

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 1-5**

**Program: ACIAR**

**Topic: Staffing**

**Question in Writing**

**Senator Eggleston**

1.
  - A. How many ongoing staff were recruited this financial year to date?
  - B. What classification are these staff?
  - C. How many non-ongoing positions exist or have been created this financial year to date? What classification are these staff?
  - D. This financial year to date, how many employees have been employed on contract and what is the average length of their employment period?
2. Provide details of what staffing changes have occurred in each department/agency from the 2012-13 Budget. Provide a list of additional and/or redundant positions, the classification and the program those positions are part of or have been taken from.
3. Please list the SES positions you have in your department/agency in this financial year to date. Identify the different levels and how many permanent positions.
4. Will there be any training after the 2012 Calendar year for 2012 Graduates? If yes, please give details including costs and what the training is.
5. What was the cost for recruiting 2012 Graduates? Please itemise and detail costs.

**Answers**

1.
  - A. Five ongoing staff were recruited 2011-12 FY.
  - B. 1 x APS3, 1 x APS4, 1 x APS6, 1 x EL1, 1 x EL2.
  - C. 18 existing non-ongoing positions, 5 x APS4, 13 x EL2.
  - D. Nine employees have been employed on contract with an average length of employment of 2 years.
2. Nil.
3. One SES Band1 permanent position.
4. Not applicable.
5. Not applicable.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 6**

**Program: ACIAR**

**Topic: Government Advertisement**

**Question in Writing**

**Senator Eggleston**

- A. What was the total cost of all advertising for the financial year to date?
- B. Is the advertising campaign or non-campaign advertising? Provide details of each advertising, including the program the advertising was for, the total spend and the business that provided the advertising services?
- C. Has the Department of Finance and Deregulation provided any advice about the advertising? Provide details of each advertising item.
- D. Has the Peer Review Group and/or Independent Communications Committee (ICC) provided any advice about the advertising? Provide details of each advertising item.
- E. Did the advertising comply with the Guidelines on Information and Advertising Campaigns by Australian Government Departments and Agencies? Provide details for each advertising item.
- F. Provide details for any other communications program including details of the program, the total spend and the business that provided the communication services.
- G. What advertising – campaign or non-campaign – and other communications programs is the Department/Agency undertaking, or are planning to undertake?

**Answer**

- A. The total cost of advertising in 2011-12 was \$4,776.25.
- B. The advertising was non-campaign. ACIAR had one non-campaign advertisement in the National Farmers' Federation Annual Review, paid for in 2011-12, at the cost of \$3,781.25. ACIAR had one non-campaign advertisement in the Australian Telephone Directory for \$995.
- C. No advice was sought from, nor provided by the Department of Finance and Deregulation.
- D. No advice was sought from, nor provided by the Peer Review Group and/or the ICC.
- E. Yes. Both advertisements were non-campaign, with the National Farmers' Federation Yearbook advertisement aimed at farmers, informing them of the mandate of ACIAR and benefits accruing from ACIAR research to Australian farmers. The Australian Telephone Directory advertisement is a means of

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

informing potential project proponents and interested parties of ACIAR, under our mandate.

- F. ACIAR has one contract in place with Coretext for production of ACIAR's *Partners in Research for Development* magazine. *Partners* magazine is produced three times a year, and distributed to stakeholders in Australia and internationally. The magazine reports on the outcomes of ACIAR research. Coretext provides editorial, production and print management services. The total value of the contract is \$468,062 covering the period from 17 December 2007 to 16 December 2012.
- G. There is no advertising – campaign or non-campaign – or communications programs currently planned.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 7**

**Program: ACIAR**

**Topic: Hospitality and Entertainment**

**Question in Writing**

**Senator Eggleston**

- A. What is the Agency's hospitality spend for this financial year to date? Detail date, location, purpose and cost of all events.
- B. For each Minister and Parliamentary Secretary office, please detail total hospitality spend for this financial year to date. Detail date, location, purpose and cost of each event.
- C. What is the Agency's entertainment spend for this financial year to date? Detail date, location, purpose and cost of all events.
- D. For each Minister and Parliamentary Secretary office, please detail total entertainment spend for this financial year to date. Detail date, location, purpose and cost of each event.
- E. What hospitality spend is the Agency planning on spending? Detail date, location, purpose and cost of all events.
- F. For each Minister and Parliamentary Secretary office, what hospitality spend is currently being planned for? Detail date, location, purpose and cost of each event.
- G. What entertainment spend is the Agency planning on spending? Detail date, location, purpose and cost of all events.
- H. For each Minister and Parliamentary Secretary office, what entertainment spend is currently being planned for? Detail date, location, purpose and cost of each event.
- I. Is the Agency planning on reducing any of its spending on these items? If so, how will reductions be achieved?

