

**Senate Finance and Public Administration Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Parliament Portfolio**

**Joint House Department**

Supplementary Budget Estimates, Monday 3 November 2003

**Question:** P15

**Outcome:**

**Topic:** Mural Hall Parliament House

**Hansard Page:** N/A – Written question on notice

**Senator Faulkner asked:**

**Mural Hall Parliament House**

1. How many times has Mural Hall been hired in the years 2001–2002 and 2002–2003, and who by?
2. What individual, Department, agency, organisation or business paid for each function in the years 2001–2002 and 2002–2003?
3. What does it cost for a Member or Senator to hire Mural Hall for a function?
4. Are Members and Senators charged for the all uses of Mural Hall, and if not, outline the types of function for which charges are and are not made?
5. What types of functions can Members and Senators hire Mural Hall for?
6. What are the rules and guidelines for Members and Senators use of Mural Hall?
7. What does it cost for a Department, Agency, organisation, business or individual to hire Mural Hall?
8. What are the hiring rates for all functions and by type of function for Mural Hall?

**Answer:**

**Question 1**

The Mural Hall was hired for 75 events during 2001–2002 and 95 during 2002–2003. See attached list of hirers, which has been modified in accordance with the principles outlined in the response to Question 2.

**Question 2**

Advice from the office of the Federal Privacy Commissioner is that Information Privacy Principle No. 11 of the *Privacy Act 1988* indicates that any information collected by the company cannot be disclosed unless the client is aware and has given permission for his/her particular information to be disclosed, or, unless there is an overriding Federal law.

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- The information on functions is collected by the Hyatt Hotel Canberra as part of its business management and the transaction is between a private company (the Hyatt) and its clients.
- The Hyatt has not given its approval to the handing over of its information to the Senate Estimates Committee.
- The Hyatt receives no funding through the Appropriation Bills and is therefore generally regarded as not subject to examination in Estimates Hearings.
- JHD Facilities Management collects the information to assist with the internal management of the function areas without advising the Hyatt and the Hyatt's clients that the information may be disclosed in a public forum.

It would appear not to be appropriate to divulge the information regarding client names to the Senate Estimates Committee under both the Privacy Act and the Hyatt's Commercial-in-Confidence rights.

On this basis, a list of functions held in the Mural Hall since July 2001 has been included with the names of hirers from outside the Parliament removed.

#### Question 3

##### Non-catered Events

A non-catered event organised by and on behalf of a Senator or Member does not attract a hire charge. If setup arrangements are required (ie, chairs, tables, stage, etc) a fee of \$125 applies to cover labour costs. Lecterns and microphones are provided free of charge by arrangement with the Department of the Parliamentary Reporting Staff. Non-catered events booked by Senators and Members, on behalf of non-parliamentary departments, external organisations and individuals, incur a venue hire cost of \$374, which covers labour and depreciation costs of furniture, fittings, etc. Security and audio-visual costs may also apply and are determined by the scope of requirements. No costs are recoverable in respect of facilities being used for parliamentary events.

##### Catered Events

A setup fee of \$125 applies for morning/afternoon teas and cocktail parties. A setup fee of \$200 applies for breakfasts, lunches and dinners.

#### Question 4

- Non-catered event requiring no setup—no charge;
- Non-catered event with setup—\$125 setup fee;
- Morning/afternoon teas and cocktail parties—\$125 setup fee;
- Breakfasts, lunches, dinners—\$200 setup fee

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**Question 5**

For approval to be given for the use of parliamentary facilities, the function must be judged as being of a nature that would be:

- approved of by the majority of Senators and Members;
- consistent with the dignity of the Parliament; and
- unlikely to cause offence to any significant part of the Australian community.

**Question 6**

JHD Facilities Management has responsibility for bookings, coordination and collection of setup charges for non-catered events.

The Parliament's catering contractor has responsibility for bookings, coordination and collection of charges for catered events.

Priority in use of the facility is given to Senators, Members, parliamentary departments and the Ceremonial and Hospitality Section of the Prime Minister's Department.

**7. Question 7**

A hire charge of \$374 applies for booking of the Mural Hall by non-parliamentary departments, agencies, organisations and individuals. Security and audio-visual charges may also apply.

Catered events are negotiated with the catering contractor.

