

Foreign Affairs, Defence and Trade Legislation Committee
QUESTIONS ON NOTICE—SUPPLEMENTARY BUDGET ESTIMATES, 18 OCTOBER 2011
Veterans' Affairs portfolio

No.	Program: Division or Agency	Senator	Broad topic	Question	Proof Hansard, page & hearing date or Written Q	Date rec'd	Date tabled
1	General	Ronaldson	Staff Training – Understanding Military Culture and Mental Health module	<p>Senator RONALDSON—On the second page of the response it says: More generally, departmental staff have undertaken a range of training on how to manage clients at risk of self-harm which are detailed below: (i) Managing Challenging Behaviours: ... (ii) Applied Suicide Intervention Skills Training (ASIST): ... (iii) Safe Talk: ... Then there is point (iv): (iv) Understanding Military Culture and Mental Health: A two hour session run in-house which gives insight into military experiences, including training and deployment, and the effect this may have on mental health.</p> <p>Who runs this two hour course? Mr Winzenberg—We have outsource providers that do that. Senator RONALDSON—What are their names? Mr Winzenberg—I do not have the names here but I can get them for you. Mr Winzenberg—I will have to take that on notice. Senator RONALDSON—Does the VVCS have a role? Mr Winzenberg—In respect to that particular course I would have to check. Senator RONALDSON—...Can someone get back to me ASAP in relation to the questions I asked Mr Winzenberg. Mr Campbell—I can undertake to do that.</p>	Page 91 (19/10/2011)	9/12/11	9/02/12
2	General	Ronaldson	Collocation – Provider outside Lismore area – Property Dynamics	<p>Senator RONALDSON—Did you make approaches to local agents to cross-reference what you were getting back from these people? Mr Rochow—I will check in more detail in relation to your question, but the people we normally contract to do this certainly have an awareness of the local market and I suspect probably do make some inquiries within the local market. Senator RONALDSON—Can you answer my question. Did you or did you not approach some local people as well as paying \$10,000 for six days work to this mob based in Melbourne or Sydney? Mr Rochow—I will have to take that on notice.</p>	Page 94 (19/10/2011)	9/12/11	9/02/12
3	General	Ronaldson	Property Dynamics – Property search	<p>Senator RONALDSON—Just out of interest, was the Property Dynamics mob ever briefed about potentially looking at a new VAN office? Mr Carmody—In my recollection—I have not got the documentation—in these locations we looked at both, just to make sure we were clear about a co-located office or separate offices. That is what Property Dynamics was looking at in that search. Senator RONALDSON—Can you take that on notice? Mr Carmody—Certainly, but I am sure it is correct.</p>	Page 95 (19/10/2011)	9/12/11	9/02/12

4	General	Ronaldson	VRB – Client Advocates	<p>Senator RONALDSON—...During a veterans’ forum in Cairns, a matter was raised with me that advocates seeking to access a client’s DVA from Cairns have to travel to Townsville in order to view that file, because the transfer to DVA trained officers who operates in the Centrelink office in Cairns does not happen. I know that it potentially counterintuitive to the discussions I had earlier this evening about the security of information, but I gather they are DVA trained officers in the Centrelink office in Cairns. The turnaround time for someone to go from Cairns to Townsville is eight or nine hours. Presumably for an advocate to do the job properly, they would need to look at the file. If there are appropriately trained DVA officers operating out of Centrelink in Cairns and if the security of those documents can be maintained, is there any reason that they cannot be sent to Cairns as opposed to being sent to Townsville?</p> <p>Mr Campbell—Senator, I will have to be very careful here because I cannot recall the facts. There has been an issue about files in Queensland, which I understand has now been rectified. We are not wishing to avoid the debate but may I take that question on notice and come back to you. As I said, I know that about six weeks ago an issue was raised and I thought that it had been fixed. Rather than trying to half answer questions here and maybe getting my facts wrong I would rather take it on notice and get back to you. Is that okay?</p> <p>Senator RONALDSON—Yes. I will just give you some background on it, and I think that Mr Humphrey might be here tonight. At a recent hearing the principal member commented that this ‘disadvantages the applicant quiet significantly. In one case, the medical file not available to the advocate contained information about the applicant’s hearing that was pertinent to the case and resulted in a VRB adjournment’. So clearly it is an issue.</p> <p>Mr Campbell—Yes. It was brought to my notice by a member of the VRB who was sitting on that panel. But I cannot recall the fine grain of detail so I will take it on notice and we will come back to you.</p>	Page 112 (19/10/2011)	9/12/11	9/02/12
5	General	Ronaldson	Boards & Councils	Will the Department provide a full breakdown of all Boards and Councils of the Department, the date of the relevant board members' appointment and the date of the expiry of their term? In preparing this, if the Board positions carry per diem or other payments please included this.	Written	9/12/11	9/02/12
6	General	Ronaldson	Recruitment AWM Director	On 24 February this year the Minister for Veterans' Affairs indicated that a recruitment process would begin 'later in the year' to appoint a new Director for the Australian War Memorial. Has this process begun? If yes, who is conducting this process, will the position be advertised and when is the Minister required to make an appointment?	Written	9/12/11	9/02/12
7	General	Ronaldson	Facilities	Will the Department provide a list of all DVA office locations, including: <ol style="list-style-type: none"> 1. Lease arrangements (incl. beginning and end date of lease and any options for extension) 2. Size of tenement, 3. Rental cost per square metre 4. Number of staff per facility 5. Number of car spaces rented per office 	Written	9/12/11	9/02/12

