Nil.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(8)

All Outcomes and Outputs

Topic: Auditing of funding conditions in contracts

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

If there is no standard provision, is a copy of the provision available for each of these?

Are the provisions subsequently audited? If yes, what were the results?

(Please supply).

Answer:

- i) No
- ii) No
- iii) No
- iv) No
- v) No

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(9)

All Outcomes and Outputs

Topic: List of community information publications published in English

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

Can the Department provide a current list of each community information publication it publishes in English as at a) the current date (2 December 2004) or if this is unavailable b) 30 June 2004 (and take from then to 2 December 2004 On Notice) or if this is unavailable c) 1 January 2004 (and take from then to 2 December 2004 On Notice) or if this is unavailable d) the last date for which they were available (specify date and take from then to 2 December 2004 On Notice)?

Answer:

Finance does not publish any community information of the type sought by this question.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(10)

All Outcomes and Outputs

Topic: List of community information publications published in English

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For the above list, what publications are translated into languages other than English and for each, what languages are they translated into?

Answer:

Not applicable. Refer to F3(9).

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(11)

All Outcomes and Outputs

Topic: List of community information publications published in English

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For the above list, how many copies were printed?

Answer:

Not applicable. Refer to F3(9).

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(12)

All Outcomes and Outputs

Topic: List of community information publications published in English

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For the above list, what was the total cost of each document in translation, publication, printing and distribution?

Answer:

Not applicable. Refer to F3(9).

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(13)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

What efforts has the Department made to identify employees from a non-English speaking background and what languages are they fluent in?

Answer:

Every new employee who commences work with the Department of Finance and Administration is asked to complete an employee induction form. This form asks the employee to provide information about their first language and, if they identify a language other than English, to identify that language. The form does not request information on how fluent employees are in languages other than English.

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Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(14)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

What proportion of the Department's personnel have a non-English speaking background?

Answer:

The following data, which is provided on a voluntary basis, relates to the language background of Finance employees:

- Those who speak a language other than English as their first language - 5.2 per cent.
- Those who speak English and another language - 4.7 per cent.
- Those who speak English only – 56 per cent.
- Unknown - 34.1 per cent.

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Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(15)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each language other than English that the Department has identified employees with fluency, can the Department provide how many employees were fluent? For each language other than English, how many were identified as being fluent?

Answer:

The Department does not maintain records on the fluency of employees in languages other than English.

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Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(16)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

Of these employees, what efforts has the Department made to identify the language proficiency of these employees? For each language other than English, how many were identified as having accreditation at the a) translator and b) interpreter level?

Answer:

The Department does not have any processes in place to identify the language proficiency of employees who speak a language other than English.

The Department does not identify employees with accreditation at the a) translator or b) interpreter level.

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(17)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice 2004

Senator Ludwig asked:

Of these employees, how many has the Department identified as possessing accredited language skills to either translator or interpreter standard? For each language other than English, how many were identified as having accreditation at the a) translator and b) interpreter level?

Answer:

Not applicable. Refer to F3(16).

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(18)

All Outcomes and Outputs

Topic: Multicultural/Diversity Issues

Written Question on Notice 2 December 2004

Senator Ludwig asked:

Of these employees, how many has the Department funded in whole or in part accreditation of language skills to either a) translator and b) interpreter level?

Answer:

Not applicable. Refer to F3(16).

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Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(19)

All Outcomes and Outputs

Topic: Cost of translator and interpreter services

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How much did the department spend engaging language a) translator and b) interpreter in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

Answer:

The Australian Political Exchange Council spent the following amounts on engaging language:

- a) Translator services
 - i) \$1,167.98
 - ii) \$1,212.00
 - iii) \$2,628.18

- b) Interpreter services
 - i) \$24,386.42
 - ii) \$23,598.49
 - iii) \$33,501.94

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Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(20)

All Outcomes and Outputs

Topic: Use of translator and interpreter services

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many times did the Department engage an a) translator and b) interpreter in each of the following years i) 2001-02, ii) 2002-03, a iii) 2003-04?