**Question 8**

The determination of appropriate hire charges for the Mural Hall are based on attributed costs to particular outputs and establishing prices for goods and services and not by type of function.

Hire charges for the Mural Hall are:

- Senators and Members—non-catered event, requiring no setup—no charge;
- Senators and Members—non-catered event with setup—\$125 setup fee;
- Senators and Members—morning/afternoon teas and cocktail parties—\$125 setup fee;
- Senators and Members—breakfasts, lunches, dinners—\$200 setup fee
- Non-catered events for non-parliamentary departments, external clients—\$374
- Catered events for non-parliamentary departments and external clients—negotiated with catering contractor.

**Mural Hall Functions - 1 July 2001 to 30 June 2002**

Date by Month	Date	Venue	Client Name	Type of event	Caterer
August 2001					
	05-Aug-01	Mural Hall	Private Entity	Set up for Forum on 6.8.01	Hyatt
	06-Aug-01	Mural Hall	Private Entity	Forum	Hyatt
	07-Aug-01	Mural Hall	Private Entity	Launch	Hyatt
	08-Aug-01	Mural Hall	Private Entity	Launch	Hyatt
	08-Aug-01	Mural Hall	Private Entity	Cocktail Party	Hyatt
	14-Aug-01	Mural Hall	Private Entity	Media Conference	Hyatt
	30-Aug-01	Mural Hall/Reps Alcove	Private Entity	Award Presentation	Hyatt
				Total Functions = 7	Total Hyatt Functions = 7

September 2001					
	07-Sep-01	Mural Hall	Capital Hill Singers	Rehearsal for Conference	Not Catered
	09-Sep-01	Mural Hall	Private Entity	Conference	Hyatt
	10-Sep-01	Mural Hall	Private Entity	Conference	Hyatt
	11-Sep-01	Mural Hall	Private Entity	Conference	Hyatt

	12-Sep-01	Mural Hall	Private Entity	Conference	Hyatt
	13-Sep-01	Mural Hall	Private Entity	Conference	Hyatt
	14-Sep-01	Mural Hall	Private Entity	Conference	Hyatt
	17-Sep-01	Mural Hall	Private Entity	Luncheon	Hyatt
	18-Sep-01	Mural Hall	Private Entity	Launch	Hyatt
	18-Sep-01	Mural Hall & Various	Private Entity	Round Table	Hyatt
	19-Sep-01	Mural Hall & Various	Private Entity	Round Table	Hyatt
	26-Sep-01	Mural Hall	Private Entity	Volunteer Awards	Hyatt
	26-Sep-01	Mural Hall	Private Entity	Awards	Hyatt
	27-Sep-01	Mural Hall	Private Entity	Launch & Morning Tea	Hyatt
				Total Functions = 14	Total Hyatt Functions = 13

<i>October 2001</i>					
	17-Oct-01	Mural Hall	Private Entity	Meeting & Lunch	Hyatt
	18-Oct-01	Mural Hall	Private Entity	Awards Presentation	Hyatt
	18-Oct-01	Mural Hall	Private Entity	Cocktail Reception	Hyatt

	20-Oct-01	Mural Hall	Private Entity	Dinner	Hyatt
	23-Oct-01	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	25-Oct-01	Mural Hall	Private Entity	Awards	Hyatt
	31-Oct-01	Mural Hall	Private Entity	Conference Dinner	Hyatt
Total Functions = 7					Total Hyatt Functions = 7

<i>November 2001</i>					
	06-Nov-01	Mural Hall	Private Entity	Dinner	Hyatt
	13-Nov-01	Mural Hall	PEO	Launch of 'House at Work' Publication	Not Catered
	14-Nov-01	Mural Hall	Private Entity	Launch	Hyatt
	20-Nov-01	Mural Hall	Private Entity	Breakfast	Hyatt
	23-Nov-01	Mural Hall	The Hon Sen Vanstone	Meeting	Not Catered
	24-Nov-01	Mural Hall	Private Entity	Dinner & Workshop	Hyatt
	25-Nov-01	Mural Hall/QTG/QT	Private Entity	Cocktail Reception	Hyatt
	29-Nov-01	Mural Hall	Senator Meg Lees	Media Conference	Not Catered
Total Functions = 8					Total Hyatt Functions = 5

