

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Prime Minister and Cabinet Portfolio

Department of the Prime Minister and Cabinet

Budget Estimates Hearings 2005-2006, 13 February 2006

Question: PM 56

Outcome 1

Topic: New record keeping guidelines

Hansard Page: Direct on Notice:

Senator Evans asked:

- 1. Can you confirm that PM&C has circulated new advice on record keeping within the APS, including guidance on the retention of filenotes, diaries and other papers?**

PM&C has not circulated any new advice on record keeping within the APS.

- 2. To whom was this document circulated and when?**

Not applicable

- 3. Who approved the new guidelines?**

Not applicable

- 4. Can a copy of these new guidelines be provided? If not why not?**

Not applicable