

**Senate Finance and Public Administration Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Additional Estimates 11-14 February 2013

Prime Minister and Cabinet Portfolio

**Department/Agency:** Office of National Assessments

**Outcome/Program:** 1

**Topic:** Credit Cards

**Senator:** Senator Ryan

**Question reference number:** 79

**Type of Question:** Written

**Date set by the committee for the return of answer:** 2 April 2013

**Number of pages:** 1

**Question:**

Provide a breakdown for each employment classification that has a corporate credit card.

**ONA Response:**

The Office of National Assessments has 13 corporate credit card holders with the classification of: SES B3, SES B2, SES B1, EL2, APS6, APS5.

**Question:**

Please update details of the following?

- What action is taken if the corporate credit card is misused?
- How is corporate credit card use monitored?
- What happens if misuse of a corporate credit card is discovered?
- Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
- What action is taken to prevent corporate credit card misuse?

**ONA Response:**

No change.