

**Senate Finance and Public Administration Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

**Prime Minister and Cabinet Portfolio**

**Department of the Prime Minister and Cabinet**

**Budget Estimates Hearings 2006-2007, 22-23 May 2006**

**Question: PM26**

**Outcome 1, Output 3.3**

**Topic: APEC 2007 Taskforce**

**Hansard Page: Direct on Notice:**

**Question: PM26- Parts 1, 2 and 3**

**Senator Evans asked: What is Alan Henderson's current role in the APEC 2007 Taskforce?. When and why did Mr Henderson take up that role?. If Mr Henderson has no current role are there any plans for him to take over the running of the APEC 2007 Taskforce, if so please indicate when and why.**

**Answer:** Mr Henderson will take up the position of Head of Taskforce on 3 July 2006. His appointment reflects the rapid progress of the work of the Taskforce in its detailed planning phases. The operational year for the project will commence shortly.

**Question: PM26- Part 4**

**Senator Evans asked: How many of the taskforce's staff are based in Sydney?**

**Answer:** 119.

**Question: PM26- Part 5**

**Senator Evans asked: How many of the taskforce's staff are based in Canberra?**

**Answer:** 44.

**Question: PM26- Part 6**

**Senator Evans asked: Are any taskforce staff based in other location, if so, where and how many?**

**Answer:** No.

**Question: PM26- Part 7**

**Senator Evans asked: Please provide a breakdown of current staff by classification and ongoing / non-ongoing status if that breakdown differs from that provided for the February 2006 Additional Estimates round.**

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**Answer:** As at 31 May 2006 the breakdown of PM&C Taskforce staff was:

Classification	Staff Numbers	Ongoing PM&C *	Non-ongoing	Secondments & temporary transfers from other APS and state agencies
SES Band 2	1	0	0	1
SES Band 1	8	5	1	2
Executive Level 2	22	8	8	6
Executive Level 1	37	5	26	6
APS Level 6	17	5	11	1
APS Level 5	12	1	10	1
APS Level 4	11	1	10	0
APS Level 3	2	0	2	0
<b>Total</b>	<b>110</b>	<b>25</b>	<b>68</b>	<b>17</b>

\* represents ongoing employees, some have been selected for temporary movement to a higher classification

The Taskforce also includes staff from the Attorney General's Department and NSW Police. Information about those employees should be sought from these agencies.

**Question: PM26- Parts 8, 9 and 10**

**Senator Evans asked:** Has the taskforce undertaken any research or produced any projections as to the level of disruption caused to the people of Sydney during Leaders' Week, for example, transport delays and closures, road blocks and so forth?. Please provide details of the level of disruption anticipated during Leaders' Week. What action is planned to ensure that disruption is kept to a minimum and that people living and working in Sydney are not disadvantaged by disruptions during Leaders' Week?.

**Answer:** APEC leaders' week in Sydney will be the largest dignitary protection event in Australia's history and inevitably there will be some disruption arising from the security arrangements that will need to be put in place with the arrival and departure of 21 world leaders for these meetings. The Taskforce is currently engaged in discussions with NSW authorities in regard to potential levels of disruption during the APEC 2007 events in Sydney. The Taskforce is unable to provide details of any proposed disruptions during Leaders' week as we are still engaging the relevant authorities.

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**Question: PM26- Part 11**

**Senator Evans asked: The response to question PM64 part 4 from the February 2006 Estimates round indicates that the following expenses have been incurred by the taskforce:**

**Interior design and fit-out – Canberra - \$26,872.77**

**Partitioning for workstations – Canberra - \$49,868**

**Office refit – Canberra - \$18,370**

**Were these goods and services purchased for interior design and fit-out of the taskforce's Canberra accommodation?**

**Answer: Yes.**

**Question: PM26- Part 12**

**Senator Evans asked: Has there been an upgrade / re-fit of the taskforce's Canberra accommodation?**

**Answer: There was a fit-out to re-organise existing office space in Canberra to meet Taskforce staff requirements.**

**Question: PM26- Part 13**

**Senator Evans asked: If so, please indicate the total cost of that upgrade / re-fit and please provide a breakdown of all spending over \$5,000.**

**Answer: Government expenditure is publicly reported in up to 3 ways;**

- all procurements over \$10,000 (\$10k) are published in the Gazette on Austender - [contracts.gov.au](http://contracts.gov.au),
- all contracts over \$100,000 (\$100k) are reported six monthly in the Murray Order and;
- all consultancies over \$10,000 (\$10k) are included in a Departments Annual Report.

Any expenditure recorded by the APEC 2007 Taskforce will also be reported publicly in the ways outlined above. Our reporting is geared around providing information that produces the above reports. The resources required to produce reports below these thresholds are very labour intensive and would divert existing resources from planning for the APEC suite of meetings.