Answer:

The Australian Political Exchange Council engaged a language:

- a) Translator
 - i) four (4) times
 - ii) three (3) times
 - iii) eleven (11) times

- b) Interpreter
 - i) seven (7) times
 - ii) four (4) times
 - iii) eleven (11) times

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Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(21)

All Outcomes and Outputs

Topic: The number of engagements of translator and interpreter services

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each language in which a) a translator and b) an interpreter was engaged, how many engagements occurred in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

Answer:

For each language, the Australian Political Exchange Council engaged a:

- a) Translator
 - i) Chinese x 2 engagements and Vietnamese x 2 engagements.
 - ii) Chinese x 1 engagement and Japanese x 2 engagements.
 - iii) Chinese x 7 engagements, Vietnamese x 2 engagements, Japanese x 1 engagement and German x 1 engagement.

- b) Interpreter
 - i) Japanese x 3.5 days of engagements, Chinese x 2 presentation engagements, Chinese x 8 days of engagements, Vietnamese x 2 presentation engagements and Vietnamese x 9.5 days of engagements.
 - ii) Japanese x 58 hours of engagements, Japanese x 1 presentation engagement, Chinese x 6.5 days of engagements, and Vietnamese x 10.5 days of engagements.
 - iii) Japanese x 2 presentation engagements, Chinese x 2 presentation engagements, Chinese x 16 days of engagements, Chinese x 1 interpreting engagement, Vietnamese x 2 presentation engagements and Vietnamese x 10 days of engagements.

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Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(22)

All Outcomes and Outputs

Topic: Costs of translator and interpreter services by engagements

Written Questions on Notice: 2 December 2004

Senator Ludwig asked:

What was the total cost of those engagements by language for a) translators and b) interpreters in each of the following years i) 2001-02, ii) 2002-03, iii) 2003-04?

Answer:

For each language, the Australian Political Exchange Council engaged a:

- a) Translator:
 - i) In Chinese was \$896.72 and in Vietnamese was \$271.26 for a total of \$1,167.98.
 - ii) In Chinese was \$585.00 and in Japanese was \$627.00 for a total of \$1,212.00.
 - iii) In Chinese was \$2,298.18, in Vietnamese was \$154.00, in Japanese was \$88.00 and in German was \$88.00 for a total of \$2,628.18.

- b) Interpreter
 - i) In Japanese was \$4,660.82, in Chinese was \$9,408.59 and in Vietnamese was \$10,317.01 for a total of \$24,386.42.
 - ii) In Japanese was \$6,468.16, in Chinese was \$6,347.98 and in Vietnamese was \$10,782.35 for a total of \$23,598.49.
 - iii) In Japanese was \$465.00, in Chinese was \$16,490.21, in Vietnamese was \$13,510.73 and in Korean* was \$3,036.00 for a total of \$33,501.94.

* The Korean visit was cancelled – a cancellation fee was charged by the interpreter.

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Estimates 2004-05 – 2 December 2004

Question: F3(23)

Topic: Ethnic Press Expenditure

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each of the financial years i) 1995-96, ii) 1996-97, iii) 1997-98, iv) 1998-99, v) 1999-00, vi) 2000-01, vii) 2001-02, viii) 2002-03, ix) 2003-04 how much was spent in advertising or advertorial in the ethnic press?

Answer:

1995-96

CBA3 Share Float

TOTAL: \$100,082.56 (incl. service fee)

1997-98

Telstra 1 Share Offer

TOTAL: \$166,407.25

1998-99

Telstra 1 Final Instalment Collection

TOTAL: \$71,451.14 (incl. campaign fee)

1999-00

Telstra 2 Share Offer

TOTAL: \$188,094.00

2000-01

Telstra 2 Final Instalment Collection

TOTAL: \$127,167.73 (incl. service fee)

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Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – 2 December 2004

Question: F3(24)

Topic: Ethnic Press Expenditure - specifics

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each of the above years, could the Department please specify each title in which advertising was bought, the language of that title and the total annual spend on advertising and advertorial in each title.