**Answer**

- A. Nil
- B. Not applicable
- C. Nil
- D. Not applicable
- E. Nil
- F. Not applicable
- G. Nil
- H. Not applicable
- I. Not applicable

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 8**

**Program: ACIAR**

**Topic: Board Appointments**

**Question in Writing**

**Senator Eggleston**

- A. List all of the boards within this portfolio, including: board title, terms of appointment, tenure of appointment and members.
- B. What is the gender ratio on each board and across the portfolio?
- C. Please detail any board appointments for this financial year to date.

**Answer**

A.

<b>Commission for International Agricultural Research</b>		
<b>Member</b>	<b>Term of Appointment</b>	<b>Tenure</b>
Ms Joanna Hewitt AO	07/04/2011 – 06/04/2014	Chair, part-time
Professor Kym Anderson	07/04/2011 – 06/04/2014	Commissioner, part-time
Dr Nick Austin	31/07/2009 – 30/07/2012	Commissioner, part-time
Mr Peter Baxter	06/05/2010 – 05/05/2013	Commissioner, part-time
Mr David Crombie	07/04/2011 – 06/04/2014	Commissioner, part-time
Dr Joanne Daly	29/10/2009 – 28/10/2012	Commissioner, part-time
Dr Conall O'Connell	07/04/2011 – 06/04/2014	Commissioner, part-time

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

<b>Policy Advisory Council</b>		
<b>Member</b>	<b>Term of Appointment</b>	<b>Tenure/Country of Representation</b>
Professor Beth Woods OAM	21/03/2011 – 20/03/2014	President, part-time Australia
AusAID Director General nominee Mr Ian Kershaw	<i>Ex officio</i>	Member, part-time Australia
Dr Subbanna Ayyappan	19/07/2010 – 18/07/2013	Member, part-time India
Mr Brown Bai	22/08/2011 – 21/08/2014	Member, part-time Papua New Guinea
Dr Monthathip Chanphengxay	22/08/2011 – 21/08/2014	Member, part-time Lao PDR
Dr Patricio Faylon	22/08/2011 – 21/08/2014	Member, part-time Philippines
Dr Nguyen Van Bo	19/07/2010 – 18/07/2013	Member, part-time Vietnam
The Hon Professor Ruth Oniang'o SS DSM	07/07/2010 – 06/07/2013	Member, part-time Africa
Dr Muhammad Tusneem	22/08/2011 – 21/08/2014	Member, part-time Pakistan

B.

<b>Board</b>	<b>Female</b>	<b>Male</b>	<b>Vacancies</b>	<b>Ratio</b>
Commission for International Agricultural Research	2	5	0	29%
Policy Advisory Council	3	6	4	33%

C.

<b>Board</b>	<b>Appointments</b>
Commission for International Agricultural Research	Nil
Policy Advisory Council	5

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 9**

**Program: ACIAR**

**Topic: Freedom of Information**

**Question in Writing**

**Senator Eggleston**

- A. Has the Agency received any updates or advice on how to respond to FOI requests?
- B. What is the total cost to the department to process FOI requests for this financial year to date?
- C. How many FOI requests has the Department received for this financial year to date? How many requests have been denied and how many have been granted? Has the Department failed to meet the processing times outlined in the *FOI Act* for any requests? If so, how many, and why? Do any of these requests remain outstanding? If so, how many, and why?
- D. How many conclusive certificates have been issued in relation to FOI requests for this financial year to date?

**Answer**

- A. Yes – the Office of the Australian Information Commissioner provides fact sheets, guidelines and support for responding to FOI requests.
- B. Several hours of staff time.
- C. One FOI request has been received and granted this financial year 2011-12. No requests have been denied. ACIAR met the processing time outlined in the *FOI Act*.
- D. Nil

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 10**

**Program: ACIAR**

**Topic: Community Cabinet Meetings**

**Question in Writing**

**Senator Eggleston**

- A. What was the cost of Ministers travel and expenses for the Community Cabinet meetings held this financial year to date?
- B. How many Community Cabinet meetings has the Minister attended? List the date and location of each.
- C. How many Ministerial Staff travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? Which Community Cabinet meetings did the Ministerial Staff attend? List date and location.
- D. How many Departmental Officers travelled with the Minister for the Community Cabinet meetings for this financial year to date? What was the total cost of this travel? List travel type, accommodate and any other expenses. Which Community Cabinet meetings did the Departmental Officers attend? List the date and location of each.
- E. What was the total cost to the Department and the Ministers office for the Community Cabinet meetings for this financial year to date?

**Answer**

- A. Not applicable
- B. Not applicable
- C. Not applicable
- D. Nil
- E. Nil



**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 11**

**Program: ACIAR**

**Topic: Reviews**

**Question in Writing**

**Senator Eggleston**

For this financial year to date:

- A. How many reviews are being undertaken?
- B. What reviews have been concluded, and for those that are still ongoing, when will those reviews be concluded?
- C. Which of these reviews has been provided to the Government?
- D. When will the Government be responding to the respective reviews that have been completed?
- E. What is the estimated cost of each of these reviews?
- F. What reviews are planned?
- G. When will each of these reviews be concluded?

