

**Senate Finance and Public Administration Legislation Committee**

**ANSWER TO QUESTION ON NOTICE**

**Parliament Portfolio**

**Department of the Parliamentary Library**

Supplementary Estimates 2003-04, 3 November 2003

**Question: P7**

**Topic: External Consultancies**

**Hansard Page 56**

Senator Faulkner asked:

I also wonder if we could have, on notice, a breakdown of the external consultancies. I think a gross figure is provided in the annual report but, if we could have a breakdown of that, I would appreciate it.

Answer: Attachment A provides details of all external consultancies engaged in 2002-03, whilst Attachment B indicates consultancies costing \$10,000 or more.

**EXTERNAL CONSULTANCIES 2002-03**

	Description	Amount <sup>1</sup>
<u>PROGRAM 1</u>		
MR BARRY YORK	General Distribution Product (GDP)	1,150.00
PROFESSOR GEOFF LINDELL	GDP	1,950.00
UNIVERSITY OF MELBOURNE	GDP	3,300.00
		6,400.00
<u>PROGRAM 2</u>		
ASSIST PTY LTD	FMIS upgrade	165,855.00
BLAKE DAWSON WALDRON	Legal advice	1,984.63
DAVIDSON TRAHAIRE	Employee assistance programme	6,050.00
DELOITTE TOUCHE TOHMATSU	Internal audit	47,938.00
DGR CONSULTING PTY LTD	Management reporting analysis	3,721.85
HBA CONSULTING	Workplace relations support	1,485.00
JOHN GUNN & ASSOCIATES	HR support	7,575.00
MAITLAND TANNER & ASSOCIATES	Client services survey	46,970.00
MARSHAL CONSULTING	HR support	8,635.00
MICHAEL, SALKELD	Audit & Evaluation Committee	2,000.00
MINTER ELLISON	Copyright and Electronic Licencing training	6,820.00
NOETIC SOLUTIONS PTY LTD	Intellectual capital presentation	3,300.00
OPTICON AUSTRALIA	Electronic Media Monitoring Digitisation	34,228.38
PJ GUNNING & ASSOCIATES	Review of management information flows	43,560.00
QUALITY MANAGEMENT SOLUTIONS	Workplace relations	4,356.00
RTM PTY LTD	Parliament website modifications	2,244.00
RTM PTY LTD	Redesign DPL's <u>intra</u> Net site	7,898.00
SIRSI AUSTRALIA PTY LTD	Customised collection management reports	5,500.00
SOLVED AT MCCONCHIE P/L	Review of Electronic Document & Records Management	50,161.00
TOD CONSULTANCIES	SuperFlex/TARDIS modifications	29,920.00
UNILINC LTD	Review of cataloguing and acquisition processes	20,500.00
UNISYS AUSTRALIA PTY LTD	FMIS modifications	1,595.00
		502,296.86
	TOTAL	508,696.86

Note 1: Includes GST.

**Consultancies costing \$10,000 or more**

Consultant	Project	Cost <sup>1</sup>	Reason	Selection Process
<b>Assist Pty. Ltd.</b>	FMIS upgrade	165,855	(a), (b) and (d)	3
<b>Deloitte Touche Tohmatsu</b>	Internal audit	47,938	(a) and (e)	1
<b>Maitland Tanner &amp; Associates</b>	Client services survey	46,970	(a) and (e)	1
<b>Opticon Australia</b>	Electronic Media Monitoring Digitisation	34,228	(a), (b) and (d)	1
<b>PJ Gunning &amp; Associates</b>	Review of management information flows	43,560	(a), (b) and (d)	2
<b>RTM Pty. Ltd.</b>	Internet and <u>intra</u> Net website modifications	10,142	(a), (b) and (d)	1
<b>Solved at McConchie P/L</b>	Review Electronic Document & of Records Management	50,161	(a), (b) and (d)	1
<b>TOD Consultancies</b>	SuperFlex/TARDIS modifications	29,920	(a), (b) and (d)	3
<b>Unilinc Ltd</b>	Review of cataloguing and acquisition processes	20,500	(a), (b) and (d)	3

Note 1: Includes GST.

Reasons:

- a) the need for special skills;
- b) rapid access to the latest technology and experience in its application;
- c) limitations on executive time;
- d) lack of in-house resources;
- e) need for independence;
- f) need for a change agent or facilitator

Selection Process:

1. public tender;
2. selective tender;
3. direct engagement of consultant who had previously undertaken closely related work for the department;
4. direct engagement of a recognised and pre-eminent expert.