

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2012-2013

Finance and Deregulation Portfolio

Department/Agency: Department of Finance and Deregulation

Outcome/Program: General

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F63

Type of question: Written

Date set by the committee for the return of answer: Tuesday, 2 April 2013

Number of pages: 6

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For 1 July 2012 to 31 January 2013:

- a) The Department spent \$16,992 on hospitality. Details at Attachment A.
- b) The Minister of Finance and Deregulation spent \$1,423 on hospitality; the Special Minister of State did not incur any hospitality expenses. Details at Attachment B.
- c) The Department spent \$15,384 on entertainment. Details at Attachment C.
- d) The Minister of Finance and Deregulation and the Special Minister of State did not incur any entertainment expenses.
- e) The Department's hospitality spend is determined on a case by case basis.
- f) The Ministers' offices do not have a hospitality budget; hospitality expenditure in any given year is met from existing resources.
- g) The Department's entertainment spend is determined on a case by case basis.
- h) The Ministers' offices do not have an entertainment budget; entertainment expenditure in any given year is met from existing resources.
- i) Refer to the response to F62 asked at the October 2012 Supplementary Budget Estimates for estimated savings for each year over the forward estimates.

Attachment A

2012-13 Financial Year Hospitality Costs to 31 January 2013 for the Department of Finance and Deregulation

Date of Event	Location of Event	Purpose	Total Cost (GST inclusive)
5/07/2012	John Gorton Building, Parkes ACT	Official Farewell Lunch, Indonesian Activity 3a Study Visit	\$500
17/07/2012	Hyatt Hotel, Canberra ACT	Official Welcome Dinner for Indonesian Study Visit Delegation	\$1,591
17-18/7/2012	John Gorton Building, Parkes ACT	Dinner for Indonesian Study Visit Delegation	\$1,280
23/07/2012	John Gorton Building, Parkes ACT	Official Hospitality for guest speaker to the Department	\$50
26/07/2012	Canberra ACT	Official Gift for officials at Comcover Executive Forum	\$43
26/07/2012	Lanterne Rooms, Campbell ACT	Official Hospitality, Permanent Secretary Ministry of Finance and Treasury PNG	\$659
26/7/2012	Flavours of India, Civic ACT	Dinner for Indonesian Study Visit Delegation	\$451
27/07/2012	John Gorton Building, Parkes ACT	Official Hospitality, Permanent Secretary Ministry of Finance and Treasury PNG	\$205
4/08/2012	John Gorton Building, Parkes ACT	Official Gift for Permanent Secretary Ministry of Finance and Treasury PNG	\$70
15/08/2012	The Lobby, Parkes ACT	Official Hospitality, Permanent Secretary Ministry of Finance and Treasury PNG	\$196
15/08/2012	Sydney NSW	Official Hospitality for Commonwealth Financial Accountability Review	\$71
21/08/2012	Treasury Building, Parkes ACT	Comcover Advisory Council - August Meeting	\$44
22/08/2012	Hyatt Hotel, Canberra ACT	Dinner for Commonwealth Financial Accountability Review	\$2,908
23/08/2012	John Gorton Building, Parkes ACT	Official Hospitality and gift for guest speaker to the Department	\$175
29/08/2012	John Gorton Building, Parkes ACT	Official Hospitality for ANZSOG Pacific Executive Delegation	\$218
7/09/2012	Melbourne VIC	Lunch and refreshments for Gender Balance on Government Boards Stakeholder Consultation	\$1,158

Date of Event	Location of Event	Purpose	Total Cost (GST inclusive)
8/09/2012	John Gorton Building, Parkes ACT	Official Gift for Minister of Finance and Treasury Solomon Islands	\$65
12/09/2012	Treasury Building, Parkes ACT	Lunch for Australia Post Quarterly Shareholder Meeting	\$192
17/09/2012	John Gorton Building, Parkes ACT	Official Lunch Indonesian study visit	\$188
25/09/2012	John Gorton Building, Parkes ACT	Official Farewell Lunch, Indonesian Activity 3b Study Visit	\$380
4-5/10/2012	Jakarta, Indonesia	Official Gifts purchased to present to counterparts in Jakarta during overseas visit with the Minister	\$328
9/10/2012	Konoba Restaurant, Hotel Realm National Circuit, Canberra ACT	Official hospitality to provide lunch for the New Zealand Department of Internal Affairs delegation attending meetings with AGIMO	\$400
16/10/2012	Jakarta, Indonesia	Official Dinner Indonesian officials	\$1,619
23/10/2012	John Gorton Building, Parkes ACT	Official Indonesian Study Visit Welcome Lunch	\$188
27/10/2012	Deakin, ACT	Official lunch with External Official	\$39
1/11/2012	John Gorton Building, Parkes ACT	Official Indonesian Study Visit Farewell Lunch	\$410
13/11/2012	John Gorton Building, Parkes ACT	PNG Officials Lunch	\$244
14/11/2012	John Gorton Building, Parkes ACT	Business Advisory Forum stakeholder consultation lunch	\$376
15-17/11/2012	Hyatt Hotel Jakarta, Indonesia	Meals with Indonesian officials	\$2,177
4/12/2012	Hyatt Hotel Jakarta, Indonesia	Gift for external speaker	\$35
4/12/2012	Treasury Building, Parkes ACT	Comcover Advisory Council meeting	\$120
5/12/2012	Ottoman Restaurant Barton ACT	Official lunch - PNG Government Officials	\$450
6/12/2012	Burns Centre, Forrest ACT	PNG Government Officials working lunch during study tour	\$164
Finance Hospitality Total	Expenditure 1 July 2012 to 31 January 2013	Total	\$16,992

