

EDUCATION, SCIENCE AND TRAINING

**SENATE LEGISLATION COMMITTEE - QUESTIONS ON NOTICE
2004-2005 SUPPLEMENTARY ESTIMATES HEARING**

Outcome: ALL
Output Group: ALL

DEST Question No. E408_05

Senator Carr provided in writing.

Refers to DEST Question No E645_03

Question:

Please list membership, meeting locations and all costs including travel, accommodation, sitting fees and food and beverages for all advisory groups and review committees convened by the Department for the financial years 2001/02, 2002/03, 2003/04 and for this financial year so far.

Answer:

Advisory Groups and Review Committees

This information is based on what was known at the date this question was asked. It is an update of information provided in the answer to E645_03. Details of advisory groups and review committees convened by the Department are listed in the Attachment A.

Responses to these questions from the Australian National Training Authority were outstanding at the time the authority was closed down on 30 June 2005 and its functions transferred to DEST. Provision of the information requested in these questions covering the operation of ANTA and its related bodies is now considered out-of-date given that new training arrangements, including new advisory committees, are being put in place.

ATTACHMENT

		SCHOOLS GROUP																	
Committee name	Question number	Response																	
CIVICS EDUCATION GROUP	1 membership	The Civics Education Group (CEG) provides advice to the Minister on the Government's civics and citizenship education programme, Discovering Democracy. The CEG: • supervises the implementation of the programme, and • approves all Discovering Democracy curriculum materials provided to schools. Membership <table><tr><td>Dr John Hirst</td><td>CEG Chair, Reader in History, Latrobe University</td></tr><tr><td>Professor Stuart Macintyre</td><td>Ernest Scott Professor of Australian History, University of Melbourne</td></tr><tr><td>Professor Greg Craven</td><td>Division of Humanities, Curtin University</td></tr><tr><td>Ms Susan Pascoe</td><td>Executive Director of Catholic Education Commission of Victoria</td></tr><tr><td>Dr Ken Boston</td><td>Director-General, NS W Department of Education – member until Aug 2002</td></tr><tr><td>Professor Ross Fitzgerald</td><td>Professor, Griffith University; writer and broadcaster – appointed 2003</td></tr><tr><td>Mr Julian Dowse</td><td>Deputy Headmaster, Camberwell Grammar School – appointed 2003.</td></tr></table>				Dr John Hirst	CEG Chair, Reader in History, Latrobe University	Professor Stuart Macintyre	Ernest Scott Professor of Australian History, University of Melbourne	Professor Greg Craven	Division of Humanities, Curtin University	Ms Susan Pascoe	Executive Director of Catholic Education Commission of Victoria	Dr Ken Boston	Director-General, NS W Department of Education – member until Aug 2002	Professor Ross Fitzgerald	Professor, Griffith University; writer and broadcaster – appointed 2003	Mr Julian Dowse	Deputy Headmaster, Camberwell Grammar School – appointed 2003.
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Professor Ross Fitzgerald	Professor, Griffith University; writer and broadcaster – appointed 2003																		
Mr Julian Dowse	Deputy Headmaster, Camberwell Grammar School – appointed 2003.																		
	2 meeting locations	The Group was established in March 1997 and members were re-appointed in December 1998, June 2000 and June 2002. Two members were appointed in March 2003 (Professor Fitzgerald and Mr Dowse).																	
	3 costs	Sitting fees and travel allowance rates for CEG members are set by the Remuneration Tribunal (see http://www.remtribunal.gov.au/home/dets/det_2002_10_table_2.html - Determination 2002/10). Note • Sitting fees and travel allowance rates for CEG members were set by a Remuneration Tribunal. The Remuneration Tribunal was updated annually; the last Remuneration Tribunal Determination was 2003/03. • Members also spent time outside meetings responding to aspects of the <i>Discovering Democracy</i> programme including National Schools Constitutional Conventions, National <i>Discovering Democracy</i> Forums, <i>Discovering Democracy</i> Awards and reviewing <i>Discovering Democracy</i> curriculum resources. <table><tr><th></th><th>2001/02 FY</th><th>2002/03 FY</th><th>2003/04 FY</th></tr><tr><td>Meeting location/date</td><td>21/09/01 – Melbourne 5/4/02 – Melbourne 7/6/02 - Darwin</td><td>7/3/03 – Melbourne 6/6/03 – Melbourne</td><td>27/10/03 - Melbourne 23/2/04 – Melbourne 7/6/04 - Canberra</td></tr><tr><td>Total expenditure</td><td>\$23,321.54</td><td>\$15,999.01</td><td>\$25,560.75</td></tr></table>					2001/02 FY	2002/03 FY	2003/04 FY	Meeting location/date	21/09/01 – Melbourne 5/4/02 – Melbourne 7/6/02 - Darwin	7/3/03 – Melbourne 6/6/03 – Melbourne	27/10/03 - Melbourne 23/2/04 – Melbourne 7/6/04 - Canberra	Total expenditure	\$23,321.54	\$15,999.01	\$25,560.75		
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Total expenditure	\$23,321.54	\$15,999.01	\$25,560.75																

Committee name	Question number	Response
NATIONAL LITERACY AND NUMERACY WEEK (NLNW) WORKING GROUP	1 membership	The working group meets to agree on arrangements for NLNW for the coming year, including promotional information for schools, awards criteria and assessment processes. NLNW is an Australian Government initiative run collaboratively with all states and territories. As a result the NLNW working group, chaired by the Australian Government, is comprised of representatives from: - all state and territory education departments; - National Catholic Education Commission (NCEC); and - National Council of Independent Schools' Associations (NCISA).
	2 meeting locations	Formed in 1999 when National Literacy Week began, operation is indefinite as NLNW is an ongoing initiative.
	3 costs	State and territory representatives meet their own costs for attendance at working group meetings.

Committee name	Question number	Response
NUMERACY REFERENCE GROUP	1 membership	The purpose of the Numeracy Reference Group is to provide advice on numeracy issues and assist with the development, selection and monitoring of Commonwealth Numeracy Research and Development Initiative projects. This group is referred to via letter and telephone as needed. Membership:
		Mr Peter Gould Chief Education Officer, Mathematics NSW Department of Education and Training
		Mr Tony Cook Assistant General Manager, Student Programmes Division Victorian Department of Education and Training
		Ms Yolanda Tognini Manager, Curriculum Strategy Branch Education Queensland
		Ms Glenys Reid Senior Curriculum, Numeracy Consultant, Education Department of Western Australia
		Mr John Bleckly Policy Officer, SA Department of Education, Training and Employment
		Ms Mandy Paske Principal Education Officer, Literacy and Numeracy, Tasmanian Department of Education
		Ms Debbie Efthymiades Assistant Director, Curriculum Services Branch, NT Department of Education
		Mr Mike Turner Manager, Assessment and Reporting Section, ACT Department of Education, Youth and Family Services
		Ms Trish O'Toole Senior Education Advisor, Catholic Education Office South Australia
Ms Kathryn Edwards Assistant Executive Director, Independent Schools' Council of Australia		
	2 meeting locations	This group is referred to via letter and telephone as needed and is not formally convened. Ongoing from 2000
	3 costs	Ad-hoc, from Children's Literacy Projects funds. A representative from this group attended selection panels for four national numeracy projects and will attend future selection panels for new national projects.

Committee name	Question number	Response
ADVISORY COMMITTEE FOR THE EVALUATION OF COMMONWEALTH FUNDING FOR LITERACY AND NUMERACY IN SCHOOLS 1997-2001	1 membership	The purpose of the Advisory Committee was to oversee an independent evaluation of Australian Government funding for literacy and numeracy in schools. The Advisory Committee included representatives from DEST as well as key stakeholder representatives from the following organisations: - the Department of Finance and Administration; - National Catholic Education Commission; - National Council of Independent Schools' Associations; and - Australian Education Systems Officials Committee (representing government school systems).
	2 meeting locations	The Advisory Committee was established in August 2002 and ceased operation from 25 January 2003 after the draft final evaluation report was accepted.
	3 costs	Advisory Committee representatives met their own costs for attendance at Advisory Committee meetings.

Committee name	Question number	Response
EDUCATION PORTAL REFERENCE CONSORTIUM	1 membership	The Education Portal Reference Consortium provides advice to the Department about key elements and priorities of the Education Portal from each sector's perspective, and provides advice about appropriate linkages and synergies between the Portal and relevant stakeholder websites throughout the education and training community. Membership was drawn from a range of interest groups throughout the education and training sector including: - MCEETYA ICT in Schools Taskforce; - the then EdNA Higher Education IT Consultative Forum (HEITF); - EdNA VET Advisory Group (EVAG); - Australian National Training Authority (ANTA); and - Department of Education, Science and Training (DEST)
	2 meeting locations	The Consortium is not formally convened. Ongoing from 2001.
	3 costs	The Reference Consortium meets on an ad hoc basis as required (one teleconference held on 27 June 2001).

Committee name	Question number	Response
THE NATIONAL SURVEY OF NON-GOVERNMENT SCHOOLS INFRASTRUCTURE	1 membership	The National Survey of Non-government Schools Infrastructure commenced in 2000. A Working Group of interested bodies was established comprising representatives of the following organisations: a) National Council of Independent Schools' Associations – Executive Director, Mr Fergus Thomson until May 2001 then Mr Bill Daniels. b) Catholic Block Grant Authorities – Mr Bill Walsh of NSW Catholic BGA and Mr Paul Stevens of the Tasmanian Catholic BGA . c) Independent Block Grant Authorities – Mr Rod Gibson of Qld Independent BGA and Mr Alan Williams of Vic Independent BGA. The Working Group was established to provide input on the survey including measurement, sample construction and selection of a consultant to assist in the process.
	2 meeting locations	No timeline was specified, however the first meeting of the Working Group was held on 7 April 2000. Subsequent meetings were held as required during the Survey and took place at approximately two monthly intervals until the final meeting on 8 April 2002.
	3 costs	The only expenses involved were the costs of working lunches at the meetings and the cost of Departmental officers' travel when the meetings were held outside of Canberra. In total the Working Group met 14 times including 6 teleconferences. Each member paid their own travelling expenses.

Committee name	Question number	Response
TEACHER STANDARDS REFERENCE GROUP (TSRG)	1 membership	The Teacher Standards Reference Group's (TSRG) aim is to engage the teaching profession in the development of professional standards for teachers by preparing a National Statement from the Teaching Profession on Teacher Standards, Quality and Professionalism. The TSRG consists of 20 people; 12 representatives from teacher professional associations, 2 from teacher unions, 1 from the Australian Council of Deans of Education, 2 from the Ministerial Council on Employment, Education, Training and Youth Affairs Teacher Quality and Educational Leadership Taskforce, 1 from the Queensland Board of Teacher Registration, 1 from the Department of Education, Science and Training and 1 from the Australian Council for Educational Research.
	2 meeting locations	The TSRG met on 31 July 2002, 6 November 2002 and 27 November 2002 as intended. No further face-to-face meetings are planned.
	3 costs	The cost of the 31 July 2002 meeting was \$9,970 (plus GST of \$997). The meeting budget was spent on travel, accommodation, meals and venue hire. The total cost for the 6 and 27 November 2002 meetings was \$30,000 (plus GST of \$3,000). The budget involved expenditure of: • \$22,000 (excl GST) on travel, accommodation, meals and venue hire; • \$2,000 on an expert to facilitate the TSRG and writing team: and • \$6,000 for secretariat services for the Australian College of Educators who arranged the meetings.

Committee name	Question number	Response
RESOURCING AUSTRALIAN PRIMARY SCHOOLS	1 membership	A reference committee contributed by providing feedback on a draft report. The members of this committee and the organisations they represent were: Chris Evans and Steve Neal (Department of Education, Science and Training), Tony Misich and Tom Croker (Australian Primary Principals Association), Tom Hardy (Australian Government Primary Principals Association), Russell Sinclair (Australian Catholic Primary Principals Association), Robert Hoff (Junior School Heads Association of Australia), Ted Brierly (Australian Secondary Principals Association), Therese Temby (National Catholic Education Commission), and, Tom Alegounarias and Helga Kolbe (School Resourcing Taskforce of the Ministerial Council for Education, Employment, Training and Youth Affairs).
	2 meeting locations	No formal meetings were held-input provided through letter and email contact with research team.
	3 costs	N/A

Committee name	Question number	Response		
THE REVIEW OF TEACHING AND TEACHER EDUCATION	1 membership	The Review of Teaching and Teacher Education is an initiative under the Australian Government's innovation statement Backing Australia's Ability. The Review's aims were to identify strategies which will increase the numbers of talented people who are attracted to teaching as a career, especially in the fields of science, technology and mathematics education, and build a culture of continuous innovation at all levels of schooling in Australia.		
		The Independent Review Committee was established on 8 August 2002 by Dr Brendan Nelson. A broad-based Reference Group is assisting the Review Committee by providing guidance on the issues raised during the Review.		
		The Terms of Reference, and membership of the Review Committee and Reference Group, can be found at www.dest.gov.au/schools/teachingreview		
	2 meeting locations	Dr Brendan Nelson launched the Review of Teaching and Teacher Education Final Report: <i>Australia's Teachers: Australia's Future – Advancing Innovation, Science, Technology and Mathematics</i> on Thursday 9 October 2003 The Review Committee met on 12 occasions and the Reference Group met on 5 occasions. Copies of submissions made to the Review can be found at www.dest.gov.au/schools/teachingreview		
	3 costs	Committee Fees/Tax/Superannuation	\$52,481.25	
		Committee and Reference Group Travel	\$152,166.61	
		Venue Hire/catering /miscellaneous	\$10,356.13	
		Printing	\$137,704.14	
		GRAND TOTAL	\$352,708.13	

Committee name	Question number	Response
COMMONWEALTH COPYRIGHT PROJECT – REFERENCE GROUP	1 membership	The Commonwealth Copyright Project Reference Group was formed to provide knowledge and expertise to the department in relation to the review of the <i>Copyright Amendment (Digital Agenda) Act 2000</i> Membership was drawn from a range of interest groups throughout the education and training sector including: • DEST • MCEETYA ICT in Schools Taskforce • Council of Australian University Librarians • Flexible Learning Advisory Group (FLAG) • Department of Education and Training (Victoria) • National Catholic Education Commission • National Council of Independent Schools' Association • The Learning Federation • MCEETYA Copyright Advisory Group (CAG) • Australian Vice Chancellor's Committee (AVCC)
	2 meeting locations	Commenced May 2003 – completed October 2003. Meeting held in Canberra – 17 June 2003
	3 costs	Actual \$5,364.11 (Travel and catering costs), \$3,500 (meeting/agenda papers and minutes)

Committee name	Question number	Response
NATIONAL ADVISORY COMMITTEE ON SCHOOL DRUG EDUCATION (NACSDE)	1 membership	Appointments as at May 2003
		Ms Karyn Hart Chair; Principal, Macgregor High School, QLD
		Ms Maria Marriner Deputy Chair, NT Manager Mindmatters, NT Department of Education
		Dr John Roulston Deputy Chair, Executive Director, Association of Independent Schools, QLD
		Ms Kiarna Adams Former Member of the National Youth Roundtable
		Ms Diana Alteri Coordinator of Secondary Religious Education, Catholic Education Office, WA.
		Dr Michael Baigent Senior Consultant Psychiatrist, Flinders Medical Centre; Senior Visiting Specialist, Drug and Alcohol Services Council; Senior Lecturer in Psychiatry, Flinders University
		Ms Elizabeth Callister Manager, Drug Education, NSW Department of Education and Training, NSW
		Mr Richard Crane Principal Policy Officer, WA Drug Abuse Strategy Office
		Mr Ian Dalton President, Tasmanian Catholic Schools Parents and Friends Federation; Social Worker, Centacare TAS
		Mr John Gamlen Principal, Enfield Primary School, SA
		Ms Linda Goldspink-Lord Chief Executive Officer, Macarthur Drug and Alcohol Youth Project, NSW
		Mr Milton Long Senior Project Officer, Student Welfare and Support Branch, Victorian Department of Education, Employment and Training
		Mr Paul McDonald Assistant Director, Drugs Policy and Services Branch, Public Health Division, Department of Human Services, VIC
		Ms Bernadette Murphy Teacher, St Columba’s College, Essendon, VIC
		Ms Julie Roberts Affiliate Member, Australian Council of State School Organisations, ACT
Professor Ann Roche Director, National Centre for Education and Training on Addiction (NCETA), Flinders University, SA		
Ms Laurel Sutton Manager, Police/Schools Involvement Program, Victoria Police Service, VIC		
Mr Arthur Townsend Branch Manager, Quality Schooling Branch, Department of Education, Science and Training (ex officio), ACT		
Ms Laurie Van Veen Drug Strategy and Population Health Social Marketing Branch, Department of Health and Ageing (ex officio), ACT		
Mr Scott Wilson State Director, Aboriginal Drug and Alcohol Council (SA) Inc., SA		
Mr Terry Woolley Principal, Unley High School, SA		
	2 meeting locations	NACSDE was established in 1998 with members’ initial term of appointment until April 2001. The committee was reconstituted with the second term of appointment until August 2003. NACSDE meetings were held on the following dates: 29 – 31 July 2001, 22-23 November 2001, 4 April 2002, 16 May 2002, 22 November 2002, 19-20 May 2003.

		NACSDE continues to monitor, review and evaluate the progress of the National School Drug Education Strategy.
	3 costs	The National School Drug Education Strategy funds the operation of NACSDE. The total meeting costs in 2001-2002 were \$66,293.29 and \$26,793.75 in 2002-2003. Meeting costs include members' travel, accommodation, venue hire, sitting fees, travel allowance and superannuation.