**Answer**

- A. Nil
- B. Not applicable
- C. Not applicable
- D. Not applicable
- E. Not applicable
- F. Nil
- G. Not applicable

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 12**

**Program: ACIAR**

**Topic: Consultancies**

**Question in Writing**

**Senator Eggleston**

- A. How many consultancies have been undertaken this financial year to date? Identify the name of the consultant, the subject matter of the consultancy, the durations and cost of the arrangement and the method of procurement (i.e. open tender, direct source, etc.). Also include total value for all consultancies.
- B. How many consultancies are planned for this calendar year? Have these been published in your Annual Procurement Plan (APP) on the AusTender website and if not why not? In each case please identify the subject matter, duration, cost and method of procurement as above, and the name of the consultant if known.

**Answer**

- A. 2011-12: One – Total Value \$60,000

<b>Consultant</b>	<b>Subject Matter</b>	<b>Duration</b>	<b>Total Cost</b>	<b>Procurement Method</b>
Dr G Persley	Assist in Establishment of the Australian International Food Security Centre	03/04/2012-30/06/2012	\$60,000	Limited tender

- B. Nil

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 13**

**Program: ACIAR**

**Topic: Media monitoring**

**Question in Writing**

**Senator Eggleston**

- A. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the Minister's office for this financial year to date?
- Which agency or agencies provided these services?
  - What is the estimated budget to provide this same service for the year 2011-12?
  - What has been spent providing these services for this financial year to date?
- B. What was the total cost of media monitoring services, including press clippings, electronic media transcripts etcetera, provided to the department/agency for this financial year to date?
- Which agency or agencies provided these services?
  - What is the estimated budget to provide these same services for the year 2011-12?
  - What has been spent providing these services this financial year to date?

**Answer**

- A. No media monitoring services were provided to the Minister's office this financial year to date, or budgeted for in 2011-12.
- B. ACIAR receives daily news clippings from DFAT and from AusAID. This covers newspaper and radio. ACIAR does not pay for these clippings. No money has been spent to date this financial year, nor is any expenditure planned. No budget is provided for these services this financial year. ACIAR does not pass these clippings on to other agencies.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 14**

**Program: ACIAR**

**Topic: Social Media**

**Question in Writing**

**Senator Eggleston**

Has there been any changes to department and agency social media or protocols about staff access and usage of YouTube; online social media, such as Facebook, MySpace and Twitter; and access to online discussions forums and blogs since publication of the Australian Public Service Commission's Circular 2012/1: Revisions to the Commission's guidance on making public comment and participating online? If yes, please explain and provide copies of any advice that has been issued. If no, please explain why not.

**Answer**

ACIAR has made no changes to its policies or protocols relating to social media since the APSC Circular 2012/1. No changes were made as the policies and protocols in place upon receiving the Circular aligned with, and closely reflected, the intent and content of that Circular.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 15**

**Program: ACIAR**

**Topic: Contractors**

**Question in Writing**

**Senator Eggleston**

- A. Has the department/agency ever employed Hawker Britton in any capacity or is it considering employing Hawker Britton? If yes, provide details (including the work undertaken and the cost).
- B. Has the department/agency ever employed Shannon's Way in any capacity or is it considering employing Shannon's Way? If yes, provide details (including the work undertaken and the cost).
- C. Has the department/agency ever employed John Utting & UMR Research Group in any capacity or is it considering employing John Utting & UMR Research Group? If yes, provide details (including the work undertaken and the cost).
- D. Has the department/agency ever employed McCann-Erickson in any capacity or is it considering employing McCann-Erickson? If yes, provide details (including the work undertaken and the cost).
- E. Has the department/agency ever employed Cutting Edge in any capacity or is it considering employing Cutting Edge? If yes, provide details (including the work undertaken and the cost).
- F. Has the department/agency ever employed Ikon Communications in any capacity or is it considering employing Ikon Communications? If yes, provide details (including the work undertaken and the cost).
- G. Has the department/agency ever employed CMAX Communications in any capacity or is it considering employing CMAX Communications? If yes, provide details (including the work undertaken and the cost).
- H. Has the department/agency ever employed Boston Consulting Group in any capacity or is it considering employing Boston Consulting Group? If yes, provide details (including the work undertaken and the cost).
- I. Has the department/agency ever employed McKinsey & Company in any capacity or is it considering employing McKinsey & Company? If yes, provide details.
- J. What contractors have been employed by the department/agency? If yes, provide details (including the work undertaken and the cost).

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Answer**

- A. No
- B. No
- C. No
- D. No
- E. No
- F. No
- G. No
- H. No
- I. No
- J. Details of contracts valued at or over \$10,000 let in 2011-12 are available on AusTender – the Commonwealth’s procurement reporting system. When contracts are awarded, the subject matter, duration, cost and method of procurement are published on AusTender. To provide details of contracts awarded valued at less than \$10,000 would entail a significant diversion of resources and, in these circumstances, I do not consider the additional work can be justified.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 16**

**Program: ACIAR**

**Topic: Discretionary Grants**

**Question in Writing**

**Senator Eggleston**

- A. Could the Department provide a list of all discretionary grants, including ad hoc and one-off grants for this financial year to date? Please provide details of the recipients, the intended use of the grants and what locations have benefited from the grants.
- B. Has the Department complied with interim requirements relating to the publication of discretionary grants?

