

File Reference:

Subject: **Assumptions used in Questions on Notice**

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No.	Question	Assumptions / Comments
72	Public service efficiencies	This is a new question. The PBS discloses a \$445k reduction in 2013-14 ANAO funding for 'targeted savings – public sector efficiencies'. The proposed strategies are aimed at meeting this funding reduction.
73	Making the Public Service more efficient.	Slightly revised questions from Supplementary Budget Estimates. The current response shows progress against savings initiatives.
77	What is the Department/Agency's hospitality spend for this financial year to date?	<p>For the purpose of this question the following was considered hospitality or entertainment:</p> <ul style="list-style-type: none"> • Catering for Delegation visits • Meals for Delegation visits • Entertainment / visits for Delegation (e.g. Aquarium and Zoo visit) • Offsite social functions for staff • ANAO contribution to the year end function • Onsite functions that are not classified as meetings. <p>The following was not considered hospitality or entertainment:</p> <ul style="list-style-type: none"> • Provision of coffee, tea and milk on premises • Minor gifts under \$500 for Delegation visits (e.g. medallions). These are managed and recorded in the ANAO gifts register. • Minor items provided to staff with illness or injury (e.g. flowers) • Meals provided to staff at conferences or functions where employees represent the ANAO (e.g. IPAA)

		annual reports awards, attendance at farewell dinners)
78	What is the Department/Agency's meeting spend for this financial year to date?	<p>Consistent with our previous response, it was not possible to identify all instances of meeting spend, such as minor expenditure on morning teas. A review of likely expense accounts was conducted and these costs were included. For the purpose of this question the following was considered meeting costs:</p> <ul style="list-style-type: none"> • catering and drinks for internal meetings, town hall meetings, AG awards and seminars; • audit planning days; and • SES conference. <p>The following was not considered meeting costs:</p> <ul style="list-style-type: none"> • Hiring and catering for an offsite learning and development initiatives (E.g. Bendelta leadership workshops); • Amounts disclosed as official hospitality or entertainment. <p>Other portfolio agencies are not providing a full response to this question on the grounds that they do not record information in a way that would readily enable the questions to be answered. The advice provided by PM&C also suggested the response be limited to external meetings. However, the current drafting takes a broader view.</p>
84	How many consultancies have been undertaken financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement and method of procurement.	<p>Consistent with previous responses, consultancies are broken down into:</p> <ul style="list-style-type: none"> • new consultancies; and • continuing consultancies that had been initiated in the previous financial year. <p>The total value assigned to all procurements is the contract amount per Austender – not the actual spend in the general ledger.</p> <p>Where a procurement greater than \$80,000 has been entered into without an open source tender, a footnote is included to explain the circumstances.</p> <p>Any consultancies less than \$10,000 (i.e. not included in Austender) have not been included in the response, consistent with prior years.</p>