Committee name	Question number	Response
ACTION RESEARCH TO IDENTIFY APPROACHES TO, AND BEST PRACTICE IN, ENTERPRISE EDUCATION IN AUSTRALIAN SCHOOLS – PROJECT ADVISORY COMMITTEE	1 membership	A Project Advisory Committee was established for the project Action Research to Identify Approaches to, and Best Practice in, Enterprise Education in Australian Schools, funded from the Enterprise and Career Education Programme. To provide high-level advice and stakeholder input into the conduct of the project. Membership • DEST • Secondary Schools Executives Association • Australian Primary Principals' Association • Enterprise and Career Education Foundation • Australian Chamber of Commerce and Industry • Australian Council of State School Organisations • MCEETYA Taskforce on Transition from School • Australian Parents Council Inc • Erebus Consulting Partners
	2 meeting locations	The Project Advisory Committee will oversight the project for its duration: The Project Advisory Committee has met three times: 23 April 2002, 17 September 2002 and 7 March 2003. The Committee is expected to meet two more times.
	3 costs	2002-03 - \$187 – meeting costs and \$1,736 (GST inclusive) reimbursement of travel and accommodation for a member of the PAC.

Committee name	Question number	Response
PROJECT TO ANALYSE THE COSTS OF DELIVERY OF VOCATIONAL EDUCATION AND TRAINING (VET) PROGRAMMES IN SCHOOLS – STEERING COMMITTEE	1 membership	The purpose of the Steering Committee is to help facilitate the conduct of the project and provide support and assistance for aspects of the work. The Steering Committee includes representatives from DEST as well as key stakeholder representatives from the following organisations: - NSW Department of Education and Training; - Australian National Training Authority (ANTA); - Education Queensland; - ACT Department of Education and Community Services; - National Catholic Education Commission; - National Council of Independent Schools' Associations; - Australasian Curriculum, Assessment and Certification Authorities (ACACA); - The Enterprise and Career Education Foundation (ECEP); and - MCEETYA Transition from School Taskforce (Secretariat).
	2 meeting locations	The Steering Committee was established in June 2002 and the last Steering Committee was held by teleconference on 14 April 2003. (The Steering Committee has met face to face twice and participated in two teleconferences)
	3 costs	Steering Committee representatives meet their own costs for attendance at meetings

Committee name	Question number	Response
Implementation of \$700m Infrastructure Funding Programme for Government Schools – Advisory Group	1 membership	Membership: Mr Tom Croker

Committee name	Question number	Response	
NATIONAL INQUIRY INTO THE TEACHING OF LITERACY	1 membership	Membership Dr Ken Rowe Professor Alan Rice Professor Bill Loudon Education and Social Dr Gregor Ramsey, Professor Terry Lovat Ms Fiona Knight Ms Linda Scalfino Mr Ken Smith Ms Miranda Devine Ms Yvonne Meyer	Research Director, Learning Processes and Contexts Australian Council for Educational Research AM Dean – Australian Centre for Educational Studies Macquarie University Pro Vice Chancellor – Research and Executive Dean – Faculty of Community Services, Services Edith Cowan University Chair, National Institute for Quality Teaching and School Leadership Pro Vice Chancellor – Education and Arts University of Newcastle Teacher, Rosedale Primary School (Victoria) Principal, Modbury School (South Australia) Director-General Queensland Department of Education and the Arts Columnist, Sydney Morning Herald Parent (Victoria) Reference Group Membership Representatives from the following organisations participate on the Reference Group: Australian Education Systems Officials Committee (AESOC) the National Catholic Education Commission (NCEC) the Independent Schools Council of Australia (ISCA) Australian Council of Deans of Education (ACDE) The Indigenous College of Education and Research (ICER), University of South Australia Australian Literacy Educators' Association (ALEA) Primary English Teaching Association (PETA) Australian Association for the Teaching of English (AATE) Speech Pathology Australia Australian Federation of SPELD (Solutions for People Experiencing Learning Difficulties) Associations Australian Association of Special Education (AASE) National Council on Intellectual Disability (NCID) Australian Primary Principals Association (APPA) Australian Secondary Principals Association (ASPA) Australian Principals Associations Professional Development Council (cross sectoral Principals' professional organisation) Australian Council of Education Research (ACER)

		Australian Council of State School Organisations (ACSSO) Australian Parents Council (APC) Australian Education Union (AEU) Independent Education Union of Australia (IEU) Australian College of Educators (ACE) Australian Heads of Independent Schools Association (AHISA) Early Childhood Australia Inc Australian Psychology Society Terms of Reference The terms of reference for this Inquiry are available at: http://www.dest.gov.au/sectors/school_education/policy_initiatives_reviews/key_issues/literacy_numeracy/national_inquiry/default.htm
	2 meeting locations	The National Inquiry into the Teaching of Literacy is due to report in the second half of 2005.
	3 costs	To date, the cost of holding the Committee and Reference Group meetings is approximately \$98,500.

Indigenous and Transitions Group		
Committee name	Question number	Response
NATIONAL YOUTH CAREERS AND TRANSITIONS ADVISORY GROUP (NYCTAG)	1 membership	Membership Stella Axarlis Dr David Bennett (<i>Clinical A/Prof</i>) Sean Gordon Steve Liebmann Marea Moulton Catherine O'Sullivan Matthew Rhyne Father Chris Riley Joe Ross Avril Salter Ian Spicer Geoff Spring Jim Stynes Mary Trezise-Brown Gerri Walker National Training Quality Council NSW Centre for the Advancement of Adolescent Health Yamuloong Association Incorporated Nine Network South East Regional Training and Enterprise Centre (SERTEC) Dept Primary Industries & Fisheries, Qld AMEC Engineering Youth Off The Streets Bunuba Pty Ltd Whittlesea Secondary College National Disability Advisory Council Spring Consultancy Services CEO and co-founder of The Reach Foundation. Reach Brotherhood of St Laurence, Vic Youth Education Centre, SA
	2 meeting locations	The Advisory Group held its first meeting in Sydney on 23 February 2005 and will hold its second meeting in Canberra on 1 June 2005.
	3 costs	The cost of the first meeting on 23 February in Sydney was \$15,000 and it is expected that the second meeting on 1 June in Canberra will be \$15,000. There have been two Working Group teleconferences at a cost of \$184.80 approximately each with a third Working Group teleconference to be held on 11 May at an expected cost of \$138.60. One member of NYCTAG attended the Jobs Pathway Programme Conference at a cost of \$2,017.88 (for airfares and accommodation).

Committee name	Question number	Response
STEERING COMMITTEE FOR THE NATIONAL REPORT TO PARLIAMENT (NRP) ON INDIGENOUS EDUCATION AND TRAINING AND THE EVALUATION OF THE NATIONAL INDIGENOUS ENGLISH LITERACY AND NUMERACY STRATEGY (NIELNS) REFERENCE GROUP	1 membership	The membership of the Steering Committee for the National Report to Parliament (NRP) on Indigenous Education and Training and the Evaluation of the NIELNS is made up of Departmental officers. In addition, Professor Paul Hughes and Mrs May O'Brien sit on the Steering Committee <u>as representatives</u> of the Indigenous Reference Group (IRG).
	2 meeting locations	The Steering Committee was convened in Canberra in February 2002 to comment on the draft 2001 NRP, and again in 2003 to comment on the 2002 NRP. The Committee also comments on drafts of the NRP out of session.
	3 costs	The costs associated with the Steering Committee consist of travel and accommodation expenses for Prof Hughes and Mrs O'Brien and at November 2003 were \$4,760. These costs are included in the overall budget for the NRP and the NIELNS evaluation. Steering Committee meetings are held on the same day as IRG meetings, to avoid additional costs.

Committee name	Question number	Response
NIELNS INDIGENOUS REFERENCE GROUP	1 membership	Membership Prof Paul Hughes

Committee name	Question number	Response
THE REVIEW OF INDIGENOUS EDUCATION CONSULTATIVE BODIES (IECBS) AND INDIGENOUS SUPPORT UNITS (ISUs) – STEERING COMMITTEE	1 membership	Membership Mr Shane Williams Indigenous Group, DEST (Chair) Mr Shane Hoffman Indigenous Programme Delivery, DEST Mr Tom Calma Policy Review Unit, Indigenous Group, DEST Mr Chris Hogan State Manager, South Australia, DEST Mr David Redway Economic, Analysis and Evaluation Branch; Research, Analysis and Evaluation Group, DEST Mr Charles Davison Nominated representative for the IECBs
	2 meeting locations	The Committee met on 30 September 2002 and completed its work in June 2003.
	3 costs	In 2002-2003 the costs incurred for the meeting were \$1,510

Committee name	Question number	Response
THE REVIEW OF INDEPENDENT INDIGENOUS VOCATIONAL EDUCATION AND TRAINING PROVIDERS (IIVETs)-STEERING COMMITTEE	1 membership	Membership Mr Shane Williams Mr Shane Hoffman Mr Tom Calma Mr Chris Hogan Mr David Redway Ms Helen Dempster Mr Jack Beetson Providers Indigenous Group, DEST (Chair) Indigenous Programme Delivery, DEST Policy Review Unit, Indigenous Group, DEST State Manager, South Australia, DEST Economic, Analysis and Evaluation Branch; Research, Analysis and Evaluation Group, DEST Quality and Access Branch, Vocational Education and Training Group, DEST Nominated representative from the Federation of Independent Aboriginal Education Providers
	2 meeting locations	The Committee originally met on 30 September 2002 and completed its work by June 2003.
	3 costs	In 2002-2003 the costs incurred for the meeting were \$1,020

Committee name	Question number	Response
CAREER AND TRANSITION (CAT) PILOT AND PARTNERSHIP OUTREACH EDUCATION MODEL (POEM) PILOT NATIONAL COORDINATION AND EVALUATION PROJECT – STEERING COMMITTEE	1 membership	The Steering Committee supports the consultants engaged to undertake a National Co-ordination and Evaluation Project (NCEP) for the CAT and POEM pilots. The project is multi dimensional and complex in nature and includes: - evaluating each set of pilots (CATs and POEMs) according to: - the performance of individual pilot projects in local settings; - the approaches taken for each set of pilots as a whole (CATs and POEMs) including how these complement existing youth transition programmes and services locally, on a State/Territory level and on a national scale, - how the two approaches inform the development of a national transition system for Australia’s students and young people; and - the cost effectiveness of the approaches taken. - a coordination function for individual pilot projects that: - assists projects to undertake progressive learning, critical analysis and self-assessment, in order to constantly refine and self evaluate their pilot project; - assists projects to identify baseline data and other methodologies for identification and recording of barriers, breakthroughs and successes experienced by pilot providers and their participants; - assists with the sharing of information between individual CAT or POEM projects and between projects and DEST; and - includes the organisation and facilitation of National Action Learning Forums/ Workshops for each of CATs and POEMs. Membership The National Coordination and Evaluation Project Steering Committee includes representatives from DEST, FACS and the Victorian Government.
	2 meeting locations	October 2002 to February 2004. The Steering Committee for the NCEP will meet approximately every three months throughout the life of the project.
	3 costs	All committee representatives meet their own costs for attendance at Steering Committee Meetings.

Committee name	Question number	Response
THE REAL GAME NATIONAL ADVISORY COMMITTEE	1 membership	The Real Game series National Advisory Committee was established by the Australian Government, represented by the Department, with representation from the Canadian developers and State and Territory and non-government education systems to oversee the introduction of <i>The Real Game</i> series into Australia. This has subsequently been expanded to include industry and the Indigenous Education Consultative Body. The National Advisory Committee first met on 4 February 2000. The Terms of Reference for the National Advisory Committee are: • Develop and monitor the objectives, outcomes and performance measures for pilots of programs in <i>The Real Game Series</i>; • Facilitate and oversee the piloting of Real Game Series programs; • Make recommendations to the Australian Government about introducing other versions of the Real Game Series; and • Support Australian representation at Real Game Series International Advisory Group meetings
	2 meeting locations	The Committee is expected to continue in operation over the life of the Series in Australia. On 19 April 2002, the Department signed a Sub-Licensing Agreement with the developer for a period of three years. The Committee has met 18 times in the past five years. Most of these meetings have been conducted by teleconference.
	3 costs	The Australian Government has funded the piloting and development of Australian editions of five programs based on the outcomes of the pilot process No specific reports are produced for the committee. The Department provides secretariat support services for the committee. Under the terms of the Sub-Licensing Agreement, the Department is required to obtain the Canadian developer's approval of changes recommended for the Australian editions. For the April 2001 visit, \$11,125.18 (GST Ex) for the travel and accommodation of the Canadian developers. For the April 2002 visit, \$18,659.25 (GST Ex) for the travel and accommodation of the Canadian developers. For the October 2003 visit, \$13,995.15 (GST Ex) for the travel and accommodation of the Canadian developers. Where face to face meetings occur, representatives of the committee pay their own travel and accommodation costs, however, working lunches have on occasion been provided. Meeting 2 in Canberra on 8 May 2000 - \$150 (GST Incl); Meeting 3 in Canberra on 26 June 2000 - \$113 (GST Incl).

		Vocational Education and Training Group	
Committee name	Question number	Response	
ADULT LITERACY NATIONAL PROJECT MANAGEMENT COMMITTEE	1 membership	2001 MEMBERSHIP	
		NAME	ORGANISATION
		Ms Sharon Mullins	Program Development Centre, Training and Employment Queensland
		Ms Rosemary Purcell	Principal Policy Officer, Department of Education, Training and Employment
		Mr Jim Thompson	Australian Council for Adult Literacy
		Ms Virginia Hilliard	Chief Executive Officer, Australian Drilling Industry Training Committee, NSW
		Ms Louise Wignall	Senior Project Officer, Australian National Training Authority
		Mr Steve Balzary	Education Officer, Australian Chamber of Commerce and Industry
		2002 MEMBERSHIP	
		NAME	ORGANISATION
		Peter DeNatris	Adult Community and Further Education, Victoria
		Pat Fiddler	
		Jim Thompson	Australian Council for Adult Literacy
		Louise Wignall	Senior Project Officer, Australian National Training Authority
		Sharon Mullins	Program Development Centre, Training and Employment Queensland
		Sue Rose	Principal Policy Officer, Department of Education, Training and Employment
		Virginia Hilliard	Chief Executive Officer, Australian Drilling Industry Training Committee, NSW
		Mr Steve Balzary	Education Officer, Australian Chamber of Commerce and Industry
		2003 MEMBERSHIP	
		NAME	ORGANISATION
		Jim Thompson	Australian Council for Adult Literacy
		Louise Wignall	Senior Project Officer, Australian National Training Authority
		Sharon Mullins	Program Development Centre, Training and Employment Queensland
		Virginia Hilliard	Chief Executive Officer, Australian Drilling Industry Training Committee, NSW
		Doug Purcell	Adelaide Institute of TAFE
		2004 MEMBERSHIP	
		NAME	ORGANISATION
		Jane Forward	Post Compulsory and VEL Strategy
		Cinthia Del Grosso	National Project Officer TDT Australia
		Jim Thompson	Australian Council for Adult Literacy
		Louise Wignall	Senior Project Officer, Australian National Training Authority

		Sharon Mullins Mr Steve Balzary	Program Development Centre, Training and Employment Queensland Education Officer, Australian Chamber of Commerce and Industry
	2 meetings & 3 costs	Meeting in Canberra on 18 June 2001 to shortlist applications for the 2001 Australian National Training Authority Adult Literacy National Project - <i>Innovative Projects</i>. The amount budgeted was \$5,000. Actual Travel, accommodation, food and beverage costs were \$2,798. Meeting in Canberra on 18 June 2002 to shortlist applications for the 2002 Australian National Training Authority Adult Literacy National Project - <i>Innovative Projects</i>. The amount budgeted was \$5,000. Travel, accommodation and food and beverage costs were \$3,200. Meeting in Canberra on 3 June 2003 to shortlist applications for the 2003 Australian National Training Authority Adult Literacy National Project - <i>Innovative Projects</i>. The amount budgeted was \$5,000. Travel, accommodation and food and beverage costs were \$3,597. Meeting in Canberra on 29 June 2004 to shortlist applications for the 2004 Australian National Training Authority Adult Literacy National Project - <i>Innovative Projects</i>. The amount budgeted was \$5,000. Travel, accommodation and food and beverage costs were \$3,226.	