<i>December 2001</i>									
	04-Dec-01	Mural Hall	Private Entity		Lunch		Hyatt		
	05-Dec-01	Mural Hall	Private Entity		Presentation & Coffee		Hyatt		
	14-Dec-01	Mural Hall	Secretary JHD		Address to Staff		Not Catered		
Total Functions = 3							Total Hyatt Functions = 2		

<i>January 2002</i>									
	25-Jan-02	Mural Hall	Private Entity		Coffee Break		Hyatt		
	29-Jan-02	Mural Hall	Private Entity		Lunch		Hyatt		
	31-Jan-02	Mural Hall	Private Entity		Lunch for new MPs		Hyatt		
Total Functions = 3							Total Hyatt Functions = 3		

<i>February 2002</i>									
	18-Feb-02	Mural Hall	Private Entity		Cocktail Reception		Hyatt		
	19-Feb-02	Mural Hall	Private Entity		Cocktail Reception & Launch		Hyatt		
	21-Feb-02	Mural Hall	Private Entity		Breakfast		Hyatt		
Total Functions = 3							Total Hyatt Functions = 3		

<i>March 2002</i>								
	19-Mar-02	Mural Hall	Private Entity		Launch			Hyatt
	19-Mar-02	Mural Hall	Private Entity		Cocktail Reception			Hyatt
	19-Mar-02	Mural Hall	Private Entity		Lunch			Hyatt
	20-Mar-02	Mural Hall	Private Entity		Youth Round Table Wet Weather Venue			Hyatt
	20-Mar-02	Mural Hall	Presiding Officers' Function		Install podium			Not Catered
	20-Mar-02	Mural Hall	Private Entity		Cocktail Reception			Hyatt
	21-Mar-02	Mural Hall	Private Entity		Youth Round Table Wet Weather Venue			Hyatt
	22-Mar-02	Mural Hall	Private Entity		Lunch			Hyatt
					Total Functions = 8			Total Hyatt Functions = 7

<i>April 2002</i>								
	05-Apr-02	Mural Hall & PDRs	Private Entity		Lunch			Hyatt
	23-Apr-02	Mural Hall/PDR 1	Private Entity		Forum			Hyatt
					Total Functions = 2			Total Hyatt Functions = 2



May 2003									
	02-May-02	Mural Hall	Private Entity			Luncheon		Hyatt	
	13-May-02	Mural Hall	Private Entity			Launch		Hyatt	
	14-May-02	Mural Hall	Private Entity			Dinner		Hyatt	
	15-May-02	Mural Hall	Private Entity			National Conference 2002 Dinner		Hyatt	
	17-May-02	Mural Hall & MCR	Private Entity			Conference		Hyatt	
	22-May-02	Mural Hall	Private Entity			Coffee Break		Hyatt	
	24-May-02	Mural Hall	Private Entity			Coffee Break		Hyatt	
	24-May-02	Theatre & Mural Hall	Private Entity			Presentation & Cocktail Reception		Hyatt	
	25-May-02	Mural Hall	Private Entity			Dinner		Hyatt	
	30-May-02	Mural Hall	The Hon Ian McFarlane for the P.M.			Media Briefing		Not Catered	
	31-May-02	Mural Hall	Private Entity			Launch		Hyatt	
						Total Functions = 11		Total Hyatt Functions 10	

June 2002									
	03-Jun-02	Mural Hall	Private Entity			Launch		Hyatt	
	05-Jun-02	Mural Hall	Private Entity			Dinner		Hyatt	

	17-Jun-02	Mural Hall	Private Entity	Meeting	Hyatt
	18-Jun-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	19-Jun-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	20-Jun-02	Mural Hall	Private Entity	Lunch	Hyatt
	24-Jun-02	Mural Hall	Private Entity	Annual Dinner	Hyatt
	25-Jun-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	26-Jun-02	Mural Hall	Private Entity	Launch	Hyatt
				Total Functions = 9	Total Hyatt Functions = 9

Grand Total Functions = 75	Grand Total Hyatt = 68
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**Mural Hall Functions - 1 July 2002 to 30 June 2003**

Date by Month	Date	Venue	Client Name	Type of event	Caterer
July 2002					
	03-Jul-02	Mural Hall	DPRS, PISO Help Desk	Farewell	Self Catered
	13-Jul-02	Mural Hall	JHD Marketing Services	P H Open Day	Not Catered
				Total Functions = 2	Total Hyatt Functions = 0