**Answer**

- A. Not applicable
- B. Not applicable

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 17**

**Program: ACIAR**

**Topic: Commissioned Reports**

**Question in Writing**

**Senator Eggleston**

How many Reports have been commissioned by the Government in your portfolio this financial year to date? Please provide details of each report including date commissioned, date report handed to Government, date of public release, Terms of Reference and Committee members.

- How much did each report cost/or is estimated to cost? How many departmental staff were involved in each report and at what level?
- What is the current status of each report? When is the Government intending to respond to these reports?

**Answer**

Nil



**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 18**

**Program: ACIAR**

**Topic: Government Payment of Accounts**

**Question in Writing**

**Senator Eggleston**

For this financial year to date, has the department/agency paid its accounts to contractors/consultants etc in accordance with Government policy in terms of time for payment (i.e. within 30 days)?

- If not, why not? Provide details, including what has been the timeframe for payment of accounts? Please provide a breakdown, average statistics etc as appropriate to give insight into how this issue is being approached)
- For accounts not paid within 30 days, is interest being paid on overdue amounts and if so how much has been paid by the portfolio/department agency for the current financial year and the previous financial year?
- Where interest is being paid, what rate of interest is being paid and how is this rate determined?

**Answer**

Yes

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 19**

**Program: ACIAR**

**Topic: Stationery Requirements**

**Question in Writing**

**Senator Eggleston**

- A. How much was spent by each department and agency on the government (Ministers/Parliamentary Secretaries) stationery requirements in your portfolio (i.e. paper, envelopes, with compliments slips) this financial year to date?
- B. What is the department/agency's stationery cost for the financial year to date?
- C. What was the department/agency's stationery cost for 2009-10 and 2010-11?

**Answer**

- A. Nil
- B. \$47,310
- C. 2009-10 - \$41,457; 2010-11 - \$40,461

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 20**

**Program: ACIAR**

**Topic: Media Subscriptions**

**Question in Writing**

**Senator Eggleston**

- A. Has there been any change to your pay TV subscription since the 2011-12 Additional Estimates (February 2012)?
- If yes, please provide the reason why, the cost and what channels.
  - What is the cost for this financial year to date?
- B. Has there been any change to your newspaper subscriptions since the 2011-12 Additional Estimates (February 2012)?
- If yes, please provide the reason why, the cost and what newspapers.
  - What is the cost for this financial year to date?
- C. Has there been any change to your magazine subscriptions since the 2011-12 Additional Estimates (February 2012)?
- If yes, please provide the reason why, the cost and what magazines.
  - What is the cost for this financial year to date?

**Answer**

- A. No change
- B. No change
- C. ACIAR has made only one change, adding a single year's subscription to the *Economist* magazine, beginning May 26th 2012 and continuing to May 18th 2013, at the cost of \$365.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 21**

**Program: ACIAR**

**Topic: Travel Costs**

**Question in Writing**

**Senator Eggleston**

- A. For the financial year to date, please detail all travel for Departmental officers that accompanied the Minister and/or Parliamentary Secretary on their travel. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
- B. For the financial year to date, please detail all travel for Departmental officers. Please include a total cost plus a breakdown that include airfares (and type of airfare), accommodation, meals and other travel expenses (such as incidentals).
- C. Are the Government's Lowest Practical Fare travel policy for Domestic Air Travel (Finance Circular No. 2009/10) and Best Fare of the Day for International Air Travel (Finance Circular No. 2009/11) guidelines being followed? How is this monitored? If the guidelines are not being followed, please explain why.
- D. Are lounge memberships provided to any employees? If yes, what lounge memberships, to how many employees and their classification, the reason for the provision of lounge membership and the total costs of the lounge memberships.
- E. When SES employees travel, do any support or administrative staff (such as an Executive Assistant) travel with them? If yes, provide details of why such a staff member is needed and the costs of the support staff travel.

**Answer**

- A. Nil
- B. Total travel costs \$924,568.

Airfares booked via the portfolio's Travel Management Company

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 22**

**Program: ACIAR**

**Topic: Legal Costs**

**Question in Writing**

**Senator Eggleston**

- A. What sum did each portfolio department and agency spend on legal services for this financial year to date within the department/agency? Please provide a list of each service and costs.
- B. What sum did each portfolio department and agency spend on legal services this financial year to date from the Australian Government Solicitor? Please provide a list of each service and costs.
- C. What sum did each portfolio department and agency spend on legal services this financial year to date from private firms? Please provide a list of each service and costs.
- D. What sum did each portfolio department and agency spend on legal services this financial year to date from other sources? Please provide a list of each service and costs.

**Answer**

A.

