

**SENATE EMPLOYMENT, WORKPLACE RELATIONS AND EDUCATION
LEGISLATION COMMITTEE**

**2006-2007 ADDITIONAL SENATE ESTIMATES HEARING
15 FEBRUARY 2007
EMPLOYMENT AND WORKPLACE RELATIONS PORTFOLIO**

QUESTIONS ON NOTICE

Corporate

Question Number: W1163-07

Question:

Senator Wong asked in writing: Are any guidelines given to managers/supervisors/others who are responsible for negotiating these AWAs generally, and in relation to protected award conditions? If so, how were they developed and what do they provide?

Answer:

Yes. The department has an AWA Handbook which contains guidelines on the AWA negotiation process and responsibilities of managers and employees. The Handbook is freely available to all of its employees including managers.

Estimated cost: Using the FOI calculator, to prepare this answer it has taken approximately 2.66 hours at an estimated cost of \$52.40.