Committee name	Question number	Response	
NATIONAL INDUSTRY SKILLS INITIATIVE – NATIONAL STEERING COMMITTEE	1 membership	2001/02 MEMBERSHIP	
		NAME	
		ORGANISATION	
		Barbara Bennett	Assistant Secretary, New Apprenticeships Centres Taskforce, Department of Education, Training and Youth Affairs (DETYA)
		Colin Walters	First Assistant Secretary, Training and Youth Division, DETYA
		Joan Armitage	Industry Training Branch, DETYA
		Rod Manns	Vocational Education and Training Reform, DETYA
		Linda Lipp	Department of Employment, Workplace Relations and Small Business
		Steve Balzary	Australian Chamber of Commerce and Industry
		Steve Ghost	Australian Industry Group
		Adrian Stephens	Australian National Training Authority
		Chris Robinson	National Centre for Vocational Education Research
		Colin Thatcher	Business Council of Australia
		Wayne Cornish	National Farmers Federation
		Mike MacNamara	Horticulture/wine
		Bob Pegler	Department of Industry and Tourism Resources
		2002/03 MEMBERSHIP	
		Colin Walters/Aurora	Group Managers, Vocational Education and Training Group, Department of Education Science and Training (DEST)
		Andruska - Chair	Training (DEST)
		Mary Johnston	Industry Training Branch, DEST
		Shelagh Whittleston	Transitions Branch, DEST
		Ben Johnson	New Apprenticeships Branch, DEST
		Rebecca Cross	Quality and Access Branch, DEST
		Scott Matheson	Department of Employment and Workplace Relations
		Steve Balzary	Australian Chamber of Commerce and Industry
		Steve Ghost	Australian Industry Group
		Steve McDonald/	Australian National Training Authority
		Sharon Coates	
		Tom Karmel	National Centre for Vocational Education Research
		Bill Healey	Enterprise and Career Education Foundation
		Maria Tarrant	Business Council of Australia
		Wayne Cornish	National Farmers Federation
		Bob Bennett	Department of Industry Tourism Resources

		2003/04 MEMBERSHIP Aurora Andruska - Group Manager, Vocational Education and Training Group, Department of Education Science and Training (DEST) Mary Johnston Industry Training Branch, DEST Shelagh Whittleston/ Transitions Branch, DEST Matt Davies Ben Johnson New Apprenticeships Branch, DEST Rebecca Cross Quality and Access Branch, DEST Scott Matheson/ Department of Employment and Workplace Relations Jennifer Taylor Steve Balzary Australian Chamber of Commerce and Industry Steve Ghost/ Australian Industry Group Megan Lilly Sharon Coates Australian National Training Authority Bob Bennett National Centre for Vocational Education Research Jim Barron Group Training Australia Maria Tarrant Business Council of Australia Wayne Cornish National Farmers Federation Bob Bennett Department of Industry Tourism Resources Andrew McCredie Department of Industry Tourism Resources The National Industry Skills Initiative was established as an industry-led process to establish steps that an industry-Australian Government partnership could take to meet skill needs at the time and into the future.
	2 meetings & 3 costs	2001/02 The National Steering Committee met once in Canberra. Costs associated with running the National Steering Committee were met out of Strategic Intervention Programme funds. The costs were minimal. 2002/03 The National Steering Committee met in Canberra three times that year. Costs associated with running the National Steering Committee were met out of Strategic Intervention Programme funds. The costs were minimal. 2003/04 The National Steering Committee met in Canberra twice. Costs associated with running the National Steering Committee were met out of Strategic Intervention Programme funds. The costs were minimal. Costs associated with running the National Steering Committee were met out of Strategic Intervention Programme funds

Committee name	Question number	Response																																		
NATIONAL SKILLS SHORTAGES STRATEGY – NATIONAL STEERING COMMITTEE	1 membership	The National Skills Shortages Strategy was established to provide a co-operative, comprehensive approach to finding solutions to the skill shortages which exist in industries throughout Australia, particularly in the traditional trades. The National Skills Shortages Strategy has been looking at fresh approaches to meeting skill needs now, and into the future, in partnership with industry. The National Skills Shortages Strategy will build on the work of the National Industry Skills Initiative																																		
		2004/05 (TO DATE) MEMBERSHIP																																		
		<table><tr><th>NAME</th><th>GROUP</th></tr><tr><td>Aurora Andruska</td><td>Group Manager, Vocational Education and Training Group, Department of Education, Science and Training (DEST)</td></tr><tr><td>Mary Johnston</td><td>Industry Training Branch, DEST</td></tr><tr><td>Rebecca Cross</td><td>Quality and Access Branch, DEST</td></tr><tr><td>Ben Johnson</td><td>New Apprenticeships Branch, DEST</td></tr><tr><td>Matt Davies</td><td>Transitions Branch, DEST</td></tr><tr><td>Maria Tarrant</td><td>Business Council of Australia</td></tr><tr><td>Megan Lilly</td><td>Australian Industry Group</td></tr><tr><td>Steve Balzary</td><td>Australian Chamber of Commerce and Industry</td></tr><tr><td>Jennifer Taylor</td><td>Department of Employment and Workplace Relations</td></tr><tr><td>Bob Bennett</td><td>Department of Industry, Tourism and Resources</td></tr><tr><td>Andrew McCredie</td><td>Department of Industry, Tourism and Resources</td></tr><tr><td>Mark Cully</td><td>National Centre for Vocational Education Research</td></tr><tr><td>André Lewis</td><td>Australian National Training Authority</td></tr><tr><td>Jim Barron</td><td>Group Training Australia</td></tr><tr><td>Geoff Bloom</td><td>Rural Skills Australia</td></tr><tr><td>Wayne Cornish</td><td>National Farmers Federation</td></tr></table>	NAME	GROUP	Aurora Andruska	Group Manager, Vocational Education and Training Group, Department of Education, Science and Training (DEST)	Mary Johnston	Industry Training Branch, DEST	Rebecca Cross	Quality and Access Branch, DEST	Ben Johnson	New Apprenticeships Branch, DEST	Matt Davies	Transitions Branch, DEST	Maria Tarrant	Business Council of Australia	Megan Lilly	Australian Industry Group	Steve Balzary	Australian Chamber of Commerce and Industry	Jennifer Taylor	Department of Employment and Workplace Relations	Bob Bennett	Department of Industry, Tourism and Resources	Andrew McCredie	Department of Industry, Tourism and Resources	Mark Cully	National Centre for Vocational Education Research	André Lewis	Australian National Training Authority	Jim Barron	Group Training Australia	Geoff Bloom	Rural Skills Australia	Wayne Cornish	National Farmers Federation
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	2 meeting locations	The National Skills Shortages Strategy was announced in April 2004 The National Steering Committee has met once in Canberra this year.																																		
	3 costs	Costs associated with running the National Steering Committee meetings are minimal and met out of Strategic Intervention Programme funds. There were no travel and accommodation costs or sitting fees associated with the meetings.																																		

Committee name	Question Number	Response
NATIONAL REFERENCE GROUP FOR THE GROUP TRAINING NEW APPRENTICESHIPS TARGETED INITIATIVES PROGRAMME	1 membership	Membership of the NRG TIP is made up of Department of Education, Science and Training representatives and a representative from each State or Territory Training Authority. The National Reference Group for the Group Training New Apprenticeships Targeted Initiatives Programme (NRGTIP) was established as a forum for receiving State and Territory input on proposals received under the Targeted Initiatives Programme. Its terms of reference are to: • provide expert advice on Australian Government, State and Regional New Apprenticeships priorities; • identify under serviced regions in States and Territories; • provide advice on eligibility of Group Training organisations submitting proposals to operate in each State and Territory jurisdiction; • provide advice in regard to funding arrangements under Joint Group Training Programme; • provide advice in regard to State funding of like projects, including avenues for the project to be funded from an alternative source; • assess concept proposals according to the selection criteria; and • provide recommendations to the DEST programme manager on the concept proposals which best demonstrate the achievement of the programme objectives and value for money principles.
	2 meeting locations	The National Reference Group for the Group Training New Apprenticeships Targeted Initiatives Programme (NRGTIP) was established in August 2000 and is still current. The reference group met only the once in September 2000. The cost was \$3,684.69 (GST inclusive) and the group consisted of Departmental staff and representatives from the State & Territory Training Authorities. After that they did not meet as a Group and no further meetings were held. Each State/Territory Training Authority was consulted separately by the Department via email and phone. There were no further costs incurred and therefore no forward estimates were required.
	3 costs	No budget was allocated, however the costs incurred when the reference group met in September 2000 were \$3,684.69 (GST inclusive). The costs were for travel, accommodation and meeting expenses were met from Departmental Administered funds.

Committee name	Question number	Response
STEERING COMMITTEE FOR THE EVALUATION OF NEW APPRENTICESHIPS	1 membership	Membership Representatives from the Department of Education, Science and Training, the Department of Finance and Administration, Treasury, Department of Prime Minister and Cabinet and the Department of Employment and Workplace Relations. The objective of the committee was to advise on the direction of the evaluation and review progress reports. There were no formal terms of reference.
	2 meeting locations	The Steering Committee met twice in Canberra during the course of the evaluation
	3 costs	There were no costs as all committee members were Canberra based.

Committee name	Question number	Response
NEW APPRENTICESHIPS CENTRES SATISFACTION SURVEYS - STEERING COMMITTEE	1 membership	The Steering Committee was formed to provide guidance on two satisfaction surveys that were conducted in late 2002 on the two client groups of New Apprenticeships Centres: employers and New Apprentices. Membership Representatives from the Department of Education, Science and Training and one representative from the National Centre for Vocational Education Research.
	2 meeting locations	The Steering Committee met once in Canberra on 10 October 2002.
	3 costs	There were no costs allocated to the meeting of the Steering Committee and as all members were Canberra based.

Committee name	Question number	Response																																										
NEW APPRENTICESHIPS MARKETING ADVISORY GROUP	1 membership	This Advisory group was established in January 2004 to provide advice to DEST National Office on national marketing initiatives for New Apprenticeships including the annual Minister’s Awards for Excellence for Employers of New Apprentices and the NAC Marketing Forum 2003/04 MEMBERSHIP Representatives from the Department of Education, Science and Training National Office and one representative from a New Apprenticeships Centre in each State and Territory. <table><tr><th>State/Territory</th><th>Representative</th></tr><tr><td>DEST</td><td>Wendy McDowell</td></tr><tr><td>QLD</td><td>Mick McCabe</td></tr><tr><td>NSW</td><td>Duane Findley</td></tr><tr><td>ACT</td><td>Gabby Morgan</td></tr><tr><td>Vic</td><td>Rob Birch</td></tr><tr><td>Tasmania</td><td>Tim Ritchie</td></tr><tr><td>SA</td><td>Lisa Mudrassani</td></tr><tr><td>WA</td><td>Helen Hitchcock</td></tr><tr><td>NT</td><td>Danielle Sharp</td></tr></table> 2004/05 MEMBERSHIP Representatives from the Department of Education, Science and Training National and State Offices and one representative from a New Apprenticeships Centre in each State and Territory. <table><tr><th>State/Territory</th><th>Representative</th></tr><tr><td>DEST</td><td>Wendy McDowell</td></tr><tr><td>DEST</td><td>Paul Daly</td></tr><tr><td>QLD</td><td>Mick McCabe</td></tr><tr><td>NSW</td><td>Duane Findley</td></tr><tr><td>ACT</td><td>Gabby Morgan</td></tr><tr><td>Vic</td><td>Vicki Pope</td></tr><tr><td>Tasmania</td><td>Tim Ritchie</td></tr><tr><td>SA</td><td>Matt Aubrey</td></tr><tr><td>WA</td><td>Helen Hitchcock</td></tr><tr><td>NT</td><td>Danielle Sharp</td></tr></table>	State/Territory	Representative	DEST	Wendy McDowell	QLD	Mick McCabe	NSW	Duane Findley	ACT	Gabby Morgan	Vic	Rob Birch	Tasmania	Tim Ritchie	SA	Lisa Mudrassani	WA	Helen Hitchcock	NT	Danielle Sharp	State/Territory	Representative	DEST	Wendy McDowell	DEST	Paul Daly	QLD	Mick McCabe	NSW	Duane Findley	ACT	Gabby Morgan	Vic	Vicki Pope	Tasmania	Tim Ritchie	SA	Matt Aubrey	WA	Helen Hitchcock	NT	Danielle Sharp
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	2 meeting	2003/04 MEETINGS Some meetings were held via teleconference with one face to face meeting in Canberra. Travel costs of some non																																										

	locations	Canberra members were met by the Department. 23 February – teleconference 10 March – teleconference 22 March – teleconference 20 April – teleconference 18 May – face to face meeting in Canberra 2004/05 MEETINGS Some meetings were held via teleconference with two face to face meetings in Canberra. Travel costs of some non Canberra members were met by the Department. The travel costs were \$13,583, accommodation \$2,762 and food and beverages \$326. 22 October – Face to face meeting in Canberra 13/14 December – Face to Face meeting in Melbourne 21 February – teleconference 5 April - teleconference
	3 costs	2003/4 The travel costs were \$8,230, accommodation \$735 and food and beverages \$220 2004/5 The travel costs were \$13,583, accommodation \$2,762 and food and beverages \$326. A further \$6,000 is committed to travel for May 2004 face to face meeting plus accommodation costs of \$1,485 and catering costs of \$900.

Committee name	Question number	Response
STAKEHOLDER REFERENCE GROUP – NATIONAL ADVERTISING CAMPAIGN FOR NEW APPRENTICESHIPS	1 membership	The Stakeholder Reference Group was established to provide advice to DEST National Office in relation to the Skills Shortages advertising campaign for New Apprenticeships in 2004. 2002/03 MEMBERSHIP Representatives from the Department of Education, Science and Training, State Governments in each State and Territory, the Business Council of Australia, the Australian Chamber of Commerce, the Australian National Training Authority, Group Training Australia, Australian Industry Group, Rural Skills Australia and the Department of Defence. 2003/04 MEMBERSHIP Representatives from the Department of Education, Science and Training, State Governments in each State and Territory, the Business Council of Australia, the Australian Chamber of Commerce, the Australian National Training Authority, Group Training Australia, Australian Industry Group, Rural Skills Australia and the Department of Defence.
	2 meeting locations	The Stakeholder Reference Group met in Canberra on 29 May 2003 and in Canberra on 8 April 2004.
	3 costs	2002/03 MEETINGS The Stakeholder Reference Group met in Canberra on 29 May 2003. Food and beverages of \$380 were provided. Attendees: Steve Balzary – ACCI, Dennis DalSanto – AiG, Leonie Stanfield – GTA (representing Jim Barron), Geoff Bloom – Rural Skills Australia, Rosalind Brunckhorst – ANTA, Emil Tabone – DETNAC, Noel Sayers – VIC (representing Chris Stewart), Elizabeth Collingwood – QLD, Irena Blissenden – Tas, Helen Lumby – ACT, Jason Mills – OSW, Ben Johnson – DEST, Jane Smith – DEST, Juliet Zeiler – DEST, Frances Hetherington – DEST 2003/04 MEETINGS The Stakeholder Reference Group met in Canberra on 8 April 2004. Food and beverages of \$350 were provided. Attendees: Steve Balzary – ACCI, Bruce Furze – Rural Skills Australia, Emil Tabone – DETNAC, Sharon Provost – ANTA, Fiona Muir – ACT, Paul Fennell – ACT, Isabel Maurer – SA, MAJ Vic Renfrew – Defence Force Recruiting.

Committee name	Question number	Response																																																
REVIEW OF THE NEW APPRENTICESHIPS INCENTIVES PROGRAMME	1 membership	Membership Representatives from the Departments of Education, Science and Training; Prime Minister and Cabinet; Treasury; Finance and Administration, and Employment and Workplace Relations																																																
	2 meeting locations	The Steering Committee met in Canberra in June, July and August 2002 at no additional cost to the Government. A series of consultative meetings on the Review were held between 12 June 2002 and 26 July 2002 in Orange, Sydney, Melbourne, Geelong, Albury, Adelaide, Darwin, Perth, Townsville, Brisbane, Coolangatta, Hobart and Canberra. Over 210 organisations from industry, Group Training Organisations and State and Territory Governments attended these consultative meetings																																																
	3 costs	The Steering Committee met at no additional cost to the Government A series of consultative meetings on the Review were held between 12 June 2002 and 26 July 2002. Over 210 organisations from industry, group training companies and State and Territory Governments attended the consultations. The costs of each consultative meeting, including accommodation and meals, car hire, air travel, conference facilities and advertising were as follows: <table> <tr> <th>Venue</th><th>Date</th><th>Cost</th></tr> <tr> <td>Orange</td><td>12 June 2002</td><td>\$1,449</td></tr> <tr> <td>Sydney</td><td>17 June 2002</td><td>\$8,180</td></tr> <tr> <td>Geelong</td><td>19 June 2002</td><td>\$1,922</td></tr> <tr> <td>Melbourne</td><td>20 June 2002</td><td>\$7,157</td></tr> <tr> <td>Albury</td><td>21 June 2002</td><td>\$2,229</td></tr> <tr> <td>Adelaide</td><td>03 July 2002</td><td>\$8,520</td></tr> <tr> <td>Darwin</td><td>04 July 2002</td><td>\$2,313</td></tr> <tr> <td>Perth</td><td>08 July 2002</td><td>\$7,779</td></tr> <tr> <td>Sydney</td><td>12 July 2002</td><td>\$4,666</td></tr> <tr> <td>Townsville</td><td>15 July 2002</td><td>\$3,151</td></tr> <tr> <td>Brisbane</td><td>16 July 2002</td><td>\$7,119</td></tr> <tr> <td>Coolangatta</td><td>17 July 2002</td><td>\$1,720</td></tr> <tr> <td>Hobart</td><td>25 July 2002</td><td>\$2,891</td></tr> <tr> <td>Canberra</td><td>26 July 2002</td><td>\$2,809</td></tr> <tr> <td>National Advertising</td><td></td><td>\$16,585</td></tr> </table>	Venue	Date	Cost	Orange	12 June 2002	\$1,449	Sydney	17 June 2002	\$8,180	Geelong	19 June 2002	\$1,922	Melbourne	20 June 2002	\$7,157	Albury	21 June 2002	\$2,229	Adelaide	03 July 2002	\$8,520	Darwin	04 July 2002	\$2,313	Perth	08 July 2002	\$7,779	Sydney	12 July 2002	\$4,666	Townsville	15 July 2002	\$3,151	Brisbane	16 July 2002	\$7,119	Coolangatta	17 July 2002	\$1,720	Hobart	25 July 2002	\$2,891	Canberra	26 July 2002	\$2,809	National Advertising		\$16,585
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		INTERNATIONAL	
Committee name	Question number	Response	
INTERNATIONAL EDUCATION ADVISORY BODY (IEAB)	1 membership	MEMBERSHIP Dr Jeff Harmer Ms Lisa Paul, Secretary Ms Helen Zimmerman Dr Bob Birrell Mr Peter Hendy Ms Martha Kinsman Mr Max Schroder Professor Gerard Sutton Professor Richard Larkins Mr Stephen Newton Professor John Hartley	Secretary, DEST (Chair) DEST (Chair from November 2004) Managing Director, Australian Centre for Languages Director, Centre for Population and Urban Research Chief Executive, Australian Chamber of Commerce and Industry Director, Gordon Institute of TAFE Principal, Sydney Institute of Business and Technology Vice-Chancellor, University of Wollongong Vice-Chancellor and President, Monash University Principal, Caulfield Grammar School Dean, QUT Creative Industries (from November 2004)
	2 meeting locations	First meeting was held on 21 June 2004 at Parliament House Canberra Second meeting was held on 12 November 2004 at DEST National Office in Canberra Third meeting was held on 16 March 2005 at Parliament House Canberra Fourth meeting to be held on 27 May 2005 at DEST NO in Canberra	
	3 costs	First meeting 21 June 2004 (Parliament House Canberra) Costs (GST exclusive): -Travel: \$2,754.23 -Accommodation: \$ 162.00 -Sitting fees: \$1,460.00 -Food/Beverages: \$ 91.40 -Total \$4,676.63 Second meeting 12 November 2004 (DEST National Office in Canberra). Costs (GST exclusive) -Travel: \$5,039.82 -Accommodation: \$ 137.70 -Sitting fees: \$2,763.00 -Food/Beverages: \$ nil Total Cost \$7,940.52 Third meeting 16 March 2004 (Parliament House Canberra) Cost (GST exclusive)	

		-Travel: \$5,657.56 -Accommodation: \$371.52 -Sitting fees: \$2,456 -Food/beverages: \$376.20 Total cost \$8,852.28 Fourth meeting – 27 May 2005 (DEST National Office in Canberra) Estimated cost (GST exclusive) \$7,500
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Committee name	Question number	Response
ADVISORY PANELS ON GENERAL ACADEMIC AND TECHNICAL QUALIFICATIONS	1 membership	The Advisory Panels in General Academic and Technical Qualifications were established to facilitate the recognition of migrants' qualifications in Australia. The terms of reference now include recognition of all overseas qualifications, both academic and technical. MEMBERSHIP - o Professor Tony Webber - o Professor Kevin Fagg - o Professor Angela Delves - o Dr Tony Robinson - o Dr Mary Varghese - o Mrs Lynette Smith - o Dr Peter Ling - o Mr Thuan Hsien Geh - o Mr Peter Roberts - o Ms Wendy Lindgren Two positions are currently vacant.
	2 meeting locations	The General Academic Panel was established in 1972 and the Technical Panel in 1980. Files on the original time line of operation, and details of subsequent extensions of time until the late 1990s, are not available. Since 2000 the Panels have met jointly, initially for two-day meeting twice each year. MEETINGS Location: DEST, National Office October 2001 May 2002 October 2002 April 2003 July 2003 October 2003 March 2004 April 2005 Meetings scheduled for July 2004 and October 2004 were deferred. No other meetings planned at present.

