

**Senate Standing Committee on Education Employment and Workplace  
Relations**

**QUESTIONS ON NOTICE  
Additional Estimates 2011-2012**

**Outcome 2 - Schools and Youth**

**DEEWR Question No.** EW0971\_12

**Senator Brown provided in writing.**

**Question**

**Chaplaincy program**

What processes does DEEWR use to verify that the requirements of the program including consultation and qualifications have been met?

**Answer**

In order to verify that the requirements for school community consultation have been met, applicants are required to submit documentation which provides evidence that a satisfactory level of consultation has been undertaken.

When assessing each application, DEEWR Officers check for:

- School community support for the continuation and expansion of the chaplaincy/student welfare service within the school. This includes the provision of details such as the results of school surveys, parent body meetings, school community discussions etc.
- An attached scanned copy of the school community consultation evidence; as a minimum, one attachment must be evidence from the parent body or school equivalent confirming support for the continuation or expansion of the chaplaincy/student welfare program.

Applicants must also provide details of the school community consultation plan, details of which are outlined in the Attachment E to the Program Guidelines. This includes details of how the school will implement and review community support throughout the life of the program.

Before being eligible for their first payment, Funding Recipients are required to submit a Worker Details form through the DEEWR School Entry Point website, which provides (inter alia) details of the individual's qualifications.