

**Senate Finance and Public Administration Standing Committee**  
**ANSWERS TO QUESTIONS ON NOTICE**  
**Budget Estimates 2010–11**

Portfolio: Prime Minister and Cabinet

**Department/Agency: Office of the Privacy Commissioner**

**Topic:** Senate questions on Budget Estimates hearings

**Senator:** Ronaldson

**Question reference number:** PM 5

**Type of question:** Taken during hearing

**Date set by the committee for the return of answer:** 9 July 2010

**Number of pages:** 5

**Answer**

The request was received by fax. A copy of the request is attached.

**Australian Government****Department of the Prime Minister and Cabinet**

# Facsimile

**Reference:**

<b>To:</b>	<b>Ms Karen Curtis</b>	<b>From:</b>	<b>Julie Campigli</b>
<b>Title:</b>	<b>Privacy Commissioner</b>	<b>Position:</b>	
<b>Company:</b>	<b>Office of Privacy Commissioner</b>	<b>Branch:</b>	<b>Parliamentary and Government</b>
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<b>Date:</b>	<b>8 February 2008</b>	<b>Pages:</b>	<b>4</b>

**Subject: SIGNIFICANT EVENTS - ROLLING WEEKLY REPORT - DUE 8 FEBRUARY 2008**

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**Message:** Following is a letter from Jenny Goddard, the original will be posted.

**Australian Government****Department of the Prime Minister and Cabinet****ONE NATIONAL CIRCUIT  
BARTON ACT**

Ms Karen Curtis  
Privacy Commissioner  
Office of the Privacy Commissioner  
GPO BOX 5218  
SYDNEY NSW 2001

Dear Ms Curtis

**SIGNIFICANT EVENTS - ROLLING WEEKLY REPORT**

The Prime Minister has asked that he be given a weekly report from all portfolios, coordinated by this department, drawing his attention to any events likely to attract significant public attention in the following four week period. The purpose of this letter is to seek your assistance in contributing to the report. A form to assist you in the preparation of your contribution to the report is attached.

The report is intended to alert the Prime Minister to events which he may not be aware of and which are significant enough to warrant being drawn to his attention. It is not intended to be a diary of key dates and events.

The information that the Prime Minister expects the report to contain would relate to significant events likely to attract considerable public interest/media attention and which are not common knowledge. For the most part, I would expect it to inform him about major reports that are expected to be published in the following four week period. You might also include any major conferences or speeches related to your areas of responsibility.

This department will be collating the contributions from each portfolio and each agency in the Prime Minister and Cabinet portfolio and forwarding them direct to the Prime Minister. The report will be provided to the Prime Minister at 5pm each Friday, with the next report being delivered on 8 February 2008. To meet this deadline, I would be grateful if you would ensure that your contribution to the report is with this department by 2pm on that day and every subsequent Friday.

A template for your contribution is attached. We would be happy to receive suggestions for its improvement but, to ensure consistency, I ask that you use this format until otherwise advised.

When completed, the template should be returned to [Briefings@pmc.gov.au](mailto:Briefings@pmc.gov.au). The contact officers in PM&C are Henry Thomson (ph 6271 5787) and Julie Campigli (ph 6271 5306) who can both be contacted at the [Briefings@pmc.gov.au](mailto:Briefings@pmc.gov.au) email address. I would appreciate it if you would advise them of a contact officer in your agency so that we can forward an electronic version of the template.

Thank you for your assistance.

Yours sincerely



Jenny Goddard  
(Deputy Secretary)

6 February 2008