	3 costs	Costs -Total of the cost of the meeting including Travel, Accommodation, Sitting fees and Food/Beverages: October 2001 2 day meeting \$9,900 May 2002 2 day meeting \$8,500 October 2002 2 day meeting \$7,300 April 2003 1 day meeting \$5,500 July 2003 1 day meeting \$7,052 October 2003 1 day meeting \$9,295 March 2004 1 day meeting \$9,901 April 2005 1 day meeting - actual costs not yet available – estimated cost approx. \$18,000 (due to the cost of a facilitator being engaged for this meeting).
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Committee name	Question number	Response
ELICOS FORUM ON QUALITY ASSURANCE AND ACCREDITATION	1 membership	International Education Group (IEG) was approached by ACPET and EA to facilitate a meeting of all interested stakeholders to discuss future directions for ELICOS quality assurance and accreditation. The ELICOS Forum was held on 14 October 2004 in Canberra.
		MEMBERSHIP
		Professor Gordon Stanley Board of Studies NSW
		Mr Maurice Wenn MCEETYA
		Ms Christine Bundesen Institute of Continuing & TESOL Education, University of Queensland
		Ms Tim Smith ACPET National Office
		Ms Juliana Stackpool ACPET National Office
		Ms Jenny Hayes ACPET National Board
		Ms Sue Blundell English Australia
		Mr Seamus Fagan English Australia
		Mr Michael Fay NEAS Australia
		Mr Stefan Boffa NEAS Australia
		Ms Judy Coleman NEAS Australia Board
		Mr Colin McNaught NEAS Australia Board
		Mr Ken Carruthers NEAS Australia Board
		Ms Pam Christie NSW Department of Education and Training
		Mr Chris Whitton ACT Department of Education and Training
		Ms Sue Hepperlin ACT Department of Education and Training
		Mr Vic Korobacz SA Department of Further Education, Employment, Science & Training
		Ms Kay Rodriquez Victorian Qualifications Authority
		Ms Pam, Edwards Queensland Department of Education
		Mr Mark Gordon University English Centres Australia (UECA)
		Ms Barbara Glen-Feltis Australian Council of Independent Vocational Colleges
		Mr David Endean TAFE Directors Australia (TDA)
		Ms Anne Reynolds Australian Vice-Chancellors' Committee - AVCC
		Ms Caroline Miller Independent Schools Council of Australia (ISCA)
		Ms Louise Smith Department of Immigration and Multicultural and Indigenous Affairs
		Ms Margaret Hudson IDP Education Australia
		Ms Fiona Buffinton Australian Education International
		Ms Shelagh Whittleston Australian Education International (Chair)
Ms Linda Laker Australian Education International		

		Ms Denise Bush Ms Vasa Stoyanoff Ms Gillian Pratt Ms Sian Lewis	Australian Education International Australian Education International Australian Education International Higher Education Group, DEST
	2 meeting locations	MEETINGS 13-14 October 2004, Canberra Business Promotions Centre, Regatta Point, Canberra.	
	3 costs	Costs:	
		ITEM	COST
		Venue Hire & full equipment services – 13 & 14 Oct 2004	\$ 1,156.50
		<u>Meals/Refreshments</u>	
		13 Oct Evening 28 people	\$ 1,397.70
		14 Oct Full day 36 people	\$ 1,350.90
		Keynote Speaker (Mr Prof Gordon Stanley)	
		- Accommodation	\$ 102.60
		- Airfares	\$ 323.10
Facilitator (Craze Lateral Solutions)	\$ 1,782.00		
TOTAL	\$ 6,112.80		

Committee name	Question number	Response		
THE VET EXPORTS WORKING GROUP	1 membership	The Working Group was established in June 2003 by ANTA Ministerial Council to examine means to improve the VET sector's performance in education exports.		
			2 meeting locations	The Working Group met in December 2003, April 2004 and November 2004 at DEST's offices at 16 Mort Street (December 2003 and April 2004) and 72 Northbourne Avenue (November 2004), Canberra.
	3 costs	FINANCIAL YEAR	ITEM	COST
		2003 / 2004	<u>December 2003</u>	
			Airfares	\$ 394.50
			<u>April 2004</u>	
			Airfares	\$ 501.80
			Meals / Refreshments	\$ 47.75
		2004 / 2005	<u>November 2004</u>	
			Airfares	\$ 429.87
			TOTAL	\$ 1,373.92

Committee name	Question number	Response																																												
STUDY TOURISM WORKING GROUP	1 membership	The concept of a Working Group on Study Tourism grew out of four Sector meetings held in March 2003. Study Tourism is a cross-sectorial issue and industry representatives were concerned about problems arising amongst unregulated study tour providers that might impact on the reputation of the international education industry. In February 2004, English Australia again expressed concerns about the quality of some study tours and requested that the issue of study tourism be addressed by AEI. A working breakfast meeting was held during the AEI – Australian Education International Industry Forum, April 2004 with industry representatives to clarify the issues and needs of study tourism industry, and how they might be best progressed. Following this meeting, nominations were received for the Study Tourism Working Group. The Group has not met since the April 2004 meeting but have provided feedback on the AEI Draft Paper on Study Tourism.																																												
		<table><tr><th>NAME</th><th>ORGANISATION</th></tr><tr><td>Sue Blundell</td><td>English Australia</td></tr><tr><td>Robynne Walsh</td><td>Phoenix English Language Academy and University of Notre Dame</td></tr><tr><td>Lorna Paviour</td><td>TAFE NSW</td></tr><tr><td>Judy Vincent</td><td>NSW Department of Education and Training</td></tr><tr><td>Ruth Browne</td><td>Pivot Point Hair Design College</td></tr><tr><td>James Brown</td><td>Monash International</td></tr><tr><td>Ann Hammond</td><td>Griffith University</td></tr><tr><td>Jill Simmons</td><td>SA Dept of Education and Children’s Services</td></tr><tr><td>Deborah Hansen</td><td>St Paul’s School</td></tr><tr><td>Caroline Rannersberger</td><td>Charles Darwin University</td></tr><tr><td>Cheryl Scott</td><td>Industry Specialist, Austrade</td></tr><tr><td>Kate Woodford</td><td>Australian Tourist Commission</td></tr><tr><td>Shelagh Whittleston</td><td>Australian Education International, DEST</td></tr><tr><td>Denise Bush</td><td>Australian Education International, DEST</td></tr><tr><td>Gillian Pratt</td><td>Australian Education International, DEST</td></tr><tr><td>Catharine Campbell</td><td>AEI Counsellor, China</td></tr><tr><td>Tony Mitchener</td><td>AEI Counsellor, Indonesia</td></tr><tr><td>Cathryn Hlavka</td><td>AEI Counsellor, China</td></tr><tr><td>Patrick Cremen</td><td>AEI Counsellor, Japan</td></tr><tr><td>Matthew Evans</td><td>AEI Counsellor, Malaysia</td></tr><tr><td>Lea Sublett</td><td>AEI Counsellor, United Arab Emirates</td></tr></table>	NAME	ORGANISATION	Sue Blundell	English Australia	Robynne Walsh	Phoenix English Language Academy and University of Notre Dame	Lorna Paviour	TAFE NSW	Judy Vincent	NSW Department of Education and Training	Ruth Browne	Pivot Point Hair Design College	James Brown	Monash International	Ann Hammond	Griffith University	Jill Simmons	SA Dept of Education and Children’s Services	Deborah Hansen	St Paul’s School	Caroline Rannersberger	Charles Darwin University	Cheryl Scott	Industry Specialist, Austrade	Kate Woodford	Australian Tourist Commission	Shelagh Whittleston	Australian Education International, DEST	Denise Bush	Australian Education International, DEST	Gillian Pratt	Australian Education International, DEST	Catharine Campbell	AEI Counsellor, China	Tony Mitchener	AEI Counsellor, Indonesia	Cathryn Hlavka	AEI Counsellor, China	Patrick Cremen	AEI Counsellor, Japan	Matthew Evans	AEI Counsellor, Malaysia	Lea Sublett	AEI Counsellor, United Arab Emirates
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	2 meeting locations	MEETINGS April 2004, Macquarie Room, Level 5, Sheraton on the Park Hotel, 161 Elizabeth Street, Sydney									
	3 costs	Costs: Study Tourism Working Breakfast Meeting									
		<table><tr><th>ITEM</th><th>COST</th></tr><tr><td>Venue Hire</td><td>\$ 778.50</td></tr><tr><td>Catering</td><td>\$ 680.40</td></tr><tr><td>TOTAL</td><td>\$1,458.90</td></tr></table>		ITEM	COST	Venue Hire	\$ 778.50	Catering	\$ 680.40	TOTAL	\$1,458.90
ITEM	COST										
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Catering	\$ 680.40										
TOTAL	\$1,458.90										

Committee name	Question number	Response	
INTERNATIONAL EDUCATION NETWORK	1 membership	NAME Ms Sandra Woolacott Mr Wayne Chandler Ms Margaret Power Ms Judy Vincent Mr Tony Brady Ms Kerry Moir Ms Michelle Allan Ms Laurel Bright Mr Peter Harber Ms Denise Von Wald Ms Marilyn Sleath Mr Peter Klar Ms Judy Whiteaker Ms Sue Christophers Mr Jeff Gunningham Ms Ngaire Young Ms Fiona Buffinton Mr Anthony Fernando Mr Patrick Willix	ORGANISATION Department of Education, Youth and Family Services, ACT Department of Education, Youth and Family Services, ACT Department of Economic Development, ACT Department of Education and Training, NSW TAFE Global, NSW Department of Employment, Education and Training, NT Queensland Education and Training International, QLD Department of Education and the Arts, QLD TAFE Queensland International, QLD Education Adelaide, SA Department of Education and Children's Services, SA Department of Further Education, Employment, Science and Technology, SA Department of Economic Development, TAS Department of Education and Training, VIC Department of Education and Training, WA Department of Education and Training, WA Department of Education Science and Training Department of Education Science and Training Department of Education Science and Training
		Meeting schedule and location 14 – 15 November 2002 Canberra 16 April 2003 Canberra 3 July 2003 Adelaide 2 October 2003 Perth 25 March 2004 Sydney 23 July 2004 Brisbane 19 November 2004 Adelaide 18 March 2005 Melbourne	
	3 costs	Meeting costs (venue and catering) are borne by the hosting state on a rotational basis Cost of DEST attendance at meetings was \$18,847.27.	

Committee name	Question number	Response																		
CONTRIBUTIONS REVIEW PANEL	1 membership	The Contributions Review Panel (CRP) is a 10 member Panel established under the ESOS Act for the purpose of approving the ESOS Assurance Fund Contributions Criteria. CURRENT MEMBERSHIP <table><tr><td>Len Early (Chair)</td><td>Principal of Len Early Pty Ltd</td></tr><tr><td>David Service</td><td>Director, Centre for Actuarial Research, Australian National University</td></tr><tr><td>Barbara Glen-Feltis</td><td>Chair Australian, Council of Independent Vocational Colleges (ACIVC)</td></tr><tr><td>Rod Jones</td><td>Executive Director, Perth Institute of Business and Technology</td></tr><tr><td>Alyson Moore</td><td>Former Chair, English Australia</td></tr><tr><td>Mark Lucas</td><td>Managing Director, IES Global, Rep Australian Council for Private Education and Training (ACPET)</td></tr><tr><td>Mr Anthony Pollock</td><td>CEO and Managing Director, IDP Education Australia</td></tr><tr><td>Ms Maree Brezzi</td><td>General Manager, Holmes Colleges, representing the Australian Council for Private Education and Training</td></tr><tr><td>Rev Kerry Connell</td><td>Secretary/Treasurer, South Pacific Assoc of Bible Colleges</td></tr></table>	Len Early (Chair)	Principal of Len Early Pty Ltd	David Service	Director, Centre for Actuarial Research, Australian National University	Barbara Glen-Feltis	Chair Australian, Council of Independent Vocational Colleges (ACIVC)	Rod Jones	Executive Director, Perth Institute of Business and Technology	Alyson Moore	Former Chair, English Australia	Mark Lucas	Managing Director, IES Global, Rep Australian Council for Private Education and Training (ACPET)	Mr Anthony Pollock	CEO and Managing Director, IDP Education Australia	Ms Maree Brezzi	General Manager, Holmes Colleges, representing the Australian Council for Private Education and Training	Rev Kerry Connell	Secretary/Treasurer, South Pacific Assoc of Bible Colleges
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Ms Maree Brezzi	General Manager, Holmes Colleges, representing the Australian Council for Private Education and Training																			
Rev Kerry Connell	Secretary/Treasurer, South Pacific Assoc of Bible Colleges																			
	2 meeting locations	The CRP was established by the ESOS Act 2000 and is ongoing. The ESOS Act took effect from June 2001 and the first CRP meeting was held on 4 July 2001. The CRP usually meets on 3 to 4 occasions each year. Location, Canberra.																		
	3 costs	Costs associated with the CRP meetings include: sitting fees, accommodation, and travel costs for Panel members, as well as any incidental costs associated with running the meetings. <table><tr><th>Year</th><th>Costs</th></tr><tr><td>2001/02</td><td>\$47,522</td></tr><tr><td>2002/03</td><td>\$16,241</td></tr><tr><td>2003/04</td><td>\$21,504</td></tr><tr><td>2004/05 to 6 May 2005</td><td>\$33,695</td></tr></table>	Year	Costs	2001/02	\$47,522	2002/03	\$16,241	2003/04	\$21,504	2004/05 to 6 May 2005	\$33,695								
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Committee name	Question number	Response
EDUCATION SERVICES FOR OVERSEAS STUDENTS ACT 2000 (ESOS ACT) EVALUATION STEERING COMMITTEE	1 membership	MEMBERSHIP Fiona Buffinton (Chair) DEST (AEI Group Manager) Oon Ying Chin DEST Arja Keski-Nummi Department of Immigration and Multicultural Affairs Pam Christie NSW Department of Education and Training Brad Viney WA Department of Education Services Professor Ian Goulter Australian Vice Chancellor's Committee Tim Smith Australian Council for Private Education and Training Jacqui Elson-Green IDP Education Australia Sue Blundell Affiliation of International Education Peak Bodies Adrian Wong/Aditya Tater National Liaison Committee Joanna Davidson/Katerina Grant Prime Minister and Cabinet (observer)
	2 meeting locations	MEETINGS Four meetings were scheduled to be held in Canberra: • March 2004: discuss and finalise the key issues and questions for the evaluation and the tender documentation. A group of four steering committee members oversaw the tender evaluation process and finalised selection of the consultant. • August 2004: provide feedback on the draft evaluation work plan. • October 2004: receive a briefing about the progress of the evaluation. • January 2005 receive an overview about the draft evaluation report.
	3 costs	Costs 2003/04: Actual cost is \$5,776.85 2004/05: Actual cost is \$9,273.48 No further meetings to be convened.

