

**Senate Finance and Public Administration Legislation Committee**

**ANSWERS TO QUESTIONS ON NOTICE**

Additional Estimates 13-16 Feb 2012

Prime Minister and Cabinet Portfolio

**Department/Agency:** Department of the Prime Minister and Cabinet

**Outcome/Program:** 1.1.4 Support Services for Government Operations

**Topic:** Staffing - Graduated

**Senator:** Senator Ryan

**Question reference number:** 86

**Type of Question:** Written

**Date set by the committee for the return of answer:** 30 March 2012

**Number of pages:** 3

**Question:**

How many graduates have been engaged this year? Where have they been placed in the department/agency? Were these empty positions or are they new positions?

List what training will be provided, the name of the provider and the cost.

**Answer:**

In 2012, the department employed 47 graduates. The department also supports some former portfolio agencies by training graduates for them. Up to 8 of the 47 graduates will be placed in these agencies.

Graduates participate in a development program which encompasses on-the-job training supplemented by formal structured training. Table 1.1 lists the training that will be provided. Total cost of the program is approximately \$4,097 per participant.

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**Table 1.1:** 2012 Graduate training program

<b>Training</b>	<b>Provider</b>	<b>Cost per participant (including GST)</b>
Being resilient in turbulent times	Foresight Learning Systems	\$453.00
Budget processes	Internal	-
Cabinet processes	Internal	-
COAG overview	Internal	-
Completely organised program	Sarden Learning	\$748.00
Cultural awareness training	Tracey Whetnall Consulting	\$93.50
Effective writing	Interaction Consulting	\$82.00
Embracing stakeholder management	ANZSOG Institute of Governance	\$690.00
Frontiers in policy	Interaction Consulting	\$82.00
Giving and receiving feedback	Best Practice Consulting	\$111.50
How to influence and persuade	Best Practice Consulting	\$111.50
How to negotiate	Best Practice Consulting	\$111.50
Introduction to policy development	Interaction Consulting	\$82.00
Introduction to procurement	Internal	-
Introduction to project management	Best Practice Consulting	\$111.50
Introduction to the Senate	Department of the Senate	\$330.00

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<b>Training</b>	<b>Provider</b>	<b>Cost per participant (including GST)</b>
Introduction to the workings of Government	Internal	-
Leading policy	Interaction Consulting	\$82.00
Performance culture framework	Internal	\$82.00
Plan to write strategically	Interaction Consulting	\$82.00
PM&C Induction	Internal	-
Policy that transforms	Interaction Consulting	\$82.00
Preparing question time briefs	Internal	-
Preparing Senate estimates briefs and questions on notice	Internal	-
Presenting numbers with influence	Interaction Consulting	\$82.00
Project management	Tempo Strategies	\$275.00
Resolving conflict in the workplace	Sarden Learning	\$159.50
Speech writing	Internal	-
Strategic thinking	Internal	-
Policy in context	Internal	-
Working with ministers	Interaction Consulting	\$82.00
Writing for ministers	Interaction Consulting	\$82.00
Writing for speaking	Interaction Consulting	\$82.00
<b>Total cost per participant</b>		<b>\$4097.00</b>