8	General	Ronaldson	Staffing	<p>Will the Department provide the committee with:</p> <ol style="list-style-type: none"> 1. A full break down of staff as at 30 September 2011 including by what position and their location 2. A list of new appointments made to senior positions within the Department made since 1 May 2011 3. A breakdown of staff who have previous experience as uniformed officers in the Australian Defence Force, and where they are located and at what level 4. A breakdown of staff who are currently serving Reservists 	Written	9/12/11	9/02/12
9	General	Ronaldson	Staff Training	In addition to matters already taken on notice, can the Department provide a list of all staff training, providers and contracted/tendered cost, required regularity of training, location of training, veteran and ex-service community involvement in training programmes and cost of staff to provide the training.	Written	9/12/11	9/02/12
10	General	Eggleston	Staffing	<ol style="list-style-type: none"> 1. How many permanent staff recruited this FYTD? 2. What classification are these staff? 3. How many temporary positions exist or have been created this FYTD? 4. This FYTD, how many employees have been employed on contract and what is the average length of their employment period? 	Written	9/12/11	9/02/12
11	General	Eggleston	Staffing	<ol style="list-style-type: none"> 1. How many permanent staff recruited for the year 2010-11? 2. What classification are these staff? 3. How many temporary positions exist or have been created for the year 2010-11? 4. For the year 2010-11, how many employees have been employed on contract and what is the average length of their employment period? 	Written	9/12/11	9/02/12
12	General	Eggleston	Staffing	<p>Are there any plans for staff reduction? If so, please advise details i.e. reduction target, how this will be achieved , services/programs to be cut etc.</p> <p>If there are plans for staff reductions, please give reason why these are happening.</p>	Written	9/12/11	9/02/12
13	General	Eggleston	Efficiency Dividend	<ol style="list-style-type: none"> 1. How has the efficiency dividend been implemented? 2. Please list where and what spending has been reduced to meet the efficiency dividend 	Written	9/12/11	9/02/12
14	General	Eggleston	Government Advertising	<ol style="list-style-type: none"> 1. What advertising – Campaign and Non-Campaign – did the Department/Agency undertaken in 2010-11? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services. 2. Did the Department of Finance and Deregulation provide any advice about advertising? Provide details of each advertising item. 3. Did the Advertising comply with the Guidelines of Information and Advertising Campaigns by Australian Government Departments and Agencies (March 2010)? Provide the details for each advertising item. 4. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. 5. What advertising – Campaign and Non-Campaign – and other communications programs is the Department/Agency undertaking, or are planning to undertake? 	Written	9/12/11	9/02/12

15	General	Eggleston	Hospitality and Entertainment	<ol style="list-style-type: none"> 1. What is the Department/Agency's hospitality spend for the year 2010-11? Detail date, location, purpose and cost of all events. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for the year 2010-11. Detail date, purpose and cost of each event. 3. What is the Department's entertainment spend for the year 2010-11? Detail date, location, purpose and cost of all events. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for the year 2010-11. Detail date, location, purpose and cost of each event. 5. What hospitality spend is the Department/Agency planning on spending? Detail date, location, purpose and cost of all events. 6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of each event. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of each event. 	Written	9/12/11	9/02/12
16	General	Eggleston	Board Appointments	<ol style="list-style-type: none"> 1. What is the gender ratio on each board and across the portfolio? 2. Detail any board appointments for the year 2010-11. 3. Please detail any board appointments for the FYTD. 	Written	9/12/11	9/02/12
17	General	Eggleston	Freedom of Information	<ol style="list-style-type: none"> 1. Has the Department/Agency received any advice on how to respond to FOI requests? 2. How many FOI requests has the Department received for the year 2010-11? How many have been granted or denied? 3. How many conclusive certificates have been issued in relation to FOI requests for the year 2010-11? 4. How many FOI request has the Department received for this FYTD? How many have been granted or denied? 	Written	9/12/11	9/02/12
18	General	Eggleston	Community Cabinets	<ol style="list-style-type: none"> 1. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held for the year 2010-11? 2. How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings for the year 2010-11? What was the total cost of this travel? 3. How many Department officers travelled with the Minister for the Community Cabinet meetings for the year 2010-11? What was the total cost of this travel? 4. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for the year 2010-11? 5. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held this FYTD? 6. How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings held this FYTD? What was the total travel costs of the travel? 7. How many Departmental officers travelled with the Minister for the Community Cabinet meetings held this FYTD? What was the total cost of this of this travel? 8. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings held this FYTD? 	Written	9/12/11	9/02/12

19	General	Eggleston	Reviews	<p>For the year 2010-11:</p> <ol style="list-style-type: none"> 1. How many Reviews were being undertaken by all departments and agencies in each portfolio? 2. When will each of these reviews be concluded? 3. What reviews have been concluded? 4. Which of these reviews has been provided to Government? 5. When will the Government be responding to the respective reviews that have been completed? 6. What is the estimated cost of each of these Reviews? <p>For this financial year:</p> <ol style="list-style-type: none"> 1. What Reviews are planned? 2. When will each of these Reviews be concluded? 3. What Reviews have been concluded this FYTD? 4. Which of these Reviews has been provided to Government? 5. When will the Government be responding to the respective Reviews that have been completed? 6. What is the estimated cost of each of these Reviews? 	Written	9/12/11	9/02/12
20	General	Eggleston	Consultancies	<ol style="list-style-type: none"> 1. How many consultancies were undertaken in 2010-11? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open tender, direct source, etc). Also include total value for all consultancies. 2. Were there any changes to any of the portfolio's tenders in 2010-11? Detail any changes. 3. How many consultancies have been undertaken or are underway this FYTD? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (i.e. open, tender, direct source, etc). Also include total value for all consultancies. 4. Does each department and agency stand by its current tenders on the Austenders website? Have any changes or corrections been made for any tenders advertised on to Government Tenders website (www.tenders.gov.au) for tenders advertised this financial year? Explain. Are up to date with reporting requirements? 5. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known. 	Written	9/12/11	9/02/12