The total cost of the fit-out was \$152,000. Below is a table showing amounts spent over \$10,000 on the fit-out of the Canberra Taskforce Office which total \$130,000.

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<b>Company</b>	<b>Service</b>	<b>Total ex GST</b>
Designcraft	Office screens and accessories	49,868.00
DR Electrics	Supply and install data and voice communication outlets	21,280.00
Monaro Interiors	Construction and demolition	21,070.00
Priority Electrical	Electrical refurbishment	10,065.00
Spacelift	Project coordination, design, CAD & printing	27,972.75
	Total	130,255.75

**Question: PM26- Part 14**

**Senator Evans asked: When was this upgrade / re-fit completed?**

**Answer:** The fit-out was completed in February 2006.

**Question: PM26- Part 15**

**Senator Evans asked: What is the address of the building in which this accommodation is located?**

**Answer:** 3- 5 National Circuit, BARTON ACT 2600

**Question: PM26- Part 16**

**Senator Evans asked: Does the taskforce anticipate moving its Canberra accommodation to the new PM&C building at One National Circuit when that building is completed?**

**Answer:** Yes.

**Question: PM26- Part 17**

**Senator Evans asked: In response to question PM64 (part 4) of the February 2006 Additional Estimates round it was indicated that \$73,484 had been spent on "fit out" for level 30/31 of the Margaret Street offices. Please provide details of what goods and services were provided by Zero Nine.**

**Answer:** The scope of the services provided by Zero Nine included, the demolition, supply and installation of walls, partitioning, joinery, signage and security meshing for the electronic storage of classified material on levels 30 and 31, 60 Margaret Street, Sydney.

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**Question: PM26- Part 18**

**Senator Evans asked: In response to question PM51 part 2 from the February 2006 Additional Estimates round it was indicated that \$2,745m has so far been spent on 'other administrative costs'. Please provide an itemised breakdown of all expenses in this category valued at \$10,000 and over.**

**Answer:** The table below contains all expenses in this category to the end of January 2006 that are over \$10,000. This category covers a wide range of expense types including, recruitment, IT, contractors, consultants, travel and general suppliers. It should also be noted that the \$2.745m reported in February included accruals.

<b>Vendor</b>	<b>Description of Good or Service</b>	<b>Amount</b>
AGS CENTRE	Legal and Probity Advice	13,345.34
AGS CENTRE	Legal and Probity Advice	14,614.91
AGS CENTRE	Legal and Probity Advice	18,181.82
AGS CENTRE	Legal and Probity Advice	21,748.73
AGS CENTRE	Legal and Probity Advice	23,393.50
DEACONS	Probity Advice	11,610.00
EXCEED SYSTEMS	Service desk and Desktop Support	18,123.00
EXCEED SYSTEMS	Service desk and Desktop Support	18,123.00
EXCEED SYSTEMS	Project assistance - APEC networks	53,447.50
EXCEED SYSTEMS	Project assistance - APEC networks	97,197.50
EXCEED SYSTEMS	Project assistance - APEC networks	100,093.87
HMA BLAZE PTY LTD	Recruitment Advertising	12,170.70
HMA BLAZE PTY LTD	Recruitment Advertising	15,029.28
HMA BLAZE PTY LTD	Recruitment Advertising	15,158.05
HMA BLAZE PTY LTD	Recruitment Advertising	46,074.17
MALLESONS STEPHENS & JACQUES	Legal Services	11,563.74
MALLESONS STEPHENS & JACQUES	Legal Services	12,047.78
MALLESONS STEPHENS & JACQUES	Legal Services	13,590.00
MALLESONS STEPHENS & JACQUES	Legal Services	14,498.64
MALLESONS STEPHENS & JACQUES	Legal Services	20,282.24
MI ASSOCIATES PTY LTD	Planning of operations	29,900.00
MINISTERIAL WING COMMS	Communications Monthly Service charges	13,636.36
MINISTERIAL WING COMMS	Communications Monthly Service charges	13,636.36
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MINISTERIAL WING COMMS	Communications Monthly Service charges	13,636.36
MINISTERIAL WING COMMS	Establishment of secure communications services	293,374.80
PHILLIPS FOX LAWYERS	Legal Services	13,798.11
PHILLIPS FOX LAWYERS	Legal Services	14,944.00
PHILLIPS FOX LAWYERS	Secondment of legal personnel	16,041.00
PHILLIPS FOX LAWYERS	Secondment of legal personnel	16,750.00
PHILLIPS FOX LAWYERS	Legal Services	19,560.77
PHILLIPS FOX LAWYERS	Legal Services	20,031.00
PHILLIPS FOX LAWYERS	Secondment of legal personnel	27,500.00
TELSTRA	Telephone services including calls and rentals	10,884.27
	Total	\$1,066,935.63

**Question: PM26- Part 19**

**Senator Evans asked: Please refer to question PM51 part 2 from the February 2006 Additional Estimates round and provide an updated response to that question, showing both new expenses incurred since 31 January 2006 and total cumulative costs.**

**Answer:** The total cost for the Taskforce to the 31 May 2006 is \$14.852m. Total Operating expenses (includes cash and accruals) were \$13.329m whilst the capital component (cash only) was \$1.523m. Employee costs were \$5.554m, Accommodation expenses (operating only) were \$1.590m and Other Administrative costs were \$6.018m. Increases since January 2006 can be seen in the table below in the column headed 'Increase since Jan 2006'.