<b>Service provider</b>	<b>Service</b>	<b>Cost (\$)</b>
Australian Government Solicitors	Employment contract advice	25,647
Sage Legal Services Pty Ltd	Contract advice	12,600
<b>Total</b>		<b>38,247</b>

B.

<b>Service provider</b>	<b>Service</b>	<b>Cost (\$)</b>
Australian Government Solicitors	Employment contract advice	25,647
<b>Total</b>		<b>25,647</b>

C.

<b>Service provider</b>	<b>Service</b>	<b>Cost (\$)</b>
Sage Legal Services Pty Ltd	Contract advice	12,600
<b>Total</b>		<b>12,600</b>

D. Nil

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 23**

**Program: ACIAR**

**Topic: Education Expenses**

**Question in Writing**

**Senator Eggleston**

What are the department/agency's guidelines on study? Please provide details.

For this financial year to date, detail all education expenses (i.e. in house courses and tertiary studies) for each portfolio department and agency. Include what type of course, the total cost, cost per participant, the employment classification of each participant, how many participants and the amount of study leave granted to each participant (provide a breakdown for each employment classification). Also include the reason for the study and how it is beneficial for the department/agency.

**Answer**

ACIAR's study assistance scheme aims to:

- enhance the skills and knowledge of employees in order to increase ACIAR's capacity to achieve its corporate goals, manage change and extend organisational competence;
- assist employees with their career development, adaptability and mobility; and
- improve current and future job performance by encouraging a culture of continuous improvement.

<b>Course Type 2011-12</b>	<b>Average Cost per Participant</b>	<b>Total Cost</b>	<b>Number of Participants</b>	<b>Class</b>	<b>Reason*</b>	<b>Study Leave (days)</b>
Executive coaching	\$2,000	\$2,000	1	SES1	PD	0
Security awareness for overseas travel	\$1,333	\$20,000	15	APS4-SES	WHS	2
Harassment training	\$150	\$1800	12	APS4-EL1	WHS	0.5
Defensive driving skills	\$500	\$1,000	2	EL2	WHS	0
Lotus Notes workshop	\$750	\$750	1	APS5	PD	1
Microsoft Exchange	\$2,890	\$2,890	1	APS5	PD	5

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

<b>Course Type 2011-12</b>	<b>Average Cost per Participant</b>	<b>Total Cost</b>	<b>Number of Participants</b>	<b>Class</b>	<b>Reason*</b>	<b>Study Leave (days)</b>
Microsoft Ex Server 08	\$2,890	\$2,890	1	APS5	PD	5
Adobe	\$380	\$380	1	EL1	PD	1
Leading small teams	\$4,000	\$4,000	1	APS6	PD	4
Minute taking	\$480	\$480	1	APS4	PD	1
APSC writing course	\$580	\$580	1	APS4	PD	1
APSC interview skills course	\$350	\$350	1	APS4	PD	1
APSC career directions	\$1800	\$1800	1	APS4	PD	2
EA skills	\$2,100	\$2,100	1	APS4	PD	1
First aid training	\$203	\$406	2	APS4-6	PD	4
Microsoft Excel	\$380	\$380	1	APS4	PD	1
Conferences	\$2,356	\$14,140	6	EL1-2	PD	18
HECS	\$2,000	\$2,000	1	APS4	PD	0

\*PD = Professional development; WHS = Work health and safety

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 24**

**Program: ACIAR**

**Topic: Executive Coaching and Leadership Training**

**Question in Writing**

**Senator Eggleston**

In relation to executive coaching and/or other leadership training services purchased by each department/agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)
4. The names of all service providers engaged

For each service purchased from a provider listed under (4), please provide:

- a) The name and nature of the service purchased
- b) Whether the service is one-on-one or group based
- c) The number of employees who received the service and their employment classification
- d) The total number of hours involved for all employees (provide a breakdown for each employment classification)
- e) The total amount spent on the service
- f) A description of the fees charged (i.e. per hour, complete package)

Where a service was provided at any location other than the department or agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion (provide a breakdown for each employment classification)
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- iv. Any costs the department or agency's incurred to use the location



**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Answer**

Q1-4

<b>Total spend</b>	<b>No. of employees offered/attended</b>	<b>Classification</b>	<b>Study leave (days)</b>	<b>Provider</b>
\$4,000	1/1	APS6	4 days	APSC
\$1,800	1/1	SES Band 1	0	Centre for Public Management

Qa-f

<b>Name and nature of service</b>	<b>One-on-one or group</b>	<b>No. of employees and classification</b>	<b>Total hours</b>	<b>Total amount</b>	<b>Description of fees charged</b>
Leading and Managing Small Teams	Group	1 – APS6	4	\$4,000	Package
Executive Coaching	One-on-one	1 – SES	6	\$1,800	Per hour

Qi-ii

<b>Service</b>	<b>Location</b>	<b>No. of employees</b>	<b>Total hours</b>	<b>Cost incurred to use location</b>
Leading and Managing Small Teams	Bowral	1	28	Nil