Committee name	Question number	Response
THE TEACHING ASSESSMENTS ADVISORY PANEL (FORMERLY THE AEI-NOOSR TEACHING PANEL)	1 membership	MEMBERSHIP Mr Graeme Hall Australasian Forum of Teacher Registration and Accreditation Authorities Ms Debbie Kember Vice-President, Australian Joint Council of Professional Teaching Associations Ms Wendy Hastings Registrar, Teachers Registration Board of SA Mr Graeme Hall Director/CEO, Board of Teacher Registration QLD Ms Irene Forestenko Mrs Audrey Jackson Executive Director, Assoc of Independent Schools of WA Mr Roy Martin Professor Andrew Gonczi Dean, Faculty of Education, University of Technology Sydney Mr Terry Burke Deputy President, Independent Education Union Ms Terri Hopkins Manager Governance & Knowledge Management, Catholic Education Office Ms Helen Barnes Manager, Personal Programs, NSW Department of Education and Training Ms Christine Cook A/g Director, Strategic Human Resources, WA Department of Education
	2 meeting locations	MEETINGS The Panel meets every 12-18 months. The last meeting was held in October 2004.
	3 costs	Costs Costs for all meetings associated with the panel were: 2003-04 \$10,500 2004-05 \$10,500

Committee name	Question number	Response																																								
FOUNDATION STUDIES PROGRAMS WORKING GROUP	1 membership	Working Group tasked by Foundation Studies Programs (FP) Workshop to finalise a nationally consistent FP definition and core criteria to underpin a national quality assurance framework for FP provider and program registration, delivery, national and international recognition and evaluation. MEMBERSHIP <table><tbody><tr><td>Anna Ciccarelli</td><td>Australian Vice Chancellors Committee (University of South Australia)</td></tr><tr><td>Terese Angelico</td><td>Catholic Education Office, Victoria</td></tr><tr><td>Shelagh Whittleston</td><td>Department of Education, Science and Training (DEST)</td></tr><tr><td>Paul O’Halloran</td><td>Australian Council of Independent Vocational Colleges (ACIVC) (Wollongong University College)</td></tr><tr><td>Bob Edwards</td><td>ACT Board of Secondary Studies</td></tr><tr><td>David Endean</td><td>TAFE Directors Australia (Holmesglen Institute of TAFE)</td></tr><tr><td>Seamus Fagan</td><td>English Australia</td></tr><tr><td>Barbara Glen-Feltis</td><td>ACIVC</td></tr><tr><td>Arja Keski-Nummi</td><td>DIMIA</td></tr><tr><td>Vic Korobacz</td><td>ESOS Implementation Group (Department of Further Education, Employment, Science and Technology, SA)</td></tr><tr><td>Dennis Gunning</td><td>Victorian Qualifications Authority</td></tr><tr><td>Laurie Vogler</td><td>Education Queensland International</td></tr><tr><td>Louise Smith</td><td>DIMIA</td></tr><tr><td>Helen Strauch</td><td>AESOC (Department of Education and Training ACT)</td></tr><tr><td>David Burns</td><td>Taylors College (ACPET)</td></tr><tr><td>Sandra Woolacott</td><td>Department of Education, Youth and Family Services, ACT</td></tr><tr><td>Aditya Tater</td><td>National Liaison Committee for International Students in Australia</td></tr><tr><td>Alan Marshall</td><td>Higher Education Recognition Officers (Department of Education Services, WA)</td></tr><tr><td>Caroline Miller</td><td>Independent Schools Council of Australia (ISCA)</td></tr><tr><td>Ros Williams</td><td>Rosetta Consulting</td></tr></tbody></table>	Anna Ciccarelli	Australian Vice Chancellors Committee (University of South Australia)	Terese Angelico	Catholic Education Office, Victoria	Shelagh Whittleston	Department of Education, Science and Training (DEST)	Paul O’Halloran	Australian Council of Independent Vocational Colleges (ACIVC) (Wollongong University College)	Bob Edwards	ACT Board of Secondary Studies	David Endean	TAFE Directors Australia (Holmesglen Institute of TAFE)	Seamus Fagan	English Australia	Barbara Glen-Feltis	ACIVC	Arja Keski-Nummi	DIMIA	Vic Korobacz	ESOS Implementation Group (Department of Further Education, Employment, Science and Technology, SA)	Dennis Gunning	Victorian Qualifications Authority	Laurie Vogler	Education Queensland International	Louise Smith	DIMIA	Helen Strauch	AESOC (Department of Education and Training ACT)	David Burns	Taylors College (ACPET)	Sandra Woolacott	Department of Education, Youth and Family Services, ACT	Aditya Tater	National Liaison Committee for International Students in Australia	Alan Marshall	Higher Education Recognition Officers (Department of Education Services, WA)	Caroline Miller	Independent Schools Council of Australia (ISCA)	Ros Williams	Rosetta Consulting
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	2 meeting locations	Working Group met on 3 March 2004 in Canberra and 19 April 2004 in Melbourne.																																								

	3 costs	Costs:	
		ITEM	COST
		<u>3 March 2004</u>	
		Venue – Hyatt Canberra	\$450
		Catering	\$1,100
		Audio Visual Equipment	\$203.86
		Facilitator – Rosetta Consulting	\$3,948
		<u>19 April 2004</u>	
		Catering	\$263
		Facilitator – Rosetta Consulting	\$4,026.37
		TOTAL	\$9,991.23

		Science Group
Committee name	Question number	Response
Prime Minister's Science, Engineering & Innovation Council (PMSEIC) Standing Committee Of PMSEIC Note: this answer covers the period from January 2002 when DEST assumed responsibility for PMSEIC from the former Department of Industry, Science and Resources.	1 membership	Membership: Details on PMSEIC, PMSEIC Standing Committee and Working Group membership are available at http://www.dest.gov.au/sectors/science_innovation/science_agencies_committees/prime_ministers_science_engineering_innovation_council/default.htm Working Group membership and Terms of Reference are listed in the report of each Working Group.
	2 meeting locations	Meeting Timeframes: The dates of PMSEIC meetings are included on the website above.
	3 costs	Costs 2001-02 \$28,933.91 (part year only) 2002-03 \$117,033.33 2003-04 \$210,465.50 (including costs for the 27 June 2003 PMSEIC and Standing Committee meetings paid in this financial year) 2004-05 \$141,611 (as at 30 April 2005)

Committee name	Question number	Response														
NATIONAL STORE ADVISORY COMMITTEE (NSAC)	1 membership	The Committee was established in 2001 to advise the Government on the establishment of a national store for intermediate level radioactive waste in Australia. Membership: <table><tr><td>Dr Colin Chartres</td><td>(Chair) CSIRO</td></tr><tr><td>Mr Peter Burns</td><td>ARPANSA</td></tr><tr><td>Dr Brad Cassels</td><td>Department of Human Services, VIC</td></tr><tr><td>Mr Simon Critchley</td><td>Department of Health, QLD</td></tr><tr><td>Dr Gerald Laurence</td><td>ADUCHEM Pty Ltd</td></tr><tr><td>Dr Phil McFadden</td><td>Geoscience Australia</td></tr><tr><td>Prof. Ernst Warnecke</td><td>German Federal Office for Radiation Protection</td></tr></table>	Dr Colin Chartres	(Chair) CSIRO	Mr Peter Burns	ARPANSA	Dr Brad Cassels	Department of Human Services, VIC	Mr Simon Critchley	Department of Health, QLD	Dr Gerald Laurence	ADUCHEM Pty Ltd	Dr Phil McFadden	Geoscience Australia	Prof. Ernst Warnecke	German Federal Office for Radiation Protection
Dr Colin Chartres	(Chair) CSIRO															
Mr Peter Burns	ARPANSA															
Dr Brad Cassels	Department of Human Services, VIC															
Mr Simon Critchley	Department of Health, QLD															
Dr Gerald Laurence	ADUCHEM Pty Ltd															
Dr Phil McFadden	Geoscience Australia															
Prof. Ernst Warnecke	German Federal Office for Radiation Protection															
	2 meeting locations	Meeting details <table><tr><td>Monday 11 February 2002</td><td>DEST, Canberra, ACT</td></tr><tr><td>Monday 24 February 2003</td><td>DEST, Canberra, ACT</td></tr></table>	Monday 11 February 2002	DEST, Canberra, ACT	Monday 24 February 2003	DEST, Canberra, ACT										
Monday 11 February 2002	DEST, Canberra, ACT															
Monday 24 February 2003	DEST, Canberra, ACT															
	3 costs	Cost: FY 2001/2002 Costs: \$5,000.00 GST Exclusive (estimated) FY 2002/2003 Costs: \$5,721.22 GST Exclusive														

Committee name	Question number	Response
Committee to Oversee Publicly Funded Research Agencies' Performance Assessment	1 membership	Membership: Professor Robin Batterham Chief Scientist (Chair) Professor Edwina Cornish Monash University Dr Michael Barber CSIRO Mr Greg Harper ARC Ms Narelle Kennedy Australian Business Foundation Dr Ian Poiner AIMS Dr Ian Smith ANSTO
	2 meeting locations	The committee has met in Canberra, with some members participating via teleconference hook-up. The committee first met on 21 December 2004 and it's work is ongoing.
	3 costs	Costs (as at 30 April 2005) Travel: \$266.63

Committee name	Question number	Response												
Review of Closer Collaboration between Universities and Major Publicly Funded Research Agencies	1 membership	Membership: Mr Donald McGauchie (Chair) Professor Suzanne Cory, Walter and Eliza Hall Institute of Medical Research Professor Sir Graeme Davies, Vice-Chancellor of the University of London Professor Peter Hoj, Director of the Australian Wine Research Institute Mr Kevin Jarry, Businessman, former banking industry executive Mr Kenneth Peacock, Businessman, former aerospace industry executive Professor Millicent Poole, Vice-Chancellor of Edith Cowan University												
	2 meeting locations	Meetings took place in Canberra and Melbourne (stakeholder consultations were held in Canberra, Townsville, Melbourne and Sydney). The committee commenced it's work mid 2003 and the resulting report was released in March 2004.												
	3 costs	<table border="0"> <tr> <td>Costs</td> <td>- Travel:</td> <td>\$44,462.09</td> </tr> <tr> <td></td> <td>- Accommodation:</td> <td>\$4,832.78</td> </tr> <tr> <td></td> <td>- Sitting fees:</td> <td>\$53,085.67</td> </tr> <tr> <td></td> <td>- Food/Beverages:</td> <td>\$2,086.88</td> </tr> </table> Other significant costs include Seconded Officer Expenses of \$54,691.09 and Communication Expenses of \$10,053.60, which contributed to the review's total cost of \$117,900.43.	Costs	- Travel:	\$44,462.09		- Accommodation:	\$4,832.78		- Sitting fees:	\$53,085.67		- Food/Beverages:	\$2,086.88
Costs	- Travel:	\$44,462.09												
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	- Sitting fees:	\$53,085.67												
	- Food/Beverages:	\$2,086.88												

Committee name	Question number	Response
AIMS@JCU Steering Committee	1 membership	Membership: Mr Donald McDonald (Chair) Ms Elizabeth Nosworthy Professor Bernard Moulden Professor Stephen Hall
	2 meeting locations	Meetings took place in Townsville, Brisbane and Canberra. The committee commenced its work in Mid 2003 and assisted in the development of the AIMS@JCU joint venture agreement. The committee's work finished with the signing of the joint venture agreement by AIMS and JCU on 17 June 2004.
	3 costs	Financial year: 2003/04 Costs (departmental secretariat support): - Travel: \$9,227.38 - Accommodation: \$1,431.45 - Sitting fees: \$0 - Food/Beverages: \$467.25 Costs (AIMS' committee support): - Committee members travel, accommodation, sitting fees, food/beverages: \$41,635

Committee name	Question number	Response
COOPERATIVE RESEARCH CENTRES (CRC) COMMITTEE CRC APPRAISAL PANEL (FORMERLY CRC LIFE SCIENCES EXPERT PANEL & CRC PHYSICAL SCIENCES AND ENGINEERING EXPERT PANEL) CRC PROGRAMME EVALUATION STEERING COMMITTEE	1 membership	Membership and terms of Reference; Details of the CRC Committee and Appraisal Panel, including membership, are available at: https://www.crc.gov.au/Information/ShowInformation.aspx?Doc=about_programme&key=information-about-programme&Heading=About the Programme. The evaluation was supported by a CRC Evaluation Steering Group with the following members: Mr Rod Manns (Chairman, DEST) Dr Tony Peacock, CEO, CRC for Biological Control of Pests Dr Paul Donaghue Professor Ron MacDonald, Deputy Vice Chancellor, The University of Newcastle Mr Ron Jansen, Manager, Business Competitiveness, Department of Industry, Tourism and Resources, Mr Richard Bridge DEST Dr Geoffrey Vaughan, Chair, CRC Committee.
	2 meeting locations	The CRC Committee was established prior to DEST assuming responsibility and is ongoing. Appraisal Panels are established for each CRC Selection Round. The Evaluation Steering Committee was established for a fixed period to oversight the programme evaluation from March to July 2003. Meeting location: The CRC Committee meets in Canberra except for one meeting held in Melbourne on 19 November 2003. The CRC Appraisal Panel (and formerly the Life Science and Physical Science Expert Panels) meet as a group in Canberra. During CRC Programme selection rounds, members of the Appraisal Panel attend selection interviews held in capital cities. In the 2002 selection round, interviews were also held in Alice Springs and Townsville.
	3	Costs: \$ 90,014 (March – June 2002 - DEST assumed responsibility of the CRC Programme

	costs	from the former Department of Industry, Science and Resources in 2002)
		\$ 473,629 (2002-03)
		\$ 292,120 (2003-04)
		\$ 421,357 (July 2004 - April 2005)

		INNOVATION AND RESEARCH SYSTEMS GROUP																			
	Question number	Response																			
Australian Research & Education Network Advisory Committee (ARENAC)	1 membership	<u>Membership as at 21 January 2005</u> <table><tr><td>Chair</td><td>Dr Mike Sargent</td></tr><tr><td>DEST</td><td>Dr Evan Arthur</td></tr><tr><td>ARC</td><td>Prof Ah Chung Tsoi</td></tr><tr><td>AVCC</td><td>Prof Neil Furlong</td></tr><tr><td>Council of Australian Directors in IT (CAUDIT)</td><td>Mr Nick Tate</td></tr><tr><td>CSIRO</td><td>Ms Rozanne Frost</td></tr><tr><td>DCITA</td><td>Mr James Barr</td></tr><tr><td>AARNet</td><td>Prof Deane Terrell</td></tr><tr><td>AARNet</td><td>Mr Chris Hancock</td></tr></table>		Chair	Dr Mike Sargent	DEST	Dr Evan Arthur	ARC	Prof Ah Chung Tsoi	AVCC	Prof Neil Furlong	Council of Australian Directors in IT (CAUDIT)	Mr Nick Tate	CSIRO	Ms Rozanne Frost	DCITA	Mr James Barr	AARNet	Prof Deane Terrell	AARNet	Mr Chris Hancock
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DCITA	Mr James Barr																				
AARNet	Prof Deane Terrell																				
AARNet	Mr Chris Hancock																				
	2 meeting locations	All ARENAC meetings have been held in the DEST offices in Canberra.																			
	3 costs	<u>Aggregate cost of ARENAC expenses</u> <table><tr><td>2003 Total</td><td>\$33,168</td></tr><tr><td>2004 Total</td><td>\$17,708</td></tr></table>		2003 Total	\$33,168	2004 Total	\$17,708														
2003 Total	\$33,168																				
2004 Total	\$17,708																				

	Question number	Response		
Higher Education Bandwidth Advisory Committee (HEBAC) (2002)	1 membership	<u>Membership</u>		
		Chair	Dr Mike Sargent	
		DEST	Dr Evan Arthur	
		CSIRO	Mr Jonathan Potter	
		AVCC	Mr Alan McMeekin	
		AVCC	Professor Alex Reid	
		AARNet	Professor Deane Terrell	
		Australian Partnership for Advanced Computing (APAC)	Professor John O'Callaghan	
		ARC	Professor Lawrence Cram	
		DCITA	Mr Chris Cheah	
		National Office of Information Economy (NOIE)	Mr Patrick Callioni	
		Council of Australian Directors in IT (CAUDIT)	Mr Kent Adams	
			2 meeting locations	All HEBAC meetings were held in DEST and CSIRO offices in Canberra.
	3 costs	<u>Aggregate cost of HEBAC expenses</u>		
		2002	Total	\$69,484.00
		2003	Total	\$10,516.00

	Question number	Response
National Research Infrastructure Taskforce (NRIT)	1- membership	Responsible for developing a National Research Infrastructure Strategic Framework to inform government investment in research infrastructure for universities and publicly funded research agencies. The Taskforce was announced in the 2003 Budget and provided its final report on 7 November 2003. <u>Membership</u> Dr Evan Arthur, Department of Education, Science and Training Dr Michael Barber, Commonwealth Scientific and Industrial Research Organisation (CSIRO) Professor Max Bennett, University of Sydney Ms Tricia Berman, Department of Industry, Tourism and Resources Professor Laureate Adrienne Clarke, University of Melbourne Professor Lawrence Cram, Australian Research Council Professor Anne Edwards, representing the Australian Vice-Chancellors' Committee Professor Chris Fell, representing the Federation of Australian Scientific and Technological Societies Professor Malcolm Gillies, representing the Council for the Humanities, Arts and Social Sciences Dr Phil McFadden, representing the National Academies Forum Ms Mary Murnane, Department of Health and Ageing Dr Alan Pettigrew, National Health and Medical Research Council Dr Mike Sargent (Chair) Mr Michael Sutton, Department of Communications, Information Technology and the Arts
	2 meeting locations	<u>Meetings</u> The Taskforce met in Canberra on 22 July, 29 August, 16 September and 28 October 2003. In addition the taskforce conducted two rounds of consultations in August and October 2003. Meetings took place in all State and Territory capitals.
	3 costs	<u>Aggregate of all costs for advertising, travel, accommodation, sitting fees and food and beverages</u> Expenditure for the Taskforce was \$88,666 as at 30 June 2004. This includes costs for Taskforce meetings and consultations.