21	General	Eggleston	Media Monitoring	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for the year 2010-11?</p> <ol style="list-style-type: none"> 1. Which agency or agencies provided these services? 2. What is the estimated budget to provide this same services for the year 2011-12? 3. What has been spent providing these services FYTD? <p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Department and its agencies for the year 2010-11?</p> <ol style="list-style-type: none"> 1. Which agency or agencies provided these services? 2. What is the estimated budget to provide this same services for the year 2011-12? 3. What has been spent providing these services FYTD? 	Written	9/12/11	9/02/12
22	General	Eggleston	Social Media	Has there been any changes to department and agency social media or protocols about staff access and usage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2011? Please explain.	Written	9/12/11	9/02/12
23	General	Eggleston	Contractors (since May 2011)	<ol style="list-style-type: none"> 1. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details. 2. Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details. 3. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details. 4. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details. 5. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details. 6. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details. 7. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details. 8. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details. 9. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details. 	Written	9/12/11	9/02/12
24	General	Eggleston	Discretionary Grants	<ol style="list-style-type: none"> 1. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants for the year 2010-11? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants. 2. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants FYTD? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants. 3. Has the Department complied with interim requirements relating to the publication of discretionary grants? 	Written	9/12/11	9/02/12

25	General	Eggleston	Commissioned Reports	<p>How many Reports have been commissioned by the Government in your portfolio for the year 2010-11? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ol style="list-style-type: none"> 1. How much did each report cost? How many departmental staff were involved in each report and at what level? 2. What is the current status of each report? When is the Government intending to respond to these reports? <p>How many Reports have been commissioned by the Government in your portfolio FYTD? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ol style="list-style-type: none"> 1. How much did each report cost/or is estimated to cost? How many departmental staff were involved in each report and at what level? <p>What is the current status of each report? When is the Government intending to respond to these reports?</p>	Written	9/12/11	9/02/12
26	General	Eggleston	Government Payment of Accounts	<p>For the year 2010-11, did the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)</p> <ol style="list-style-type: none"> 1. For accounts not paid within 30 days, was interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year? 2. Where interest is being paid, what rate of interest is being paid and how is this rate determined? <p>For the FYTD, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)</p> <ol style="list-style-type: none"> 1. For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year? <p>Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p>	Written	9/12/11	9/02/12
27	General	Eggleston	Government stationary requirements	<p>How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) in 2010-11? What is the estimated cost for 2011-12?</p>	Written	9/12/11	9/02/12

28	General	Eggleston	Media subscriptions	<ol style="list-style-type: none"> 1. Does your department or agencies within your portfolio subscribe to pay TV (for example Foxtel)? <ol style="list-style-type: none"> a) If yes, please provide the reason why, the cost and what channels. b) What was the cost for 2010-11? c) What is the estimated cost for 2011-12? 2. Does your department or agencies within your portfolio subscribe to newspapers? <ol style="list-style-type: none"> a) If yes, please provide the reason why, the cost and what newspapers. b) What was the cost for 2010-11? c) What is the estimated cost for 2011-12? 3. Does your department or agencies within your portfolio subscribe to magazines? <ol style="list-style-type: none"> a) If yes, please provide the reason why, the cost and what magazines. b) What was the cost for 2010-11? c) What is the estimated cost for 2011-12? 	Written	9/12/11	9/02/12
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29	General	Eggleston	Travel costs	<ol style="list-style-type: none"> 1. For the year 2010-11, please detail all travel (itemised separately,) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses. 2. For the year 2010-11, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff. 3. For the year 2010-11, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff. 4. For the year 2010-11, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses. 5. For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses. 6. For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff. 7. For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff. 8. For the year FYTD, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses. 	Written	9/12/11	9/02/12
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30	General	Eggleston	Legal Costs	<ol style="list-style-type: none"> 1. What sum did each portfolio department and agency spend on legal services for the year 2010-11 within the department and agency? Please provide a list of each service and costs. 2. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from the Australian Government Solicitor? Please provide a list of each service and costs. 3. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from private firms? Please provide a list of each service and costs. 4. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from other sources? Please provide a list of each service and costs. 5. What sum did each portfolio department and agency spend on legal services FYTD within the department and agency? Please provide a list of each service and costs. 6. What sum did each portfolio department and agency spend on legal services FYTD from the Australian Government Solicitor? Please provide a list of each service and costs. 7. What sum did each portfolio department and agency spend on legal services FYTD from private firms? Please provide a list of each service and costs. 8. What sum did each portfolio department and agency spend on legal services FYTD from other sources? Please provide a list of each service and costs. 	Written	9/12/11	9/02/12
31	General	Eggleston	Education expenses	<ol style="list-style-type: none"> 1. For the year 2010-11, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, how many participants and the amount of study leave granted to each participant. 2. For the FYTD, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, how many participants and the amount of study leave granted to each participant. 	Written	9/12/11	9/02/12