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 25**

**Program: ACIAR**

**Topic: Media Training**

**Question in Writing**

**Senator Eggleston**

In relation to media training services purchased by each department/agency, please provide the following information for this financial year to date:

1. Total spending on these services
2. The number of employees offered these services and their employment classification
3. The number of employees who have utilised these services, their employment classification and how much study leave each employee was granted (provide a breakdown for each employment classification)
4. The names of all service providers engaged

For each service purchased from a provider listed under (4), please provide:

- a) The name and nature of the service purchased
- b) Whether the service is one-on-one or group based
- c) The number of employees who received the service and their employment classification (provide a breakdown for each employment classification)
- d) The total number of hours involved for all employees (provide a breakdown for each employment classification)
- e) The total amount spent on the service
- f) A description of the fees charged (i.e. per hour, complete package)

Where a service was provided at any location other than the department or agency's own premises, please provide:

- i. The location used
- ii. The number of employees who took part on each occasion
- iii. The total number of hours involved for all employees who took part (provide a breakdown for each employment classification)
- iv. Any costs the department or agency's incurred to use the location

**Answer**

ACIAR did not undertake any media training in 2011-12.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 26**

**Program: ACIAR**

**Topic: Paid Parental Leave**

**Question in Writing**

**Senator Eggleston**

- A. Please list how many staff in each portfolio department and agency are eligible to receive payments under the Government's Paid Parental Leave scheme?
- B. For this financial year to date list which department/agency is providing its employees with payments under the Government's Paid Parental Leave scheme? Please list how many staff and their classification are in receipt of these payments.

**Answer**

- A. Nil
- B. Nil

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 27**

**Program: ACIAR**

**Topic: Training for Portfolio Minister and Parliamentary Secretary**

**Question in Writing**

**Senator Eggleston**

- A. For this financial year to date, how much has been spent on training for Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.
- B. For this financial year to date, how much has been spent on training for staff of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for.
- C. For this financial year to date, how much has been spent on training for designed to better suit the needs of Ministers and Parliamentary Secretaries in your portfolio? Itemise each training, cost and for which Minister and/or Parliamentary Secretary the training was for, and how many employees attended and their classification.

**Answer**

- A. Not applicable
- B. Not applicable
- C. Not applicable

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 28**

**Program: ACIAR**

**Topic: Corporate Cars**

**Question in Writing**

**Senator Eggleston**

Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):

How cars are owned by each department and agency in your portfolio?

Where is the car/s located?

What is the car/s used for?

What is the cost of each car for this financial year to date?

How far did each car travel this financial year to date?

**Answer**

No update.

Senate Standing Committee on Foreign Affairs, Defence and Trade

Budget Estimates 2012-13; May 2012

**Question No. 29**

**Program: ACIAR**

**Topic: Taxi Costs**

**Question in Writing**

**Senator Eggleston**

How much did each department/agency spend on taxis this financial year to date?  
Provide a breakdown of each business group in each department/agency.

What are the reasons for taxi costs?

**Answer**

<b>Business Group</b>	<b>Total cost</b>
Corporate program (including Policy Advisory Council and Commission)	\$2,246
Research program	\$1,590
<b>Total</b>	<b>\$3,836</b>

Taxi costs relate to official travel within the Canberra region for meetings, workshops and general office business.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 30**

**Program: ACIAR**

**Topic: Credit Cards**

**Question in Writing**

**Senator Eggleston**

- A. Provide a breakdown for each employment classification that has a corporate credit card.
- B. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
- What action is taken if the corporate credit card is misused?
  - How is corporate credit card use monitored?
  - What happens if misuse of a corporate credit card is discovered?
  - Have any instances of corporate credit card misuse have been discovered? List staff classification and what the misuse was, and the action taken.
  - What action is taken to prevent corporate credit card misuse?

**Answer**

- A. Corporate credit card holders broken down by employment classification.

<b>Classification</b>	<b>Number of Cardholders</b>
PEO Band C	1
SES Band 1	1
EL2	13
EL1	6
APS 1-6	9

- B. No update.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 31**

**Program: ACIAR**

**Topic: Printing of Documents**

**Question in Writing**

**Senator Eggleston**

Does the department/agency print any hard copies of reports/statements/papers they produce? If yes, please list how many copies, where they are delivered and the cost.