Answer:

1995-96

CBA Share Float

Language: Chinese

Aust Chinese Daily	\$8,183.10
Chinese Age	\$1,296.00
Chinese Herald	\$6,800.70
Independence Daily	\$7,988.80
Sing Tao Jih Pao	\$8,820.64
United Chinese Times	\$2,579.20
Chinese Community Times	\$2,808.00
Variety Weekly	\$680.00
TOTAL:	\$39,154.44

Language: Greek

Ellenikos Kirikas	\$6,407.50
Greek National Verma	\$5,101.25
Nea Patridal	\$1,849.00
Neos Kosmos	\$18,055.40
O Kosmos	\$7,006.50
TOTAL:	\$38,419.65

Language: Italian

Il Globo	\$11,402.80
La Fiamma	\$8,624.60
TOTAL:	\$20,027.40

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1997-98

Telstra 1 Share Offer

Language: Chinese

Aust Chinese Daily	\$12,881.60
Chinese Age	\$3,204.00
Chinese Herald	\$9,523.20
Independence Daily	\$9,591.60
Sing Tao Jih Pao	\$13,531.25
TOTAL:	\$48,731.65

Language: Greek

Ellenikos Kirikas	\$5,992.00
Greek National Verma	\$6,762.00
Nea Patrida	\$4,312.00
Neos Kosmos	\$22,374.80
O Kosmos	\$9,475.20
TOTAL:	\$48,916.00

Language: Italian

Il Globo	\$22,204.00
La Fiamma	\$11,443.60
TOTAL:	\$33,647.60

Language: Korean

Korean Daily	\$14,000.00
Korean Herald	\$6,032.00
TOTAL:	\$20,032.00

Language: Arabic

Al Bairak	\$880.00
An Nahar	\$920.00
El Telegraph	\$720.00
TOTAL:	\$2,520.00

Language: Macedonian

Aust Macedonian Wkly	\$960.00
Today denes	\$840.00
Macedonian Wk Herald	\$1,000.00
TOTAL:	\$2,800.00

Language: Vietnamese

Chieu Duong	\$660.00
Dan Viet	\$600.00
Viet Luan	\$800.00
Tivi Tuan San	\$1,040.00
TOTAL:	\$3,100.00

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Language: Spanish

El Espanol en Aust	\$960.00
Extra Informativo	\$880.00
Spanish Herald	\$880.00
TOTAL:	\$2,720.00

Language: Croatian

Hrvatski Vjesnik (The Croatian Herald)	\$960.00
Novo Hrvatska (New Croatian)	\$960.00
Spremnost Croation Wkly	\$180.00
TOTAL:	\$2,100.00

Language: Serbian

Novosti	\$880.00
Serbian Voice	\$960.00
TOTAL:	\$1,840.00

1998-99

Telstra 1 Final Instalment Collection

Language: Chinese

Aust Chinese Daily	\$4,956.00
Chinese Age	\$1,545.60
Chinese Herald	\$4,536.00
Independence Daily	\$4,858.00
Sing Tao Jih Pao	\$4,719.60
Variety Weekly	\$1,200.00
The Tide Chinese	\$2,352.00
TOTAL:	\$24,167.20

Language: Greek

Ellenikos Kirikas	\$5,880.00
Greek National Verma	\$5,390.00
Nea Patrída	\$2,940.00
Neos Kosmos	\$6,272.00
O Kosmos	\$5,712.00
Ta Nea	\$3,360.00
TOTAL:	\$29,554.00

Language: Italian

Il Globo	\$3,864.00
La Fiamma	\$6,272.00
TOTAL:	\$10,136.00

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Language: Korean

Korean Daily	\$4,000.00
Wkly Korean Life Review	\$900.00
Korean Herald	\$1,638.00
TOTAL:	\$6,538.00

1999-00

Telstra 2 Share Offer

Language: Chinese

Chinese Daily:	\$10,216.80
Chinese Herald:	\$14,266.40
Independence Daily:	\$10,347.00
Sing Tao:	\$12,168.00
The Tide:	\$3,564.00
The Australian Chinese Age:	\$5,000.00
TOTAL:	\$55,562.20