32	General	Eggleston	Executive coaching and leadership training 2010-11	<ol style="list-style-type: none"> 1. In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information for the year 2010-11: <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted 4. The names of all service providers engaged 2. For each service purchased from a provider listed under (4), please provide: <ol style="list-style-type: none"> a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: <ol style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part iv. Any costs the department or agency's incurred to use the location 	Written	9/12/11	9/02/12
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33	General	Eggleston	Executive coaching and leadership training financial year to date	<ol style="list-style-type: none"> 1. In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information FYTD: <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted 4. The names of all service providers engaged 2. For each service purchased from a provider listed under (4), please provide: <ol style="list-style-type: none"> a) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) 3. Where a service was provided at any location other than the department or agency's own premises, please provide: <ol style="list-style-type: none"> i. The location used ii. The number of employees who took part on each occasion iii. The total number of hours involved for all employees who took part iv. Any costs the department or agency's incurred to use the location 	Written	9/12/11	9/02/12
34	General	Eggleston	Paid parental leave	<ol style="list-style-type: none"> 1. Please list how many staff in each portfolio department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme? 2. For the year 2010-11 list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments. 3. For the FYTD list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments. 	Written	9/12/11	9/02/12
35	General	Eggleston	Training for portfolio minister and parliamentary secretaries	How much is spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.	Written	9/12/11	9/02/12
36	General	Eggleston	Corporate cars	<ol style="list-style-type: none"> 1. How many cars are owned by each department and agency in your portfolio? 2. Where is the car/s located? 3. What is the car/s used for? 4. What is the cost of each car for 2010-11? 5. How far did each car travel in 2010-11? 	Written	9/12/11	9/02/12

37	General	Eggleston	Taxi costs	How much did each department/agency spend on taxis in 2010-11? Provide a breakdown of each business group in each department/agency.	Written	9/12/11	9/02/12
38	General	Eggleston	Credit cards	<ol style="list-style-type: none"> 1. How many staff in each department and agency have a corporate credit card? What is their classification? 2. What action is taken if the corporate credit card is misused? 3. How is corporate credit card use monitored? 4. What happens if misuse of a corporate credit card is discovered? 5. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. 6. What action is taken to prevent corporate credit card misuse? 	Written	9/12/11	9/02/12
39	General	Eggleston	Carbon Price Legislation	<ol style="list-style-type: none"> 1. How was your department/agency consulted in the development of the carbon price package? 2. Is the carbon price package consistent with all of the policies in your department/agency? 	Written	9/12/11	9/02/12
40	General	Eggleston	Communications	How many communications people are there in each of your departments and agencies. List their classification, position description, services they provide to Ministers and/or Parliamentary Secretaries and any guidelines they must adhere to.	Written	9/12/11	9/02/12
41	1.6	Ronaldson	Client's file – Process for cleansing pop-ups	<p>Senator RONALDSON—Ms Bell. Can you tell me please what the process is to cleanse the pop-ups to make sure that (a) they need cleansing or (b) there has not been a change in the client's circumstances which would indicate that it is no longer relevant to have that information on their file, particularly for someone who indeed did not have an issue, which Mr Farrelly acknowledged could occur? What is the process to cleanse those pop-ups?</p> <p>Ms Bell—I would have to say that there is no standardised process, given the newness of the program. It has been operating for only 18 months and we have not got that review in. The bulk of clients that have been referred have been accepted and either are in an active wellness phase or have been moved into a follow-up. I think you probably raise a good point in that we need to pay attention to that.</p> <p>Senator RONALDSON—I would have assume you would agree with me, Ms Bell, that there has to be only one effective abuse of this process for it to be a bad process?</p> <p>Ms Bell—Yes.</p> <p>Senator RONALDSON—I do not want to put you on the spot tonight so would you undertake to go away and revisit this, review it and take it on notice to see what an appropriate course of action would be to address, Secretary, what I still think is a serious potential concern? I accept that you want to do something.</p> <p>Ms Bell—Yes.</p> <p>Mr Campbell—We are happy to do that.We will take it away and review it.</p>	Page 91 (19/10/11)	9/12/11	9/02/12

42	1.6	Ronaldson	Staff Training – Annotation of client records	<p>Senator RONALDSON—I will move on to question on notice 11, which is about staff training. How many staff in this area hold qualifications at diploma level and what are those qualifications? If you want to take that on notice I understand. How many staff are currently taking part in a training course to attain those qualifications?</p> <p>Ms Bell—I would like to take that on notice, yes.</p> <p>Answer to QoN 11 from May 2011: Staff within the Security Team are formally trained in security practices and risk management. The senior staff who manage critical security incidents hold, or are in the process of attaining qualifications at Diploma level.</p>	Page 91 (19/10/11)	9/12/11	9/02/12
43	1	Ronaldson	BEST Grant Funding	<p>Has the Department engaged consultants to progress Recommendation 20 of the Review of Veterans' Advocacy Funding, namely to consider establishing a means and assets test for BEST grant funding?</p> <p>If yes, who is the consultant, on what terms have they been engaged and when does the Department expect to have their report?</p>	Written	9/12/11	9/02/12
44	2.6	Ronaldson	BEST Grant Funding– Statistical Reporting	<p>Senator Feeney—Senator Ronaldson, I do not have any response to your proposition.</p> <p>Senator RONALDSON—So it could be correct then?</p> <p>Senator Feeney—I am confident that it is not—</p> <p>Senator RONALDSON—Will you take it on notice?</p> <p>Senator Feeney—but I am equally aware of the fact that it is not a matter for which I have responsibility in the government.</p> <p>Senator RONALDSON—So she will take it on notice for me?</p> <p>Senator Feeney—I am happy to do that.</p>	Page 109 (19/10/2011)	9/12/11	9/02/12
45	1.6	Ludlam	Gold Card –	<p>Senator LUDLAM—I want to raise one particular issue. We have been contacted, and let me know whether this is someone you have heard from, by a gentleman called Albert Martin, who served at Maralinga and at Emu Fields. He has leukaemia and it is recognised as being service related.....</p> <p>Mr Campbell—Perhaps I should go a little bit generally. I do not know the individual's case.</p> <p>Senator LUDLAM—I will provide you with his details.</p> <p>Mr Campbell—There are complexities in this arrangement because the people who served at Maralinga served in other places as well, both peace time and warlike. So they have a variety of service and, therefore, a variety of coverage, and they will have potentially received compensation under more than one act, particularly under the Safety, Rehabilitation and Compensation Act and under the Veterans' Entitlements Act. So each case is unique and should be treated with great dignity and great care. The point I want to make is that there are two main ways of granting a Gold Card..... There are other levels of eligibility but I am not going to go through them here tonight because the chair would tell me that we have to finish before I could finish all of that, but we can provide that if you like on notice. Probably it would be a good idea if we do....</p> <p>Senator LUDLAM—If that were the case, we would not be here today wasting your time. I will provide contact details for Mr Martin to the Secretary and perhaps he can pass them to you, because I will be following up.</p>	99 & 100	9/12/11	9/02/12

