

# **Senate Finance and Public Administration Legislation Committee—Additional Estimates 2004-05 (February 2005)**

## **Parliament Portfolio, Department of Parliamentary Services**

### **Answers to Questions on Notice**

#### **Topic: Consultancies**

#### **Question P9**

Senator Carr: Please provide a table listing details of all consultancies for the 2003/04 financial year, for the department and all associated agencies within the portfolio. Please include the following:

- The costs for all completed consultancies, both budgeted and actual;
- The costs for ongoing consultancies, both budgeted and for the current financial year;
- The total costs for all consultancies, both the amount expended in the current financial year, and the total budgeted value of all consultancies running in the current financial year;
- The nature and purpose of the consultancy;
- The method by which the contract was let;
- The name and details of the company and/or individual who is carrying out, or carried out, the contract.

#### **Answer:**

A table listing consultancies is at **Attachment C**.

The table shows:

- (a) for each of the three former departments:
  - (i) the consultancies entered into in 2003-04 before the amalgamation on 1 February 2004; and
  - (ii) those entered into earlier under which money was spent during 2003-04 but before the amalgamation; and
- (b) for DPS:
  - (i) the consultancies entered into during 2003-04 after the amalgamation; and
  - (ii) those entered into earlier under which money was spent during that year but after the amalgamation.

Consultancies marked with an asterisk were completed during 2003/04.

The table shows the nature and purpose of each consultancy. As well, the column headed "Justification" provides information about why the consultancy was required.

The method by which the contract was let is indicated in the column headed "Selection process". An explanation of the numbers used in the "Selection process" and "Justification" columns is found at the end of the table.

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

#### Department of the Parliamentary Library (DPL)

#### Consultants under engagement between 1 July 2003 - 31 January 2004

##### DPL Section A - Particulars of Consultants engaged between 1 July 2003 - 31 January 2004

| Name of Consultant                          | Nature and Purpose of Consultancy              | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|---------------------------------------------|------------------------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| Deloitte Touche Tomatsu                     | Provision of Internal Audit Services           | 1-Jul-03   | \$14,740       | \$14,740              | 1                 | B             |
| Australian Government Solicitor             | Provision of Legal Advice                      | 16-Aug-03  | \$9,821        | \$9,821               | 3                 | C             |
| Orpheus Research                            | Production of Research paper                   | 24-Sep-03  | \$3,300        | \$3,300               | 3                 | B             |
| DGR Consulting Pty Ltd                      | Management reporting analysis                  | 11-Aug-03  | \$3,237        | \$3,237               | 3                 | D             |
| Marshall Consulting                         | Human Resource Support                         | 24-Oct-03  | \$4,125        | \$4,125               | 3                 | C             |
| Minter Ellison                              | Provision of Legal Advice                      | 1-Jul-03   | \$220          | \$0                   | 3                 | C             |
| Michael Salkeld                             | Representation at Audit & Evaluation Committee | 25-Jul-03  | \$1,250        | \$1,250               | 3                 | D             |
| Blake Dawson Waldron                        | Provision of Legal Advice                      | 16-Jul-03  | \$1,925        | \$1,925               | 3                 | C             |
| Professor Graeme Hugo                       | Provision of Research Services                 | 17-Jan-04  | \$3,300        | \$0                   | 3                 | C             |
| Dr Stanley Bach                             | Provision of Research Services                 | 18-Jan-04  | \$3,300        | \$0                   | 3                 | C             |
| National Information & Library Services Ltd | Accessibility review of APH website            | 1-Jun-04   | \$4,835        | \$0                   | 3                 | D             |
| Maitland Tanner & Associates                | Newspaper Database Services Survey             | 10-Sep-03  | \$31,867       | \$31,867              | 1                 | A,D           |
| Total                                       |                                                |            |                | \$70,265              |                   |               |

##### DPL Section B - Particulars of Consultants engaged in previous years and under continuing engagement during the reporting period.

| Name of Consultant | Nature and Purpose of Consultancy | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|--------------------|-----------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| Nil                |                                   |            |                |                       |                   |               |
| Total              |                                   |            |                | \$0                   |                   |               |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

