

Senate Finance and Public Administration Legislation Committee

ANSWERS TO QUESTIONS ON NOTICE

Human Services Portfolio

Department of Human Services

Additional Estimates February 2005

Question: HS16

Outcome 1, Output 1.1 - Effective delivery of Australian Government services to eligible customers

Topic: CSA staffing and office locations

Hansard Page/Written Question on Notice: Written

Senator Evans asked on 15 February 2005

- (1) Please provide a full breakdown of CSA staff by level, location, gender, part-time/full-time status etc.
- (2) Please provide a table showing the salary bands for each CSA staff classification.
- (3) How is the appointment of a new agency head being managed?
- (4) Has a recruitment consultant been engaged? If so, who?
- (5) What are the details of the contract (term, cost etc)?
- (6) Please list all locations of CSA offices, indicating whether the property is owned or leased by the Commonwealth, and if leased, the terms of the lease (annual rent, expiry date of lease etc).

Answer:

(1)

DATA AS AT 1 MARCH 2005

BY LEVEL AND GENDER	Total	Female	Male
APS(GAA)	4	3	1
APS1	11	5	6
APS2	73	45	28
APS3	1307	966	341
APS4	886	693	193
APS5	383	292	91
APS6	336	241	95
EL1	169	109	60
EL2	58	34	24
SES1	9	2	7
SES2	1	1	0
Total	3237	2391	846

BY STATUS

Temporary Full time	14
Permanent Full Time	2767
Permanent Part Time	453
Short term part time	3
Total	3237

BY LOCATION

Adelaide SA	251
Albury NSW	87
Ballina NSW	5
Bendigo VIC	4
Box Hill VIC	51
Brisbane CBD QLD	520
Bunbury WA	6
Bundaberg QLD	6
Cairns QLD	5
Campbelltown NSW	4
Canberra Belconnen ACT	77
Canberra National Office ACT	204
Coffs Harbour NSW	4
Dandenong VIC	64
Darwin NT	3
Dubbo NSW	5
Frankston	6
Geelong VIC	73
Gosford NSW	4
Hobart TAS	136
Launceston TAS	4
Mackay QLD	5
Maroochy QLD	5
Melbourne Central	396
Morwell VIC	4
Mount Gambier SA	3
Newcastle NSW	216
Palm Beach QLD	5
Parramatta NSW	143
Penrith NSW	113
Perth WA	307
Port Augusta SA	2
Rockhampton QLD	7
Sydney CBD NSW	194
Toowoomba QLD	7
Townsville QLD	127
Wagga Wagga NSW	4
Wollongong NSW	180
Total	3237

(2)
DATA AS AT 1 MARCH 2005

**SALARY BANDS BY
CLASSIFICATION**

APS Equivalent	CSA Classification	Salary Range \$
APS 1	CSO 1	32255 - 34638
APS 2	CSO 2	36288 - 39165
APS 3	CSO 3	40226 - 43416
APS 4	CSO 4	44835 - 49221
APS 5	CSO 5	50006 - 53567
APS 6	CSO 6	55354 - 62043
EL 1	EL 1	69238 - 74766
EL 2	EL 2	78169 - 98224

(3) The appointment of a new agency head is being managed in accordance with the *Public Service Act 1999* and the various instruments issued under that Act, including the Public Service Regulations and the Public Service Commissioner's Directions.

(4) Yes. Kym Fletcher-Grieve of Fletcher Executive Search.

(5) The contract included identifying suitable candidates, conducting initial interviews and administration of the recruitment process, including collation of application paperwork and provision of scribe services. The contract commenced in December 2004 and will terminate after a remuneration package has been negotiated with the successful candidate. The contract covers reimbursement of travel costs and a set percentage of the total remuneration package of the successful candidate. As a candidate has not yet been selected, the total cost cannot yet be reported.

(6) Locations where CSA leases property

Site Location	Expiry date	Annual rent 2004-05
		\$
Brisbane CBD	30.09.2009	2,387,583
Adelaide CBD	31.05.2011	1,229,343
Perth CBD	31.07.2011	1,016,691
Wollongong CBD	31.08.2012	810,891
Hobart CBD	01.12.2013	546,880
Newcastle CBD	07.04.2014	1,057,523
Melbourne CBD	31.05.2014	2,479,816

Locations where CSA is collocated with ATO in ATO leased property

Site Location	Expiry date	Payment to ATO* 2004-05
Townsville CBD	28.02.2007	725,957
Sydney CBD	31.12.2007	1,221,961
Parramatta	28.02.2007	865,008
Penrith	07.12.2011	848,909
Belconnen	28.02.2007	1,704,003
Box Hill	30.06.2007	494,792
Geelong	18.05.2008	408,115
Albury	31.12.2007	533,813
Dandenong	31.12.2006	190,967
Darwin	31.08.2010	42,938

* Payment includes space, fit out and facilities.

Small numbers (3 – 7) of CSA staff are located in Centrelink offices in the following locations. CSA re-imburses Centrelink for the usage of their office space and facilities.

QLD

Bundaberg
Cairns
Mackay
Maroochydore
Rockhampton
Toowoomba
Palm Beach

NSW/ACT

Ballina
Campbelltown
Coffs Harbour
Dubbo
Gosford
Wagga Wagga

VIC/TAS

Bendigo
Frankston
Mowbray
Morwell

SA/NT

Mount Gambier
Port Augusta

WA

Bunbury