

**Senate Finance & Public Administration Committee:
Answers to written Questions on Notice Budget Estimates 2012
Parliamentary Departments Portfolio**

Department/Agency: Department of the Senate
Topic: Executive Coaching and Leadership Training

Senator: Senator Ryan
Question reference number: 30
Type of Question: Written

Question

1. In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:

a) Total spending on these services

Answer

\$970.00 (including GST)

b) The number of employees offered these services and their employment classification

Answer

One Australian Parliamentary Service (APS) Level 6 employee.

c) The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)

Answer

One Australian Parliamentary Service (APS) Level 6 employee. No study leave was provided to this employee in relation to this training.

d) The names of all service providers engaged

Answer

Focus Coaching Pty Ltd.

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Question

2. For each service purchased from a provider listed under (Question1 part d), please provide:

a) The name and nature of the service purchased

Answer

Focus Coaching Pty Ltd, executive coaching – one-on-one coaching including the completion of a management assessment inventory and its review.

b) Whether the service is one-on-one or group based

Answer

One on one.

c) The number of employees who received the service and their employment classification

Answer

One Australian Parliamentary Service (APS) Level 6 employee.

d) The total number of hours involved for all employees (provide a breakdown for each employment classification)

Answer

Approximately two hours - one Australian Parliamentary Service (APS) Level 6 employee.

e) The total amount spent on the service

Answer

\$970.00 (including GST).

f) A description of the fees charged (i.e. per hour, complete package)

Answer

One-on-one coaching sessions - \$750.00 (including GST) and management assessment inventory (Inventory for Work Attitude & Motivation report) - \$220.00 (including GST).

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3. Where a service was provided at any location other than the department or agency's own premises, please provide:

a) The location used

Answer

Service provider's premises and Parliament House. The location used by the employee is at the discretion of the employee and service provider.

b) The number of employees who took part on each occasion (provide a breakdown for each employment classification)

Answer

One employee.

c) The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)

Answer

Approximately two hours.

d) Any costs the department or agency's incurred to use the location

Answer

No identified cost were incurred for the use of the service provider's premises.