Language: Greek

To Verma	\$6,650.00
The Greek Herald	\$6,930.00
Neos Kosmos	\$5,229.00
O Kosmos	\$12,096.00
New Country	\$7,560.00
TOTAL:	\$38,465.00

Language: Italian

La Fiamma	\$19,654.40
Il Gobo	\$13,944.00
TOTAL:	\$33,598.40

Language: Arabic

Al Bairak	\$9,702.00
An Nahar	\$10,080.00
El Telegraph	\$5,961.60
TOTAL:	\$25,743.60

Language: Indian

Indian Downunder	\$1,200.00
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Language: Vietnamese

Chieu Duong	\$10,830.00
Dan Viet	\$5,700.00
Viet Luan	\$4,995.00
TOTAL:	\$21,525.00

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Language: Jewish

Jewish News \$12,000.00

2000-01

Telstra 2 Final Instalment Collection

Language: Chinese

Chinese Daily	\$3,909.60
Chinese Herald	\$3,715.20
Independence Daily	\$3,672.00
Sing Tao	\$4,829.70
The Tide (Melb)	\$1,339.20
The Chinese Post	\$1,372.80
The Melb Chinese Post	\$1,960.00
TOTAL:	\$20,798.50

Language: Greek

To Vema	\$4,788.00
The Greek Herald	\$5,544.00
Neos Kosmos	\$7,452.00
O Kosmos	\$7,616.00
Ta Nea	\$5,180.00
TOTAL:	\$30,580.00

Language: Italian

La Fiamma	\$7,341.60
Il Globo	\$7,341.60
TOTAL:	\$14,683.20

Language: Arabic

Al Bairak (Lebanese)	\$4,158.00
An Nahar	\$5,745.60
El Telegraph	\$4,752.00
El Massry	\$4,200.00
TOTAL:	\$18,855.60

Language: Indian

Indian Downunder	\$1,600.00
Indian Post	\$925.00
Indian Voice	\$740.00
TOTAL:	\$3,265.00

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Language: Vietnamese

Chieu Duong	\$8,800.00
Dan Viet	\$4,800.00
Viet Luan	\$5,472.00
Nhan Quyen (Melb)	\$2,400.00
TOTAL:	\$21,472.00

Language: Jewish

Jewish News (National)	\$11,400.00
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Department of Finance and Administration

Estimates 2004-05 – 2 December 2004

Question: F3(25)

Topic: Ethnic Radio Expenditure

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

For each of the financial years i) 1995-96, ii) 1996-97, iii) 1997-98, iv) 1998-99, v) 1999-00, vi) 2000-01, vii) 2001-02, viii) 2002-03, ix) 2003-04 how much was spent in advertising or advertorial on ethnic radio? For each financial year, could the Department please specify which station, broadcast language and how much was spent on each language at each station?

Answer:

1995-96

CBA3 Share Float

NESB RADIO EXPENDITURE: \$99,667.94 (incl. service fee)

Radio Station: Independent & General

Cantonese Package:	\$12,731
Greek Package:	\$33,920
Italian:	\$44,160
Mandarin:	\$7,384

Information on the individual station allocation was not included in the available records. The Department is not willing to divert the substantial resources required to conduct further searches.

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1997-98

Telstra 1 Share Offer

NESB RADIO EXPENDITURE: \$29,984.12 (incl. campaign fee)

SBS

Radio Package consisting of:

Cantonese, Greek, Korean, Mandarin, Italian Radio	\$4,091.00
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INDEPENDENT & GENERAL

Radio Package consisting of:

Cantonese, Greek, Italian, Korean, Mandarin Radio	\$25,450.00
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Information on the individual language and station allocation was not included in the available records.