#### Department of the Parliamentary Reporting Staff (DPRS)

#### Consultants under engagement between 1 July 2003 - 31 January 2004

##### DPRS Section A - Particulars of Consultants engaged between 1 July 2003 - 31 January 2004

| Name of Consultant              | Nature and Purpose of Consultancy                                                                     | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|---------------------------------|-------------------------------------------------------------------------------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| Australian Government Solicitor | Provision of Legal Services (several occasions)                                                       | 01-Jul-03  | \$6,777        | \$6,777               | 3                 | C             |
| Australian Valuation Office     | 2002/03 Asset Valuation (2 occasions)                                                                 | 1-Aug-03   | \$22,000       | \$22,000              | 3                 | C             |
| B Comensoli & Co                | Provision of Advice on Voluntary Redundancy                                                           | 5-Dec-03   | \$500          | \$500                 | 3                 | D             |
| Blake Dawson Waldron            | Provision of Legal Services (several occasions)                                                       | 1-Jul-03   | \$5,180        | \$5,180               | 3                 | C             |
| Deloitte Touche Tohmatsu        | Review of Performance Management Framework                                                            | 1-Sep-03   | \$7,409        | \$7,409               | 3                 | D             |
| Deloitte Touche Tohmatsu        | Development of Business Continuity Plans                                                              | 1-Aug-03   | \$17,596       | \$17,596              | 3                 | C,G           |
| Deloitte Touche Tohmatsu        | Provision of Internal Audit Services                                                                  | 1-Jul-03   | \$19,179       | \$19,179              | 3                 | C,D           |
| Deloitte Touche Tohmatsu        | Redevelopment of Risk Register                                                                        | 31-Oct-03  | \$17,248       | \$17,248              | 3                 | C             |
| Hummingbird/PC Docs             | Report & Associated Proposal to DPRS on Upgrading/Extending ParInfo Windows and Web Search Interfaces | 14-Jul-03  | \$13,678       | \$13,678              | 3                 | D             |
| HBA Consulting                  | Human Resource Management Advice                                                                      | 1-Jul-03   | \$6,098        | \$6,098               | 3                 | C             |
| Marshall Consulting             | Advice on AWA's for SES Staff                                                                         | 11-Nov-03  | \$16,720       | \$16,720              | 3                 | D             |
| Microsoft Enterprise Services   | Review of OneOffice SOE Architecture & Infrastructure                                                 | 21-Jan-04  | \$14,553       | \$14,553              | 3                 | B             |
| StorageTek                      | Electorate Office NAS Devices & Centralised Backup Review                                             | 19-Dec-03  | \$23,100       | \$23,100              | 2                 | B             |
| Total                           |                                                                                                       |            | \$170,038      | \$170,038             |                   |               |

##### DPRS Section B - Particulars of Consultants engaged in previous years and under continuing engagement during the reporting period.

| Name of Consultant                     | Nature and Purpose of Consultancy                      | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|----------------------------------------|--------------------------------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| ARTD Management & Research Consultants | DPRS Client Satisfaction Survey 2003 (13/3 to 31/7/03) | 13-Mar-03  | \$37,200       | \$29,062              | 1                 | D             |
| Deloitte Touche Tohmatsu               | Review of Revenue Cycle                                | 01-Jun-03  | \$1,485        | \$1,485               | 3                 | D             |
| Total                                  |                                                        |            |                | \$30,547              |                   |               |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

