

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
BUDGET ESTIMATES 2011-2012

Prime Minister and Cabinet Portfolio

Department/Agency: Department of the Prime Minister and Cabinet
Outcome/Program: 1.1.4 - Support services for government operations
Topic: Official Hospitality and Entertainment

Senator: Fifield

Question reference number: 131

Type of question: Written

Date set by the committee for the return of answer: 8 July 2011

Number of pages: 3 pages (plus attachments)

Question:

1. What is the Department's hospitality spend FYTD?
2. Please detail date, location, purpose and cost of all events.
3. Please detail any catering costs, listing the cost of food, beverages, and include a separate list of alcohol costs.
4. For each Minister and Parliamentary secretary office, please detail total hospitality spend FYTD
5. Please detail date, location, purpose and cost of each event.
6. Please detail any catering costs, listing the cost of food, beverages, and include a separate list of alcohol costs.
7. What is the Department's entertainment spend FYTD?
8. Please detail date, location, purpose and cost of all events.
9. For each Minister and Parliamentary Secretary office, please detail total entertainment spend FYTD.
10. Please detail date, location, purpose and cost of each event.

Answer:

1. From 1 July 2010 to 31 May 2011 the Department spent \$133,201.07 (GST inclusive) on official hospitality. This amount includes official hospitality provided by the Offices of Arts and Sport for this period (both Offices transitioned into the Department after the machinery of government changes were implemented in response to the 14 September 2010 Administrative Arrangements Order).
2. Details are provided at [Attachment A](#).

3. The specific details of the catering costs for official hospitality (including the costs of food, beverage and alcohol) are not uniformly captured or recorded by the Department, or in some cases not held by the Department. This being the case, it is not possible for the Department to provide this information within the timeframe provided to respond to this question.
4. For the period 1 July 2010 to 31 May 2011, \$104,333.46 (GST inclusive) was paid for official hospitality associated with State Occasions and Official Visits involving the Prime Minister.

The Department did not incur any official hospitality expenses during this period on behalf of any other portfolio ministers.

5-6. Details are provided at Attachment B.

7-8. The department did not incur entertainment costs during the period 1 July 2010 to 31 May 2011.

9. For the period 1 July 2010 to 31 May 2011, \$2,024.00 (GST inclusive) was paid through the State Occasions and Official Visits function for entertainment provided at the Prime Minister's official functions.

The Department did not incur any entertainment expenses during this period on behalf of any other portfolio ministers.

10. Details are provided at Attachment C.

Attachment A

Official Hospitality - Department of the Prime Minister and Cabinet

Date	Location (City)	Details	Total for the period	
			GST Inclusive Total Amount	GST Exclusive Total Amount
			\$ 133,201.07	\$ 121,091.88
Aug 10	Canberra	OAIC Branding Workshop	238.40	216.73
July - Oct 10	Various	COAG Council Meetings, Working Groups and Functions	3,063.04	2,784.58
Aug - Nov 10	Canberra	Departmental Secretaries' Official Functions	6,344.78	5,767.98
Jul 10	Canberra	Round table working lunch with Canadian National Security Advisor	87.51	79.55
Oct 10	Canberra	Public Service Medal recipients dinner	5,897.00	5,360.91
Oct 10 - Jan 11	Canberra	CHOGM working meetings and functions	1,033.14	939.22
Aug 10	Canberra	National Security working lunch with NSW and QLD colleagues	100.40	91.27
Jul 10	Canberra	Working dinner with the Secretary of the Department of Premier and Cabinet, Victoria	196.00	178.18
Aug 10	Sydney	Working dinner to discuss national communication issues	196.50	178.64
Aug 10	Canberra	Modelling counter-terrorism workshop	685.50	623.18
Aug 10	Canberra	ICT Workshop	52.50	47.73
Oct-10	Canberra	Working breakfast meeting with VIC DPC	38.01	34.55
Mar-11	Canberra	National Security Chief Information Officer Forum	3,791.00	3,446.36
Mar-11	Canberra	The Security Working Group Bilateral Meetings	6,732.10	6,120.09
May-11	Adelaide	COAG reform council workshop	7,614.94	6,922.67
May-11	Sydney	COAG reform council dinner	909.00	826.36
Nov-10	Canberra	Working lunch with the delegation from the President of the Maldives Office	163.20	148.36
May-11	Canberra	UAE delegation visit to PM&C	35.00	31.82
Oct 10 - Jan11	Various	CHOGM - Visit by Commonwealth Secretariat officials to view progress and discuss planning	1,147.52	1043.20
Feb-11	Canberra	Interdepartmental Risk Workshop	1,069.00	971.82
Oct-10	Canberra	CHOGM Business Meeting	312.00	283.64
Oct - May 11	Various	Social Inclusion Board Chairs Advisory Meetings	493.05	448.23
Apr-11	Sydney	Fourth World Anti-Doping Agency Investigations Protocols Symposium	15,168.47	13,789.52
Apr - May 11	Canberra	National Security Meetings	539.01	490.01
Mar -Apr 11	Various	International Year of the Volunteer Meetings	530.10	481.91
Oct-10	Sydney	Academics Roundtable on National Compact	76.01	69.10
Nov-10	Brisbane	Not For Profit Roundtable	598.24	543.85
Sep-10	Brisbane	National Disaster Recovery business taskforce meeting	281.50	255.91
Nov-10	Canberra	Place Based work meeting	142.20	129.27
Nov-10	Canberra	AFP RSNS Project Overview	154.30	140.27
Dec-10	Canberra	Australian Centre for Innovation dinner meeting	166.00	150.91