	Question number	Response
National Collaborative Research Infrastructure Strategy (NCRIS) Advisory Committee	1- membership	The National Collaborative Research Infrastructure Strategy was announced in the 2004 budget. The Advisory Committee was appointed in early November 2004 to advise on the development of NCRIS to the stage where programme guidelines are issued and the ongoing governance arrangements to oversee NCRIS are in place. The Advisory committee is expected to provide its final advice to the Minister in August 2005. <u>Membership</u> Dr Michael Barber, Executive Director, Science Planning, CSIRO Dr Robin Batterham, The Chief Scientist Professor Ian Chubb, Vice-Chancellor, Australian National University (representing the Australian Vice-Chancellors' Committee) Professor Rory Hume (chair) Dr Phil McFadden, Chief Scientist, Geoscience Australia (representing the National Academies Forum); Mr Peter Nissen, National Broadband Advisor for Education Professor Alan Pettigrew, CEO, National Health and Medical Research Council Dr Ian Smith, Executive Director, Australian Nuclear Science and Technology Organisation Dr Stephen Walker, Executive Director, Engineering and Environmental Sciences, Australian Research Council Dr Evan Arthur, Group Manager, Innovation and Research Systems Group, DEST Mr Colin Walters, Group Manager, Science Group, DEST
	2 meeting locations	<u>Meetings</u> The Advisory Committee has held two meetings in Canberra, on 5 November 2004 and 19 January 2005. In addition, the advisory committee led consultations on the development of NCRIS in November-December 2004. Meetings took place in all State and Territory capitals and Townsville. Further consultations with industry and other key stakeholders will take place early this year.
	3 costs	<u>Aggregate of all costs for advertising, travel, accommodation, sitting fees and food and beverages</u> Expenditure for the NCRIS Advisory Committee up to 19 January 2005 is \$61,736. This includes costs for Taskforce meetings and consultations.

	Question number	Response
Research Quality Framework: Expert Advisory Group	1- membership	The Expert Advisory Group will support the development of the Research Quality Framework through provision of advice on processes and measures to assess the quality and impact of research in Australia's universities and Publicly Funded Research Agencies (PFRAs) including: (a) international experiences of implementing research assessments and options for international benchmarking; (b) options to improve the comparability of quality assessment mechanisms across discipline areas; (c) cost effective approaches to undertaking research quality assessment processes; (d) advantages and drawbacks to linking quality assessment in universities and PRFAs to research funds allocation; and (e) appropriate processes for consultation with universities and PFRAs and other key stakeholders to progress consideration of a Research Quality Framework. The Expert Advisory Group was appointed by the Minister for Education, Science and Training in December 2004. The Group will operate during 2005 only. The first face-to-face meeting of the Expert Advisory Group was held in March 2005. A further face-to-face meeting of the Group was held in June 2005 – and one is scheduled for late September (exact date are yet to be determined). <u>Membership</u> <i>Chair</i> Professor Sir Gareth Roberts (International representative from the United Kingdom) is President of Wolfson College, Oxford and President of the Science Council in England. <i>Members</i> Professor Paul Callaghan (International representative from New Zealand) is Director of The MacDiarmid Institute for Advanced Materials and Nanotechnology, Victoria University of Wellington, New Zealand. Dr Michael Barber (representing the Commonwealth Scientific and Industrial Research Organisation (CSIRO)) is Executive Director, Science Planning, CSIRO.

		Professor Ian Chubb (representing the Group of Eight) is Vice-Chancellor of The Australian National University. Professor Peter Høj (representing the Australian Research Council (ARC)) is the Chief Executive Officer of the ARC. Dr Ian O Smith (representing The Australian Nuclear Science and Technology Organisation (ANSTO)) is Executive Director of ANSTO. Dr Robin Batterham is the Chief Scientist of Australia. Professor Peter Sheehan (representing the Australian Vice-Chancellors' Committee) is Vice-Chancellor of the Australian Catholic University. Mr Phil Clark (representing the Business Council of Australia) is the Managing Partner & Chief Executive Officer of Minter Ellison. Professor Ross Milbourne (representing the Australian Technology Network of Universities (ATN)) is Vice Chancellor and President of the University of Technology, Sydney. Professor Anne Edwards (representing the Innovative Research Universities Australia (IRUA)) is the Convenor of the IRUA and Vice Chancellor of Flinders University. Professor Alan Pettigrew (representing the National Health and Medical Research Council (NHMRC)) is the Chief Executive Officer of the NHMRC. Dr Evan Arthur (representing the Department of Education Science and Training (DEST)) is the Group Manager of the Innovation and Research Systems Group in DEST.
	2 meeting locations	<u>Meeting locations</u> The Expert Advisory Group will hold its first meeting in Canberra. Locations for the other two meetings are yet to be determined.
	3 costs	To date, there has been no cost involved.

	Question number	Response
National Research Priorities – Consultative Panel	1- membership	Responsible for undertaking public consultations: seeking the views of the community and interested stakeholders on the framework and their preferred national research priorities. The Panel was appointed in early June 2002 and reported in July 2002. <u>Membership</u> Dr Robin Batterham (Chair) Mr Stuart Beil Professor Janice Burn Professor Graham Farquhar Professor Chris Fell Dr John Keniry Associate Professor Melissa Little Professor Leon Mann Mr Helmut Pekarek
	2 meeting locations	<u>Meeting locations</u> The panel held public consultations in 12 locations – capital cities and Townsville, Armidale, Kalgoorlie and Albury-Wodonga. The panel met twice in Canberra.
	3 costs	The total cost for the Consultative Panel cannot be separated from the costs of the Expert Advisory Committee and the Expert Assessment Advisory Committee. Expenditure on the three groups came to \$65,034 for 2002-03. There will be no further expenditure on the Consultative Panel.

	Question number	Response
National Research Priorities – Expert Advisory Committee	1- membership	Advised the Australian Government on the selection of the National Research Priorities. The Committee was appointed in late August 2002 and reported in October 2002. <u>Membership</u> Dr Jim Peacock (Chair) Dr Robin Batterham Mr John Boshier Ms Sharon Brown Professor Suzanne Cory Professor Chris Fell Professor Malcolm Gillies Professor Terry Hughes Professor Leon Mann Professor Sue O'Reilly Mr Helmut Pekarek Associate Professor Michelle Simmons
	2 meeting locations	The Expert Advisory Committee met three times in Canberra
	3 costs	The total cost for the Expert Advisory Committee cannot be separated from the costs of the Consultative Panel and the Expert Assessment Advisory Committee. Expenditure on the three groups came to \$65,034 for 2002-03. There will be no further expenditure on the Expert Advisory Committee.

	Question number	Response
National Research Priorities – Expert Assessment Advisory Committee	1- membership	Reviewed Commonwealth Research Agencies and funding bodies' implementation plans. The Committee was appointed in mid-June 2003 and reported at the end of June 2003. <u>Membership</u> Dr Robin Batterham (Chair) Professor Barry Brady Professor Julie Campbell Ms Melinda Cilento Emeritus Professor Henrique d'Assumpcao Professor Mark Findlay Dr Jim Peacock
	2 meeting locations	1 meeting in Canberra
	3 costs	The total cost for the Expert Assessment Advisory Committee cannot be separated from the costs of the Consultative Panel and the Expert Advisory Committee. Expenditure on the three groups came to \$65,034 for 2002-03. A further \$6,603 was expended on the Expert Assessment Advisory Committee in 2003-04.

	Question number	Response
National Research Priorities - Expert Advisory Committee	1- membership	Developed the social sciences and humanities enhancements to the National Research Priorities. <u>Membership</u> Dr Jeff Harmer (Chair) Dr Robin Batterham Dr Vijoleta Braach-Maksvytis Dr John Zillman Professor Iain McCalman Professor Leon Mann Dr Jim Peacock
	2 meeting locations	1 meeting in Canberra in May 2003.
	3 costs	Approximately \$2,000, which includes airfares and other incidentals.

	Question number	Response
National Research Priorities – Standing Committee	1- membership	Responsible for providing feedback to NRP-reporting agencies about their: - revised NRP implementation plans; and - NRP-Implementation Progress Reports for 2004; and will also - decide on a future reporting arrangement <u>Membership</u> Membership has yet to be finalised, however the Minister has endorsed the following possible members: Dr Robin Batterham (Chair) Dr Jim Peacock Professor d'Assumpcao Mr Hugh Morgan Professor Sue Rowley Mr Terry Enright Associate Professor Bob Beeton Professor Suzanne Cory Professor Brian Anderson
	2 meeting locations	The committee has yet to meet, however it is expected that they will meet once or twice a year in Canberra, commencing March 2005.
	3 costs	To date there has been no cost involved

	Question number	Response									
-Australian Research Information Infrastructure Advisory Committee (ARIIC) (formerly Higher Education Information Infrastructure Advisory Committee - HEIIAC)	1- membership	ARIIC was established to advise the Government on the information infrastructure requirements of the Australian higher education sector and their intersection with the wider information and technical infrastructures used by the scholarly and research community. The Committee was appointed in August 2003 for 2 years. <u>Membership</u> Professor Wyatt R Hume (Chair) Professor Neil McLean Mr John Shipp Professor Erich Weigold Dr Evan Arthur Dr Warwick Cathro Ms Madeleine McPherson Mr Tom Cochrane Professor Iain McCalman Mr Geoffrey Dengate									
	2 meeting locations	The ARIIC has met in Sydney on 2 occasions; Brisbane on 1 occasion; and Canberra on 6 occasions.									
	3 costs	<table> <tr> <td>2002</td><td>Total (As HEIIAC)</td><td>\$90,482.83</td></tr> <tr> <td>2003</td><td>Total</td><td>\$54,193.67</td></tr> <tr> <td>2004</td><td>Total</td><td>\$95,713.42</td></tr> </table>	2002	Total (As HEIIAC)	\$90,482.83	2003	Total	\$54,193.67	2004	Total	\$95,713.42
2002	Total (As HEIIAC)	\$90,482.83									
2003	Total	\$54,193.67									
2004	Total	\$95,713.42									

	Question number	Response
Mapping Australian Science and Innovation Project – Reference Group	1-membership	Advised on study's scope and methodology, and guided the development of the draft and final report. <u>Membership</u> Dr Robin Batterham, Chief Scientist (CHAIR) (Vic) Mr Peter Wills AC, former Chairman, Australian Research Council (NSW) Ms Catherine Livingstone, Chair of CSIRO Board, Chair of Australian Business Foundation (NSW) Ms Heather Ridout, Deputy Chief Executive and Executive Director, Public Policy and Communications, Australian Industry Group (NSW) Mr Greg Maddock, CEO of Energex (Qld) Mr Roger Allen, Executive Director, Allen and Buckeridge (NSW) Mr Tim Besley AC, Chair, Australian Research Council, ex-officio PMSEIC member (NSW) Professor Nick Saunders, Chair, National Health and Medical Research Council, ex-officio PMSEIC member (VIC) Mr Anthony Bates, Chair Rural R&D Chairs Committee (NSW) (to May 2003) Ms Bridget Jackson, Chair, Rural R&D Chairs Committee (NSW) (from June 2003) Dr John Zillman AO, President, Australian Academy of Technological Sciences & Engineering and represents ATSE on PMSEIC (VIC) Professor Wyatt R (Rory) Hume, Vice-Chancellor UNSW (NSW) Dr Jim Peacock AC, President, Australian Academy of Science, ex-officio PMSEIC member (ACT) Professor Suzanne Cory AC, Director, Walter and Eliza Hall Institute of Medical Research, also CSIRO Board member (VIC) Professor Stephen Hall, former Director, Australian Institute of Marine Science (QLD) Professor Paul Haddad, Deputy Head of Chemistry, University of Tasmania, ATSE Fellow (TAS) Dr Sandra Eades, Member of National Aboriginal and Torres Strait Islander Health Council (NT)

		Professor Graham Farquhar, Group Leader, Research School of Biological Sciences, ANU (ACT) Dr Bruce Hobbs, Chief Scientist, WA Dr Patricia Crook AO, Managing Director of Dynek Pty Ltd and President of Business SA; and Professor Beverley Ronalds, Chief of CSIRO Petroleum Resources.
	2 meeting locations	3 meetings in Canberra: 17 February 2003, 3 June 2003, 26 September 2003.
	3 costs	<u>Aggregate cost of all including travel, accommodation, sitting fees and food and beverages</u> The total cost for the Reference Group came to \$10,255.23 (GST exclusive).

	Question number	Response
Mapping Australian Science and Innovation Project – Working Group	1- membership	<u>Membership</u> The Working Group was chaired by the Department of Education, Science and Training (DEST) and included representation from all State and Territory Governments as well as a cross section of Australian Government agencies. State and Territory Government representation: - ACT Office of Business and Tourism (BusinessACT); - New South Wales Cabinet Office; - Northern Territory Department of Chief Minister; - Queensland Department of Innovation and Information Economy; - South Australian Department of Further Education, Employment, Science and Technology; - Tasmanian Department of Economic Development; - Victorian Department of Industry and Regional Development; and - Western Australian Office of Science and Innovation. Australian Government agencies represented: - Department of Industry, Tourism and Resources; - Department of Prime Minister and Cabinet; - Department of Finance and Administration; - Environment Australia; - Defence Science and Technology Organisation; - Department of Agriculture, Fisheries and Forestry – Australia; - Department of Health and Ageing; - Department of Communications, IT and the Arts; - The National Office for the Information Economy; and - Department of Transport and Regional Services.
	2 meeting locations	The Working Group met twice in Canberra: 7 February 2003 and 24 June 2003.
	3 costs	The total cost for the Working Group was \$487.76 (GST exclusive).

	Question number	Response				
Mapping Australian Science and Innovation Project – National Experts Workshop	1-membership	A National Experts Workshop was held in Canberra on 31 March 2003. The workshop focused on garnering expert knowledge targeting two groups: subject matter experts in the study of science and innovation systems and their key elements; and representatives or associates of key stakeholder groups with hands on experience of science and innovation.				
		<u>Membership (member's position and organisation is that at the time of the meeting, and may have changed since then)</u>				
		Mr	Martin	Adams	Managing Director	Lochard Pty Ltd
		Dr	Alan	Andersen		CSIRO Tropical Ecosystems Research Centre
		Dr	Antonio	Balaguer	Research Fellow	Australian National University
		Ms	Miriam	Baltuck	Science and Technology Counsellor	American Embassy
		Mr	Ron	Beckett		Australian Industrial Research Group
		Dr	John	Bell	Associate Director	The Allen Consulting Group
		Dr	Cliff	Bott	Science and Innovation Analysis Section	Department of Education Science and Training
		Dr	Mark	Bradley	CEO	Australian Technology Park Innovations Pty Ltd
		Professor	Crisp	Bryant	Director	ANU National Centre for the Public Awareness of Science
		Dr	Chris	Buller	Manager	CRC Association
		Dr	Linda	Butler		Australian National University
		Professor	Jim	Carlton	Chair	Australian Innovation Association
		Dr	Rod	Crawford	Assistant Director	IP Australia
		Dr	Patricia	Crook AO	Managing Director	Dyneke Pty Ltd
		Ms	Karen	Curtis	Director of Industry Policy	ACCI
		Mr	Dick	Davies	CEO	AMIRA International
		Dr	David	Denham AM		Federation of Australian Scientific & Technological Societies
		Mr	Steve	Dinham		Teachers
		Professor	Chris	Fell		Federation of Australian Scientific & Technological Societies
		Mr	Simon	Foote		Walter and Eliza Hall Institute

		Professor	John	Foster	Head	School of Economics, University of Queensland
		Ms	Liz	Furler		Australian National Training Authority
		Mr	Neil	Furlong		Australian Technology Network RMIT
		Mr	Toss	Gascoigne	Executive Director	Federation of Australian Scientific & Technological Societies
		Mr	Rodin	Genoff		City of Playford
		Ms	Glenys	Harding	Research Officer	IPRIA
		Professor	John	Houghton		Centre for Strategic Economic Studies
		Mr	John	Howard		Howard Partners
		Ms	Roslyn	Hughes	Chief Executive	EpiCorp
		Ms	Lynne	Hunter	Advisor- Science and Technology	Delegation of the European Commission to Australia and New Zealand
		Professor	Ron	Johnston		Australian Centre for Innovation & International Competitiveness Ltd
		Dr	Alan	Jones	Manager	Department of Industry Tourism and Resources
		Ms	Narelle	Kennedy	CEO	Australian Business Foundation
		Mr	David	Landers	Executive Director	Allen & Buckeridge Pty Ltd
		Professor	Frank	Larkins	Deputy Vice-Chancellor, Melbourne univ.	AVCC
		Ms	Jennifer	Liston	Director- Electronics Division	Australian Electrical and Electronic Manufacturers Association
		Professor	Catherine	Livingstone	Chairman	CSIRO Board
		Professor	Jane	Marceau	Director	Australian Expert Group on Industry Studies, University of Western Sydney
		Mr	Mark	Matthews	Science Policy Advisor	Academy Of Science
		Mr	James	McAdam	Chairman	Australian Information Industry Association
		Mr	John	McKenna		Forum for European-Australian Science and Technology Corporation
		Mr	Colin	Melvin		Knowledge Commercialisation Australasia
		Professor	Rob	Norris	President, Australian Council of Deans of Science	School of Science, Monash University
		Dr	Robert	O'Connor	Policy Advisor	AVCC
		Dr	Janet	Pagan	Manager	Industry Mapping Group Section, DCITA
		Dr	John	Parker	Chief Operating Officer	Cochlear

		Mr	Bill	Pattinson		
		Mr	Tony	Pensabene		Australian Industry Group
		Professor	Alan	Pettigrew	Chief Executive Officer	National Health and Medical Research Council
		Dr	Ian	Rae		Academy of Technological Sciences and Engineering
		Ms	Sheridan	Roberts	Director	ABS
		Professor	Paul	Robertson		Centre for Research Policy & Innovation Studies
		Mr	David	Robinson	Managing Director	Bishop Manufacturing Technology Limited
		Mr	Angus	Robinson	Chief Executive	Australian Electrical and Electronic Manufacturers Association
		Mr	Brian	Rush	Managing Director	Australian Defence Apparel Pty Ltd
		Dr	Peter	Russo		Science Planning
		Dr	Les	Rymer	Principal Policy Adviser	CSIRO
		Mr	Don	Scott-Kemmis	Director	Innovation Management and Policy Program
		Professor	Sue	Serjeantson	Executive Secretary	Academy of Science
		Professor	David	Siddle	Executive Director	Group of 8
		Dr	Lyndal	Thorburn	Managing Director	Advance Consulting
		Mr	Steve	Thornton	President	Australian Association of Mathematics Teachers Adelaide SA
		Mr	Steve	Utick		Department of Education, Science and Training
		Professor	Mike	Vitale	Department of Information Systems	University of Melbourne
		Professor	Denis	Wade AM	Chairman and Managing Director	02 9968 4117 28 Euryalus MOSSMAN 2088
		Dr	Stephen	Walker	Executive Director	Australian Research Council
		Mr	Matthew	Walker		Keycorp Limited, Technology and Business Development
		Mr	Timothy	Walshaw		Forum for European-Australian Science and Technology Corporation
		Ms	Di	Weddell		DEST
		Professor	Erich	Weigold		Australian Institute of Physics
		Ms	Tony	Weir		ABS

		Mr	Keith	Williams	CEO	Proteome Systems
	2 meeting locations	Meeting locations (member's position and organisation was at the time of the meeting, and may have changed) 1 meeting in Canberra.				
	3 costs	<u>Aggregate cost of all travel, accommodation, sitting fees and food and beverages</u> The total cost for the National Experts Workshop came to \$16,461.83 (GST exclusive).				

