

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2011-2012

Prime Minister and Cabinet Portfolio

Department/Agency: Office of the Commonwealth Ombudsman

Outcome/Program: Office of the Commonwealth Ombudsman

Topic: Credit cards

Senator: Senator Ryan

Question reference number: 107

Type of question: Written

Date set by the committee for the return of answer: 6 July 2012

Number of pages: 1

Question:

1. Provide a breakdown for each employment classification that has a corporate credit card.
2. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
 - a. What action is taken if the corporate credit card is misused?
 - b. How is corporate credit card use monitored?
 - c. What happens if misuse of a corporate credit card is discovered?
 - d. Have any instances of corporate credit card misuse have been discovered?
List staff classification and what the misuse was, and the action taken.
 - e. What action is taken to prevent corporate credit card misuse?

Answer:

1. Please refer to the table below for a breakdown for each employment classification that has a corporate credit card.

Classification	Number of employees
APS3	2
APS4	3
APS5	4
APS6	3
EL1	11
EL2	14
SES1	4
SES2	1
Ombudsman	1
Total credit cards issued	43

2. No changes have occurred since Additional Estimates 2011-12.