#### Joint House Department (JHD)

Consultants under engagement between 1 July 2003 - 31 January 2004

#### JHD Section A - Particulars of Consultants engaged between 1 July 2003 - 31 January 2004

| Name of Consultant               | Nature and Purpose of Consultancy                                                        | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|----------------------------------|------------------------------------------------------------------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| Betty Churcher Productions       | Review the Acquisition and Management Strategies for the Parliament House Art Collection | 9-Jul-03   | \$33,000       | \$33,000              | 3                 | A             |
| Roger + Jeffris                  | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$704                 | 1                 | B             |
| Bassett                          | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| GHD Pty Ltd                      | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Northrop Engineering             | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| BRT Consulting Engineers         | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Le Quesne & Associates           | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Taylor Thomson Whitting          | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Hughes Trueman                   | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$6,875               | 1                 | B             |
| Barry Webb & Associates          | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Rudds Consulting Engineers       | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Norman Disney & Young            | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| Young Consulting Engineers       | Provision of Engineering Consultancy Services                                            | 1-Aug-03   | Standing Offer | \$0                   | 1                 | B             |
| MGT Architects                   | Provision of Architectural Design Services                                               | 22-Aug-03  | \$167,497      | \$8,726               | 3                 | B             |
| Townshend Group                  | Design Advice of Prototype Bench                                                         | 12-Aug-03  | \$7,233        | \$7,233               | 3                 | B             |
| Sparke Helmore                   | Provision of Legal Services                                                              | 8-Sep-03   | Standing Offer | \$0                   | 2                 | B             |
| Corrs Chambers Westgarth         | Provision of Legal Services                                                              | 9-Sep-03   | Standing Offer | \$0                   | 2                 | B             |
| Mallensons Stephen Jacques       | Provision of Legal Services                                                              | 10-Sep-03  | Standing Offer | \$0                   | 2                 | B             |
| Clayton Utz Lawyers              | Provision of Legal Services                                                              | 11-Sep-03  | Standing Offer | \$0                   | 2                 | B             |
| Blake Dawson Waldron             | Provision of Legal Services                                                              | 12-Sep-03  | Standing Offer | \$0                   | 2                 | B             |
| Minter Ellison                   | Provision of Legal Services                                                              | 13-Sep-03  | Standing Offer | \$3,465               | 2                 | B             |
| Australian Government Solicitors | Provision of Legal Services                                                              | 14-Sep-03  | Standing Offer | \$0                   | 2                 | B             |
| Sustainable Business             | Provision of Energy & Environmental Education Services                                   | 29-Sep-03  | \$30,250       | \$19,030              | 2                 | B             |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

|                                               |                                                                                              |           |                |              |                  |   |
|-----------------------------------------------|----------------------------------------------------------------------------------------------|-----------|----------------|--------------|------------------|---|
| IntergaLift                                   | Provision of Advice on Movement Systems                                                      | 1-Aug-03  | Standing Offer | \$2,860      | 3                | B |
| Key Energy Resources                          | Provision of Energy Consultancy Services                                                     | 15-Sep-03 | Standing Offer | \$9,625      | 3                | C |
| URS Australia Pty Ltd                         | Development of an Environmental Management System                                            | 15-Sep-03 | \$27,449       | \$11,813     | 2                | B |
| Best Practice Project Management              | Review of Project Management Competencies                                                    | 1-Sep-03  | \$9,900        | \$4,950      | 3                | B |
| Ernst & Young                                 | Provision of Services related to the Amalgamation of the Parliamentary Departments           | 22-Sep-03 | \$11,000       | \$11,000     | 3                | B |
| Educational Training Programs                 | Provision of Guidance on Knowledge Management Principles and Practices                       | 19-Nov-03 | \$17,160       | \$17,490     | 2                | B |
| URS Australia Pty Ltd                         | Consultancy to Assist with Integration of Triple Bottom Line Initiatives into Business Plans | 31-Oct-03 | \$10,551       | \$10,551     | 3                | B |
| Lawrence Computing Pty Ltd                    | Review of IT Systems and Development of an IT Strategic Plan 2004-2006                       | 3-Oct-03  | \$24,640       | \$24,145     | 3                | B |
| URS Australia Pty Ltd                         | Delivery of Bottom Line Training                                                             | 21-Oct-03 | \$1,550        | \$1,550      | 3                | B |
| Ernst & Young                                 | Financial Assessment & Due Diligence Report prior to Amalgamation                            | 16-Dec-03 | \$91,300       | \$0          | 3                | C |
| Lawrence Computing Pty Ltd                    | Review of Corporate IT Systems                                                               | 17-Dec-03 | \$13,200       | \$0          | 3                | B |
| Tomorrow Today Strategic Engineering Planning | Provision of a submission to the ICRC regarding water and sewage pricing                     | 13-Jan-04 | \$3,300        | \$2,874      | 3                | C |
|                                               |                                                                                              |           |                | <b>Total</b> | <b>\$175,891</b> |   |
|                                               |                                                                                              |           |                |              |                  |   |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

