

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2012-2013

Prime Minister and Cabinet Portfolio

Department/Agency: Office of the Inspector-General of Intelligence and Security
Outcome/Program: Outcome 1
Topic: Travel Costs

Senator: Ryan

Question reference number: 113

Type of question: Written

Date set by the committee for the return of answer: 6 July 2012

Number of pages: 2

Question:

For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).

Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (finance Circular No. 2009/11) guidelines being followed: How is this monitored? If the guidelines are not being followed, please explain why.

Answer:

There was no travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel.

All travel undertaken by agency staff, as invoiced at 31 May 2012, is as follows:

Date	Purpose	Cost of travel (ex GST)	Type of travel eg Economy	Travel Allowance ¹	Mileage	Food
8 Jun 11	Inquiry					43.09 ²
14 Jul 11	Inquiry	\$589.66	Economy	\$311.35		
14 Jul 11	Inquiry	\$589.66	Economy	\$311.35		
14 Jul 11	Inquiry	\$1,224.44	Business	\$391.00		
11 Aug 11	Inspection	\$179.64	Economy	\$293.35		
11 Aug 11	Inspection	\$179.64	Economy	\$293.35		
22 Aug 11	Visit	\$2,106.96	Business	\$345.00		
13 Aug 11	Learning group		Own vehicle	\$840.00	418.50	
13 Oct 11	Inspection	\$303.66	Economy	\$113.10		
13 Oct 11	Inspection	\$303.66	Economy	\$286.10		
24 Nov 11	Visit	\$307.74	Economy			
24 Nov 11	Visit	\$304.62	Economy			
5 Oct 11	Visit	\$966.34	Business	\$25.00		
31 Oct 11	Visit	\$303.66	Economy			
		-\$290.06 ³				
31 Oct 11	Visit	\$303.66	Economy			
		-\$290.06 ³				
25 Oct 11	Learning group	\$605.31	Business	\$848.00		
9 Feb 12	Learning group		Own vehicle	\$349.00	247.50	
6 Feb 12	Visit	\$510.21	Economy	\$424.00 ⁴		
29 Feb 12	Inspection	\$268.95	Economy	\$682.95		
29 Feb 12	Inspection	\$258.05	Economy	\$682.95		
18 Apr 12	Seminar	\$243.80	Economy	\$34.60		
14 Apr 12	Inspection	\$304.80	Economy	\$113.10		
16 Apr 12	Inspection	\$304.80	Economy	\$286.10		
12 May 12	Learning Group	\$1,033.17	Business	\$848.00		
24 May 12	Conference ⁴		Business	\$1,484.00		
18 Jun 12	Visit	\$5,811.78	Business	\$1,075.11		
Totals		\$16,424.09		\$10,037.41	\$666.00	\$43.09

¹ travel allowance includes components for accommodation, meals and incidentals

² travel billed in June 2011 (meal reimbursed this FY)

³ credit for flight cancelled due to strike action

⁴ cost of travel not invoiced as at 31 May 2012

The agency follows the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (finance Circular No. 2009/11) guidelines.

This is monitored by the officer responsible for corporate management through monthly reports from the travel provider.