

**Senate Finance and Public Administration Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**BUDGET ESTIMATES 2012-2013**

Prime Minister and Cabinet Portfolio

**Department/Agency:** Office of the Inspector-General of Intelligence and Security  
**Outcome/Program:** Outcome 1  
**Topic:** Executive Coaching and Leadership Training

**Senator:** Ryan

**Question reference number:** 101

**Type of question:** Written

**Date set by the committee for the return of answer:** 6 July 2012

**Number of pages:** 2

**Question:**

In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted
4. The names of all service providers engaged

For each service purchased from a provider listed under (4), please provide:

- a) The name and nature of the service purchased
- b) Whether the service is one-on-one or group based
- c) The number of employees who received the service and their employment classification
- d) The total number of hours involved for all employees
- e) The total amount spent on the service
- f) A description of the fees charged (i.e. per hour, complete package)

Where a service was provided at any location other than the department or agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification)
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- iv. Any costs the department or agency's incurred to use the location

**Answer:**

Following is information on executive coaching and/or other leadership training services purchased by the agency this financial year to date (as at 31 May 2012):

1. Total spending on these services was \$12,000 (not including travel).
2. Only one employee, the Agency Head, was offered these services.
3. Only one employee, the Agency Head, utilised these services. The training services were undertaken during working hours and no study leave was granted.
4. The service provider was WHON Pty Ltd.

The service purchased was as follows:

Name and nature of service	One on one or group based	Number of employees	Employment classification	Total number of hours	Total amount spent	Description of fees
WHON Pty Ltd	Group based	1	Agency Head	4.5 days	\$12,000*	package

\*not including travel

The service was provided at a location other than the agency premises, as follows:

- i. Locations:
  - a. Sydney, NSW
  - b. Sutton Forest, NSW
  - c. Melbourne, VIC
- ii. Only one employee, the Agency Head, took part on each occasion.
- iii. The total number of hours involved for the Agency Head was three days.
- iv. There were no additional venue costs for either location, however the following costs were incurred to use the location:
  - a. travel \$2,304.48.
  - b. travel allowance \$2,885.