##### JHD Section B - Particulars of Consultants engaged in previous years and under continuing engagement during the reporting period.

| Name of Consultant                                      | Nature and Purpose of Consultancy                                                                                                | Start Date | Contract Price  | Expenditure 2003-2004 | Selection Process | Justification |
|---------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|-----------------------|-------------------|---------------|
| Clayton Utz Lawyers                                     | Provision of Legal Services                                                                                                      | 8-Jul-97   | Standing Offer  | \$25,611              | 1                 | C             |
| Minter Ellison                                          | Provision of Legal Services                                                                                                      | 8-Jul-97   | Standing Offer  | \$20,357              | 1                 | C             |
| International Conservation Services                     | Provision of Conservation Services and Advice                                                                                    | 5-Jul-99   | Period Contract | \$0                   | 2                 | C             |
| Gutteridge Haskins & Davey Pty Ltd                      | Provision of Engineering Services                                                                                                | 25-Jun-99  | Period Contract | \$1,100               | 1                 | B             |
| Minter Ellison                                          | Provision of Employee Relations Services                                                                                         | 30-Jul-99  | Period Contract | \$0                   | 1                 | C             |
| Heaney and Blaylock                                     | Provision of Employee Relations Services                                                                                         | 30-Jul-99  | Period Contract | \$0                   | 1                 | C             |
| Acumen Alliance                                         | Provision of Internal Audit Services                                                                                             | 11-Aug-00  | Standing Offer  | \$0                   | 1                 | C             |
| Bentley MRI                                             | Provision of Internal Audit Services                                                                                             | 11-Aug-00  | Standing Offer  | \$0                   | 1                 | C             |
| Walter Turnbull                                         | Provision of Internal Audit Services                                                                                             | 11-Aug-00  | Standing Offer  | \$0                   | 1                 | C             |
| Business Catalyst International                         | Provision of Internal Audit Services                                                                                             | 11-Aug-00  | Standing Offer  | \$0                   | 1                 | C             |
| KPMG                                                    | Provision of Internal Audit Services                                                                                             | 11-Aug-00  | Standing Offer  | \$21,060              | 1                 | C             |
| Davidson Trahaire                                       | Provision of Employee Assistance Program                                                                                         | 3-Apr-01   | Period Contract | \$9,119               | 1                 | B             |
| Advance FM                                              | Provision of Building Management Guidance and Advice                                                                             | 6-Apr-01   | Standing Offer  | \$24,094              | 3                 | C             |
| Acumen Alliance                                         | Rehabilitation Case Management Services                                                                                          | 5-Nov-01   | Period Contract | \$0                   | 1                 | C             |
| EP Safety Rehabilitation and Compensation Solutions P/L | Rehabilitation Case Management Services                                                                                          | 5-Nov-01   | Period Contract | \$16,027              | 1                 | C             |
| Bligh Voller Neild                                      | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| Gutteridge Haskins & Davey Pty Ltd                      | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| May + Russell Architects                                | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| HBO + EMTB                                              | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| peckvonhartel                                           | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| LFA (ACT)                                               | Provision of Architectural Services                                                                                              | 11-Apr-02  | Standing Offer  | \$0                   | 1                 | C             |
| SAI Global Assurance                                    | Provision of Safety Audit                                                                                                        | 23-Apr-02  | \$15,730        | \$8,726               | 1                 | B             |
| Siller Systems Administration                           | Development of Recordkeeping Documents                                                                                           | 7-Mar-02   | \$57,926        | \$16,128              | 3                 | C             |
| International Conservation Services                     | Provision of Conservation Services and Advice                                                                                    | 7-Feb-03   | Standing Offer  | \$46,121              | 2                 | B             |
| National Safety Council of Australia                    | Provision of OHS Services and Advice                                                                                             | 18-Oct-02  | Standing Offer  | \$1,409               | 2                 | B             |
| Best Practice Project Management                        | Provision of Contract Management Training Services                                                                               | 18-Nov-02  | \$8,569         | \$8,569               | 2                 | A             |
| One Planet Solutions                                    | Consultancy to Facilitate the Selection, Design, Construction and Commissioning of an Early Childhood Centre at Parliament House | 15-Jan-03  | \$260,000       | \$0                   | 3                 | B             |
| MGT Architects                                          | Development of a Central Reference Document- Program and Accommodation                                                           | 10-Jan-03  | \$25,996        | \$4,950               | 3                 | C             |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

