

# Senate Finance and Public Administration Legislation Committee —Budget Estimates Hearing—May 2012

## Answers to Questions on Notice

### Parliamentary departments, Department of Parliamentary Services

Topic: **Reviews**  
Question: **84**  
Written **Senator Ryan**

**Date set by the committee for the return of answer: 6 July 2012**

1. For this financial year to date:
  - a. How many Reviews are being undertaken?
  - b. What reviews have concluded, and for those that are still ongoing, when will those reviews be concluded
  - c. Which of these reviews has been provided to Government?
  - d. When will the Government be responding to the respective reviews that have been completed?
  - e. What is the estimated cost of each of these Reviews?
  - f. What reviews are planned?
  - g. When will each of these reviews be concluded?

### Answer

1. Reviews undertaken by DPS this financial year.
  - a. See table below. DPS also manages an internal audit program to assist in meeting its statutory responsibilities by determining: the extent to which DPS complies with its statutory responsibilities; the effectiveness of managerial controls; and whether resources are being effectively managed against objectives. Audits are conducted regularly throughout each year against the annual program.
  - b. See table below.
  - c. No reviews have been provided to Government.
  - d. Not applicable.
  - e. See table below.
  - f. See table below.
  - g. See table below.

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<b>Review</b>	<b>Description/purpose</b>	<b>Status</b>	<b>End date</b>	<b>Cost ex-GST \$</b>
PH Strategic Accommodation Review 2011	Study into possible expansion of office accommodation for PH	Completed	3 February 2012	26,500
Asset disposal review	To review DPS asset disposal policies and practices	Completed	October 2011	30,000
Corporate Services Branch review	To review business processes and structures to identify if processes can be improved or streamlined	In progress	July 2012	58,000
Financial management information system (FMIS) review	To review the current FMIS and identify whether to upgrade or implement a new FMIS in 2012–13	In progress	July 2012	22,000
Review of the Health and Recreation Centre	To review the service levels of the centre to identify where improvements and efficiencies could be made	Completed	September 2011	Conducted internally
Review of Sharepoint in DPS	To review use of Sharepoint in DPS and recommend governance options.	Completed	June 2012	8,250
DPS Information Stocktake	To identify information repositories/assets and their business owners	Completed	May 2012	21,818
Review of ICT within Parliament	The Review is to examine the management and delivery of information and communication technology services and equipment to the Parliament, each House, committees of the Parliament, Members, Senators, their staff and the parliamentary departments	In progress	August 2012	Est \$50,000 (this is a 3/5 contribution to the cost of the review)