

Senate Finance and Public Administration Legislation Committee  
Answers to written Questions on Notice  
Additional Budget Estimates 2013  
Department of the Senate

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**Department/Agency:** Department of the Senate

**Topic:** Credit Cards

**Senator:** Senator Ryan

**Question reference number:** 42

**Type of question:** Written

### Questions

Provide a breakdown for each employment classification that has a corporate credit card.

Please update details of the following

- What action is taken if the corporate credit card is misused?
- How is corporate credit card use monitored?
- What happens if misuse of a corporate credit card is discovered?
- Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
- What action is taken to prevent corporate credit card misuse?

### Answer

<b>Classification</b>	<b>Card holder</b>
Clerk	1
Deputy Clerk	1
Clerk Assistant	4
PEL2	23
PEL1	20
APS 6	18
APS 4	3
APS 3	1
<b>Total</b>	<b>71</b>

There have been no changes since the Supplementary Budget Estimates 2012-13.

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