46	1.6	Ronaldson	BCOF – Brigadier Webster’s Report	<p>Senator RONALDSON—On 9 August this year you wrote to Ron Orwin from the BCOF Executive Council. In that letter you referred to a report into BCOF service by Brigadier David Webster. I think that is correct, isn’t it?</p> <p>Mr Campbell—Yes.</p> <p>Senator RONALDSON—Would you provide the committee with a copy of that report?</p> <p>Mr Campbell—That report was commissioned by the minister, so I would have to seek the minister’s agreement.</p> <p>Senator RONALDSON—Can you take notice as to whether you are going to provide a copy. What were the terms of reference, for want of a better phrase, of Brigadier Webster’s report? What was it to consider?</p> <p>Mr Campbell—The terms of reference Brigadier Webster’s report or of Mr Sutherland’s report?</p> <p>Senator RONALDSON—Brigadier Webster’s report.</p> <p>Senator RONALDSON—I will ask for some of this on notice. Does DVA support retired Brigadier Webster’s finding?</p>	115 (19/10/2011)	9/12/11	9/02/12
47	1.6	Ronaldson	BCOF	<p>Mr Campbell—In 2002, Brigadier Webster was getting near to the end of his career and, at that time, a number of claims were coming forward to ministers and the Department of Defence, and the Department of Veterans’ Affairs. He was commissioned in 2002 to look at the future of how nature of service might be classified. In the context of that, a number of claims started coming forward to him and one of those was looking at the issue of the BCOF soldiers up to 30 June 1947.</p> <p>Senator RONALDSON—He did a report?</p> <p>Mr Campbell—He has done a number of reports on a number of issues, including on BCOF.</p> <p>Senator RONALDSON—That was commissioned by the department not a specific minister, I assume?</p> <p>Mr Campbell—I cannot answer that. You would have to ask the Department of Defence. That Nature of Service Review was in the Department of Defence. I was explaining the genesis of the Nature of the Service Review.</p> <p>Senator RONALDSON—Do you have a copy of his report? You must have.</p> <p>Mr Campbell—I do not have one here but the department does.</p> <p>Senator RONALDSON—Would you provide a copy of that report?</p> <p>Mr Campbell—I think it is on the public record.</p> <p>Senator RONALDSON—Are they all on the public record?</p> <p>Mr Campbell—I would have to take that on notice. I am being careful here because it is not my department’s report to give, but we will take it on notice. So many people in the ex-service community have a copy of Brigadier Webster’s report, that it can easily be made available.</p> <p>Senator RONALDSON—You said there were ‘reports’. Will you take on notice to provide all his reports.</p> <p>Mr Campbell—Yes, including Peter Sutherland’s.</p>	116 & 117 (19/10/2011)	9/12/11	9/02/12

48	1.6	Ronaldson	BCOF Review	<p>Will the Department provide a copy of the report written by Brigadier David Webster (Ret'd) into the service of British Commonwealth Occupation Forces soldiers following World War Two? Further, will the Department also provide a copy of Dr Peter Sutherland's papers into this matter?</p> <p>Will the Department also provide a full breakdown of the date that BRIG Webster's report was commissioned, completed, handed to the Minister, sent to other stakeholders for comment and where the findings of BRIG Webster's report now are.</p> <p>Will they similarly provide the same information in relation to Dr Sutherland's paper?</p>	Written	9/12/11	9/02/12
49	1.6	Ronaldson	BCOF Services	How many remaining BCOF veterans and ex-service people are alive and how many would be eligible for repatriation benefits to be paid as per Justice Clarke's 2003 recommendations to Government on this matter?	Written	9/12/11	9/02/12
50	1.6	Ronaldson	BCOF Services	What is the cost of accepting Justice Clarke's recommendations to extend Qualifying and Operational service coverage to BCOF veterans?	Written	9/12/11	9/02/12
51	2.4	Ronaldson	Relationships Australia Queensland—Families Help Line – Trained staff	<p>Senator RONALDSON—How many staff have been trained to provide the assistance, do you know?</p> <p>Ms Yapp—No, I do not. I would need to take that on notice.</p>	Page 102 (19/10/2011)	9/12/11	9/02/12
52	2.4	Ronaldson	Relationships Australia Queensland—Families Help Line – Notification of Service	<p>Senator RONALDSON—Have veterans and ex-service people in the Brisbane-Ipswich area been notified of the service?</p> <p>Ms Yapp—Relationships Australia Queensland have developed information, so they have released press releases and there have been notices appearing in the press. They have also done emails in order to alert people to it. They will continue to monitor that and the rate of calls, and do further promotions if that is required.</p> <p>Senator RONALDSON—Will you take on notice the endeavours that have been made to interact with the community?</p> <p>Ms Yapp—Certainly.</p>	Page 103 (19/10/2011)	9/12/11	9/02/12
53	2	Ronaldson	CVC Program	Senator RONALDSON —Doctor, can you supply on notice please the number of veterans who were on this program as at 14 September this year	Page 113 (19/11/2011)	9/12/11	9/02/12
54	3	Ronaldson	Grants	On 7 October the Minister tabled a list of discretionary grants in the Senate. There are six projects listed under 'Major Commemorative Grants', of which three have been identified. What did Arcimedia Pty Ltd, the Australian War Memorial and Historic Houses Trust of NSW receive funding of \$15,000, \$20,000 and \$65,000 (respectively) for under this programme?	Written	9/12/11	9/02/12