August 2002					
	01-Aug-02	Mural Hall	Private Entity	Launch	Hyatt
	09-Aug-02	Mural Hall	Private Entity	Luncheon	Hyatt
	19-Aug-02	Mural Hall	Private Entity	Lunch	Hyatt
	20-Aug-02	Mural Hall	Private Entity	Lunch	Hyatt
	20-Aug-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	21-Aug-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	22-Aug-02	Mural Hall	Private Entity	Awards Presentation	Hyatt
	23-Aug-02	Mural Hall	Private Entity	Launch	Hyatt
	28-Aug-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt

	28-Aug-02	Mural Hall	Private Entity	Launch	Hyatt
	30-Aug-02	Mural Hall	Private Entity	Coffee Break	Hyatt
Total Functions = 11					Total Hyatt Functions = 11

<i>September 2002</i>	16-Sep-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	17-Sep-02	Mural Hall	Private Entity	Lunch	Hyatt
	19-Sep-02	Mural Hall	Private Entity	Launch	Hyatt
	24-Sep-02	Mural Hall	Private Entity	Lunch	Hyatt
	25-Sep-02	Mural Hall	Private Entity	Dinner	Hyatt
	26-Sep-02	Mural Hall	Private Entity	Lunch & Cocktail Reception	Hyatt
Total Functions = 6					Total Hyatt Functions = 6

<i>October 2002</i>					
	09-Oct-02	Mural Hall	Private Entity	Launch	Hyatt
	10-Oct-02	Mural Hall	Private Entity	Lunch	Hyatt
	14-Oct-02	Mural Hall	Private Entity	Lunch	Hyatt

	14-Oct-02	Mural Hall	Private Entity			Cocktail Reception	Hyatt
	15-Oct-02	Mural Hall	Private Entity			Public Economics Forum	Hyatt
	16-Oct-02	Mural Hall	Private Entity			Dinner	Hyatt
	17-Oct-02	Mural Hall	Private Entity			Launch	Hyatt
	17-Oct-02	Mural Hall	Private Entity			Coffee Break	Hyatt
	18-Oct-02	Mural Hall	Private Entity			Dinner	Hyatt
	21-Oct-02	Mural Hall	Private Entity			Dinner	Hyatt
	21-Oct-02	Mural Hall/Reps Alcove	Private Entity			Luncheon	Hyatt
	23-Oct-02	Mural Hall	Private Entity			Launch	Hyatt
	23-Oct-02	Mural Hall	Private Entity			Dinner	Hyatt
	24-Oct-02	Mural Hall	Private Entity			Presentation	Hyatt
	24-Oct-02	Mural Hall	Private Entity			Breakfast	Hyatt
						Total Functions = 15	Total Hyatt Functions = 15

November 2002							
	01-Nov-02	Mural Hall	DPRS			Farewell Morning Tea	Not Catered

	08-Nov-02	Mural Hall	Private Entity		Exhibition	Hyatt
	09-Nov-02	Mural Hall	Private Entity		Exhibition	Hyatt
	10-Nov-02	Mural Hall	Private Entity		Exhibition	Hyatt
	11-Nov-02	Mural Hall	Private Entity		Meeting	Hyatt
	11-Nov-02	Mural Hall	Private Entity		Showcase Event	Hyatt
	12-Nov-02	Mural Hall	Private Entity		Showcase Event	Hyatt
	12-Nov-02	Mural Hall	Private Entity		Meeting	Hyatt
	13-Nov-02	Mural Hall	Private Entity		Meeting	Hyatt
	14-Nov-02	Mural Hall	Private Entity		Meeting	Hyatt
	14-Nov-02	Mural Hall	Private Entity		Showcase Event	Hyatt
	19-Nov-02	Mural Hall	Minister Ian MacFarlane MP		Launch of the Pharmaceutical Industry Action Agenda	Not Catered
	20-Nov-02	Mural Hall	Private Entity		Lunch as part of Launch	Hyatt
	26-Nov-02	Mural Hall	Private Entity		Seminar	Hyatt
Total Functions = 14						Total Hyatt Functions = 12

