

**SENATE EMPLOYMENT, WORKPLACE RELATIONS AND EDUCATION
LEGISLATION COMMITTEE**

**2005-2006 SUPPLEMENTARY BUDGET SENATE ESTIMATES HEARING
2 and 3 NOVEMBER 2005**

EMPLOYMENT AND WORKPLACE RELATIONS PORTFOLIO

QUESTIONS ON NOTICE

Corporate

Question Number: W525-06

Question:

Senator Murray asked in writing

- (a) What guidance is provided to staff with responsibilities for contract negotiations specifically about the requirements of the Senate Order?
- (b) If relevant guidance is not provided, please explain why this is the case?

Answer:

- (a) The department's internally published policy guidance documents, which are part of the Chief Executive's Instructions, provide guidance to all staff members about the requirements of the Senate Order for Departmental and Agency Contracts, as well as a direct link to guidance issued by the Department of Finance and Administration. There is also guidance on confidentiality provisions in the department's on-line Contracts and Indemnities Register.
- (b) Not applicable.