Attachment A

Jul-10	Melbourne	Stakeholder/media event to announce 2010 Prime Minister's Literary Awards shortlist	979.78	890.71
Jul-10	NPG Canberra	Centric Wealth event - Introduction to the benefits of philanthropy	2,442.50	2,220.45
Jul-10	NPG Canberra	Symposium - Imaging identity: media, memory and vision of humanity digital present	5,453.09	4,957.35
Sep-10	NPG Canberra	Circle of Friends Portrait table lunch	1,959.98	1,781.80
Sep-10	NPG Canberra	Circle of Friends Spring Dinner	3,889.95	3,536.32
Nov-10	Melbourne	Awards Luncheon for the Prime Minister's Literary Awards	8,922.99	8,111.81
Oct-10	Canberra	Official Launch - Martin Schoeller Exhibition	16,700.40	15,182.18
Oct-10	Canberra	Handover - Larry Sitsky's Portrait	1,152.00	1,047.27
Oct-10	Canberra	Creative Minds Symposium: Embracing the Art in Learning	1,115.99	1,014.54
Nov-10	Canberra	Circle of Friends - Annual Lecture	2,954.06	2,685.51
Nov-10	Canberra	Circle of Friends - Undercurrent Design Market and Christmas gathering	2,554.19	2,321.99
Mar-11	Canberra	Lunch with New Zealand repatriation manager	98.90	89.91
Mar-11	Perth	Lunch at Black Swan Theatre	1,488.75	1,353.41
Feb-11	Canberra	NPG Board dinners with sponsors	721.00	655.45
Feb-11	Canberra	Circle of Friends - Portrait Table lunch	6,525.90	5,932.64
May-11	Canberra	Inner Worlds Exhibition Official Launch	15,480.00	14,072.73
May-11	Canberra	NPG Board Dinner with Donors	1,092.60	993.27
Feb 11 - May 11	Canberra	NPG Board meetings	1,813.59	1,648.72

Official Hospitality - Prime Minister

Date	Location (City)	Details	Beverages GST Inclusive	Alcohol GST Inclusive	Food GST Inclusive	Total Amount GST Inclusive	GST Exclusive Total Amount
Host: Julia Gillard							
Mar-11	Canberra	Dinner in honour of the President of Malta	-	244.22	630.00	874.22	794.75
Mar-11	Canberra	Luncheon in honour of the Prime Minister of Malaysia	*6,289.50	-	23,800.00	30,089.50	27,354.09
Feb-11	Canberra	Luncheon in honour of the Prime Minister of Mongolia	*5,480.50	-	18,536.50	24,017.00	21,833.64
Feb-11	Canberra	Luncheon on the occasion of the Council of Australian Government meeting	9.00	-	660.00	669.00	608.18
Feb-11	Canberra	Morning tea on the occasion of the release of the "Closing the Gap" report	-	-	650.00	650.00	590.91
Jan-11	Canberra	Australia Day reception	138.64	1,067.69	8,500.00	9,706.33	8,823.94
Jan-11	Canberra	Morning tea in honour of the National Finalist for the Australian of the Year Awards 2011	399.85	-	975.00	1,374.85	1,249.86
Jan-11	Canberra	Dinner on the occasion of the Australia - UK Ministerial Consultation meetings	16.00	521.28	875.00	1,412.28	1,283.89
Jan-11	Canberra	Luncheon on the occasion of the Prime Minister's XI versus England cricket match	5,072.40	-	8,550.00	13,622.40	12,384.00
Jan-11	Canberra	Reception for the Prime Minister's XI and the English cricket teams	16.70	1,184.43	5,500.00	6,701.13	6,091.94
Jan-11	Canberra	Reception for the Australian and English cricket teams	-	-	**2,353.20	2,353.20	2,139.27
Jan-11	Canberra	Reception for the Senior Executives of the Department of the Prime Minister and Cabinet	35.43	1,051.53	3,450.00	4,536.96	4,124.51
Nov-10	Canberra	Reception for the Senior Executives of the Australian Public Service	48.79	1,132.65	6,250.00	7,431.44	6,755.85
Nov-10	Melbourne	Dinner on the occasion of the Australia - United States Ministerial Consultations	86.76	230.70	577.69	895.15	813.77
			\$ 17,593.57	\$ 5,432.50	\$ 81,307.39	\$ 104,333.46	\$ 94,848.60

* Invoice not itemised for alcohol costs

** Invoice included food and beverage, these were not itemised, no alcohol served

Entertainment - Prime Minister

Date	Location (City)	Details	GST Inclusive Total Amount	GST Exclusive Total Amount
Host: Julia Gillard				
Mar-11	Canberra	Luncheon in honour of the Prime Minister of Malaysia	1,452.00	1,320.00
Feb-11	Canberra	Luncheon in honour of the Prime Minister of Mongolia	572.00	520.00
			\$ 2,024.00	\$ 1,840.00