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1998-99

Telstra 1 Final Instalment

NESB RADIO EXPENDITURE: \$20,300.00 (incl. campaign fee)

According to final schedules:

Language: Cantonese

2AC:	\$525
China Radio:	\$1,225
SBS:	\$1,470
TOTAL:	\$3,220

Language: Greek

2MM	\$1,050
3XY	\$3,325
3AB	\$1,020
Radio Ena	\$680
Doritoros	\$525
Perth Greek Radio	\$525
SBS	\$1,580
TOTAL:	\$8,705

Language: Italian

RETE Italia	\$3,850
Radio Italiana	\$1,050
SBS	\$1,560
TOTAL:	\$6,460

Language: Mandarin

2AC	\$525
SBS	\$1,110
TOTAL:	\$1,635

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1999-00

Telstra 2 Share Offer

NESB RADIO EXPENDITURE: \$58,595

Language: Cantonese

2AC	\$723
China Radio	\$3,800
SBS	\$2,136
TOTAL:	\$6,659

Language: Mandarin

2AC	\$723
SBS	\$2,760
TOTAL:	\$3,483

Language: Greek

2MM	\$3,000
3XY	\$9,500
4EB	\$1,360
Radio Ena	\$2,000
Hellenic	\$1,500
TOTAL:	\$17,360

Language: Italian

Rete Italia	\$15,300
6EBA	\$1,020
TOTAL:	\$16,320

Language: Arabic

2ME	\$4,720
SBS	\$2,136
TOTAL:	\$6,856

Language: Vietnamese

2VNR	\$1,500
SBS	\$5,700
TOTAL:	\$7,200

Language: Jewish

SBS	\$1,440
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2000-01

Telstra 2 Final Instalment Collection

NESB RADIO EXPENDITURE: \$48,553.25 (incl. service fee)

Language: Arabic

2ME \$1,680.00

Language: Chinese (Cantonese and Mandarin)

3CW \$4,050.00
2AC \$2,010.00
China Radio \$1,700.00
TOTAL: \$7,760.00

Language: Greek

2MM \$900.00
3XY \$2,850.00
4EB (also in Hindi) \$3,060.00
Radio Ena \$600.00
Hellenic Radio \$450.00
TOTAL: \$7,860.00

Language: Hindi

Radio Navratang \$450.00
Bfm \$1,000.00
2RES \$315.00
3ZZZ \$300.00
TOTAL: \$2,065.00

Language: Italian

RETE ITALIA \$5,720.00
6EBA \$1,740.00
TOTAL: \$7,190.00

Language: Vietnamese

2VNR \$500.00
3WRB \$690.00
VNRA \$1,035.00
TOTAL: \$2,225.00

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – 2 December 2004

Languages: Arabic, Cantonese, Hindi, Jewish, Mandarin, Vietnamese

SBS RADIO NATIONAL

TOTAL: \$17,169.00

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(26)

All Outcomes and Outputs

Topic: Break-Ins on Departmental Property

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many break-ins were there on Departmental property in 2000-01, 2001-02, 2002-03 and 2003-04? For each incident:

- a) What was the location and the cost of damage associated with each break in?
- b) What was the cost of damage conducted during each break in?
- c) What was the subject of theft in each break in?
- d) What was the cost of any theft associated with each break in?
- e) Was anyone charged with the break in (specify if they were employed by the Department)?
- f) Was anyone convicted of the break in (specify if they were employed by the Department)?

Answer:

2000-01 – Nil

2001-02 – Nil

2002-03 – Nil

2003-04 – Nil

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(27)

All Outcomes and Outputs

Topic: Thefts of Departmental Property

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many thefts of Departmental property in 2000-01, 2001-02, 2002-03 and 2003-04?

For each instance:

- a) What was stolen in each instance?
- b) What was the value of the stolen item/s?
- c) Where was it stolen from?
- d) Was anyone charged with the theft (specify if they were employed by the Department)?
- e) Was anyone convicted of the theft (specify if they were employed by the Department)?
- f) Were any of the items recovered?

Answer:

Departmental records for the 2000-01 financial year do not provide sufficient information to answer this question fully.

Please see Attachment A for details relating to the remaining financial years, which includes data for Senators and Members.

