

**Senate Finance & Public Administration Committee:**  
**Answers to written Questions on Notice Additional Estimates 2012-13**  
**Parliamentary Departments Portfolio**

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**Department:** Parliamentary Budget Office

**Topic:** Coffee machines

**Senator:** Senator Scott Ryan

**Question reference number:** 74

**Type of question:** Written

**Question**

- a) Has the department/agency purchased coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
- b) Why were coffee machines purchased?
- c) Has there been a noticeable difference in staff productivity since coffee machines were purchased? Are staff leaving the office premises less during business hours as a result?
- d) Where did the funding for the coffee machines come from?
- e) Who has access?
- f) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?
- g) What are the ongoing costs of the coffee machine, such as the cost of coffee?
- h) Does the department/agency rent coffee machines for staff useage? If yes, provide a list that includes the type of coffee machine, the cost, the amount, and any ongoing costs such as purchase of coffee or coffee pods and when the machine was purchased.
- i) Why are coffee machines rented?
- j) Has there been a noticeable difference in staff productivity since coffee machines were rented? Are staff leaving the office premises less during business hours as a result?
- k) Where does the funding for the coffee machines come from?
- l) Who has access?
- m) Who is responsible for the maintenance of the coffee machines? How much was spent on maintenance in this financial year to date, include a list of what maintenance has been undertaken. Where does the funding for maintenance come from?

**n) What are the ongoing costs of the coffee machine, such as the cost of coffee?**

**Answer**

- a) Yes. The Parliamentary Budget Office purchased 5 pod coffee machines at a total cost of \$694.38 for the period 23 July 2012 to 31 January 2013. As part of the initial purchase, employees were supplied with three containers of coffee pods at a cost of \$19.06. Since then, individual employees are responsible for the purchase of their own coffee pods.
- b) The coffee machines are purchased for the use of the Parliamentary Budget Office employees.
- c) Yes.
- d) The purchase of the coffee machines was made using funds drawn from the 2012-13 departmental appropriation.
- e) Employees of the Parliamentary Budget Office.
- f) If required, the PBO will maintain these coffee machines. No maintenance has been undertaken on these machines to date.
- g) Individual employees are responsible for the purchase of their own coffee pods.
- h) No.
- i) Not applicable.
- j) Not applicable.
- k) Not applicable.
- l) Not applicable.
- m) Not applicable.
- n) Not applicable.