55	3.1	Ronaldson	Commems – Grave Maintenance	<p>On 29 August 2011 Minister Snowdon announced a new programme to maintain the graves of VC recipients and other recipients of bravery honours.</p> <ol style="list-style-type: none"> 1. How does this programme differ from any old maintenance programmes which may or may not have existed? 2. Since the announcement, how many graves have been identified as requiring repair? 3. How much money has been committed to this initiative and where is the funding coming from? 	Written	9/12/11	9/02/12
56	3.1	Ronaldson	Commems – Kokoda Memorial Wall and Walk	<p>In preparing a brief to the Minister about the listing of the Kokoda Memorial Wall and Walk as a Military Memorial of National Significance, did the Department consult third parties in the preparation of the brief? Further, did a member of the Department's commemorative unit visit the Memorial?</p>	Written	9/12/11	9/02/12
57	3.1	Ronaldson	Commems - Memorials	<p>What benchmark is used to determine a Memorial's "scale, design and standard appropriate for a memorial of nationally significant status" when considering listing as a Military Memorial of National Significance?</p>	Written	9/12/11	9/02/12
58	General	Eggleston	Staffing	<ol style="list-style-type: none"> 1. How many permanent staff recruited this FYTD? 2. What classification are these staff? 3. How many temporary positions exist or have been created this FYTD? 4. This FYTD, how many employees have been employed on contract and what is the average length of their employment period? 	Written	16/12/11	9/02/12
59	General	Eggleston	Staffing	<ol style="list-style-type: none"> 1. How many permanent staff recruited for the year 2010-11? 2. What classification are these staff? 3. How many temporary positions exist or have been created for the year 2010-11? 4. For the year 2010-11, how many employees have been employed on contract and what is the average length of their employment period? 	Written	16/12/11	9/02/12
60	General	Eggleston	Staffing	<p>Are there any plans for staff reduction? If so, please advise details ie. reduction target, how this will be achieved , services/programs to be cut etc.</p> <p>If there are plans for staff reductions, please give reason why these are happening.</p>	Written	9/12/11	9/02/12
61	General	Eggleston	Efficiency Dividend	<ol style="list-style-type: none"> 1. How has the efficiency dividend been implemented? 2. Please list where and what spending has been reduced to meet the efficiency dividend 	Written	9/12/11	9/02/12

62	General	Eggleston	Government Advertising	<ol style="list-style-type: none"> 1. What advertising – Campaign and Non-Campaign – did the Department/Agency undertaken in 2010-11? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services. 2. Did the Department of Finance and Deregulation provide any advice about advertising? Provide details of each advertising item. 3. Did the Advertising comply with the Guidelines of Information and Advertising Campaigns by Australian Government Departments and Agencies (March 2010)? Provide the details for each advertising item. 4. Provide details for any other communications program, including details of the program, the total spend and the business that provided the communication services. 5. What advertising – Campaign and Non-Campaign – and other communications programs is the Department/Agency undertaking, or are planning to undertake? 	Written	16/12/11	9/02/12
63	General	Eggleston	Hospitality and Entertainment	<ol style="list-style-type: none"> 1. What is the Department/Agency's hospitality spend for the year 2010-11? Detail date, location, purpose and cost of all events. 2. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for the year 2010-11. Detail date, purpose and cost of each event. 3. What is the Department's entertainment spend for the year 2010-11? Detail date, location, purpose and cost of all events. 4. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for the year 2010-11. Detail date, location, purpose and cost of each event. 5. What hospitality spend is the Department/Agency planning on spending? Detail date, location, purpose and cost of all events. 6. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of each event. 7. What entertainment spend is the Department/Agency's planning on spending? Detail date, location, purpose and cost of all events. 8. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of each event. 	Written	9/12/11	9/02/12
64	General	Eggleston	Board Appointments	<ol style="list-style-type: none"> 1. What is the gender ratio on each board and across the portfolio? 2. Detail any board appointments for the year 2010-11. 3. Please detail any board appointments for the FYTD. 	Written	9/12/11	9/02/12
65	General	Eggleston	Freedom of Information	<ol style="list-style-type: none"> 1. Has the Department/Agency received any advice on how to respond to FOI requests? 2. How many FOI requests has the Department received for the year 2010-11? How many have been granted or denied? 3. How many conclusive certificates have been issued in relation to FOI requests for the year 2010-11? 4. How many FOI request has the Department received for this FYTD? How many have been granted or denied? 	Written	9/12/11	9/02/12