Attachment B

2012-13 Financial Year Hospitality Costs to 31 January 2013 for the Minister for Finance and Deregulation

Date of Event	Location of Event	Purpose	Total Cost (GST inclusive)
27-31 August 2012	USA & Russia	Official Gifts for Overseas Travel – APEC Senior Finance Ministers Meeting	\$458
4 October 2012	Jakarta, Indonesia	Official Hospitality on Overseas Travel – Minister and Secretary visit to Indonesia	\$637
4-5 Oct 2012	Jakarta, Indonesia	Official Gifts purchased to present to counterparts in Jakarta during overseas visit	\$328
Minister for Finance and Deregulation Hospitality Total	Expenditure 1 July 2012 to 31 January 2013	Total	\$1,423
Special Minister of State Hospitality Total	Expenditure 1 July 2012 to 31 January 2013	Total	\$0.00

Attachment C

2012-13 Financial Year Entertainment Costs to 31 January 2013 for the Department of Finance and Deregulation

Date of Event	Location of Event	Purpose	Total Cost (GST inclusive)
11/08/2012	Cafe in the House, Old Parliament House, Canberra ACT	Farewell Lunch for PNG Twin	\$191
29/08/2012	Cafe in the House, Old Parliament House, Canberra ACT	Farewell Lunch for PNG Twin	\$150
11/10/2012	John Gorton Building, Parkes ACT	SES Function	\$516
6/12/2012	John Gorton Building, Parkes ACT	SES Function	\$579
7/12/2012	Canberra ACT	Finance Staff Christmas Party	\$4,415
13/12/2012	Canberra ACT	Whole of government ICT graduation function^	\$2,238
Various	Canberra ACT	Social club functions	\$7,295
Finance Entertainment Total	Expenditure 1 July 2012 to 31 January 2013		\$15,384

^ These events are cost recovered from the relevant agencies

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2012-2013

Finance and Deregulation Portfolio

Department/Agency: Australian Electoral Commission

Outcome/Program: General

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F63

Type of question: Written

Date set by the committee for the return of answer: Tuesday, 2 April 2013

Number of pages: 2

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.

- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 31 January 2013:

a)

Date	Location	Purpose	Cost
30/07/2012	Melbourne	International Delegation Dinner - IDEA	463
31/07/2012	Melbourne	International Delegation Dinner - IDEA	259
30/07/2012	Melbourne	International Delegation Dinner - AUSAid	810
4/08/2012	Sydney	Rise to Management 1 st round Graduation Dinner - AEC	253
12/08/2012	Sydney	Rise to Management 1 st round Graduation Dinner - AEC	2,245
19/10/2012	Canberra	Official lunch for Bangladeshi delegation - AEC	210
28/11/2012	Canberra	Rise to Management 2 nd round Graduation Dinner - AEC	1,972
3/12/2012	Canberra	CABER research forum @ old parliament house	8,580
Total			14,792

- b) N/A.
 c) The AEC classifies entertainment as hospitality and total spend for 2012-13 year to date is shown above in the answer to (a).
 d) N/A.
 e) The AEC's planned spending as at March 2013 is:

Date	Location	Purpose	Cost
05/02/2013	Canberra	Graduate induction 2013 catering	119
16/02/2013	Sydney	Rise to Management 3 rd round Graduation dinner	507
16/02/2013	Sydney	Deposit for R2M2 April graduation dinner	500
20/02/2013	Canberra	Staff rewards and recognition	322
May	Sydney	Operations Managers – Election Preparation Workshop	1,750
Total			3,198

- f) N/A.
 g) The AEC classifies entertainment as hospitality and planned expenditure for the remainder of 2012-13 is shown above in the answer to (e).
 h) N/A.
 i) The AEC will consider any potential expenditure on hospitality and entertainment in light of available budget and statutory requirements on the expenditure of public money.

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2012-2013

Finance and Deregulation Portfolio

Department/Agency: ComSuper
Outcome/Program:
Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F63

Type of question: Written

Date set by the committee for the return of answer: Tuesday, 2 April 2013

Number of pages:

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.

- i) Is the Department/Agency planning on reducing any of its spending on these items?
If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

- a) – i) Please refer to the response to question F73 from October Supplementary Budget Estimates 2012, as there has been no changes in expenditure for the financial year to date.