|                                      |                                                                                                                 |           |                |         |   |   |
|--------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------|----------------|---------|---|---|
| Ernst & Young                        | Provision of Accounting, Taxation and Risk Management Advice for the Establishment of an Early Childhood Centre | 20-Feb-03 | Standing Offer | \$0     | 3 | B |
| Donald Cant Watts Corke              | Provision of a Quantity Survey for the Establishment of an Early Childhood Centre                               | 20-Feb-03 | Standing Offer | \$0     | 3 | B |
| David Jess & Associates              | Provision of Procurement Support & Strategic Corporate Services                                                 | 20-May-03 | Standing Offer | \$0     | 3 | B |
| URS Australia Pty Ltd                | Provision of Triple Bottom Line Training                                                                        | 4-Jun-03  | \$6,858        | \$6,858 | 3 | B |
| Australian Public Service Commission | Provision of Career Advisory Services                                                                           | 13-Jun-03 | MOU            | \$399   | 3 | C |

|              |                  |
|--------------|------------------|
| <b>Total</b> | <b>\$210,528</b> |
|--------------|------------------|

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

#### Department of Parliamentary Services (DPS)

Consultants under engagement between 1 February 2004 - 30 June 2004

#### DPS Section A - Particulars of Consultants engaged between 1 February 2004 - 30 June 2004

| Name of Consultant                              | Nature and Purpose of Consultancy                                 | Start Date | Contract Price | Expenditure 2003-2004 | Selection Process | Justification |
|-------------------------------------------------|-------------------------------------------------------------------|------------|----------------|-----------------------|-------------------|---------------|
| MGT Architects                                  | Design Management of Security Enhancement Projects                | 25-Feb-04  | \$110,000      | \$103,421             | 3                 | c             |
| Gilmore Engineers Pty Ltd                       | Analysis of Perspex Sight Glass                                   | 11-May-04  | \$17,600       | \$17,600              | 3                 | C             |
| Australian Valuation Office                     | 2003/04 Asset Valuation                                           | 20-Mar-04  | \$24,200       | \$24,200              | 3                 | C             |
| Deloitte Touche Tomatsu                         | Post Implementation Review of Client Services Group Staffing Plan | 23-Apr-04  | \$17,820       | \$17,820              | 3                 | D             |
| RetireInvest                                    | Provision of Advice on Voluntary Redundancies                     | 2-Feb-04   | \$500          | \$500                 | 3                 | D             |
| Dimension Data Australia Pty Ltd                | Information Technology Consultancy Services                       | 23-Feb-04  | \$33,000       | \$33,000              | 2                 | C             |
| Computer Associates                             | E-Trust Architecture Review                                       | 1-Mar-04   | \$4,495        | \$4,495               | 2                 | D             |
| SAI Global                                      | Provision of Audit Services                                       | 11-Feb-04  | \$3,020        | \$3,020               | 3                 | D             |
| National Information & Library Services Pty Ltd | Accessibility review of APH website                               | 1-Jun-04   | \$4,835        | \$4,835               | 3                 | D             |
| Dale Boucher, Solicitor & Consultant            | Provision of Investigation Services                               | 10-Mar-04  | \$8,800        | \$2,970               | 3                 | A             |
| Gartner Australia Pty Ltd                       | Hardware & Software Review                                        | 26-Mar-04  | \$45,210       | \$41,823              | 2                 | D             |
|                                                 |                                                                   |            | <b>Total</b>   | <b>\$253,684</b>      |                   |               |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

##### DPS Section B - Particulars of Consultants engaged in previous years and under continuing engagement during the reporting period.