	Question number	Response	
Mapping Australian Science and Innovation Project – Stakeholders Forum	1- membership	The Forum sought broader views of the content of the Interim Report and preliminary key findings arising from the Science and Innovation Mapping Study, from participants which included members of the Reference Group, those involved in the National Experts Forum, and other selected experts in science and innovation fields.	
		<u>Membership (member's position and organisation is that at the time of the meeting, and may have changed since then).</u>	
		Dr Robin Batterham	Chief Scientist (Chair)
		Professor Suzanne Cory AC	Director, Walter and Eliza Hall Institute of Medical Research, also CSIRO Board member
		Professor Graham Farquhar	Group Leader, Research School of Biological Sciences, ANU
		Professor Neil Furlong	Representing, John Zillman, Australian Academy of Technological Sciences and Engineering
		Professor Paul Haddad	Deputy Head of Chemistry, University of Tasmania, ATSE Fellow
		Professor Elspeth McLachlan	representing, Professor Wyatt R (Rory) Hume Vice-Chancellor UNSW
		Ms Bridget Jackson	Chair Rural R&D Chairs Committee
		Ms Catherine Livingstone	Chair of CSIRO Board, Chair of Australian Business Foundation Board
		Mr Greg Maddock	CEO of Energex
		Dr Jim Peacock AC	President, Australian Academy of Science, ex-officio PMSEIC member
		Ms Heather Ridout	Deputy Chief Executive and Executive Director, Public Policy and Communications, Australian Industry Group
Professor Beverley Ronalds	Chief of CSIRO Petroleum Resources		

		Mr Peter Wills AC	Former Chairman, Australian Research Council
		MrJim Carlton	Australian Innovation Association
		Professor Trevor Cole	University of Sydney
		Ms Karen Curtis	Australian Chamber of Commerce and Industry
		Mr Andre Lewis	ANTA
		Professor Joshua Gans	Melbourne Business School
		Dr Laurie Hammond	Chair - Tax Concession Committee, IRDB
		Mr Arif Haque	Senior Project Officer Australian Electrical and Electronic Manufacturers Association
		Professor Ron Johnston	Australian Centre for Innovation and International Competitiveness Ltd
		Professor Kwong Lee Dow	Deputy Vice-Chancellor (Staff & Students), University of Melbourne
		Professor Rob Norris	School of Science, Monash University
		Ms Helen Fullgrabe	Principal Executive Officer, NHMRC
		Dr Robert O'Connor	AVCC
		Mr Les Rymer	CSIRO
		Professor Vicki Sara	CEO ARC
		Mr Don Scott-Kemmis	Director Innovation Management and Policy Program, ANU
		Professor Sue Serjeantson	Academy of Science
		Mr Grant Kearney	Chief Executive, The AiG Tyree Foundation
	2 meeting locations	Held in Melbourne on 3 September 2003.	
	3 costs	Aggregate cost of all travel, accommodation, sitting fees and food and beverages came to \$2,758.63.	

	Question number	Response
Evaluation of Knowledge and Innovation (K&I) Reforms	1- membership	<u>Membership</u> The Evaluation's Internal Policy Group was chaired by Dr Evan Arthur, Branch Manager, Innovation and Research Branch, DEST, and members were: • Mr Rod Manns, A/g Group Manager, Science Group, DEST • Mr Richard Bridge, Branch Manager, Economic Analysis and Evaluation Group, DEST • Ms Tricia Berman, General Manager, Industry, Tourism and Resources, DITR • Mr Robert Wells, Division Manager, Department of Health and Ageing • Mr Michael Sutton, General Manager, Department of Communications, Information Technology and the Arts The Evaluation's External Reference Group was chaired by Professor Chris Fell, former Deputy Vice-Chancellor, UNSW, and the members were: • Professor Richard Oliver, Australian Centre for Necrotrophic Fungal Pathogens, Murdoch University • Professor Deryck Schreuder, President of the Australian Vice-Chancellors' Committee • Mr Greg Harper, Deputy CEO, Australian Research Council • Professor Kerry Cox, Vice-Chancellor, University of Ballarat
	2 meeting locations	Internal Policy Group • 16 July 2003 • 18 September 2003 • 15 October 2003 External Reference Group • 21 July 2003 • 1 August 2003 • 12 September 2003
	3 costs	Aggregate of all costs including travel, accommodation, sitting fees and food and beverages came to \$326,000.

		Questacon																	
Committee name	Question number	Response																	
Questacon Advisory Council NOTE: Questacon – The National Science and Technology Centre became a DEST portfolio agency on 1 July 2003, so information is provided for the period since that date.	1- membership	Membership Council membership consists of a Chairperson, a Deputy Chairperson, the Director of Questacon, a representative of DEST and a maximum of five other members appointed by the Minister for Education, Science and Training. Current members (at end January 2005) are as follows. <table><tr><td>Mr Leon Kempler OAM (Chair)</td><td>Chairman, Australia-Israel Chamber of Commerce.</td></tr><tr><td>Dr Geoffrey Vaughan (Deputy Chair)</td><td>Chairman, Cooperative Research Centres Committee,</td></tr><tr><td>Professor Lyn Abbott,</td><td>Soil Biology Group, Earth and Geographical Sciences, University of Western Australia.</td></tr><tr><td>Mr Antony Cohen,</td><td>National Board Member, KPMG.</td></tr><tr><td>Ms Gabrielle Kibble AO,</td><td>Adjunct Professor, Faculty of Built Environment, University of NSW.</td></tr><tr><td>Associate Professor Jennifer Martin,</td><td>Associate Professor, Institute for Molecular Bioscience, University of Queensland.</td></tr><tr><td>Ms Lynda O’Grady,</td><td>Chief of Product, Telstra Technology, Innovation and Product.</td></tr><tr><td>Professor Graham Durant,</td><td>Director, Questacon (ex officio).</td></tr></table> (Professor Julian Cribb, Principal, Julian Cribb & Associates, tendered his resignation from Council to the Minister for Education, Science and Training in December 2004.)		Mr Leon Kempler OAM (Chair)	Chairman, Australia-Israel Chamber of Commerce.	Dr Geoffrey Vaughan (Deputy Chair)	Chairman, Cooperative Research Centres Committee,	Professor Lyn Abbott,	Soil Biology Group, Earth and Geographical Sciences, University of Western Australia.	Mr Antony Cohen,	National Board Member, KPMG.	Ms Gabrielle Kibble AO,	Adjunct Professor, Faculty of Built Environment, University of NSW.	Associate Professor Jennifer Martin,	Associate Professor, Institute for Molecular Bioscience, University of Queensland.	Ms Lynda O’Grady,	Chief of Product, Telstra Technology, Innovation and Product.	Professor Graham Durant,	Director, Questacon (ex officio).
Mr Leon Kempler OAM (Chair)	Chairman, Australia-Israel Chamber of Commerce.																		
Dr Geoffrey Vaughan (Deputy Chair)	Chairman, Cooperative Research Centres Committee,																		
Professor Lyn Abbott,	Soil Biology Group, Earth and Geographical Sciences, University of Western Australia.																		
Mr Antony Cohen,	National Board Member, KPMG.																		
Ms Gabrielle Kibble AO,	Adjunct Professor, Faculty of Built Environment, University of NSW.																		
Associate Professor Jennifer Martin,	Associate Professor, Institute for Molecular Bioscience, University of Queensland.																		
Ms Lynda O’Grady,	Chief of Product, Telstra Technology, Innovation and Product.																		
Professor Graham Durant,	Director, Questacon (ex officio).																		
	2 meeting locations	Questacon – The National Science and Technology Centre, Canberra on 10/11 November 2003, 9/10 February 2004, 10/11 May 2004, 9/10 August 2004 and 8/9 November 2004.																	
	3 costs	Costs (including travel, accommodation, sitting fees and hospitality) Financial Year 2003-04; \$33,170 & 1July 2004 to 31 December 2004: \$19,744																	

Committee name	Question number	Response
Review of Questacon—The National Science and Technology Centre, for the Department of Education, Science and Training	1- membership	Membership Dr Patrick Greene (chair), Museum Victoria Prof. Léonie Rennie, SMEC, Curtin University of Technology Mr Anthony Adair, Centre for Independent Studies Mr Colin Walters, DEST
	2 meeting locations	Meeting times and locations Canberra, 9 September 2003 Melbourne 19-20 October 2003. Review is now completed
	3 costs	Cost Financial Year 2003-04: \$79,705 (includes cost of a project consultancy as well as travel, accommodation, sitting fees and hospitality).

		Strategic Analysis & Evaluation Group
Committee name	Question number	Response
NATIONAL HIGHER EDUCATION STATISTICS ADVISORY COMMITTEE	1- membership	Membership: The Advisory Committee comprised of the following representatives from DEST, Australian Bureau of Statistics and University sector: Ms Jessie Borthwick – DEST (Chair) Mr David O’Brien – DEST (Secretary) Representative from Higher Education Group - DEST Mr Mel Butler – Australian Bureau of Statistics Mr John Mullarvey – Australian Vice Chancellor’s Committee Mr Alan Finch – Bond University Ms Yu-Lan Chan – The Group of Eight Dr John Kleeman – University of New England Professor Denis Gibson – Queensland University of Technology; and Professor Gerald Burke – Centre for Economics of Education and Training, Monash University.
	2 meeting locations	The committee met once in 2001 and once in 2002. The committee has not met since and has been disbanded.
	3 costs	Minimal operating costs in the order of \$20 each meeting for morning tea.

Higher Education Group		
Committee name	Question number	Response
REVIEW OF RURAL VETERINARY SERVICES CONSULTATIVE GROUP	1- membership	<i>The role of the Consultative Group, to be chaired by the Australian Chief Veterinary Officer, Dr Gardner Murray, will be to provide guidance to Mr Frawley (the reviewer) in the conduct of the Review. . . . I anticipate that your participation would involve three Consultative Group meetings between now and November 2002."</i>
		Dr Robert Baker
		Australian Veterinary Association
		Mr Bill Burmester
		Department of Education Science and Training
		Mr Michael Hartmann
		Cattle Council of Australia (representing extensive industries)
		Dr Bill Hetherington
		Australian Meat Council Limited (representing meat processors and exporters)
		Dr Alick Lascelles
		National Farmers Federation
		Dr Gardner Murray (Chair)
		Agriculture, Fisheries and Forestry – Australia
		Dr Geoff Neumann
		Animal Health Australia
		Ms Kathleen Plowman
		Australian Pork Limited (representing intensive industries)
		Mr Peter Strong
		Rural Skills Australia
		Dr Robin Vandegraaff
		Primary Industries & Resources South Australia (representing States/Territories)
		Professor John Yovich
		Murdoch University (representing university Veterinary Schools)
	2 meeting locations	The Consultative Group was appointed on 29 July 2002 for the duration of the Review of Rural Veterinary Services. The Group met on three occasions in Canberra on 1 August 2002, 15 October 2002 and 5 December 2002.
	3 costs	The total costs of the Review, including the Consultative Group, were shared between the Australian Government, through the Department of Education, Science and Training, and the animal production industries, through Animal Health Australia. In the vicinity of \$9,500 of Review funds was spent directly on the Consultation Group for sitting fees, travel and accommodation and other costs associated with meetings.

Committee name	Question number	Response
Benchmarking Committee	1- membership	Membership Sian Lewis Dr Simon Barrie Dr Steve Garlick Ian Hawke Conor King Geoff Pryor Professor Adrian Lee Amanda Gordon Mary Finlay Claire Atkinson Department of Education Science and Traing Higher Education Research and Development Society of Australasia (HERDSA) Knowledge Wares Joint Committee on Higher Education Australian Vice Chancellors Committee Knowledge Wares University of New South Wales Department of Education Science and Training Department of Education Science and Training Department of Education Science and Training
	2 meeting locations	Meetings held in 2003 and 2004 in Canberra One Day Benchmarking workshop at the Australian Universities Quality Forum in Melbourne.
	3 costs	Total aggregated costs: travel, accommodation, sitting fees, food and beverages came to \$2,569.85

Committee name	Question number	Response
Commonwealth Learning Scholarships Reference Group	1- membership	Membership: Maria Fernandez (Chair) Department of Education Science and Training (DEST) Col SharpCharles Sturt University Eion Breen Univeristy of Tasmania Julia Forrest Department of Education Science and Training Sonia Nitchell University of New South Wales Elizabeth Anderson Australian Catholic University Helen Mathews Department of Education Science and Training Vince Callaghan Deakin University Michael Werts University of Canberra Mark Warburton Department of Education Science and Training Mary Kelly Queensland University of Technology Donna Aitken Monash University Karen Eamens Department of Education Science and Training Rigmor George University of South Australia Kate Hitchins Edith Cowan University Maureen Bowen University of Queensland
	2 meeting locations	Teleconferences – three in 2003 and four in 2004
	3 costs	Participants covered the cost of their own telephone calls for these telconferences.

Committee name	Question number	Response
Higher Education Information Management System Business Advisory Committee (HEIMSBAC)	1- membership	Membership: Ms Maria Fernandez (Chair) Department of Education, Science and Training (DEST) Mr Allen Gravier La Trobe University Mr Carl Rallings Southern Cross University Mr Conor King Australian Vice-Councillors' Committee Mrs Elizabeth Jones Queensland Tertiary Centre Mr Geoff Honey Charles Sturt University Mr Jon Stubbs The University of Western Australia Ms Julie Straughair State & Territories Education Departments' Representative Ms Lin Martin The University of Melbourne Ms Marlene Pitman The Flinders University of South Australia Mr Nigel Ewan University of Tasmania Mr Peter Enlund Deakin University Mr Peter Haines The Australian National University Mr Robert Oliphant Griffith University Ms Roni McDowell Royal Melbourne Institute of Technology Ms Shaneen McGlinchey University of Western Sydney
	2 meeting locations	In 2003-2004 meetings held in Canberra - including a combined HEIMSBAC/SAC workshop In 2004-2005 meetings were held in Canberra
	3 costs	2003-04 costs for travel, accommodation, sitting fees, food and beverages came to \$56,087 (only the HEIMSBAC component of the combined workshop). 2004-05 costs for travel, accommodation, sitting fees, food and beverages came to \$6,553.

Committee name	Question number	Response
Higher Education Information Management System Advisory Committee (HEIMSSAC)	1- membership	Mr Tony Kwan (Chair) Department of Education, Science and Training Mr Allan Crooks The University of Sydney Dr Andy Vann Central Queensland University Mr John Chan Australian Vice-Councillors Committee Mr John Langsford Curtin University of Technology Mr Kent Adams James Cook University Mr Kevin Anderson Queensland University of Technology Mr Mark Fisher University of New South Wales Ms Marlene Pitman HEIMSBAC Representative (The Flinders University of South Australia) Mr Nigel Woods PeopleSoft Global Support Centre Ms Pamela Guy Monash University Mr Paul Thomsen Batchelor Institute of Indigenous Tertiary Education Mr Peter Kruger Universities Admissions Centre (NSW and ACT) Pty Ltd Mr Peter Langkamp Callista Software Services Mr Richard Constantine Swinburne University of Technology Mrs Rona Brown Australian Catholic University Ms Teresa Murphy Technology One Ltd
	2 meeting locations	2003/04/05 meetings were held in Canberra.
	3 costs	Total aggregated costs for travel, accommodation, sitting fees, food and beverages in 2003/04 came to \$53,354, and in 2004/05 came to \$3,020.

Committee name	Question number	Response
Higher Education Information Management System Senior Executive Group (HEIMSSEG)	1- membership	MR Colin Walters(Chair) Professor A R (Harry) Hyland Professor Andrew Cheetham Mr Alan Finch Mr Brian Spencer Mrs Barbara Olde Dr Carol Dickenson Dr Charles Sherlock Professor David Battersby Mr David Rome Mr Des Cooke Mr Douglas Porter Ms Elizabeth Jones Ms Fofi Hronopoulos Mr Graeme Dennehy Ms Helen Ross Mr Ian Marshman Dr Jane den Hollander Ms Julie Wells Professor Jan Thomas Mr Ken Window Ms Lin Martin Ms Lucy Schulz Dr Lyn Holman Ms Lynne Benton Mr Malcolm Marshall Professor Patrick Garnett Professor Paul Clark Mr Peter Curtis Mr Peter Glasson Dr Patricia Miller Mr Paul Richardson Professor Peter Booth Mr Peter Yates Department of Education Science and Training James Cook University University of Canberra Bond University Macquarie University Australian Catholic University Queensland University of Technology Melbourne College of Divinity Charles Sturt University University of Wollongong Avondale College The University of Queensland Australian Maritime College Deakin University The University of New England University of New South Wales The University of Melbourne Curtin University of Technology Royal Melbourne Institute of Technology Murdoch University Central Queensland University The University of Melbourne University of South Australia Griffith University The University of Newcastle Southern Cross University Edith Cowan University University of the Sunshine Coast The University of Western Australia The University of Notre Dame Australia The Australian National University La Trobe University University of Technology, Sydney Monash University

		HEIMSSEG (Continued) Mr Steven Weller Professor Robert Coombes Mr Richard Easther Dr Scott Snyder Mr Steve Jones Ms Sarah Davies Mr Steve Tanzer Ms Susan Macintosh Dr Vicki Williamson Dr William Adams Mr Conor King Mr Kevin Anderson Dr Mary Emison	Victoria University of Technology University of Western Sydney University of Tasmania Charles Darwin University The Flinders University of South Australia Swinburne University of Technology University of Southern Queensland The University of Adelaide University of Ballarat University of Sydney Australian Vice-Councillors Committee HEIMSSAC Representative Queensland University of Technology HEIMSBAC Representative - The University of Melbourne
	2 meeting locations	To date here has been only one HEIMSSEG meeting in Canberra on 24 March 2004.	
	3 costs	Total aggregated costs for travel, accommodation, sitting fees, food and beverages came to \$2,269.	