66	General	Eggleston	Community Cabinets	<ol style="list-style-type: none"> 1. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held for the year 2010-11? 2. How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings for the year 2010-11? What was the total cost of this travel? 3. How many Department officers travelled with the Minister for the Community Cabinet meetings for the year 2010-11? What was the total cost of this travel? 4. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for the year 2010-11? 5. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held this FYTD? 6. How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings held this FYTD? What was the total travel costs of the travel? 7. How many Departmental officers travelled with the Minister for the Community Cabinet meetings held this FYTD? What was the total cost of this of this travel? 8. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings held this FYTD? 	Written	9/12/11	9/02/12
67	General	Eggleston	Reviews	<p>For the year 2010-11:</p> <ol style="list-style-type: none"> 1. How many Reviews were being undertaken by all departments and agencies in each portfolio? 2. When will each of these reviews be conducted? 3. What reviews have been conducted? 4. Which of these reviews has been provided to Government? 5. When will the Government be responding to the respective reviews that have been completed? 6. What is the estimated cost of each of these Reviews? <p>For this financial year:</p> <ol style="list-style-type: none"> 1. What Reviews are planned? 2. When will each of these Reviews be concluded? 3. What Reviews have been concluded this FYTD? 4. Which of these Reviews has been provided to Government? 5. When will the Government be responding to the respective Reviews that have been completed? 6. What is the estimated cost of each of these Reviews? 	Written	9/12/11	9/02/12

68	General	Eggleston	Consultancies	<p>6. How many consultancies were undertaken in 2010-11? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open tender, direct source, etc). Also include total value for all consultancies.</p> <p>7. Were there any changes to any of the portfolio's tenders in 2010-11? Detail any changes.</p> <p>8. How many consultancies have been undertaken or are underway this FYTD? Identify the name of the consultant, the subject matter of the consultancy, the duration and cost of the arrangement, and the method of procurement (ie. open, tender, direct source, etc). Also include total value for all consultancies.</p> <p>9. Does each department and agency stand by its current tenders on the Austenders website? Have any changes or corrections been made for any tenders advertised on to Government Tenders website (www.tenders.gov.au) for tenders advertised this financial year? Explain. Are up to date with reporting requirements?</p> <p>10. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.</p>	Written	9/12/11	9/02/12
69	General	Eggleston	Media Monitoring	<p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for the year 2010-11?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What is the estimated budget to provide this same services for the year 2011-12?</p> <p>c) What has been spent providing these services FYTD?</p> <p>What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Department and its agencies for the year 2010-11?</p> <p>a) Which agency or agencies provided these services?</p> <p>b) What is the estimated budget to provide this same services for the year 2011-12?</p> <p>c) What has been spent providing these services FYTD?</p>	Written	9/12/11	9/02/12
70	General	Eggleston	Social Media	<p>Has there been any changes to department and agency social media or protocols about staff access and useage of Youtube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since May 2011? Please explain.</p>	Written	9/12/11	9/02/12

71	General	Eggleston	Contractors (since May 2011)	<ol style="list-style-type: none"> 1. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details. 2. Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details. 3. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details. 4. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details. 5. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details. 6. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details. 7. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details. 8. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details. 9. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details. 	Written	9/12/11	9/02/12
72	General	Eggleston	Discretionary Grants	<ol style="list-style-type: none"> 1. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants for the year 2010-11? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants. 2. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants FYTD? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants. 3. Has the Department complied with interim requirements relating to the publication of discretionary grants? 	Written	9/12/11	9/02/12
73	General	Eggleston	Commissioned Reports	<p>How many Reports have been commissioned by the Government in your portfolio for the year 2010-11? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ol style="list-style-type: none"> a) How much did each report cost? How many departmental staff were involved in each report and at what level? b) What is the current status of each report? When is the Government intending to respond to these reports? <p>How many Reports have been commissioned by the Government in your portfolio FYTD? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.</p> <ol style="list-style-type: none"> a) How much did each report cost/or is estimated to cost? How many departmental staff were involved in each report and at what level? b) What is the current status of each report? When is the Government intending to respond to these reports? 	Written	9/12/11	9/02/12

74	General	Eggleston	Government Payment of Accounts	<p>For the year 2010-11, did the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e.within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)</p> <p>a) For accounts not paid within 30 days, was interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?</p> <p>b) Where interest is being paid, what rate of interest is being paid and how is this rate determined?</p> <p>For the FYTD, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e.within 30 days)? If not, why not, and what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached.)</p> <p>a) For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?</p> <p>b) Where interest is being paid, what rate of interest is being paid and how is the rate determined?</p>	Written	9/12/11	9/02/12
75	General	Eggleston	Government stationary requirements	How much was spent by each department and agency on the government (Ministers/ParliamentarySecretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) in 2010-11? What is the estimated cost for 2011-12?	Written	9/12/11	9/02/12
76	General	Eggleston	Media subscriptions	<p>3. Does your department or agencies within your portfolio subscribe to pay TV (for example Foxtel)?</p> <p>d) If yes, please provide the reason why, the cost and what channels.</p> <p>e) What was the cost for 2010-11?</p> <p>f) What is the estimated cost for 2011-12?</p> <p>4. Does your department or agencies within your portfolio subscribe to newspapers?</p> <p>d) If yes, please provide the reason why, the cost and what newspapers.</p> <p>e) What was the cost for 2010-11?</p> <p>f) What is the estimated cost for 2011-12?</p> <p>3. Does your department or agencies within your portfolio subscribe to magazines?</p> <p>d) If yes, please provide the reason why, the cost and what magazines.</p> <p>e) What was the cost for 2010-11?</p> <p>f) What is the estimated cost for 2011-12?</p>	Written	16/12/11	9/02/12