December 2002

	02-Dec-02	Mural Hall	Private Entity	Lunch	Hyatt
	02-Dec-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	03-Dec-02	Mural Hall	Private Entity	Dinner	Hyatt
	03-Dec-02	Mural Hall	Private Entity	Breakfast	Hyatt
	03-Dec-02	Mural Hall	Private Entity	Cocktail Reception & Lunch	Hyatt
	04-Dec-02	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	04-Dec-02	Mural Hall	Private Entity	Forum	Hyatt
	05-Dec-02	Mural Hall	Private Entity	Reception	Hyatt
	06-Dec-02	Mural Hall/PDRs	Private Entity	Lunch	Hyatt
	07-Dec-02	Mural Hall	Private Entity	Dinner	Hyatt
	11-Dec-02	Mural Hall	Private Entity	Launch	Hyatt
	13-Dec-02	Mural Hall	Private Entity	Reception	Hyatt
	19-Dec-02	Mural Hall	Private Entity	Coffee Break	Hyatt
				Total Functions = 13	Total Hyatt Functions = 13

January 2003

	27-Jan-03	Mural Hall	Private Entity	Setup for Conference	Hyatt
	28-Jan-03	Mural Hall	Private Entity	Conference	Hyatt
Total Functions = 2					Total Hyatt Functions = 2

<i>February 2003</i>					
	05-Feb-03	Mural Hall	Private Entity	Launch of website	Hyatt
	11-Feb-03	Mural Hall	Office of Mr W Truss	Press Conference	Not Catered
Total Functions = 2					Total Hyatt Functions = 1

<i>March 2003</i>					
	03-Mar-03	Mural Hall	Private Entity	Launch	Hyatt
	06-Mar-03	Mural Hall	Private Entity	Breakfast	Hyatt
	06-Mar-03	PDFs/Mural Hall	Private Entity	Cocktail Reception	Hyatt
	18-Mar-03	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	18-Mar-03	Mural Hall	Private Entity	Morning Tea	Hyatt
	20-Mar-03	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	20-Mar-03	Theatre/Mural Hall	Private Entity	Roundtable + Lunch	Hyatt



	26-Mar-03	Mural Hall	Private Entity	Convention	Hyatt
	26-Mar-03	Mural Hall	Private Entity	Buffet	Hyatt
	27-Mar-03	Mural Hall	Private Entity	Launch	Hyatt
	28-Mar-03	PDRs/Mural Hall	Private Entity	Lunch	Hyatt
Total Functions = 11					Total Hyatt Functions = 11

<i>April 2003</i>					
	30-Apr-03	Mural Hall	Private Entity	Afternoon Tea	Hyatt
Total Functions = 1					Total Hyatt Functions = 1

<i>May 2003</i>					
	08-May-03	Mural Hall	Private Entity	Lunch	Hyatt
	13-May-03	Mural Hall	Private Entity	Dinner	Hyatt
	14-May-03	Mural Hall	Private Entity	Setup for events on 15 & 16 May	Hyatt
	15-May-03	Mural Hall	Private Entity	Conference Start, Morning Tea, Lunch, Afternoon Tea	Hyatt
	16-May-03	Mural Hall	Private Entity	Lunch 12.30, Afternoon tea 15.30, Conference close	Hyatt
	27-May-03	Mural Hall	Private Entity	Launch	Hyatt

	27-May-03	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	29-May-03	Mural Hall	Private Entity	Morning Tea	Hyatt
Total Functions = 8					Total Hyatt Functions = 8

<i>June 2003</i>					
	04-Jun-03	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	04-Jun-03	Mural Hall	Private Entity	Welcome Home	Hyatt
	10-Jun-03	Mural Hall	Private Entity	Afternoon Tea	Hyatt
	16-Jun-03	Mural Hall	Private Entity	Dinner	Hyatt
	16-Jun-03	Mural Hall	Private Entity	Launch	Hyatt
	17-Jun-03	Mural Hall	Private Entity	Cocktail Reception	Hyatt
	19-Jun-03	Mural Hall	Private Entity	Launch	Hyatt
	26-Jun-03	Mural Hall	Private Entity	Launch	Hyatt
	26-Jun-03	Mural Hall	Private Entity	Morning Tea	Hyatt
	30-Jun-03	Mural Hall	Private Entity	Afternoon Tea	Hyatt
Total Functions = 10					Total Hyatt Functions = 10

Grand Total of Functions = 95	Grand Total Hyatt = 90
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