Committee name	Question number	Response																																								
HIGHER EDUCATION REVIEW 2002	1-membership	The Minister for Education, Science and Training, The Hon Dr Brendan Nelson MP established a reference group to provide guidance with the consideration of issues raised through the process of the review. The group was made up from representatives from a variety of groups within the sector and the broader community and included people from a range of different backgrounds. The members of the reference group were: <table><tr><td>Professor Deryck Schreuder</td><td>Vice-Chancellor, The University of Western Australia</td></tr><tr><td>Professor Kerry Cox</td><td>Vice-Chancellor, University of Ballarat</td></tr><tr><td>Professor Alan Gilbert</td><td>Vice-Chancellor, The University of Melbourne</td></tr><tr><td>Professor Dennis Gibson</td><td>Vice-Chancellor, Queensland University of Technology</td></tr><tr><td>Professor Jan Reid</td><td>Vice-Chancellor, University of Western Sydney</td></tr><tr><td>Professor John Hay</td><td>Vice-Chancellor, The University of Queensland</td></tr><tr><td>Professor Denise Bradley</td><td>Vice-Chancellor, University of South Australia</td></tr><tr><td>Mr Robert Champion de Crespigny</td><td>Chancellor, Adelaide University</td></tr><tr><td>Dr John Keniry</td><td>Immediate Past President, ACCI and Chairman, Ridley Corporation</td></tr><tr><td>Ms Heather Ridout</td><td>Deputy Chief Executive and Executive Director, Public Policy and Communications, Australian Industry Group</td></tr><tr><td>Dr John Schubert</td><td>President, Business Council of Australia (or his nominee)</td></tr><tr><td>Mrs May O'Brien</td><td>Chair, Aboriginal Education and Training Council, WA</td></tr><tr><td>Professor Iain McCalman</td><td>President, Australian Academy of the Humanities</td></tr><tr><td>Emeritus Professor John Beaton</td><td>Executive Director, Academy of Social Sciences of Australia</td></tr><tr><td>Professor Chris Fell</td><td>President, Federation of Australian Scientific and Technological Societies (FASTS)</td></tr><tr><td>Mr James Moody</td><td>Young Australian of the Year 2001 (Science and Technology)</td></tr><tr><td>Ms Madeleine Wooley</td><td>Director Adelaide Institute of TAFE and Deputy Chair, TAFE Directors Australia</td></tr><tr><td>Professor Vicki Sara</td><td>CEO, Australian Research Council</td></tr><tr><td>Dr Claire Baxter</td><td>Director, Business Liaison Office, The University of Sydney and Vice-Chair, Knowledge Commercialisation Australasia</td></tr><tr><td>Mr Peter Mason</td><td>Finance Committee, The University of New South Wales and Chairman, Investment Banking Group, JP Morgan</td></tr></table>	Professor Deryck Schreuder	Vice-Chancellor, The University of Western Australia	Professor Kerry Cox	Vice-Chancellor, University of Ballarat	Professor Alan Gilbert	Vice-Chancellor, The University of Melbourne	Professor Dennis Gibson	Vice-Chancellor, Queensland University of Technology	Professor Jan Reid	Vice-Chancellor, University of Western Sydney	Professor John Hay	Vice-Chancellor, The University of Queensland	Professor Denise Bradley	Vice-Chancellor, University of South Australia	Mr Robert Champion de Crespigny	Chancellor, Adelaide University	Dr John Keniry	Immediate Past President, ACCI and Chairman, Ridley Corporation	Ms Heather Ridout	Deputy Chief Executive and Executive Director, Public Policy and Communications, Australian Industry Group	Dr John Schubert	President, Business Council of Australia (or his nominee)	Mrs May O'Brien	Chair, Aboriginal Education and Training Council, WA	Professor Iain McCalman	President, Australian Academy of the Humanities	Emeritus Professor John Beaton	Executive Director, Academy of Social Sciences of Australia	Professor Chris Fell	President, Federation of Australian Scientific and Technological Societies (FASTS)	Mr James Moody	Young Australian of the Year 2001 (Science and Technology)	Ms Madeleine Wooley	Director Adelaide Institute of TAFE and Deputy Chair, TAFE Directors Australia	Professor Vicki Sara	CEO, Australian Research Council	Dr Claire Baxter	Director, Business Liaison Office, The University of Sydney and Vice-Chair, Knowledge Commercialisation Australasia	Mr Peter Mason	Finance Committee, The University of New South Wales and Chairman, Investment Banking Group, JP Morgan
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	2 meeting locations	▪ 8 May 2002 - Reference Group Meeting (Canberra) ▪ 15 August 2002 - Reference Group Meeting (Sydney) ▪ 20 September - Reference Group Meeting (Canberra) ▪ 3-4 October 2002 - Final Forum (Parliament House, Canberra)
	3 costs	Actual costs Part (b) of the answer to E664_03 provided the total costs of the Higher Education Review process. Costs associated with the reference group are incorporated in the line item pertaining to “other costs”. Further disaggregation of this item to determine the costs directly attributable to the reference group is not readily available.

Committee name	Question number	Response
OS-HELP Reference Group	1- membership	Membership: Ms Maria Fernandez (Chair) Department of Education Science and Training Mrs Sue Lacey University of Tasmania Ms Tina McDonald University of Canberra Ms Jennie Lang University of New South Wales Ms Rosemary Livingstone Deakin University Mr Bob Goddard La Trobe University Ms Debra Langton Macquarie University Professor John Taplin The University of Adelaide Ms Ingeborg Loon Griffith University Professor Sandra Harding Queensland University of Technology Ms Adrienne Nieuwenhuis University of South Australia Professor John Wood Edith Cowan University Mr Antoine Barnaart Charles Darwin University Ms Kerry Hutchinson Murdoch University Ms Regina Camara Department of Education Science and Training Jan Aamodt Department of Education Science and Training
	2 meeting locations	One teleconference was held during 2003-04
	3 costs	Total aggregated costs: travel, accommodation, sitting fees, food and beverages Nil

Committee name	Question number	Response
Business/Industry /Higher Education Collaboration Council (BIHECC)	1- membershi p	Formally established on 1 July 2004. <u>Context</u> A major theme of the changes to the higher education sector announced in the 2003 Budget is the importance of enhancing collaboration between universities, other education providers, business and industry, regions and communities. The Government recognises that closer relationships between the higher education sector and business and industry will ensure that graduates are better prepared for the labour market and that the commercial potential of innovation and research is maximised. <u>Scope</u> The Council's role is to advise the Minister on ways to increase collaboration between the higher education sector and other public and private business, industry, community and educational organisations. It will focus particularly on: • developing strategies to encourage greater business/industry involvement in the higher education sector; • facilitating collaboration between Australian universities; and • improving the interface between higher education and vocational education and training. The Council also has scope to advise on: • setting priorities for selecting business/industry/university collaboration projects for funding from the Collaboration and Structural Reform (CASR) Fund for approval by the Minister; • marketing the Graduate Skills Assessment (GSA) to a broad range of employers; • facilitating the involvement of small and medium enterprises in collaborative arrangements; • promoting regional engagement between universities and business and industry; • establishing and administering new Awards for Business/University Collaborations; and • initiatives to further facilitate the commercialisation of intellectual property.

		<u>Membership</u> Mr David Murray (Chair) Commonwealth Bank Mr Peter Hendy Australian Chamber of Commerce and Industry Mr Phillip Bullock IBM Australia Mr Trevor Carroll Electrolux Australia Ms Catherine Livingstone CSIRO Professor Gavin Brown University of Sydney Professor Ian Goulter Charles Sturt University Professor John Yovich Murdoch University Mr Paul Byrne Australian National Training Authority Professor Ashley Goldsworthy Business-Higher Education Round Table Ms Lisa Paul Department of Education, Science and Training
	2 meeting locations	In 2004-2005 meetings were held in Sydney The two Council meetings were held in August and November 2004. Members of the Council attended the meetings. Meetings were held at the Commonwealth Bank head office in Sydney. Costs are described in (3) above. The Council has a Working Group that has met twice to date. The Working Group generally meets by teleconference (it has met once in Canberra at the DEST offices) and there have been no other costs incurred. The Council has not conducted any external community consultations, round tables, forums or meetings.
	3 costs	The costs of the first and second meetings held in August and November 2004.were approximately \$7,770 and \$5,380 respectively. The cost of the third meeting in April 2005 was \$5,314. Total aggregated costs for travel, accommodation, sitting fees, food and beverages came to \$18,464.

Committee name	Question number	Response
Course Information Web Advisory Group (CIWAG)	1- membership	Membership: Mr Colin Walters (Chair) Department of Education Science and Training Mr Conor King, Australian Vice Chancellors Committee Ms Suzanne Connelly Victorian Tertiary Admissions Centre Ms Sarah Davies Swinburne University of Technology Dr Mary Emison University of Melbourne Mr Nigel Ewan University of Tasmania Professor Jane den Hollander Curtin University of Technology Dr Lyn Holman Griffith University Mr Carl Rallings Southern Cross University Ms Lucy Schulz University of South Australia
	2 meeting locations	In 2004-2005 meetings were held in Canberra
	3 costs	One meeting was held on 15 June 2004 in Canberra and the cost was \$2,370. A second meeting in Canberra on 10 June 2005 cost a similar amount.

Committee name	Question number	Response
Learning and Teaching Performance Fund Advisory Group	1- membership	Membership Dr Carol Nicoll)(Chair) (now) Ms Anne Baly Department of Education, Science and Training Mr Hamish Coates The University of Melbourne Professor John Dearn University of Canberra Professor Margaret Gardner The University of Queensland Professor Sue Johnston University of Tasmania Professor Richard Johnstone University of Technology, Sydney Mr Conor King Australian Vice Chancellors Committee Professor Denise Kirkpatrick Monash University Professor Adrian Lee The University of New South Wales Professor Alan Lindsay Monash University Professor Craig McInnis (then) The University of Melbourne Dr Janice Orrell Flinders University Professor Paul Ramsden / Professor Judyth Sachs The University of Sydney Professor Geoff Scott University of Western Sydney
	2 meeting locations	In 2004-2005 meetings were held in Canberra
	3 costs	Aggregated costs for travel, accommodation, sitting fees, food and beverages for 2003 – 04 were \$6,960 and in 2004 – 05 were \$6,480. Total aggregated costs came to \$13,440.

Committee name	Question number	Response																		
UNIVERSITIES BENCHMARKING PROJECT STEERING COMMITTEE	1- membership	The Department has commissioned a consultant to review the publication <i>Benchmarking: A manual for Australian universities</i> by McKinnon, Walker and Davies (1999). The review aims to: (a) add specific elements to the manual, and (b) explore prospects for generally enhancing the usefulness of the <i>Manual</i> in the light of the changed environment for universities, university diversity, and university benchmarking experiences. The report produced from (b) will assist the Department to decide whether to undertake a more extensive stage two update of the <i>Manual</i>. Membership List <table><tr><td>Professor John Dearn</td><td>Higher Education Research and Development Association of Australasia</td></tr><tr><td>Dr Steve Garlick</td><td>Regional Knowledge Works (Consultant)</td></tr><tr><td>Mr Ian Hawke</td><td>Office of Higher Education, Queensland</td></tr><tr><td>Ms Rhonda Henry</td><td>Department of Education, Science and Training, Australian Education International</td></tr><tr><td>Mr Conor King</td><td>Australian Vice-Chancellors' Committee</td></tr><tr><td>Ms Sian Lewis (Chair)</td><td>Department of Education, Science and Training, Higher Education Group</td></tr><tr><td>Professor Adrian Lee</td><td>University of New South Wales</td></tr><tr><td>Mr Geoff Pryor</td><td>Regional Knowledge Works (Consultant)</td></tr><tr><td>Dr Claire Atkinson (Secretary)</td><td>Department of Education, Science and Training, Higher Education Group</td></tr></table>	Professor John Dearn	Higher Education Research and Development Association of Australasia	Dr Steve Garlick	Regional Knowledge Works (Consultant)	Mr Ian Hawke	Office of Higher Education, Queensland	Ms Rhonda Henry	Department of Education, Science and Training, Australian Education International	Mr Conor King	Australian Vice-Chancellors' Committee	Ms Sian Lewis (Chair)	Department of Education, Science and Training, Higher Education Group	Professor Adrian Lee	University of New South Wales	Mr Geoff Pryor	Regional Knowledge Works (Consultant)	Dr Claire Atkinson (Secretary)	Department of Education, Science and Training, Higher Education Group
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Mr Geoff Pryor	Regional Knowledge Works (Consultant)																			
Dr Claire Atkinson (Secretary)	Department of Education, Science and Training, Higher Education Group																			
	2 meeting locations	The Contract for the project commenced in May 2003 and is scheduled for completion at the end of 2003. The Committee met on 26 May 2003, on 7 August 2003 in Canberra. The final meeting of the Committee was on 10 November 2003.																		
	3 costs	Funding for the Project is under the DEST Research Programme. The original budget for the project was \$77,000 (incl GST). A minor upwards adjustment to actual costs to reflect some additional expenses of the Consultants to attend and speak at a national forum has been made (additional \$2,195). Expenditure on the Steering Committee (outside of Consultants' costs) is minimal (approx \$500 at this stage) and is associated with travel for members to attend meetings in Canberra.																		

Committee name	Question number	Response																		
NATIONAL PROTOCOLS FOR HIGHER EDUCATION APPROVAL PROCESSES PROJECT STEERING COMMITTEE	1- membership	The Department commissioned a consultant to further develop the <i>National Protocols for Higher Education Approval Processes</i> , taking into account the experience of their use by State and Territory Governments and the Australian Government. Membership list <table><tr><td>Ms Shirley Stokes</td><td>Department of Education and Training, New South Wales</td></tr><tr><td>Mr Victor Korobacz</td><td>Department of Education, Training and Employment, South Australia</td></tr><tr><td>Ms Sian Lewis (Chair)</td><td>Department of Education, Science and Training, Higher Education Group</td></tr><tr><td>Mr Alan Marshall</td><td>Office of Higher Education, Western Australia</td></tr><tr><td>Mr Terry Stokes</td><td>Department of Education and Training, Victoria</td></tr><tr><td>Ms Leigh Tabrett</td><td>Department of Education, Queensland</td></tr><tr><td>Dr David Woodhouse</td><td>Australian Universities Quality Agency</td></tr><tr><td>Dr Claire Atkinson (Secretary)</td><td>Department of Education, Science and Training, Higher Education Group</td></tr><tr><td>Professor Ingrid Moses, Vice-Chancellor, University of New England</td><td>Australian Vice-Chancellors' Committee</td></tr></table>	Ms Shirley Stokes	Department of Education and Training, New South Wales	Mr Victor Korobacz	Department of Education, Training and Employment, South Australia	Ms Sian Lewis (Chair)	Department of Education, Science and Training, Higher Education Group	Mr Alan Marshall	Office of Higher Education, Western Australia	Mr Terry Stokes	Department of Education and Training, Victoria	Ms Leigh Tabrett	Department of Education, Queensland	Dr David Woodhouse	Australian Universities Quality Agency	Dr Claire Atkinson (Secretary)	Department of Education, Science and Training, Higher Education Group	Professor Ingrid Moses, Vice-Chancellor, University of New England	Australian Vice-Chancellors' Committee
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		Dr Claire Atkinson (Secretary)	Department of Education, Science and Training, Higher Education Group																	
		Professor Ingrid Moses, Vice-Chancellor, University of New England	Australian Vice-Chancellors' Committee																	
	2 meeting locations	The Committee held two teleconferences and one face to face meeting in Canberra prior to completing its work in June 2004.																		
	3 costs	Funding of the Project is under the DEST Research Programme. The total project budget available was \$65,000.																		

Committee name	Question number	Response
Working Group on Quality Audit of Non Self-Accrediting Higher Education Providers	1 membership	The Working Group was established to assist the Department to resolve the arrangements that should apply for the quality audit of non-self accrediting higher education providers approved under the <i>Higher Education Support Act 2003</i>. In particular this involves assisting with the development and trial of proposed model for the audits, including support material for auditees. Membership comprises: • Ms Jane Smith (Chair), Department of Education, Science and Training; • Mr Tim Smith, ACPET; • Pastor Brian Millis, COPHE; • Mr Rob Carmichael, AUQA; • Rev Dr Mark Harding, Australian College of Theology; • Professor Tony Shannon AM, KvB Visual Concepts; • Dr Terry Stokes, Victorian Department of Education and Training; and • Mr Ian Kimber, Queensland Department of Education.
	2 meeting locations	The Working Party has met three times to date, in October and November 2004 and February 2005. Further meetings are envisaged before the new audit requirements are implemented in 2006. All meetings are held at the DEST Offices in Melbourne.
	3 costs	The average cost per meeting is around \$4,000 for travel (no accommodation) and catering.