

Department/Agency: Department of the Senate
Topic: Credit Cards

Senator: Senator Ryan
Question reference number: 40
Type of question: Written

Questions

Provide a breakdown for each employment classification that has a corporate credit card.

Please update details of the following

- What action is taken if the corporate credit card is misused?
- How is corporate credit card use monitored?
- What happens if misuse of a corporate credit card is discovered?
- Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
- What action is taken to prevent corporate credit card misuse?

Answer

Classification	Card holder
Clerk	1
Deputy Clerk	1
Clerk Assistant	4
PEL2	24
PEL1	20
APS 6	22
APS 4	3
APS 3	1
Total	76

In addition to information provided in response to this question on notice following the 2012 Additional Estimates hearing, the department is currently following up with the bank one case where an officer's credit card was used by a third party. This matter is still under investigation.