| Name of Consultant                          | Nature and Purpose of Consultancy                                      | Start Date | Contract Price  | Expenditure 2003-2004 | Selection Process | Justification |
|---------------------------------------------|------------------------------------------------------------------------|------------|-----------------|-----------------------|-------------------|---------------|
| International Conservation Services Pty Ltd | Maintain and Report on Outdoor Sculptures at Parliament House          | 5-Jul-99   | Period Contract | \$17,655              | 2                 | C             |
| KPMG                                        | Provision of Internal Audit Services                                   | 11-Aug-00  | Standing Offer  | \$41,796              | 1                 | C             |
| SRC Solutions Pty Ltd                       | Rehabilitation Case Management Services                                | 5-Nov-01   | Period Contract | \$16,135              | 1                 | C             |
| Bligh Voller Nelld                          | Provision of Architectural Services                                    | 11-Apr-02  | Standing Offer  | \$21,311              | 1                 | C             |
| SAI Global Assurance                        | Provision of Safety Audit                                              | 23-Apr-02  | \$15,730        | \$9,293               | 1                 | B             |
| Civic Financial Planning                    | Provision of Advice on Voluntary Redundancies                          | 29-Jan-04  | \$500           | \$500                 | 3                 | C             |
| SAI Global Assurance                        | Provision of Audit Services                                            | 10-Nov-03  | \$3,020         | \$3,020               |                   |               |
| Conservation Works                          | Provision of Conservation Consultancy & Services                       | 7-Feb-03   | Standing Offer  | \$1,881               | 2                 | B             |
| Endangered Textiles Pty Ltd                 | Provision of Conservation Consultancy & Services                       | 8-Feb-03   | Standing Offer  | \$908                 | 2                 | B             |
| Canberra Painting and Conservation Services | Provision of Conservation Consultancy & Services                       | 7-Feb-03   | Standing Offer  | \$935                 | 2                 | B             |
| The Conservation & Restoration Studio       | Provision of Conservation Consultancy & Services                       | 7-Feb-03   | Standing Offer  | \$825                 | 2                 | B             |
| Building Controls Management                | Energy Consumption Measurement & Reporting Services                    | 1-Feb-01   | Period Contract | \$4,653               | 3                 | C             |
| International Conservation Services         | Provision of Conservation Consultancy & Services                       | 7-Feb-03   | Standing Offer  | \$71,326              | 2                 | B             |
| Best Practice Project Management            | Provision of Contract Management Training Services                     | 18-Nov-02  | Standing Offer  | \$7,150               | 2                 | A             |
| MGT Architects                              | Development of a Central Reference Document- Program and Accommodation | 10-Jan-03  | \$25,996        | \$27,798              | 3                 | C             |
| bytes 'n colours                            | Provision of Graphic Design Services                                   | 14-Jul-03  | Standing Offer  | \$1,434               | 2                 | B             |
| Can Print Communications Pty Ltd            | Provision of Graphic Design Services                                   | 14-Jul-03  | Standing Offer  | \$5,100               | 2                 | B             |
| ZOO Communications Pty Ltd                  | Provision of Graphic Design Services                                   | 15-Jul-03  | Standing Offer  | \$11,342              | 2                 | B             |
| Andrew Rankine Design Associates            | Provision of Graphic Design Services                                   | 14-Jul-03  | Standing Offer  | \$704                 | 2                 | B             |
| Australian Government Solicitor             | Provision of Legal Services                                            | 8-Sep-03   | Standing Offer  | \$42,842              | 3                 | C             |
| National Safety Council of Australia        | Provision of OHS Services and Advice                                   | 18-Oct-02  | Standing Offer  | \$656                 | 2                 | B             |
| Best Practice Project Management            | Review of Project Management Competencies                              | 1-Sep-03   | \$9,900         | \$7,150               | 3                 | B             |
| Sparke Helmore                              | Provision of Legal Services                                            | 8-Sep-03   | Standing Offer  | \$1,201               | 2                 | B             |
| Australian Government Solicitor             | Provision of Legal Services                                            | 8-Sep-03   | Standing Offer  | \$6,089               | 2                 | B             |
| Hughes Trueman                              | Engineering Consultancy Services                                       | 1-Aug-03   | Standing Offer  | \$20,625              | 1                 | B             |
| MGT Architects                              | Provision of Architectural Design Services                             | 22-Aug-03  | \$167,497       | \$14,410              | 3                 | B             |
| Lawrence Computing Pty Ltd                  | Review of Corporate IT Systems                                         | 17-Dec-03  | \$13,200        | \$2,145               | 3                 | D             |
| Michael Salkeld                             | Audit & Evaluation Committee                                           | 25-Jul-03  | \$1,250         | \$1,250               | 3                 | C             |
| DGR Consulting Pty Ltd                      | Provision of Management Reporting Analysis                             | 17-Jan-03  | \$3,237         | \$3,237               | 3                 | C             |
| Blake Dawson Waldron                        | Provision of Legal Services                                            | 11-Dec-03  | \$3,261         | \$3,261               | 3                 | C             |
| Minter Ellison                              | Provision of Legal Services                                            | 1-Jul-03   | \$220           | \$220                 | 3                 | C             |