77	General	Eggleston	Travel costs	<p>9. For the year 2010-11, please detail all travel (itemised separately,) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.</p> <p>10. For the year 2010-11, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.</p> <p>11. For the year 2010-11, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.</p> <p>12. For the year 2010-11, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.</p> <p>13. For the FYTD, please detail all travel (itemised separately) undertaken by your portfolio Minister and Parliamentary Secretaries. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.</p> <p>14. For the FYTD, please provide the same information (itemised separately) for any Minister and Parliamentary staff that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.</p> <p>15. For the FYTD, please provide the same information (itemised separately) for Departmental officers that accompanied the Minister and Parliamentary Secretary on their travel and include a similar breakdown of the costs incurred by or on behalf of those staff.</p> <p>16. For the year FYTD, please detail all travel (itemised separately) undertaken by employees of each department and agency within each portfolio. Include details of what the travel was for, what cost was spent on travel (including travel type – i.e. business airfare), accommodation, security, food, beverages (alcohol listed separately), gifts, entertainment, and all other expenses.</p>	Written	9/12/11	9/02/12
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78	General	Eggleston	Legal Costs	<p>9. What sum did each portfolio department and agency spend on legal services for the year 2010-11 within the department and agency? Please provide a list of each service and costs.</p> <p>10. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>11. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from private firms? Please provide a list of each service and costs.</p> <p>12. What sum did each portfolio department and agency spend on legal services for the year 2010-11 from other sources? Please provide a list of each service and costs.</p> <p>13. What sum did each portfolio department and agency spend on legal services FYTD within the department and agency? Please provide a list of each service and costs.</p> <p>14. What sum did each portfolio department and agency spend on legal services FYTD from the Australian Government Solicitor? Please provide a list of each service and costs.</p> <p>15. What sum did each portfolio department and agency spend on legal services FYTD from private firms? Please provide a list of each service and costs.</p> <p>16. What sum did each portfolio department and agency spend on legal services FYTD from other sources? Please provide a list of each service and costs.</p>	Written	9/12/11	9/02/12
79	General	Eggleston	Education expenses	<p>3. For the year 2010-11, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, how many participants and the amount of study leave granted to each participant.</p> <p>4. For the FYTD, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, how many participants and the amount of study leave granted to each participant.</p>	Written	9/12/11	9/02/12

80	General	Eggleston	Executive coaching and leadership training 2010-11	<p>2. In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information for the year 2010-11:</p> <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted 4. The names of all service providers engaged <p>2. For each service purchased from a provider listed under (4), please provide:</p> <ol style="list-style-type: none"> g) The name and nature of the service purchased h) Whether the service is one-on-one or group based i) The number of employees who received the service and their employment classification j) The total number of hours involved for all employees k) The total amount spent on the service l) A description of the fees charged (i.e. per hour, complete package) <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part d) Any costs the department or agency's incurred to use the location 	Written	9/12/11	9/02/12
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81	General	Eggleston	Executive coaching and leadership training financial year to date	<p>3. In relation to the purchase of executive coaching and/or other leadership training services purchased by each portfolio department and agency, please provide the following information FYTD:</p> <ol style="list-style-type: none"> 1. Total spending on these services 2. The number of employees offered these services and their employment classification 3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted 4. The names of all service providers engaged <p>2. For each service purchased from a provider listed under (4), please provide:</p> <ol style="list-style-type: none"> m) The name and nature of the service purchased b) Whether the service is one-on-one or group based c) The number of employees who received the service and their employment classification d) The total number of hours involved for all employees e) The total amount spent on the service f) A description of the fees charged (i.e. per hour, complete package) <p>3. Where a service was provided at any location other than the department or agency's own premises, please provide:</p> <ol style="list-style-type: none"> a) The location used b) The number of employees who took part on each occasion c) The total number of hours involved for all employees who took part d) Any costs the department or agency's incurred to use the location 	Written	9/12/11	9/02/12
82	General	Eggleston	Paid parental leave	<p>4. Please list how many staff in each portfolio department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?</p> <p>5. For the year 2010-11 list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments.</p> <p>6. For the FYTD list which portfolio department and agencies are providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff are in receipt of these payments.</p>	Written	9/12/11	9/02/12
83	General	Eggleston	Training for portfolio minister and parliamentary secretaries	How much is spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.	Written	9/12/11	9/02/12
84	General	Eggleston	Corporate cars	<ol style="list-style-type: none"> 1. How many cars are owned by each department and agency in your portfolio? 2. Where is the car/s located? 3. What is the car/s used for? 4. What is the cost of each car for 2010-11? 5. How far did each car travel in 2010-11? 	Written	9/12/11	9/02/12

85	General	Eggleston	Taxi costs	How much did each department/agency spend on taxis in 2010-11? Provide a breakdown of each business group in each department/agency.	Written	9/12/11	9/02/12
86	General	Eggleston	Credit cards	<ol style="list-style-type: none"> 1. How many staff in each department and agency have a corporate credit card? What is their classification? 2. What action is taken if the corporate credit card is misused? 3. How is corporate credit card use monitored? 4. What happens if misuse of a corporate credit card is discovered? 5. Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken. 6. What action is taken to prevent corporate credit card misuse? 	Written	9/12/11	9/02/12
87	General	Eggleston	Carbon tax legislation	<ol style="list-style-type: none"> 1. How was your department/agency consulted in the development of the carbon price package? 2. Is the carbon price package consistent with all of the policies in your department/agency? 	Written	16/12/11	9/02/12
88	General	Eggleston	Communications	How many communications people are there in each of your departments and agencies. List their classification, position description, services they provide to Ministers and/or Parliamentary Secretaries and any guidelines they must adhere to.	Written	16/12/11	9/02/12