F3 (27) - Attachment A

Financial Year	What was Stolen	Value of Stolen Item (Approx)	Location	Was anyone Charged	Was anyone Convicted	Any Items Recovered
2001-02	Video Player	\$ 300.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone	\$ 350.00	Treasury Building, Canberra	N	N	N
	Light Pro	\$10,000.00	John Gorton Building, Canberra	N	N	N
	Laptops x 14	\$77,583.00	Various (Senators and Members)	N	N	N
2002-03	Laptop Computer	\$ 5,541.00	Treasury Building, Canberra	N	N	N
	Phone Headset	\$ 295.00	Treasury Building, Canberra	N	N	N
	Mobile Phone Charger	\$ 25.00	Treasury Building, Canberra	N	N	N
	Mobile Phone	\$ 400.00	Southport, Queensland	N	N	N
	Calculator	\$ 65.00	John Gorton Building, Canberra	N	N	N
	17" Computer Screen	\$ 240.00	Treasury Building, Canberra	N	N	N
	Computer Glare Screen	\$ 55.00	Treasury Building, Canberra	N	N	N
	Mobile Phone	\$ 400.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone	\$ 400.00	Ulladulla, New South Wales	N	N	N
	Laptops x 8	\$44,333.00	Various (Senators and Members)	N	N	N
2003-04	Computer Disks	\$ 37.50	Treasury Building, Canberra	N	N	N
	Microwave Oven	\$ 650.00	John Gorton Building, Canberra	N	N	N
	Computer Mouse	\$ 46.00	John Gorton Building, Canberra	N	N	N
	Bubble Jet Printer	\$ 320.00	Treasury Building, Canberra	N	N	N
	Mobile Phone	\$ 425.00	Private Residence, Canberra	N	N	N
	Mobile Phone	\$ 300.00	Private Vehicle, Melbourne	N	N	N
	Desktop Computer x 2	\$ 4,500.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone					
	Digital Camera	\$ 1,200.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone	\$ 409.00	John Gorton Building, Canberra	N	N	N
	Mobile Charger	\$ 37.00	John Gorton Building, Canberra	N	N	N
	Coffee Table x 7	\$ 1,750.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone	\$ 425.00	John Gorton Building, Canberra	N	N	N
Mobile Phone	\$ 589.00	John Gorton Building, Canberra	N	N	N	
Laptop Computer	\$ 5,541.00	Private Residence, Canberra	N	N	N	

Financial Year	What was Stolen	Value of Stolen Item (Approx)	Location	Was anyone Charged	Was anyone Convicted	Any Items Recovered
2003-04						
	Paper Trimmer	\$ 180.00	John Gorton Building, Canberra	N	N	N
	Mobile Phone	\$ 660.00	Private Residence, Canberra	N	N	N
	Palm Pilot	\$ 700.00	Private Residence, Canberra	N	N	N
	Mobile Phone	\$ 566.00	Treasury Building, Canberra	N	N	N
	Mobile Phone	\$ 409.00	Private Vehicle, Sydney	N	N	N
	Mobile Phone	\$ 99.00	Canberra, ACT	N	N	N
	Laptops x 2	\$11,083.00	Various (Senators and Members)	N	N	N
	Personal Electronic Device	\$ 1,000.00	Various (Senators and Members)	N	N	N

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(28)

All Outcomes and Outputs

Topic: Instances of Fraud in the Department

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many incidents of fraud were detected against the Department in 2000-01, 2001-02, 2002-03 and 2003-04? For each incident:

- a) What was the subject of the fraud in each instance?
- b) What was the value of the fraud?
- c) Which administrative unit was the subject of the fraud?
- d) Was anyone charged with the fraud (specify if they were employed by the Department)
- e) Was anyone convicted of the fraud (specify if they were employed by the Department)
- f) Were any of the defrauded items or was any of the defrauded money recovered?

Answer:

See Attachment A.

