

**Senate Finance and Public Administration Legislation Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**BUDGET ESTIMATES 2012-2013**

Prime Minister and Cabinet Portfolio

**Department/Agency: Australian National Audit Office**

**Outcome/Program:**

**Topic:** Education Expenses

**Senator: Ryan**

**Question reference number:** 100

**Type of question:** Written

**Date set by the committee for the return of answer:** Friday, 6 July 2012

**Number of pages:** 1

**Question:**

1. What are the department/agency's guidelines on study? Please provide details.
2. For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio agency department and agency. Include what type of course, the total cost, cost per participant, how many participants and the amount of study granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.

**Answer:**

Q1. The ANAO has a Studies Assistance Policy, which was reviewed and updated in 2012. The policy covers tertiary studies and professional qualifications only

Q2. For the financial year to date:

**Type of Courses/Study** –Management; Technical; Leadership and Personal Development; Project Management; IT; Professional Associations (ICAA/CPA) and Tertiary Studies.

**Total Spend** - \$495,176.57

**Cost per participant** - \$1,083.54 (average)

**Employment Classifications** – APS 1 to SES Band 3.

**No. of participants** - 457

**Study leave granted** – an average of 26.7 hours per participant (for tertiary and professional qualifications)

**Reason/benefits of study** – The ANAO provides ongoing technical and general training to its staff annually. Professional qualifications and tertiary education are also encouraged and supported. The objective of the program is to continuously develop individual skill levels, assist with the attraction and retention of quality staff,

enhance the quality of our audit product and to strengthen and sustain our in-house capability. The curriculum is developed through extensive consultation with stakeholders and staff.