## Consultancies - Financial year 2003/2004

### Department of Parliamentary Services (including the former joint departments)

#### Senate Finance and Public Administration Legislation Committee - Question on Notice P9

|                            |                                                                                                                |           |                |                  |   |   |
|----------------------------|----------------------------------------------------------------------------------------------------------------|-----------|----------------|------------------|---|---|
| Deloitte Touche Tohmatsu   | Provision of Audit Services                                                                                    | 1-Sep-03  | \$9,900        | \$9,900          | 3 | C |
| Professor Graeme Hugo      | Provision of Research Services                                                                                 | 17-Jan-04 | \$3,300        | \$3,300          | 3 | D |
| Dr Stanley Bach            | Provision of Research Services                                                                                 | 18-Jan-04 | \$3,300        | \$3,300          | 3 | C |
| Marshall Consulting        | Human Resource Support Services                                                                                | 24-Oct-03 | \$4,125        | \$4,125          | 3 | C |
| Sustainable Business       | Provision of Energy & Environmental Education Services                                                         | 29-Sep-03 | \$33,275       | \$11,220         | 2 | B |
| Ernst & Young              | Financial Assessment and Due Diligence Review prior to the amalgamation of the joint Parliamentary Departments | 16-Sep-03 | \$91,300       | \$80,300         | 3 | D |
| Sparke Helmore             | Provision of Legal Services                                                                                    | 8-Sep-03  | Standing Offer | \$1,201          | 3 | C |
| Lawrence Computing Pty Ltd | Consultancy Review of Corporate IT Systems                                                                     | 17-Dec-03 | \$13,200       | \$2,145          | 3 | D |
|                            |                                                                                                                |           | <b>Total</b>   | <b>\$462,343</b> |   |   |

Note: A number of consultancy arrangements that are shown in this listing against the former joint departments were continued under DPS from 1/2/2004. Where the expenditure against those consultancies was \$Nil during the period 1/2/2004 to 30/6/2004, they have not been duplicated in the DPS section.

**Consultancies - Financial year 2003/2004**

**Department of Parliamentary Services (including the former joint departments)**

**Senate Finance and Public Administration Legislation Committee - Question on Notice P9**

| Key to Consultancy Justification Codes |                                                                                         |
|----------------------------------------|-----------------------------------------------------------------------------------------|
| A                                      | Limited or one time use of specialised skills                                           |
| B                                      | Requirement for unique areas of expertise                                               |
| C                                      | Specialist knowledge and/or resources not available from within the Department          |
| D                                      | Need for an independent study                                                           |
| E                                      | Requirement for a change agent or facilitator                                           |
| F                                      | Requirement for rapid access to the latest technology and experience in its application |
| G                                      | Limitations on Executive Time                                                           |
|                                        |                                                                                         |
| Key to Selection Process               |                                                                                         |
| 1                                      | Open tender - fully advertised                                                          |
| 2                                      | Restricted tender/quotation - not advertised                                            |
| 3                                      | Sole Sourcing arrangement - not advertised                                              |

All prices include GST.