

Economics Legislation Committee
ANSWERS TO QUESTIONS ON NOTICE
Industry Portfolio
Supplementary Budget Estimates Hearing 2013-14
21 November 2013

AGENCY/DEPARTMENT: DEPARTMENT OF INDUSTRY

TOPIC: Corporate Division

REFERENCE: Written Question – Senator Carr

QUESTION No.: SI-80

1. What are the roles and responsibilities of the Corporate division in the Department of Industry?
2. How many FTE positions are allocated to Corporate division? Has this changed since 7 September 2013?
3. As at 18 September 2013, when the new Government was sworn in, provide a breakdown of actual headcounts, and provide the number of staff on on-going employment arrangements. Also please provide an up to date organisational structure for this division.
4. What programs is the Corporate division in the Department of Industry responsible for?

ANSWER

1. Corporate Division provides a range of services to support the Department in meeting its compliance requirements and strategic priorities. These services include:
 - Corporate governance advice;
 - Ministerial coordination and parliamentary support;
 - Legal services;
 - Human resource management;
 - Media and communications;
 - Information management;
 - Employee information services; and
 - Facilities management and security services.
2. The allocated FTE for Corporate division as at 30 November 2013 is 338. This has changed since 7 September 2013 due to the recent Machinery of Government changes, and further staff movements are expected which will result in changes to this figure.
3. As at 18 September 2013 the actual headcount for Corporate division was 466. (This figure includes Finance division, along with Corporate staff from the former Department of Resources Energy and Tourism). This was made up of 434 on-going employees and 32 non-ongoing employees. The organisational structure is at **Attachment A**.
4. Not applicable.