Expense Type	Amount @ May 2006	Amount @ January 2006	Increase since Jan 2006
Employee Costs	5,554,766	2,722,661	2,832,105
Accommodation Costs	1,589,960	1,075,140	514,820
Other Administration Costs	6,018,852	2,745,068	3,273,784
Depreciation	165,561	0	165,561
<b>Total Operating Expenses</b>	<b>13,329,139</b>	<b>6,542,869</b>	<b>6,786,270</b>
<b>Capital Equipment Purchased</b>	<b>1,522,803</b>	<b>786,486</b>	<b>736,317</b>
<b>Total Operating and Capital Expense</b>	<b>14,851,942</b>	<b>7,329,355</b>	<b>7,522,587</b>

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**Question: PM26- Part 20**

**Senator Evans asked: Please refer to question PM64 parts 1-4 from the February 2006 Additional Estimates round and provide an update of all new expenses relevant to those questions since the end of January 2006.**

**Answer:** Update for PM64 Part 1 - The total expenditure to the end of May 2006 on Capital under the category of "Total IT" is \$463,000. The table below outlines the expenditure on these items greater than or equal to \$10,000.

Model	Make	Quantity	Item Cost (ex GST)	Total cost	Vendor
HP Compaq dc7600 PC	HP	50	\$1,505	\$20,500	Commander
HP Compaq dc7600 PC (standard)	HP	20	\$1,030	\$20,600	Commander
HP Compaq dc7600 PC Minitower	HP	12	\$2,220	\$26,640	Commander
Toshiba R200 notebook	R200	12	\$3,213.63	\$38,563	Commander
HP Compaq dc7600 PC	HP	50	\$1,095	\$54,750	Commander
Enterprise Risk Register Software additional licences	Enterprise	n/a	\$21,010	\$19,100	Incom Pty Ltd
<b>Total</b>				<b>\$180,153</b>	

**Answer:** Update for PM64 Part 2 - there has been nil expenditure against this category as at 31 May 2006.

**Answer:** Update for PM64 Part 3 – Not applicable

**Answer:** Update for PM64 Part 4 - See table below

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Model	Make	Quantity	Item Cost (excl GST)	Total cost (excl GST)	Vendor
Supply and Install Hardware		n/a	\$16,634.37	\$16,634.37	Zero Nine
Access control and Type 1 Security		n/a	\$16,833.09	\$16,833.09	Chubb Security Australia Pty Ltd
Supply and Installation of Safes		6	\$2,827.88	\$16,967.27	CIC secure
Photocopiers	Aficio 3030	3	\$6,877	\$20,631	Ricoh Australia Pty Ltd
Fit Out Level 28 Sydney (design)		n/a	n/a	\$22,910	Woodhead International
Workstation Chairs		77	\$384.10	\$29,575	Gregory Australia
Installation of Workstations		n/a	n/a	\$24,765.50	Unifor
Glass extensions workstations		n/a		\$30,864	Unifor
Second hand Workstations		49	\$630.80	\$30,909.09	Ex Government Furniture
Various Chairs	various	130	\$275.87 Average	\$35,862	Stem Industries
<b>Total</b>				<b>\$249,002.02</b>	

**Question: PM26- Part 21**

**Senator Evans asked: Please provide a breakdown of all travel costs incurred by taskforce staff, including date, destination, purpose and class of travel.**

**Answer:** Government expenditure is publicly reported in up to 3 ways;

- all procurements over \$10,000 (\$10K) are published in the Gazette on Austender - [contracts.gov.au](http://contracts.gov.au),
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The APEC suite of official meetings will be held across Australia in 2007 and in preparing the logistics for the meetings it is necessary for Taskforce staff to travel to all meeting cities to be able to plan the range of services that will be provided to delegates. All domestic flights are economy class whilst some Senior Executives travel Business class on long haul domestic flights in accordance with the Departments Chief Executive Instructions (CEI's). In addition some overseas reconnaissance visits have occurred.

Total cost on an accrual basis of flights, accommodation, taxis, meals and incidentals from 1 July 2005 to the end of May 2006 is \$683,000.

Total cost on an accrual basis of flights, accommodation, taxis, meals and incidentals from Taskforce inception in October 2004 to the end of June 2005 is \$58,000.