

ate: 23/10/08

## ANNEXURE A

Working co-operatively with members of the ASCC and Us, You agree to undertake the Activities outlined below:

### 1. Essential Activities to be delivered annually

- Act as a peak body for national employer views on specific aspects of the ASCC business plan development and implementation through a formally constituted ACCI committee or committees on OHS and workers' compensation
- Provide experts to represent collective national employer views on the ASCC, the OHS Working Group and the Workers' Compensation Working Group
- Provide and fund the attendance of an expert representative to the OHS Working Group, Workers' Compensation Working Group and each relevant ASCC technical group. These representatives should be able to provide a collective national industry view on the specific work being undertaken. This could be by teleconference or in person.
- Coordinate a national employer view on draft national OHS standards and codes of practice.
- Provide expert analysis of and nationally agreed industry/employer input into ASCC research, data and related OHS and workers' compensation information as required.
- Disseminate to relevant employer organisations and to the extent practicable, relevant employers throughout Australia ASCC information, standards, codes and other materials as soon as practicable.
- Liaise with international organisations on the OHS and workers' compensation work of the ASCC.

### 2. Additional Activities

- Participate in ASCC communication and promotional activities including Safe Work Australia Week and the Safe Work Australia Awards and other ASCC activities to be determined annually.
- In consultation with the Office of the ASCC, organise and deliver workshops/seminars aimed at progressing specific work under the ASCC business plan eg. National forums on specific research, OHS standards and codes and/or national forums on workers' compensation priorities.
- Provide targeted newsletters, website information, and OHS promotional and guidance material to industry and employers to support the implementation of the ASCC Business Plan, such as national standards and codes of practice, the National OHS Strategy or workers' compensation matters.

### **3. Annual work plan and reports**

We will provide a template, reflecting the ASCC Business Plan, annually prior to the start of each financial year for the purpose of assisting You to develop the annual work plan under this Agreement. The work plan must comply with the requirements in Item 3(a) of the Schedule.

The proposed work plan must be approved by the Group Manager, Office of the ASCC, Department of Employment and Workplace Relations prior to any activities being undertaken by You.

You must comply with the reporting requirements contained in Item 3(d) and (e) of the Schedule.