**Answer**

<b>Title</b>	<b>Copies</b>	<b>Distribution</b>	<b>Printing cost</b>
2010-11 Annual Report as required by legislation	2,000	Parliament, media, foreign embassies and high commissions, other government departments, non-government organisations and others on request.	\$22,243 GST inclusive
2011-12 Annual Operational Plan	3,000	Research partners, stakeholders, foreign embassies and high commissions, other government departments, non-government organisations and others on request.	\$30,839 GST inclusive
Strategic Framework for International Agricultural Research within Australia's aid program	300	Research partners, stakeholders, relevant government departments, non-government organisations and others on request.	\$6,310 GST inclusive
Scientific research publications (12 in total)	5,050	Research partners, stakeholders, relevant government departments, non-government organisations and others on request	\$357,782 GST inclusive
<i>Partners in Research for Development</i> magazine	23,000	Research partners, stakeholders, relevant government departments, non-government organisations, embassies and high commissions and others on request	\$198,105 GST inclusive



Senate Standing Committee on Foreign Affairs, Defence and Trade

Budget Estimates 2012-13; May 2012

**Question No. 32**

**Program: ACIAR**

**Topic: Provision of Equipment**

**Question in Writing**

**Senator Eggleston**

- A. For departments/agencies that provide mobile phones to Ministers and/or Parliamentary Secretaries and/or their offices, what type of mobile phone is provided and the costs.
- B. For departments/agencies that provide electronic equipment to Ministers and/or Parliamentary Secretaries and/or their offices, what are the ongoing costs for this financial year to date? What were the running costs for 2009-10 and 2010-11?
- C. Is electronic equipment (such as ipad, laptop, wireless card, vasco token, blackberry, mobile phone (list type if relevant), thumb drive (not an inclusive list)) provided to department/agency staff? If yes provide details of what is provided, the purchase cost, the ongoing cost and a breakdown of what staff and staff classification receives it.
- D. Please update if there have been any changes since Additional Estimates 2011-12 (February 2012):
- Does the department/agency provide their Ministers and/or Parliamentary Secretaries and/or their offices with any electronic equipment? If yes, provide details of what is provided, the cost and to who it is provided.

**Answer**

A. Not applicable

B. Not applicable

C.

<b>Equipment</b>	<b>Classification</b>
Laptops	EL1, EL2, SES Band 1, PEO Band C
Mobile phones	EL1, EL2, SES Band 1, PEO Band C
Blackberries	EL2 only
iPads	EL2, PEO Band C
Wireless cards	EL2 only

To provide a detailed analysis of electronic equipment would entail a significant diversion of resources and, in these circumstances, I do not consider the additional work can be justified.

D. Not applicable

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 33**

**Program: ACIAR**

**Topic: Electricity Purchasing**

**Question in Writing**

**Senator Eggleston**

- A. Provide an update of the department/agency electricity purchasing agreement. Provide details of when this was entered into and the length of the agreement.
- B. What were the department/agency electricity costs for 2009-10 and 2010-11?
- C. What are the department/agency electricity costs for this financial year to date?

**Answer**

- A. ACIAR is part of the whole-of-government contract for the supply of electricity which the Department of Defence acted on behalf of all government agencies. The contract is between Department of Defence and ERM Power Retail Pty Ltd. The period of the contract is from 1 July 2011 to 30 June 2015.
- B. 2009-10: \$37,828  
2010-11: \$44,987
- C. \$40,419

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 34**

**Program: ACIAR**

**Topic: Information for the Australian Greens and Independents**

**Question in Writing**

**Senator Eggleston**

- A. Does the department/agency provide any information and/or undertake any requests for the Australian Greens? If yes, please provide the following information:
- How is such work and/or information requests commissioned?
  - What work/information requests have been undertaken? Provide details and a copy of each work produced.
  - Has any such work and/or information requests been unable to proceed? If yes, provide details including what the work and/or information requests were and why it could not be undertaken.
  - How long is spent undertaking work and/or information requests for the Australian Greens? How many staff are involved and how many hours? Provide a breakdown for each employment classification.
- B. Does the department/agency provide any information and/or undertake any requests for the Independents? If yes, please provide the following information:
- How is such work and/or information requests commissioned?
  - What work/information requests have been undertaken? Provide details, including who the work/information was for and a copy of each work produced.
  - Has any such work and/or information requests been unable to proceed? If yes, provide details including what the work and/or information requests were, who they were from, who they were for and why it could not be undertaken.
  - How long is spent undertaken work and/or information requests for the Independents? How many staff are involved and how many hours? Provide a breakdown for each employment classification.

**Answer**

A. No

B. No

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

**Question No. 35**

**Program: ACIAR**

**Topic: Shredders**

**Question in Writing**

**Senator Eggleston**

Has the agency purchased any shredders in the last 12 months? If yes, provide details of how many shredders were purchased, the cost of each shredder, why each new shredder was needed and the purpose for which the shredder is to be used.

**Answer**

No

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 36**

**Program: ACIAR**

**Topic: ACIAR Budget**

**Question in Writing**

**Senator Rhiannon**

ACIAR budget statement outlines \$101 million budget for ACIAR, with an additional \$34.6 million from AusAID.

- A. How are these different monies spent?
- B. Is the AusAID funding earmarked for discreet projects?