F3 (28) - Attachment A

Financial Year	What was the Subject of the Fraud	Value of the Fraud	Which Administrative Unit	Was anyone Charged	Was anyone Convicted	Any Items/Money Recovered
2000-01	Nil	Nil	Nil	N	N	N
2001-02	Amending Payslips and Employment details	Nil	Budget Group	N	N	N
2002-03	Nil	Nil	Nil	N	N	N
2003-04	Nil	Nil	Nil	N	N	N

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(29)

All Outcomes and Outputs

Topic: Incidents of Loss in the Department

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many incidents of loss (excluding theft, accident, breakage and vandalism) of Departmental property were reported to the Department in 2000-01, 2001-02, 2002-03 and 2003-04? For each incident:

- a) What was the loss in each instance?
- b) What was the value of the loss?
- c) Which administrative unit lost the property?
- d) Were any of the lost item/s recovered?
- e) Was anyone disciplined over the loss?

Answer:

See Attachment A.

F3 (29) - Attachment A

Financial Year	What was the Loss in each Instance	Value of the Loss	Which Administrative Unit	Any Lost Items Recovered	Was anyone Disciplined
2000-01	Nil	Nil	Nil	N	N
2001-02	Nil	Nil	Nil	N	N
2002-03	Mobile Phone	N/A	Budget Group	N	N
2003-04	Mobile Phone	\$409.00	Corporate Group	N	N
	Mobile Phone	\$409.00	Corporate Group	N	N

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(30)

All Outcomes and Outputs

Topic: Vehicular accidents involving departmental vehicles

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many vehicular accidents in which Departmental vehicles (including vehicles leased by the Department) were involved were reported to the Department in 2000-01, 2001-02, 2002-03, 2003-04? For each incident:

- a) What was the value of the damage?
- b) Which administrative unit was the vehicle attached to?
- c) Was anyone charged over the accident (specify charges)?

Answer:

- a) & b) Refer to Attachment A (below) for a summary table detailing the number of incidents and the associated cost by Portfolio Department or Agency for respective financial years.
- c) A search of information available to the Department did not reveal any record of charges being laid over the accidents.

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

		00/01	01/02	02/03	03/04
Finance	Incidents	241	216	165	169
	Costs Incurred	\$347,260	\$296,006	\$340,768	\$357,489
Australian Electoral Commission	Incidents	21	21	10	8
	Costs Incurred	\$22,954	\$15,003	\$12,009	\$10,156
Comsuper	Incidents	6	2	1	3
	Costs Incurred	\$7,027	\$1,713	\$1,899	\$10,525
Commonwealth Grants Commission	Incidents	0	0	0	0
	Costs Incurred	0	0	0	0
PSS	Incidents	0	0	0	0
	Costs Incurred	0	0	0	0
CSS	Incidents	0	0	0	0
	Costs Incurred	0	0	0	0
PORTFOLIO	Incidents	268	239	176	180
	Costs Incurred	\$377,241	\$312,722	\$354,676	\$378,170

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(31)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

How many Ministerial staff does the Department provide?

Answer:

Ministerial staff are employed by Ministers under the *Members of Parliament (Staff) Act 1984* and are not provided by the Department. The Department provides a total of four Departmental Liaison Officers to its two Ministers and the Parliamentary Secretary.

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(32)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

To what Minister or Parliamentary Secretary are they assigned?

Answer:

Two Departmental Liaison Officers are assigned to the Minister for Finance and Administration; one is assigned to the Special Minister of State and one to the Parliamentary Secretary to the Minister for Finance and Administration.

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(33)

All Outcomes and Outputs

Topic: General

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

What is the total cost of these staff?

Answer:

The total potential annual cost of the four Finance staff currently serving as Departmental Liaison Officers (DLO) is \$440,495. This amount includes base salary, a DLO allowance, provision for an annual Performance bonus, actual superannuation and the cost of a vehicle for one officer.

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Finance and Administration Portfolio

Department of Finance and Administration

Estimates 2004-05 – Supplementary written questions November 2004

Question: F3(34)

All Outcomes and Outputs

Topic: Ministerial Staff

Written Question on Notice: 2 December 2004

Senator Ludwig asked:

Can the Department provide data on how many staff are in each salary band?

Answer:

One Executive Level 2, two Executive Level 1s, one APS 6.