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2012-2013

Finance and Deregulation Portfolio

Department/Agency: Commonwealth Superannuation Corporation

Outcome/Program:

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F63

Type of question: Written

Date set by the committee for the return of answer: Tuesday, 2 April 2013

Number of pages: 4

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 31 January 2013:

- a) Refer to Attachment A.
- b) Nil.
- c) Nil.
- d) Nil.
- e) None planned.
- f) Nil.
- g) None planned.
- h) Nil.
- i) No.

Attachment A

HOSPITALITY FYTD 2012 - 13			
Date	Location	Purpose	Cost (\$)
Jul 2012	CSC Office Sydney	Meeting Coffees & milk	46
1/07/2012	Sydney	Meetings with asset managers	153
17/07/2012	CSC Office Canberra	Meeting with service provider	52
17/07/2012	Sydney	Meeting with asset manager	7
30/07/2012	CSC Office Canberra	Meeting with service provider	106
Aug 2012	CSC Office Canberra	Meeting Coffees & milk	4
9/08/2012	Sydney	Coffee with service provider	11
10/08/2012	Sydney	Lunch meeting with service provider	47
14/08/2012	CSC Office Canberra	IT service provider meeting	37
22/08/2012	Canberra	Lunch meeting with service provider	37
31/08/2012	CSC Office Canberra	Meeting with service provider	67
31/08/2012	Melbourne	Prize for member at CPSU Conference	194
6/09/2012	Melbourne	Meeting with service provider	100
10/09/2012	CSC Office Canberra	Meeting with service provider	109
10/09/2012	Sydney	Coffee with asset manager	41
11/09/2012	CSC Office Canberra	Meeting with Custodian	156
14/09/2012	Melbourne	Meeting with service provider	36
20/09/2012	CSC Office Canberra	WH&S Trainer lunch	37
21/09/2012	Sydney	Meeting with asset manager	11
27/09/2012	Sydney	Dinner with service provider	384
1/10/2012	Canberra	HR Networking	47
Oct 2012	Melbourne	Service provider function	2,310
Oct 2012	CSC Office Sydney	Meeting Coffees & milk	237
29/10/2012	Sydney	Meeting with service provider	122
8/11/2012	Chicago USA	Service provider function	2,172
14/11/2012	Chicago USA	Service provider function	524
1/11/2012	Canberra	Lunch meeting	36
Nov 2012	CSC Office Canberra	Meeting Coffees & milk	118

Nov 2012	CSC Office Sydney	Meeting Coffees & milk	114
28/11/2012	Sydney	Lunch meeting	45
14/12/2012	Canberra	Staff Christmas Function	4,181
7/12/2012	Sydney	Staff Christmas Function	1,111
Dec 2012	CSC Office Canberra	Meeting Coffees & milk	266
Dec 2012	CSC Office Sydney	Meeting Coffees & milk	50
Jan 2013	CSC Office Canberra	Meeting Coffees & milk	93
Jan 2013	CSC Office Sydney	Meeting Coffees & milk	8
24/01/2013	Sydney	Lunch meeting with service provider	109
Feb 2013	CSC Office Canberra	Meeting Coffees & milk	311
Feb 2013	CSC Office Sydney	Meeting Coffees & milk	47
			13,536

Senate Finance and Public Administration Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
ADDITIONAL ESTIMATES 2012-2013

Finance and Deregulation Portfolio

Department/Agency: Future Fund Management Agency

Outcome/Program:

Topic: Hospitality and entertainment

Senator: Ryan

Question reference number: F63

Type of question: Written

Date set by the committee for the return of answer: Tuesday, 2 April 2013

Number of pages: 2

Question:

- a) What is the Department/Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- b) For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- c) What is the Department/Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- d) For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of all events including any catering and drinks costs.
- e) What hospitality spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- f) For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- g) What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- h) For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of all events including any catering and drinks costs.
- i) Is the Department/Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved and what are the estimated savings over each year of the forward estimates?

Answer:

For the period 1 July 2012 to 31 January 2013:

a) \$5,066

Date	Function details	Venue	Cost
28 September 2012	Catering for Pacific Pension Institute meeting	South Yarra	\$2,017
Various*	Lunch and dinner catering for various visitors.	Internal and various external venues	\$3,049

*Compilation of specific details would be an unreasonable diversion of resources.

b) N/A

c) \$27,059

Date	Function details	Venue	Cost
27 July 2012	Staff mid year function	Feddish, Federation Square	\$4,945
26 November 2012	Function with the Board	Elements, City	\$5,558
30 November 2012	Staff seasonal function	Sandbar (Middle Park)	\$8,567
21 November 2012	Staff anniversary function	Papa Goose, City	\$2,087
	Other staff functions		\$2,945
	Sector team events and functions		\$2,957

d) N/A

e) No specific spending planned

f) N/A

g) No specific spending planned.

h) N/A

i) No