**Answer**

- A. Both monies will be spent in support of ACIAR's single outcome of achieving more productive and sustainable agricultural systems for the benefit of developing countries and Australia through international agricultural research and training partnerships. ACIAR's 2012-13 Annual Operational Plan provides comprehensive detail on planned activity at a project level.
- B. AusAID (and other external funding) is expended in accordance with records of understanding or other agreements. Under these agreements funding is earmarked for specific projects and costs associated with their delivery. Total funding for a particular project may come from a combination of ACIAR's appropriations, external funds and other partner contributions.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 37**

**Program: ACIAR**

**Topic: L'Aquila Pledge**

**Question in Writing**

**Senator Rhiannon**

- A. What ACIAR spending last year, if any, was towards the L'Aquila pledge?
- B. What was it spent on?

**Answer**

- A. ACIAR's mission, to achieve more productive and sustainable agricultural systems for the benefit of developing countries and Australia, through international agricultural research partnerships, is closely aligned with the focus of the L'Aquila joint statement on global food security.
- B. Details of relevant ACIAR expenditure are provided in ACIAR's Annual Operational Plan 2011-12.

**Senate Standing Committee on Foreign Affairs, Defence and Trade**  
Budget Estimates 2012-13; May 2012

**Question No. 38**

**Program: ACIAR**

**Topic: ACIAR budget for forestry products**

**Question in Writing**

**Senator Rhiannon**

In the 2012-13 portfolio budget statement, Outcome 1 Program 1 includes:  
“Developing high-value agriculture, forestry and fishery products in the Pacific”

1. Which countries are forestry-related programs being undertaken in this coming year?
2. Who are ACIAR’s partners in forestry-related programs and research?
  - A. Universities
  - B. State or federal government bodies
  - C. CSIRO
  - D. Private
3. What is the nature of those forestry programs or research?

**Answer**

1. ACIAR will conduct forestry research projects in Papua New Guinea, Solomon Islands, Vanuatu, Fiji and Samoa in 2012-13.
2. ACIAR has many Australian partners involved in forestry-related programs and research in the Pacific. In the categories listed these include:
  - A. Universities
    - Australian National University
    - University of Melbourne
    - James Cook University
    - University of Adelaide
    - Sunshine Coast University
    - Southern Cross University
    - University of Queensland
    - Griffith University
    - University of Tasmania
    - University of Sydney
    - University of New South Wales
  - B. State or federal government bodies
    - Queensland Department of Agriculture, Fisheries and Forestry
  - C. CSIRO
    - CSIRO Plant Industry Division
  - D. Private
    - Macro Consulting Group Pty Ltd

**Senate Standing Committee on Foreign Affairs, Defence and Trade**

Budget Estimates 2012-13; May 2012

3. The nature of the forestry research projects by country is as follows:
- (i) Papua New Guinea
    - enhanced livelihoods from balsa plantations
    - enhanced germplasm quality and availability for teak and native species
    - community management of forest resources
    - value added processing and markets for Canarium nuts
    - community production and marketing of firewood and charcoal
  - (ii) Solomon Islands
    - silviculture and community management of teak and Flueggia agroforestry systems
    - value added processing and markets for Canarium nuts
    - mechanisms for community marketing of planted teak
  - (iii) Vanuatu
    - enhanced germplasm for whitewood and sandalwood
    - improved management of whitewood plantations and utilisation of young trees
    - value added processing and markets for Canarium nuts
    - enhanced markets for tamarind products
  - (iv) Fiji and Samoa
    - development of veneer technologies and capacity utilising senile coconut palms



## Senate Standing Committee on Foreign Affairs, Defence and Trade

Budget Estimates 2012-13; May 2012

### Question No. 39

**Program: ACIAR**

**Topic: Export cattle trade**

### Question on Notice

**Senator Rhiannon**

**Dr Austin:** Thank you. We have agribusiness components and market chain components in many of our other projects. The focus predominantly, though, is on domestic opportunities rather than more international opportunities. As it is targeting smallholders, it is very much looking at opportunities to connect smallholders into local markets. There are some exceptions, and those include considerations around animal health—for example, in cross-border issues in the Mekong region—but predominantly our programs have a domestic orientation.

**Senator RHIANNON:** Thank you. Could you take on notice what countries have been involved with the cattle export trade that is identified there and how much money was involved.

### Answer

An ACIAR project (AH/2010/046 *Domestic and international market development for high-value cattle and beef in South-East Cambodia*) involves the cattle export trade and specifically relates to markets for cattle from Cambodia into countries of the Greater Mekong Region.

The project aims to support the development of a market chain that encourages smallholders in South-East Cambodia to access markets in Ho Chi Minh City, Phnom Penh and Siem Reap. The project will initially analyse market chains, identify present limitations to smallholder involvement in developing markets, and identify potential interventions. It will then evaluate interventions for improved animal production, animal health, biosecurity and marketing through community-based Market Chain Development Groups.

Anticipated project outputs include an evaluation of the cattle market chain with full stakeholder participation, smallholder farmers with greater capacity to participate in developing cattle markets, and improved market chains that encourage all participants to produce appropriate quantities and quality of cattle. Anticipated development outcomes are poverty reduction in Cambodian farming communities and improved local and national animal biosecurity.

The total cost of the project is \$1.66 million over 4 years (from March 2012 to February 2016).